



# **AGENDA**

## **CAPITOLA PLANNING COMMISSION**

### **Thursday, July 16, 2015 – 7:00 PM**

Chairperson            Linda Smith  
Commissioners        Ed Newman  
                                  Gayle Ortiz  
                                  TJ Welch  
                                  Susan Westman

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**2. ORAL COMMUNICATIONS**

**A. Additions and Deletions to Agenda**

**B. Public Comments**

*Short communications from the public concerning matters not on the Agenda.  
All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the Minutes.*

**C. Commission Comments**

**D. Staff Comments**

**3. APPROVAL OF MINUTES**

**A. Approval of draft June 4, 2015 Planning Commission minutes.**

**4. CONSENT CALENDAR**

*All matters listed under "Consent Calendar" are considered by the Planning Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Planning Commission votes on the action unless members of the public or the Planning Commission request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.*

**A. 1801 42nd Avenue #15-070 APN: 034-125-08**

Design Permit for an addition to an existing residence located in the R-1 (Single-Family Residential) Zoning District.

This project is in the Coastal Zone, but is exempt from a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Vicente Ruelas

Representative: Vicente Ruelas, filed: 4/17/15 (revised plans filed 6/4/15)

**B. 410 Bay Avenue #15-092 APN: 034-062-45**

Design Permit to build a new 2,894-square-foot home on a vacant lot located in the RM-M (Multiple-Family Medium Density) Zoning District.

This project is in the Coastal Zone, but is exempt from a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: John MacGregor

Representative: Gerry Jensen, filed: 6/1/15

**5. PUBLIC HEARINGS**

*Public Hearings are intended to provide an opportunity for public discussion of each item listed as a Public Hearing. The following procedure is as follows: 1) Staff Presentation; 2) Public Discussion; 3) Planning Commission Comments; 4) Close public portion of the Hearing; 5) Planning Commission Discussion; and 6) Decision.*

**A. 616 Sunset Drive #15-060 APN: 035-07-217**

Design Permit for a second story addition and Variance request to the parking requirement for a home located in the R-1 (Single-Family Residential) Zoning District. This project is in the Coastal Zone, but is exempt from a Coastal Development Permit. Environmental Determination: Categorical Exemption  
Property Owner: Cesar Castillo  
Representative: Stroy Kaiser, filed: 4/2/15

**B. 1855 41st Avenue, E-1 #15-096 APN: 034-261-37**

Design Permit for exterior modifications and Sign Permit for a new Five Guys restaurant in the previous Carl's Jr. located in the CC (Community Commercial) Zoning District. This project is not in the Coastal Zone and does not require a Coastal Development Permit. Environmental Determination: Categorical Exemption  
Property Owner: Macerich  
Representative: Malav Patel, filed 6/5/15

**C. Housing Element Update**

Consider authorizing staff to initiate public review and to refer the draft Housing Element Update to the California Department of Housing and Community Development. Environmental Determination: Addendum to the General Plan EIR  
Applicant: City of Capitola  
Representative: Rich Grunow

**6. DIRECTOR'S REPORT****7. COMMISSION COMMUNICATIONS****8. ADJOURNMENT**

**APPEALS:** The following decisions of the Planning Commission can be appealed to the City Council within the (10) calendar days following the date of the Commission action: Conditional Use Permit, Variance, and Coastal Permit. The decision of the Planning Commission pertaining to an Architectural and Site Review can be appealed to the City Council within the (10) working days following the date of the Commission action. If the tenth day falls on a weekend or holiday, the appeal period is extended to the next business day.

All appeals must be in writing, setting forth the nature of the action and the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk. An appeal must be accompanied by a one hundred forty two dollar (\$142.00) filing fee, unless the item involves a Coastal Permit that is appealable to the Coastal Commission, in which case there is no fee. If you challenge a decision of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

**Notice regarding Planning Commission meetings:** The Planning Commission meets regularly on the 1<sup>st</sup> Thursday of each month at 7:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The Planning Commission Agenda and complete Agenda Packet are available on the Internet at the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org). Agendas are also available at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Need more information? Contact the Community Development Department at (831) 475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Materials that are a public record under Government Code § 54957.5(A) and that relate to an agenda item of a regular meeting of the Planning Commission that are distributed to a majority of all the members of the Planning Commission more than 72 hours prior to that meeting shall be available for public inspection at City Hall located at 420 Capitola Avenue, Capitola, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the Community Development Department at least 24 hours in advance of the meeting at (831) 475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** Planning Commission meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be replayed on the following Monday and Friday at 1:00 p.m. on Charter Channel 71 and Comcast Channel 25. Meetings can also be viewed from the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org).

