

Commission Members

Michael Termini ~ Chair

Roy Johnson ~ Vice Chair

Nathan Cross

Joan Davisson

Stephanie Gelman

Laurie Hill

Kim Hogan

David Kraemer

Joyce Murphy

Linda Smith

Jenny Shelton

James Wallace

Staff Representatives

Lisa Murphy & Kelly Barreto

CAPITOLA ART & CULTURAL COMMISSION

MEETING AGENDA

Tuesday, October 14, 2014 6:30 p.m. City Council Chambers

- 1. Call to Order-Roll Call
- 2. Approval of Agenda-
- 3. Oral Communications-
- 4. Approval of Minute-August 12, 2014
- 5. General Business
 - a. Wharf Road Mural Extension
 - b. Plein Air Project-Verbal
 - c. Symphony Event Update-Verbal
 - d. 41st Ave. Public Art Landscape Update
 - e. 2015 Event Date Approval
- 6. Commissioner Reports-
- 7. Staff Report-
- 8. Oral Communications-
- 9. Future Agenda Items- Annual Report, Retreat Planning (Jan.) Commissioner Applications
- 10. Adjournment to a Regular Schedule Meeting to be held on Tuesday, November 11, 2014 at 6:30 p.m. City Council Chambers.

Capitola City Hall is an accessible facility. All meetings are open to the public. Information is available by calling 475-7300.

CAPITOLA

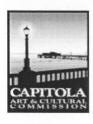
ART & CULTURAL COMMISSION

DRAFT MEETING MINUTES

Tuesday, August12, 2014 <u>6:30 p.m.</u> City Council Chambers

- Call to Order-Roll Call: Present: Termini, Davisson, Hogan, Hill, Wallace, Cross, Johnson, Murphy, Gelman Absent: Kraemer, Shelton and Smith
- **2. Approval of Agenda-** M/S Correction to the minutes. Hill was not present at the meeting. M/S Murphy /Termini. Approved
- 3. Oral Communications-. None
- 4. Approval of Minute- June 10, 2014:
- 5. General Business-
 - Plein Air Project-: Gelman gave an update on the sub-committee meeting. Had Sharon Oneal from the PV Arts Council give them an overview of their program. Davisson distributed information. A location they used was Shadowbrook. Need at least one year to organize an event. The proposed date is May 2015, a two or three day event. There would be a key note speaker. His fee is \$2,000 - John Cosby. Hire a coordinator to help. Paso Robles has a major Plein Air event. Total proposed budget is \$15,000. Discussed some of the ideas for an event. Hogan: felt that maybe this is too large for the first time event, may want to consider a smaller event. Wallace: Asked for more clarification regarding Mr. Cosby. Termini: how about a two day event with 20 or so artists. volunteers and a jury to judge. Johnson: like that artists could sell their paintings. clarified the location of painters – in the village, Depot Hill, Shadowbrook, wharf, Not sure about the judging of the art, but having the commission purchase one or two pieces. Gelman: paint fast, outdoors because you want to capture the lights. The outcome is involving the community with artists. Cross: feel the subcommittee needs to clarify its goal. Discussed trying to get the youth involved. Start, small, Action: Staff to review if this would qualify for funding from the Public Art Fund. Possibly the purchase of art work could qualify, but maybe not the event itself. Termini: Action: Committee should go back and refine their event and report back in September. Suggested to move to October or late September, revise the budget, local key note speaker.
 - b. <u>Sponsor Packet</u>: <u>Action</u>: Add the additional publications to the packet such as the ads in the Capitola Soquel Times, Good Times etc.., add a larger picture of the stage and the crowd.
 - c. <u>Capitola Book Cafe:</u> Termini gave a brief background of the project. **Action:** Staff needs the valuation, and artist contact information. Commissioner Davisson has the artist contact information. Termini suggested hanging them in the library. Hill: concerned about the content in some of the pieces. Some may be inappropriate. Other commissioners did not think so. M/S Johnson Hogan recommend acceptance of the art, but not determining a location. Approved.
 - d. 41st Ave Public Art Maintenance: Johnson gave a presentation regarding landscaping the areas around the art. The Commission formed a sub-committee Hogan, Johnson and Murphy. **Action**: Staff will contact Mike Arnone to meet with them and come up with a proposal.

