



SUPPLEMENTAL QUESTIONNAIRE FOR CITY CLERK RECRUITMENT

Please completely answer all of the following questions. Each answer should not exceed one 8.5 x 11 inch page, single-spaced with all margins no less than one-inch. Please include your name and page number at the top of each page. Please type each question out completely followed by your response. The responses to these questions will be reviewed and evaluated prior to the next step in the recruitment process.

Please include with your application a copy of a staff report you have written.

SUPPLEMENTAL INFORMATION REQUEST

1. Describe good customer service and provide a specific example.
2. Describe one project for which you had responsibility, and of which you are especially proud.
3. Describe one person, book or other life experience that had a major influence on your life, and explain why it was important to you.

This questionnaire is due at the same time and manner as your application packet.