

City of Capitola
Prequalification Invitation for Design Build Project
McGregor Park Asphalt Pump Track

The City of Capitola requests prequalification submissions on or before **4:00 p.m. Thursday, July 16, 2024** from qualified firms interested in providing Design Build services described below for the following project:

PUMP TRACK RENOVATION

The existing Pump Track at McGregor Park, located at 1510 McGregor Dr, Capitola, CA 95010, requires renovation. Design-Build firms or design-build teams that have been prequalified by the City in response to this Request for Qualifications (“RFQ”) will be eligible to submit proposals in response to the City’s subsequent Request for Proposals (“RFP”) for the Project.

The Design Build firms/teams must be appropriately licensed and registered in the State of California for architectural, engineering, and construction services as needed to complete the Project. In addition, firms/teams must have completed both design and construction of at least 3 pump track facilities within the last five years (note that the designed parks may overlap with the built parks, as applicable).

Experience with at least three (3) pump tracks is preferred. Additionally, experience with at least three (3) public works park projects under Public Contract Code § 2601 is preferred. The Design Build firms/teams must be registered with the Department of Industrial Relations (“DIR”) as required by law. The selected Design Build firm/team will be required to comply with the Labor Code prevailing wage and shall be required to work cooperatively City staff, any technical consultants retained by the City for the Project, and the community, to facilitate timely and professional completion of the Project.

The selected firm will be required to; 1) enter into an Agreement for Contract Services with the City of Capitola; 2) design a proposed pump track with input from City staff and prepare appropriate construction documents; 3) build a pump track based on the firm’s proposal; and 4) complete the construction on-time and on budget. The City has a budget of approximately \$80,000 for design and construction of this project, which includes costs for staff support, construction management, inspection and materials testing.

The existing earthen pump track was constructed in or around 1992 and is comprised of approximately 12,000 square feet.

Requested improvements include, but are not limited to:

- Construction of replacement asphalt bicycle pump track

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Pump Track Renovation

Completed Prequalification RFQs must be submitted electronically (in pdf file) no later than 4:00 p.m. Tuesday, July 16, 2024. Prequalification RFQ submission documents will not be accepted after the due date and time. No supplemental data or additional project information will be accepted after due date and time unless specifically requested by the City of Capitola. No hard copies will be accepted.

Design Build firms/teams must agree to comply with all City of Capitola RFP and Contract Conditions for the project.

The City of Capitola reserves the right to reject any or all responses to this notice.

Each Consultant may be required to show evidence of its equal employment opportunity policy. The successful firm and their subconsultants will be required to follow the nondiscrimination requirements set forth in the Bidding Documents and to pay prevailing wages at the location of the work.

RFQ Schedule

The City anticipates the general schedule/milestones below; however, this is not a schedule-based contract. These dates are estimates and may change.

▪ Release RFQ for prequal for facilities improvements	June 28, 2024
▪ Request for Information Due	July 11, 2024
▪ Last day for City to issue addenda to RFQ	July 12, 2024
▪ Prequalification Submissions Due	July 16, 2024 4:00 PM
▪ Notice to Prequalified Respondents	July 18, 2024
▪ Anticipated release of RFP to requalified respondents	July 19, 2024
▪ Mandatory Pre-bid Inspection	July 23, 2024 10:30 AM
▪ Deadline for Questions	August 5, 2024
▪ Proposal Submission Deadline	August 8, 2024 4:00 p.m.
▪ Interviews (if needed)	Week of August 12, 2024
▪ City Approvals	August 22, 2024
▪ Consultant(s) Under Contract; Design Work Begins	September 1, 2024
▪ 100% Plans and Specifications	December 1, 2024
▪ City Approval of Plans and Specifications	January 2025
▪ Construction	Winter 2025

Contact Information

**Oral, telegraphic, facsimile, or telephone SOQs will not be accepted. SOQs received after this date and time will not be accepted.

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To prequalify Design Build firms/teams will complete and submit The City's Prequalification Questionnaire for Design Build Projects.

Contact Information for Questions/Communications

All requests, questions or other communications regarding this RFQ shall be made in writing to the City via email only. Address all communications to:

Project Manager

Kailash Mozumder
Public Works Project Manager
kmozumder@ci.capitola.ca.us

Questions about this RFQ are required to be submitted via email to Project Manager by July 11, 2024 at 5:00 p.m. Questions submitted after the due date or via phone will not be accepted. All substantive questions and answers will be posted below (PDF format) and distributed to applicants.

Submittal Information

Please **email a PDF copy** of your proposal at your earliest convenience, but no later than **4:00 p.m. on Tuesday, July 16, 2024** to:

Project manager: kmozumder@ci.capitola.ca.us

Subject Line: Prequalification Invitation for Design Build Project Police Department Facility Improvements

Please note, the City will not accept incomplete questionnaire proposals or proposals time stamped after the submittal due date and time.

No late questionnaire proposals will be accepted for any reason. No exceptions will be allowed.