- 6. Commissioner Reports- Termini suggested discontinuing the t shirt sale. Feel that it has run its course. The commission agreed. Cross: still want to work on art on the Esplanade Park. Hill: thanked those that attended the Begonia Festival event.
- 7. Staff Report-. Staff gave an update ongoing events and items.
- 8. Oral Communications- None.
- 9. Future Agenda Items- 41st Ave. Median Project. Winter concert series, County Wide Calendar Site (Shelton)
- 10. Adjournment at 8:00 pm to a Regular Schedule Meeting to be held on Tuesday, September 9, 2014 at 6:30 p.m. City Council Chambers.



ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF OCTOBER 14, 2014

FROM:

STAFF

DATE:

October 9, 2014

SUBJECT:

Wharf Road Mural Extension

RECOMMENDED ACTION

Receive presentation on the Wharf Road Mural Extension and provide direction.

BACKGROUND: The retaining wall on the west side of Wharf Road, between the railroad trestle and Prospect Road, is situated at the western gateway to Capitola Village. The Art and Cultural Commission commissioned artist John Ton to paint a mural in this prominent location in 2010. Mr. Ton worked closely with local artist Maia Negre on the completion of the mural. In early 2014 the Commission discussed the idea of extending the mural onto the concrete wall under the trestle which is now owned by the Regional Transportation Commission (RTC). Staff was asked to contact the original artist to discuss the installation of the extension. The proposed plan to compete the mural extension would include both John Ton and Maia Negre working together to design and install the mural. This project would need to be approved by the Council and the RTC prior to installation.

FISCAL IMPACT

The artist budget to develop a design for the proposed project is \$500. The budget for the mural extension is \$5,000. Funding for this project is from the Public Art Fund.

ATTACHMENT

None

Report Prepared By: Kelly Barreto

Administrative Assistant to the Art and Cultural Commission

City of Capitola Plein Air Event and Contest Plein Air Contest (logo needed here) Prospectus Outline

The Capitola Plein Air Event and Contest is open to anyone 14 years of age and up.

Fees

The entry fee is \$35/artist and includes one (1) entry into the contest and one student. Entries will be limited to 25 participants.

Jurors

- The jurors for contest entry are members of the Capitola Art and Cultural Commission made up of community volunteers
- Awards judging by one of America's premier Plein Air art expert, John Cosby will be held on site at the Jade St. Park Community Center in Capitola on May .

Event Details

The Plein Air Contest 8:00 am to 5:00 pm. Held along the historic streets of Capitola by the Sea, the Plein Air event will bring local artists, merchants, restaurants, and visitors of all ages together for a one-day celebration of fine art. Free to the public, the event will feature local and out of town artists, an art display, a painting demo by one of America's premier Plein Air artists and a talk given by that artist on the topic of "how to select good art".

Boundaries

All entries submitted for judging must be painted within the contest boundaries of Capitola and contain any scene or subject of the artist's choice. Boundaries are within the streets of (TBA, see map)

Sales

Artists may sell their contest entries after the winners are announced. The City of Capitola will take a 25% commission for any sales and re-direct those funds as a donation to a local youth arts organization. This years selection is the Santa Cruz Youth Symphony.

Lodging/Transportation

Neither lodging nor transportation is provided.

Awards

Cash prize awards are as follows:

1st Place - \$ 1500

2nd Place - \$ 750

Best Student work \$100. Calendar

- Artists may display up to 5 dry paintings of their past work for sale, but only what is created the day of the contest can be submitted for the prize money.
- Notifications on acceptance into the contest will be sent out within ten (10) days of submission.

Notifications

Artists will be notified on their acceptance into the contest via email. Included in the email will be additional contest details.

Presentation of Entry

All contest entries must be unsigned and framed and artists must provide their own easel or racks for display.

Disclaimer/Legal

Artists agree to release and hold harmless the City of Capitola, or any of its members or agents, and/or the owner or managers of the grounds or location where this event is held, from any loss, damage, or injury resulting from participation in the event. Further, artists agree to allow images of their work to be utilized by the City of Capitola for promotional purposes.