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**DRAFT MINUTES  
CAPITOLA PLANNING COMMISSION MEETING  
THURSDAY, JUNE 4, 2015  
7 P.M. – CAPITOLA CITY COUNCIL CHAMBERS**

Chairperson Smith called the Regular Meeting of the Capitola Planning Commission to order at 7 p.m.

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Commissioners: Ed Newman, Gayle Ortiz, TJ Welch, and Susan Westman and Chairperson Linda Smith.

**2. ORAL COMMUNICATIONS**

- A. Additions and Deletions to Agenda
- B. Public Comment

Doug Bowman, resident, noted that many adjacent neighbors oppose the proposed Monterey Park skate park. He asked that the project be scaled back to about 2,000 square feet and designed for younger skaters.

Richard Lippi, resident, said he has tried to find a comparable park to the Monterey skate park, but one suggested in Ojai near a school is in a commercial area. He also noted that Ojai has a specific noise ordinance that sets decibel levels.

Helen Bryce, resident, opposes the Monterey skate park for noise and other reasons.

- C. Commission Comment
- D. Staff Comments

**3. APPROVAL OF MINUTES**

- A. **May 7, 2015, Draft Planning Commission Minutes**

**A motion to approve the May 7, 2015, meeting minutes was made by Commissioner Ortiz and seconded by Commissioner Westman.**

**The motion carried by the following vote: Aye: Commissioners Newman, Ortiz, Welch and Westman and Chairperson Smith. No: None. Abstain: None.**

**4. CONSENT CALENDAR**

- A. **2185 41st Avenue #15-083 APN: 034-192-02**  
Sign Permit for a new awning with signs for a dentist's office in the CC (Community Commercial) Zoning District.  
This project is not in the Coastal Zone and thus does not require a Coastal Development Permit.  
Environmental Determination: Categorical Exemption

Property Owner: Dr. Mike Raffo  
Representative: Christian Nielsen, filed: 5/11/15

**A motion to approve application #15-083 for a Sign Permit was made by Commissioner Ortiz and seconded by Commissioner Welch with the following conditions and findings:**

**CONDITIONS**

1. The project approval consists of two wall signs and an awning located over the entrance of 2185 41<sup>st</sup> Ave. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on June 4, 2015, except as modified through conditions imposed by the Planning Commission during the hearing.
2. The applicant was granted a sign permit to construct a new sign awning over the entrance of 2185 41<sup>st</sup> Ave. In any case where the conditions of the permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.
3. Prior to installation, a building permit shall be secured for the new sign authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission.
4. Parking lot lights shall be pointed downward and use LED energy efficient bulbs and designed to prevent light and glare from spilling onto neighboring properties or public rights-of-way.
5. The two new wall signs are backlit. The backlighting shall not shine onto adjacent properties or distract motorists or pedestrians.
6. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
7. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes shall require Planning Commission approval.
8. Prior to issuance of building permit, all Planning fees associated with permit #15-083 shall be paid in full.
9. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
10. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official.  
§9.12.010B

**FINDINGS****A. The signage, as designed and conditioned, will maintain the character and aesthetic integrity of the subject property and the surrounding area.**

The backlit signs have a simple design that will complement the aesthetics of the Community Commercial zoning district along 41<sup>st</sup> Avenue.

**B. The signage, as designed and conditioned, reasonable prevent and reduce the sort of visual blight which results when signs are designed without due regard to effect on their surroundings.**

The signs are modern and clean and will enhance the exterior appearance of the office space.

**The motion carried by the following vote: Aye: Commissioners Newman, Ortiz, Welch and Westman and Chairperson Smith. No: None. Abstain: None.**

**B. 3555 Clares Street Suite TT #15-079 APN: 034-261-59**

Conditional Use Permit for sale of beer and wine at an existing restaurant (Roux Dat) in the Community Commercial (CC) zoning district.

This project is not in the Coastal Zone and thus does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Bob Rivers (Brown Ranch Properties)

Representative: Chad Glassley, filed: 4/30/15

Senior Planner Katie Cattan noted Condition #2 is related to business hours and staff recommends removing it.

