



420 Capitola Avenue Capitola
California 95010
Telephone: (831) 475-7300
FAX: (831) 464-8659
Website: www.cityofcapitola.org

EMPLOYMENT OPPORTUNITY

Beach Lifeguard Captain

Salary: \$23.18 - \$26.84 per hour

Part-Time/Seasonal

FILING DEADLINE: **Until filled**

CURRENT OPENING

The City of Capitola is currently recruiting for the position of Beach Lifeguard Captain. The Beach Lifeguard Captain Position is a Part-Time/Seasonal position, not to exceed 960 hours in a calendar year. Candidates for the Beach Lifeguard Captain must be available for full-time employment (40 hours per week) for the summer months (May through August).

The Beach Lifeguard Captain, along with the Beach Lifeguard Lieutenant/Junior Lifeguard Coordinator will be responsible for reestablishing the Capitola Beach Lifeguard program. The Beach Lifeguard Captain will work with the Santa Cruz Fire Department to established shared open water lifesaving responsibility for Capitola Beach in 2017.

DUTIES

Under supervision, the Capitola Beach Lifeguard Captain is responsible for supervising, planning, organizing and supervising the daily activities and operation of the Beach Lifeguard Staff on the towers and in the Junior Lifeguard program.

The Lifeguard duties may include:

- Assisting in hiring Beach Lifeguard Staff;
- Leads, coaches, trains, and directs Beach Lifeguard Staff
- Ordering and maintaining equipment and supplies as related to the program.
- Work with City staff to plan, organize and implement activities; coordinating daily use of the beach; developing a weekly calendar; handling issues as they arise; completing all required paperwork.
- Informs the public of safety hazards and ocean conditions and is proactive in preventing rescue situations.
- Interacts with the public by answering questions and assisting patrons with problems.
- Performs search and rescue for lost or missing persons.
- Incumbent works closely with other allied public safety agencies.

- Promotes workplace employee safety by adhering to established safety protocols and polices.
- Identifies and corrects problems whenever possible and informs supervisor through the chain of command if unable to remedy.

The Beach Captain will work closely with the Capitola Police administration, Recreation Department administration, Santa Cruz Marine Safety Division staff and all allied public safety agencies. The Beach Captain must interact in a professional and courteous manner with the public and other emergency service employees.

The Beach Lifeguard Captain, with assistance from the Beach Lifeguard Lieutenant/Coordinator, will be responsible for reestablishing and maintaining the Capitola Beach Lifeguard Chapter with the United States Lifesaving Association. The Beach Lifeguard Captain will be responsible for establishing a training program for all Beach Lifeguard Staff.

REQUIRED QUALIFICATIONS

- Work Experience - Must have worked a minimum cumulative total of 1,000 hours of employment compiled in no fewer than two seasons as an open water lifeguard at a lifeguard agency which meets the standards of the USLA.
- Possession of a USLA Open Water Lifeguard Training Certificate or written verification from last USLA employer.
- 18 years of age
- Must provide a copy of valid CPR Certification (Pro or healthcare provider).
- EMT certification is highly desirable.
- Excellent health.
- The ability to meet and maintain a 1000m ocean swim time of under 20 minutes.
- Vision 20-30 corrected.
- California Driver's License (valid).
- A safe driving record as determined by the City's Personnel Department
- Criminal history and fingerprint check.
- Successful completion of required lifeguard training program after initial hiring process is completed. Successful completion and maintenance of required medical training certificates.
- Meet the minimum requirements for a USLA open water lifeguard.
- Proof of negative tuberculosis test or clear chest X-ray must be presented within 14 days of hire - No exceptions.

All applicants are required to have First Aid for Public Safety Personnel (Title 22) Certification. Applicants will need to arrange for and acquire the Title 22 and C.P.R. training prior to being hired.

ABILITIES

- Ability to effectively lead, train and supervise the activities of the Beach Lifeguard staff.
- Ability to maintain discipline and evaluate the performances of subordinate personnel.
- Willingness to confront problems and take appropriate action.
- Ability to effectively coach and council personnel.
- Ability to effectively communicate and interact with the public in stressful situations.
- Ability to pursue an effective and prudent course of action in emergency situation.
- Willingness to work weekends and varying irregular shifts.
- Swim in adverse weather conditions for extended periods of time.
- Adopt effective course of action in an emergency situation.
- Maintain constant observation of an assigned area for hazardous conditions and take appropriate action to protect the public from those hazards.
- Interact in a professional and courteous manner with the public and other emergency service employees.

DESIRABLE QUALIFICATIONS

Training or experience in working with children and with special needs; experience in supervising staff; beach lifeguard training, water safety instructor or other aquatics training; Advanced First Aid, First Responder or EMT.

SALARY/WORK SCHEDULE

The Beach Lifeguard Captain is a Part-Time/Seasonal position from February-September, not to exceed 960 hours in a calendar year. In addition to completing the Santa Cruz Marine Safety Division training and testing, and obtaining all certifications, all Junior Lifeguard staff will be required to attend an orientation session on the weekend prior to the start of the program, and any other additional training sessions required throughout the season. You will be notified by the Junior Lifeguard Coordinator with the date(s) & time(s) closer to the start of the season.

APPLICATION DEADLINE

Applications must be submitted to Liz Nichols in the Personnel Department at the City of Capitola, 420 Capitola Ave., Capitola CA 95010. Please include copies of required certifications and/or proof of enrollment in classes to obtain them. An application may be obtained by calling the City of Capitola at 831-475-7300 or by going to the City's website at www.cityofcapitola.org.

NOTIFICATION

If you have been selected for an interview for the position, you will be notified as soon as possible.

Reasonable Accommodations for disabled applicants will be made. If special accommodations are necessary at any stage of the examination or application process, please provide the City of Capitola with advance notice and every attempt will be made to consider your request.



The City of Capitola encourages workplace diversity and is an equal opportunity employer. The City of Capitola is committed to compliance with the Americans with Disabilities Act by including people with disabilities in all of its programs and activities.

NOTE: THIS ANNOUNCEMENT DOES NOT CONSTITUTE A CONTRACT, EXPRESSED OR IMPLIED, AND ANY PROVISIONS CONTAINED IN THIS BULLETIN MAY BE MODIFIED OR REVISED WITHOUT NOTICE.