How to Stage a Successful Plein Air Event

thers achieve greater success. We asked our sales managers to share their best advice for artists and event organizers some of the key issues that can influence success. Their responses to our questions reflect their own experiences, recommendations from their clients, and surveys of artists and organizers.



Carol Swinney paints at an event in Jackson, WY.

IN AIR SALES MANAGERS:

Lindenberg (richardlindenberg@gmail.com)

** *** (kyrstallen2@gmail.com)

ta de la Serna (vdserna@gmail.com)

(gwardart@gmail.com)

Brown (zionartist@gmail.com)

weener is organizing a plein air event for time, what do you think are the most weener things they need to do to make that we were sful?

then move forward, planning the best make sure the event is manageable.

The expectations, determine the format, set manageable applicants, and have defined

the ball rolling, then continue to seek ing and sponsors.

was we have a website with basic

information, such as how to apply, logistics, photos of the region, etc.

Determine how the paintings will be displayed and sold, and secure an appropriate venue.

Make sure you have community support, especially a pool of volunteers.

Make a list of all of the tasks that need to be accomplished, assign them to capable people, and establish deadlines. Create a calendar of dates by which all tasks need to be completed, and share it with all the stakeholders.

Make sure you offer complete and timely communication with the artists.

Be aware of competing events (including non-artrelated events) and adjust expectations and goals accordingly.

Cross-promote with local businesses near the event. Reduce costs by establishing cross-promotional sponsorships or partial sponsorships with print shops, local bed and breakfasts and hotels, restaurants, decorating/design/lighting stores, art suppliers, and banks or similar investment firms.

The day of the event, make sure you have informed, helpful staff to assist the artists and to help collectors in purchasing and packing their artwork.

Send thank you notes to everyone who made the event a success — the artists, volunteers, hosts, collectors, sponsors, etc.

If an event has been held for several years but hasn't gained momentum, what would you recommend to build a more successful festival?

Debrief the event from start to finish. Evaluate the time of year, location, submission process, hosting of artists, exhibition and sale, and, most importantly, determine if there is adequate funding and purpose.





Tom Nachreiner painting at the Door County Plein Air Festival in Wis

Survey artists, patrons, and sponsors to find out what can be improved.

Look for funding from new sources: state art grants, tourism departments, sales of advertising in the program to local businesses, underwriting of scholarships for emerging artists to attend, etc.

Offer cash awards, and make sure artists have adequate opportunity to sell their work.

Invite noted artists as guest artists, and ask them do a demo or lecture.

Be creative with the event. Mix it up a bit, and make it more fun for the artists and attendees.

Make sure you have a long list of press contacts and that you publicize the event heavily, before, during, and after.

What should be avoided by those who hope to organize a successful event?

Be careful not to spoil the artists' experience by scheduling too many non-painting events or eliminating benefits offered in previous festivals.

Don't do fundraising during the event if it's likely to reduce the amount of money patrons might spend buying paintings.

Artists often complain that quick draws, nocturnal painting events, etc., are stunts and not necessary. Should organizers still include them, to attract local media, public attention, and buyers?

These events can be good traffic builders, and they expose people who might not have considered attending an event to find out more about plein air painting.

Success depends on how well these events are executed and if the artists enjoy them. If you are

doing a nocturnal paint-out, consider having several community landmarks specially lit for the night, or host a post-painting framing "party" for the artists, donating the framing supplies.

Explain that plein air events are not for those who want to be left alone. Artists are onstage, even when they are not participating in an event and are just out painting. Easels attract people, plain and simple.

What advice can you give an artist who is good enough to be juried into festivals but isn't selling enough work to justify the time and effort?

If the artists really want to continue to do events, they should evaluate what has sold, where, and why. They should also consider limiting the events in which they participate, applying to new events, and thinking about painting different subjects or trying new methods.

Since collectors are most often attracted to recognized subjects, artists need to choose subjects carefully and execute their paintings as well as possible.

When an artist is talented but not selling, the problem is often the subject matter, the colors in the paintings, the price, or their own sales skills. They should take note of the artists who sell the most and find out why.

Artists should engage observers in conversation. Try these questions:

Have you been to a plein air event before? What brought you to this festival? What did you see that you liked? What kind of art do you collect?