**A motion to approve application #15-079 for a Conditional Use Permit was made by Commissioner Ortiz and seconded by Commissioner Welch with the following conditions and findings:**

**CONDITIONS**

1. The project approval consists of a Conditional Use Permit to allow onsite sale and consumption of beer and wine at the existing Roux Dat Restaurant located at 3555 Clares Street Suite TT, Capitola, CA. No modifications to the exterior or interior of the building are proposed. Parking requirements are not affected by this application.
- ~~2. The restaurant is open 7 days a week from 11:30 to 8:00 Sunday through Thursday and 11:30 to 9:00 pm Friday and Saturday.~~
3. The establishment must maintain a valid license from the Alcohol Beverage Control. A copy of the approved Department of Alcoholic Beverage Control Permit must be filed with the Community Development Department prior to initiating beer and wine sales.
4. No live or amplified entertainment is approved within this permit (15-079). An Entertainment Permit is required for any entertainment that is audible outside of the structure. An Entertainment Permit may be applied for through the Capitola Police Department.
5. Patrons shall not be allowed to leave with open alcoholic beverage containers.
6. Permits are non-transferrable.

7. The applicant shall receive permission from ABC prior to June 4, 2017. The conditional use permit will expire in the case where the conditional use permit has not been used within two years after the date of granting thereof. Any interruption or cessation beyond the control of the property owner shall not result in the termination of such right or privilege. A permit shall be deemed to have been “used” when actual substantial, continuous activity has taken place upon the land pursuant to the permit.
8. The applicant is required to complete and follow the Responsible Beverage Service (RBS) practices and procedures. Employees who serve alcoholic beverages are required to attend and complete L.E.A.D.S. training offered by the Capitola Police Department.
9. The applicant is responsible for maintaining the area directly in front of the business free from litter and/or graffiti.
10. The applicant was granted a conditional use permit for the sale of beer and wine. In any case where the conditions of the permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.

### **FINDINGS**

- A. **The application, subject to the conditions imposed, will secure the purposes of the Zoning Ordinance and General Plan.**  
Community Development Staff and the Planning Commission have reviewed the project and determined that the proposed use is permitted in the CC (Community Commercial) Zoning District with a Conditional Use Permit. Conditions of approval have been included to carry out the objectives of the Zoning Ordinance and General Plan.
- B. **The application will maintain the character and integrity of the neighborhood.**  
Community Development staff and the Planning Commission have reviewed the project and determined that the proposed beer and wine sales within the existing restaurant will not have a negative impact on the character and integrity of the commercial area. Conditions of approval have been included to ensure that the project maintains the character and integrity of the area.
- C. **This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations.**  
The proposed project involves a conditional use permit to allow sale of beer and wine within an existing restaurant. No adverse environmental impacts were discovered during project review by either the Community Development staff or the Planning Commission.

**The motion carried by the following vote: Aye: Commissioners Newman, Ortiz, Welch, and Westman and Chairperson Smith. No: None. Abstain: None.**

### **5. PUBLIC HEARINGS**

- A. **429 Riverview Avenue #13-179 APN: 035-121-034**  
Design Permit, Conditional Use Permit, and Variance to setback requirements for an addition to an existing historic single family home in the R-1 (Single Family) zoning



district.

This application requires a Coastal Development permit which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Exempt

Property Owner: Mike and Cindy Reardon

Representative: Derek Van Alstine, filed 12/19/13

Commissioner Westman confirmed that the Fair Political Practices Commission uses a 300-foot radius for officials' homes in small jurisdictions, allowing herself and Commissioner Ortiz to consider this item.

Planner Cattan presented the staff report. She noted that an archway over the adjacent City walkway shown in the plans will come to City Council as a separate item and is not part of this application. The home is non-conforming due to its placement on the parcel, and the project exceeds the 80 percent additional value limit so it is requesting a variance. Variances are also needed for the proposed substandard sizes for parking spaces and existing setbacks. Staff supports a variance for this historic resource.

She noted the home was redesigned during the application process to meet Secretary of Interior standards. Staff asked for an additional condition for to address storm water.

Derek Van Alstine spoke on behalf of the applicant. He provided background on the challenging project and explained it is located in the floodway, not simply the floodplain. The newer section was placed near the street to preserve the historic view from the creek. The remodel will bring the home closer to the original than its current status.

He also corrected the existing square footage on condition #1.

Commissioner Ortiz clarified that board and bat is on the original structure and shingles on the new addition.

Commissioner Westman asked about the stairway and the extra entrance. She feels it looks like a second unit and suggested removing the exterior stairway. Because it would require interior changes, Mr. Van Alstine offered to deed restrict against a second unit.