If there is any way for artists to get to the area where the event will be held early to scope out the best areas, that will definitely help. How can event organizers and participating artists make better use of their advertising, websites, e-newsletters, Facebook pages, etc

Make this a volunteer's "job." Keep it simple.

Post frequent and fun videos on Facebook.

Create the excitement that builds interest.

Make sure your website provides complete at well-organized information for artists, collect and sponsors.

How can artists and event organizers make better use of your expertise?

Ask questions. I am more than happy to help any way I can. Trust that I am saying what I saying for *their* benefit. I want them all to be successful as they possibly can be. I want to 5 more people purchasing original art. That's r bottom line.

Affiliate with a national magazine such as *Pl* to bring prestige to the event.

Any other recommendations?

Get the organization benefiting from the evinvolved in fundraising and promotion.

Review staffing assignments after the event to make sure you have the right people in p next year. These people need to be able to d authority and follow up to make sure that t being completed.

Inject humor. These are all fundraisers. If yo make people laugh, they open up. The peopattending are expecting to be entertained. On them what they came for. This doesn't meativent has to be a circus or side show. Postar energy attracts positive, fun energy.

Painting Without Pressure to Compete or Exhibit

tists were invited by *PleinAir* magazine to paint on a 500-plus-acre farm, with the only expectation being that they share information about their creative process with readers of the magazine.

a ideal situation for outdoor painting is to have someone provide a stunningly peautiful and varied landscape: offer odations in a comfortable home used ly by the painters; free the participants daily chores of preparing meals, dishes, and making beds; provide each vith a golf cart for carrying supplies out the conserved lands; and expect more than permission to share the ork with others. That's exactly what ed when five artists were invited by gazine to spend a week together on rk's Long Island. They were hosted nily undertaking the restoration and ition of the main property and the : island.

e family has put conservation easements ituted operational policies for the benefit ildlife, vegetation, land, shorelines, and s on the farm and island. There are barns, stables, and recreational facilities out the property, which extends into conic Bay. The artists were provided ve-bedroom house and solar-powered s so they could paint the ponds, beaches, , barns, and miles of trails leading forests that were ablaze with brilliant r colors. The surrounding landscape has inted by other notable artists for well entury, including William Merritt Chase, lamsey Wiles, Thomas Moran, and w Homer.

McGurl, Lauren Sansaricq, Nancy ersley, and Dawn Whitelaw. All of them observational painters who consider plein to be an important part of their creative icess, and they have each developed their own lividual ways of working on location. Because the re was no pressure to complete paintings





Splendid Last WordsDawn Whitelaw
2013, oil on panel, 12 x16 in.
Private collection
Plein air

Dawn Whitelaw working on Splendid Last Words while standing next to one of the solar-powered golf cart provided to the artists

ACTION PLANNING FOR PROJECT START-UP: Plein Air Event

Define the ideal outcome: We will create a live event, with various artists painting throughout the city. We would like to encourage community participation, including children. We would have up to 40 artists at 5-6 locations. People could view the artists in process, then possible purchase the art work. The idea would be for residents to be able to see how artists works. Potentially this could be held in October, or 2 weeks before the first Art & Music event at the beach so that artists could sell their pieces?)

Who are the project's stakeholders?
Artists
Children
Village businesses
Community at large

What opposition might there be to this project, and how will we address it?

Businesses in the village might be concerned about impact to their businesses. Homeowners at Depot Hill may worry about parking (could have shuttles?) There may be liability issues that could affect the city.

Whose permission, if anyone's, do we need to get? City council, possibly public works, Lisa Murphy

Who do we want to lead this project, and who else do we want involved? The project will be led by a subcommittee of the Arts Commission. Additionally, we'll involve the Watsonville group as a resource, begonia art festival art committee as a resource for the kids' project, sponsors for materials, public works, and art organizations (plein air, the tannery, the arts council, school art programs.) We'd like include resident(s) to be on the committee.

What resources will we need to accomplish our goal?

- Advertising budget
- Facilities for artists?
- Connections to arts organizations
- Supplies for kids' art (easels, etc.)
- Promotions materials
- Walkie-talkies
- Volunteers (at each location, and to assist with kids' art)

What steps need to be taken?

- Form 2 subcommittees (1 for kids art, 1 for event)
- Select a date (and perhaps alternate in case of inclement weather?)
- · Look into advertising
- Recruit volunteers
- Engage arts organizations & schools as partners in the project
- Determine length of event (3 day? 2 day?)
- · Consider having a theme
- Determine 4-5 sites
- Establish a place to view finished art work
- Do outreach to help people understand what a plein air event is
- Schedule music for that day?



ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF OCTOBER 14, 2014

FROM:

STAFF

DATE:

October 9, 2014

SUBJECT:

41st Ave Median Public Art Project – Landscape Design

<u>RECOMMENDED ACTION</u>: Authorize staff to enter into an agreement with Michael Arnone and Associates in the amount of \$2,750 for a landscape design for the 41st Avenue Median Public Art Project.

BACKGROUND

The 41st Avenue Median public art project was completed in the spring of 2014. At the August Commission meeting, Commissioner Johnson requested the Commission review the medians and consider installing landscaping as a way to highlight the sculptures. A sub-committee was formed to determine how to enliven and enhance the sculptures with landscaping. The sub-committee met with landscape architect, Mike Arnone from Capitola, to share their vision and discuss what features and elements they would like incorporate into any potential design.

Mr. Arnone has prepared a proposal to create a design for each of the medians. The criteria will be to prepare a proposal that will use drought tolerant and low maintenance plants. In addition, the plant materials will unify the medians and draw attention to the sculptures.

Although not an ideal time to install landscaping due to drought conditions, the plan will show what the water usage will be for each location if the ability to install is viable.

FISCAL IMPACT

The proposal for the design is \$2,750 which would be funded from the Public Art Fund. Actual installation of the design will be known upon the completion of the design by Arnone & Associates. Funding for installation will also be from the Public Art Fund.

ATTACHMENT

1. Arnone & Associates proposal.

Report Prepared By: Lisa Murphy

Administrative Services Director

September 3, 2014

Lisa Murphy Administrative Services Director City of Capitola 420 Capitola Avenue Capitola, CA 95010

Lisa.

It was nice meeting with you and the Arts Commission representatives last week. We are very excited to have the opportunity to put the finishing touches on the Arts Commission's 41st Avenue Streetscape Enhancement Project. The use of a colorful, kinetic landscape will help draw attention to the art pieces and provide a unifying theme to the 41st Avenue corridor. The following proposal is for the production of landscape drawings for the 41st Avenue Medians. The tasks to complete the project include **Site Reconnaissance & Mapping, Meetings & Correspondence, Planting Plan, Irrigation Plan and Water Use Calculations** as described below.

SITE RECONNAISSANCE & MAPPING: The city shall supply the architect with AutoCADD files of the 41st Avenue medians. Our on-site work will be for the identification of the existing landscape features and should not be considered a boundary or topographic survey map. The design team will visit the site to photograph, assess views, climate, soil, existing grades and existing vegetation and to gather pertinent site information. The information gathered will be used to prepare a base map for our design work.

MEETINGS & CORRESPONDENCE: Two meeting will be held with the Arts Commission representatives at your office to discuss design options, material selections, and construction costs. Time for additional correspondence, phone calls, emails, faxes and travel is included in this section of the agreement.

PLANTING PLAN: The Planting Plan will include the location, size, type and quantity of the plant material selected for all landscape areas specified within the site. A colorful theme will be developed to draw attention to the sculptures in each of the four medians. The use of ornamental grasses to simulate water along with large rock placements will enhance the ocean/beach theme of the various sculptures. Plants will need to be tolerant automobiles exhaust and be non invasive. Plants will also meet the criteria for drought tolerance, low maintenance, and resistance to pests and disease.

IRRIGATION PLAN: Low flow, drip irrigation products will be recommended for the efficient watering of all new plants. Irrigation materials and equipment will be recommended for durability, low maintenance, long life and ease of use.