Commissioner Ortiz asked to screen the garbage within the garage. She understands it must be open for floodway.

Commissioner Newman was concerned that the parking width is not adequate, but the applicant believes it will work since the garage does not have sidewalls.

Staff explained that a no-rise study is a FEMA requirement to determine that new construction will not create an increase in the flood height.

The commission discussed concerns about the exterior stairs. Staff noted that because of the lot size, a second unit would be illegal and the project would need a variance to FAR if the staircase were removed and the interior modified.

Commissioner Westman praised the preservation on the historic structure and view from the creek. She favors eliminating the staircase and allowing additional FAR.

Commissioner Welch is sympathetic to the time it has taken for the project to reach this point. He is not concerned about the staircase and doesn't like assuming future illegal action.

Commissioner Newman prefers to rely on City ordinances to prohibit a second unit.

Commissioner Smith confirmed the home is outside of the vacation rental district. She appreciates the hardship of passing through a bedroom to reach another room and supports the stairs. She also praised the historic preservation.

**A motion to approve application #13-179 for a Design Permit, Coastal Development Permit and Variance was made by Commissioner Ortiz and seconded by Commissioner Welch with the following conditions and findings:**

**CONDITIONS**

1. The project approval consists of an addition to an existing historic resource located at 429 Riverview Avenue. The project approval consists of construction of a 606-square-foot addition to a ~~4,764~~ 1,158-square-foot single family home. The maximum Floor Area Ratio for the 3,096 square foot property with accessory dwelling is 57% (1,764 square feet). The total FAR of the project is 57% with a total of 1,764 square feet, compliant with the maximum FAR within the zone. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on June 4, 2015, except as modified through conditions imposed by the Planning Commission during the hearing.
2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
3. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
4. At time of submittal for building permit review, a no rise study must be submitted to the City at the satisfaction of the Building Official.
5. At time of building plan submittal, the plans shall include a language on the cover sheet referring to the intent of the Secretary of Interior Standards and specifically reference Standard #6. The plans shall identify specific repairs at the time of submittal of the building permit drawings.
6. At time of building plan submittal, the California State Historical Building Code shall be referenced in the architectural notes on the front page, in the event that this preservation code can provide support to the project design.
7. At the time of building plan submittal, all proposed preservation treatments (e.g., epoxy wood consolidant and paint preparation techniques), shall be identified on the plans.
8. At the time of submittal for building permit review, Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP) shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP).
9. At the time of submittal for building permit review, the site plan on sheet E1 shall be updated to reflect the correct information on the Storm Water Permit Project Application.

10. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval and potentially a review by the Historic Architect for continued conformance with the Secretary of Interior standards.
11. Prior to making any changes to the historic structure, the applicant and/or contractor shall field verify all existing conditions of the historic buildings and match replacement elements and materials according to the approved plans. Any discrepancies found between approved plans, replacement features and existing elements must be reported to the Community Development Department for further direction, prior to construction.
12. Prior to issuance of building permit, a final landscape plan shall be submitted and approved by the Community Development Department. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of irrigation systems, if proposed. Native and/or drought tolerant species are recommended.
13. Prior to issuance of building permit, all Planning fees associated with permit #14-116 shall be paid in full.
14. Prior to issuance of building permits, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.
15. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Water District, and Central Fire Protection District.
16. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
17. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
18. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
19. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
20. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official.  
§9.12.010B

21. Prior to a project final, all cracked or broken driveway approaches or street edge shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches shall meet current Accessibility Standards.
22. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
23. The applicant was granted a conditional use permit for the alteration to a historic structure. In any case where the conditions of the permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.
24. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.81.160.
25. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
26. Upon receipt of certificate of occupancy, garbage and recycling containers shall be shielded and placed out of public view on non-collection days. The applicant may add a pony wall to the plans to ensure the containers are not visible from the public right of way.

## **FINDINGS**

- A. **The application, subject to the conditions imposed, secures the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**  
Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The project secures the purpose of the Zoning Ordinance, General Plan, and Local Coastal Plan. The integrity of the historic resource will be maintained with historic resource contributing to a historic district with the proposed design. A variance has been granted to preserve the location of the historic structure and allow the non-conforming structure to continue.
- B. **The application will maintain the character and integrity of the neighborhood.**  
Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the addition to the historic resource. The new addition will not overwhelm the historic structure. The home is located within the Old Riverview Historic District and will continue to be a contributing structure within the district. The design does not compromise the integrity of the historic resource.

- C. **This project is categorically exempt under Section 15331 of the California Environmental Quality Act and is subject to Section 753.5 of Title 14 of the California Code of Regulations.**

Section 15303(a) of the CEQA Guidelines exempts the construction of a single-family residence in a residential zone. This project involves construction of a new single-family residence in the R-1 (Single-Family Residential) Zoning District. No adverse environmental impacts were discovered during review of the proposed project.

## **COASTAL FINDINGS**

***D. Findings Required. A coastal permit shall be granted only upon adoption of specific written factual findings supporting the conclusion that the proposed development conforms to the certified Local Coastal Program, including, but not limited to:***

- The proposed development conforms to the City's certified Local Coastal Plan (LCP). The specific, factual findings, as per CMC Section 17.46.090 (D) are as follows:

***(D) (2) Require Project-Specific Findings. In determining any requirement for public access, including the type of access and character of use, the city shall evaluate and document in written findings the factors identified in subsections (D) (2) (a) through (e), to the extent applicable. The findings shall explain the basis for the conclusions and decisions of the city and shall be supported by substantial evidence in the record. If an access dedication is required as a condition of approval, the findings shall explain how the adverse effects which have been identified will be alleviated or mitigated by the dedication. As used in this section, "cumulative effect" means the effect of the individual project in combination with the effects of past projects, other current projects, and probable future projects, including development allowed under applicable planning and zoning.***

***(D) (2) (a) Project Effects on Demand for Access and Recreation. Identification of existing and open public access and coastal recreation areas and facilities in the regional and local vicinity of the development. Analysis of the project's effects upon existing public access and recreation opportunities. Analysis of the project's cumulative effects upon the use and capacity of the identified access and recreation opportunities, including public tidelands and beach resources, and upon the capacity of major coastal roads from subdivision, intensification or cumulative build-out. Projection for the anticipated demand and need for increased coastal access and recreation opportunities for the public. Analysis of the contribution of the project's cumulative effects to any such projected increase. Description of the physical characteristics of the site and its proximity to the sea, tideland viewing points, upland recreation areas, and trail linkages to tidelands or recreation areas. Analysis of the importance and potential of the site, because of its location or other characteristics, for creating, preserving or enhancing public access to tidelands or public recreation opportunities;***

- The proposed project is located at 429 Riverview Avenue. The home is not located in an area with coastal access. The home will not have an effect on public trails or beach access.

***(D) (2) (b) Shoreline Processes. Description of the existing shoreline conditions, including beach profile, accessibility and usability of the beach, history of erosion or accretion, character and sources of sand, wave and sand movement, presence of shoreline protective structures, location of the line of mean high tide during the season***

***when the beach is at its narrowest (generally during the late winter) and the proximity of that line to existing structures, and any other factors which substantially characterize or affect the shoreline processes at the site. Identification of anticipated changes to shoreline processes at the site. Identification of anticipated changes to shoreline processes and beach profile unrelated to the proposed development. Description and analysis of any reasonably likely changes, attributable to the primary and cumulative effects of the project, to: wave and sand movement affecting beaches in the vicinity of the project; the profile of the beach; the character, extent, accessibility and usability of the beach; and any other factors which characterize or affect beaches in the vicinity. Analysis of the effect of any identified changes of the project, alone or in combination with other anticipated changes, will have upon the ability of the public to use public tidelands and shoreline recreation areas;***

- The proposed project is located along Riverview Avenue. No portion of the project is located along the shoreline or beach.

***(D) (2) (c) Historic Public Use. Evidence of use of the site by members of the general public for a continuous five-year period (such use may be seasonal). Evidence of the type and character of use made by the public (vertical, lateral, blufftop, etc., and for passive and/or active recreational use, etc.). Identification of any agency (or person) who has maintained and/or improved the area subject to historic public use and the nature of the maintenance performed and improvements made. Identification of the record owner of the area historically used by the public and any attempts by the owner to prohibit public use of the area, including the success or failure of those attempts. Description of the potential for adverse impact on public use of the area from the proposed development (including but not limited to, creation of physical or psychological impediments to public use);***

- There is not history of public use on the subject lot.

***(D) (2) (d) Physical Obstructions. Description of any physical aspects of the development which block or impede the ability of the public to get to or along the tidelands, public recreation areas, or other public coastal resources or to see the shoreline;***

- The proposed project is located on private property on Riverview Avenue. The project will not block or impede the ability of the public to get to or along the tidelands, public recreation areas, or views to the shoreline.