WATER USE CALCULATIONS: The MAWA and ETWU water use calculations and hydrozone table will be shown on the plan along with irrigation scheduling information. The package will satisfy the requirements of the Soquel Creek Water District.



library tot lot Michael Arnone + Associates, Capitola



site furnishings, irrigation and planting design Michael Arnone + Associates, Santa Cruz





street lighting, planting, hardscape Michael Arnone + Associates, Capitola Village



coastal planting design Michael Arnone + Associates, Santa Cruz

DESIGN FEE SCHEDULE

DESIGN FEE SCHEDOLE	
Site Reconnaissance & Mapping	\$175.00
Meetings and Correspondence	\$300.00
Planting Plan	\$1400.00
Irrigation Plan	\$650.00
Water Use Calculations	\$225.00
Total	\$2750.00



The fees listed above include meetings to refine the program elements, review the progress sketches, review the final documents, travel to and from the site, telecommunications, design time, and drafting. Reproduction of the drawings, plots, copies, and mailing will be billed at cost plus 10%. The fees are for design services and the production of landscape drawings for the project. The fees do not include the purchase of any landscape material, plant material or irrigation equipment nor do they include any labor to install the landscape, plants or irrigation system.

The fees do not include major changes to the agreed list of project elements stated above. These and any other additional services requested will be billed at a rate of \$150 per hour for principal time, \$55 per hour for associate time and \$35 per hour for staff time. Billing will be done monthly based on the percentage of work completed. The owner shall assume responsibility for all easements, property lines, and setback requirements. The owners, at their choice, shall acquire all necessary permits required to perform the work shown on the plans. The fees do not include the work of licensed arborists, soils engineers, structural engineers, civil engineers or surveyors if required. These fees, if necessary, will be contracted by the individual consultant with the owner.



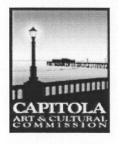
planting and hardscape
Michael Amone + Associates, Capitola Village

Lisa, thanks for the opportunity to propose our services. We do have a current City of Capitola Business License and carry Professional Practice/General Liability/Vehicle Insurance. You can see many of our projects and learn more about our firm at www.arnonelandscape.com. A contract would be prepared should you chose to proceed. The drawing package would include three to four sheets illustrating the design components for each median sculpture along with notes and details for the plant installations and irrigation equipment installation. We could begin our work by the mid-September. Please call me if I can answer any questions regarding the project, the scope of my work, time frame or our fees.

Sincerely,

Michael Arnone Landscape Architect Cal License #3347





Item #: 5.e

ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF OCTOBER 14, 2014

FROM:

STAFF

DATE:

October 9, 2014

SUBJECT:

2015 Events Approval

<u>Recommended Action</u>: Approve dates for 2015 events. Review Sponsorship packet. Select sponsorship committee members.

BACKGROUND

Art and Cultural Commission organized annual events, including Twilight Concerts, Movies at the Beach and Sunday Art and Music at the Beach events. Approval of proposed dates is needed in order to prepare permits and offer information for 2015 publications.

2015 Event Proposed Dates:

Twilight Concert: June 10, 17, 24 July 1, 8, 15, 22, 29 August 5, 12, 19, and 26th

Movies at the Beach: August 28, September 11 & September 18

Art & Music at the Beach: June 14 & 28 July 5 & 19 August 2 & 16

Attachment:

2015 Summer Event Calendar

Report Prepared By: Kelly Barreto

Administrative Assistant to the Art and Cultural Commission

ATTACHMENT 5.C

June	20	15
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Art/Music		27.7			TAS	
	SALESAS.					

July 2015

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	13	6 7 13 14 20 21	1 4th Twilight 6 7 8 5th Twilight 13 14 15 6th Twilight 20 21 22 7th Twilight 27 28 29	1 2 4th Twilight 6 7 8 9 5th Twilight 13 14 15 16 6th Twilight 20 21 22 23 7th Twilight 27 28 29 30 8th	1 2 3 4th Twilight 6 7 8 9 10 5th Twilight 13 14 15 16 17 6th Twilight 20 21 22 23 24 7th Twilight 27 28 29 30 31 8th

August 2015

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Art/Music			11th Twilight			
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30	J 1					

September 2015

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Begonia	Begonia				Movie	Art/Wine
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Art/Wine *	<u>a</u>		*	**	Movie	
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