***(D) (2) (e) Other Adverse Impacts on Access and Recreation. Description of the development's physical proximity and relationship to the shoreline and any public recreation area. Analysis of the extent of which buildings, walls, signs, streets or other aspects of the development, individually or cumulatively, are likely to diminish the public's use of tidelands or lands committed to public recreation. Description of any alteration of the aesthetic, visual or recreational value of public use areas, and of any diminution of the quality or amount of recreational use of public lands which may be attributable to the individual or cumulative effects of the development.***

- The proposed project is located on private property that will not impact access and recreation. The project does not diminish the public's use of tidelands or lands committed to public recreation nor alter the aesthetic, visual or recreational value of public use areas.

***(D) (3) (a – c) Required Findings for Public Access Exceptions. Any determination that one of the exceptions of subsection (F) (2) applies to a development shall be supported by written findings of fact, analysis and conclusions which address all of the following:***

***a. The type of access potentially applicable to the site involved (vertical, lateral, bluff top, etc.) and its location in relation to the fragile coastal resource to be protected, the agricultural use, the public safety concern, or the military facility which is the basis for the exception, as applicable;***

***b. Unavailability of any mitigating measures to manage the type, character, intensity, hours, season or location of such use so that agricultural resources, fragile coastal resources, public safety, or military security, as applicable, are protected;***

***c. Ability of the public, through another reasonable means, to reach the same area of public tidelands as would be made accessible by an access way on the subject land.***

- The project is not requesting a Public Access Exception, therefore these findings do not apply

***(D) (4) (a – f) Findings for Management Plan Conditions. Written findings in support of a condition requiring a management plan for regulating the time and manner or character of public access use must address the following factors, as applicable:***

***a. Identification and protection of specific habitat values including the reasons supporting the conclusions that such values must be protected by limiting the hours, seasons, or character of public use;***

- The project is located in a residential lot.

***b. Topographic constraints of the development site;***

- The project is located on a flat lot.

***c. Recreational needs of the public;***

- The project does not impact recreational needs of the public.

***d. Rights of privacy of the landowner which could not be mitigated by setting the project back from the access way or otherwise conditioning the development;***

***e. The requirements of the possible accepting agency, if an offer of dedication is the mechanism for securing public access;***

***f. Feasibility of adequate setbacks, fencing, landscaping, and other methods as part of a management plan to regulate public use.***

***(D) (5) Project complies with public access requirements, including submittal of appropriate legal documents to ensure the right of public access whenever, and as, required by the certified land use plan and Section 17.46.010 (coastal access requirements);***

- No legal documents to ensure public access rights are required for the proposed project

***(D) (6) Project complies with visitor-serving and recreational use policies;***

**SEC. 30222**

***The use of private lands suitable for visitor-serving commercial recreational facilities designed to enhance public opportunities for coastal recreation shall have priority over private residential, general industrial, or general commercial development, but not over agriculture or coastal-dependent industry.***

- The project involves a single family home on a residential lot of record.

**SEC. 30223**

***Upland areas necessary to support coastal recreational uses shall be reserved for such uses, where feasible.***

- The project involves a single family home on a residential lot of record.

***c) Visitor-serving facilities that cannot be feasibly located in existing developed areas shall be located in existing isolated developments or at selected points of attraction for visitors.***

- The project involves a single family home on a residential lot of record.

***(D) (7) Project complies with applicable standards and requirements for provision of public and private parking, pedestrian access, alternate means of transportation and/or traffic improvements;***

- The project involves the construction of a single family home. The project complies with applicable standards and requirements for provision for parking, pedestrian access, alternate means of transportation and/or traffic improvements.

***(D) (8) Review of project design, site plan, signing, lighting, landscaping, etc., by the city's architectural and site review committee, and compliance with adopted design guidelines and standards, and review committee recommendations;***

- The project complies with the design guidelines and standards established by the Municipal Code.

***(D) (9) Project complies with LCP policies regarding protection of public landmarks, protection or provision of public views; and shall not block or detract from public views to and along Capitola's shoreline;***

- The project will not negatively impact public landmarks and/or public views. The project will not block or detract from public views to and along Capitola's shoreline.

***(D) (10) Demonstrated availability and adequacy of water and sewer services;***



- The project is located on a legal lot of record with available water and sewer services.

***(D) (11) Provisions of minimum water flow rates and fire response times;***

- The project is located within close proximity of the Capitola fire department. Water is available at the location.

***(D) (12) Project complies with water and energy conservation standards;***

- The project is for a single family home. The GHG emissions for the project are projected at less than significant impact. All water fixtures must comply with the low-flow standards of the Soquel Creek Water District.

***(D) (13) Provision of park dedication, school impact, and other fees as may be required;***

- The project will be required to pay appropriate fees prior to building permit issuance.

***(D) (14) Project complies with coastal housing policies, and applicable ordinances including condominium conversion and mobile home ordinances;***

- The project does not involve a condo conversion or mobile homes.

***(D) (15) Project complies with natural resource, habitat, and archaeological protection policies;***

- Conditions of approval have been included to ensure compliance with established policies.

***(D) (16) Project complies with Monarch butterfly habitat protection policies;***

- The project is outside of any identified sensitive habitats, specifically areas where Monarch Butterflies have been encountered, identified and documented.

***(D) (17) Project provides drainage and erosion and control measures to protect marine, stream, and wetland water quality from urban runoff and erosion;***

- Conditions of approval have been included to ensure compliance with applicable erosion control measures.

***(D) (18) Geologic/engineering reports have been prepared by qualified professional for projects in seismic areas, geologically unstable areas, or coastal bluffs, and project complies with hazard protection policies including provision of appropriate setbacks and mitigation measures;***

- Geologic/engineering reports have been prepared by qualified professionals for this project. Conditions of approval have been included to ensure the project applicant shall comply with all applicable requirements of the most recent version of the California Building Standards Code.

***(D) (19) All other geological, flood and fire hazards are accounted for and mitigated in the project design;***

- Conditions of approval have been included to ensure the project complies with geological,

flood, and fire hazards and are accounted for and will be mitigated in the project design.

**(D) (20) Project complies with shoreline structure policies;**

- The proposed project complies with shoreline structure policies.

**(D) (21) The uses proposed are consistent with the permitted or conditional uses of the zoning district in which the project is located;**

- This use is a conditional use consistent with the Single Family zoning district.

**(D) (22) Conformance to requirements of all other city ordinances, zoning requirements, and project review procedures;**

- The project conforms to the requirements of all city ordinances, zoning requirements and project development review and development procedures.

**(D) (23) Project complies with the Capitola parking permit program as follows:**

- The project site is located within the area of the Capitola parking permit program.

**The motion carried by the following vote: Aye: Commissioners Newman, Ortiz, Welch, and Westman and Chairperson Smith. No: None. Abstain: None.**

**B. 1601 41st Avenue #15-067 APN: 034-151-20**

Design Permit and Conditional Use Permit for expansion of nursery, exterior remodel, permanent and seasonal outdoor displays, and height exception for a 16-foot high fence for Orchard Supply Hardware in the Community Commercial (CC) zoning district.

This project is not in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Ow Trusts

Representative: Nicholas De Torres, filed 4/16/15

Planner Cattan noted modified plans were submitted and made available earlier in the day. She presented the staff report. The permanent display area now ends in front of the applicant's portion of the building and does not extend to adjacent frontages. In the parking area, 12 spots would be lost to seasonal displays. The revised plans add a corral for shopping carts. Staff has concerns with the scale of proposed posts and noted the 41<sup>st</sup> Avenue design guidelines call for human scale. She recommended adding a condition that trash enclosures are covered as required by storm water regulations.

Commissioner Newman asked how the display area addresses problems of unsightly seasonal display. Staff said the use has been subject to code enforcement and this portion of the application allows the City to apply conditions.

Nicolas De Torres spoke on behalf of Orchard Supply.

Commissioner Westman clarified how many shopping carts could be accommodated and asked for it to be extended. Mr. De Torres also noted some cart corral in the seasonal display area will remain.

Commissioner Ortiz confirmed that some carts are stored indoors.

Commissioner Newman asked what guarantees the City has that the business will not continue to abuse the outdoor display. Mr. De Torres acknowledged it has been a concern in other jurisdictions and there is an awareness within the company.

Commissioner Westman agreed that the column width does not meet guidelines. She researched front columns and found variations at other Orchard locations. Commissioners Ortiz and Welch also supported reducing the width. They praised the overall project.

Commissioner Smith asked if the seasonal display location would vary and was told it may shift slightly.

Commissioner Ortiz said she wants to support business, but is concerned that the seasonal display is not available to other businesses and she wants to be fair. She prefers seasonal permits until the new code is developed and a sunset or review period on the outdoor display.

Commissioner Westman supports the idea of a CUP for outdoor displays.

Director Grunow noted that currently parking lot sales are not codified, but staff has a process it has used for permitting based on previous guidance.

Commissioner Newman likes much of the project but does not like the parking lot use. He feels the description is too vague.

**A motion to approve application #15-067 for a Design Permit and Conditional Use Permit was made by Commissioner Westman and seconded by Commissioner Ortiz with the following conditions and findings:**

#### **CONDITIONS**

1. The project approval consists of a Conditional Use Permit to expand the Orchard Supply Hardware Store, allow outdoor display, ~~allow seasonal outdoor displays~~, an exception to fence height, and allow new signs at 1601 41<sup>st</sup> Avenue within Kings Plaza. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on June 4, 2015 except as modified through conditions imposed by the Planning Commission during the hearing. Seasonal outdoor displays were denied within this application.
2. The Planning Commission approved the outdoor display area at the entrance of the store on a temporary basis. The current Zoning Code does not include specific standards for outdoor displays. The conditional use permit for outdoor display will expire six months from the time outdoor display standards are adopted within the zoning ordinance by the City.
3. The application included 6 feet wide posts under the new truss system. The design must be modified to comply with the 41<sup>st</sup> Avenue design guideline #7 and relate to human scale. The post may not exceed 3 feet in width. The Community Development Director or his designee will review the final design and determine if the revised post maintains human scale along the entrance.
4. Pavers or stamped concrete must be included in the building plan submittal to clearly delineate/identify the area permitted within the conditional use permit for outdoor display. ~~The two outdoor display areas are permitted at a maximum of 6.5 feet by 47.5 feet on each side of the front entry way.~~ The outdoor display areas are limited to the footprint presented to the Planning Commission during the June 4, 2015, meeting. The exterior cart collection area on the front façade of the building will be extended an additional 5 feet to accommodate more carts onsite. No goods or materials utilized for the display may be located outside the delineated area. The area

may only be expanded with the approval of a modification to the CUP by the Planning Commission.

5. The outdoor display merchandise shall be the merchandise of the Orchard Supply Hardware only. The outdoor display area shall be managed by the Orchard Supply Hardware. The outdoor display conditional use permit is not transferable between properties or businesses.
6. All outdoor display merchandise shall only be displayed during business hours.
7. The outdoor display shall not obstruct pedestrian, bicycle, vehicular, or emergency services access and shall maintain four (4) feet of unobstructed access provided, however, that the width of the clear area shall in all events meet all applicable state and federal regulations and building codes, including all barrier-free and ADA requirements.
8. Outdoor vending machines and drop boxes or donation bins shall be prohibited.
9. The outdoor displays shall not contain any information which would routinely be placed on a business sign located on the building such as the name or type of business, hours of business operation, business logo, brand name information, etc. The outdoor display may include a sign which indicates the price of the display item(s) or simply indicates a "sale" on the item(s) limited to 8.5" x 11".
10. All outdoor displays shall be continuously maintained in a state of order, security, safety and repair. The display surface shall be kept clean, neatly painted, and free of rust, corrosion, protruding tacks, nails and/or wires. Any cracked, broken surfaces, or other unmaintained or damaged portion of a display shall be repaired or replaced or removed within thirty (30) days.
11. All outdoor displays shall be tasteful and assist in creating a top quality shopping environment. No display shall contain obscene, indecent or immoral matter.
12. The outdoor displays must be self-supporting, stable and weighted or constructed to withstand being overturned by wind or contact. The display shall not be permanently affixed to any object, structure or the ground including utility poles, light poles, trees or any merchandise or products displayed outside permanent buildings.
- ~~13. The seasonal display area is allowed between the hours of 9 am and 9 pm. Lighting for the seasonal display area shall only light the area within the display. The lighting must be terminated at 9 pm each evening.~~
14. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans
15. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
16. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes shall require Planning Commission approval.
17. Prior to issuance of building permit, all Planning fees associated with permit #15-067 shall be paid in full.

18. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B
19. Parking for the proposed hardware store expansion must be accommodated within the onsite parking.
20. Prior to granting of final occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director.
21. The applicant was granted a conditional use permit for the outdoor displays. In any case where the conditions of the permit are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.
22. The conditional use permit will expire in the case where the conditional use permit has not been used within two years after the date of granting thereof. Any interruption or cessation beyond the control of the property owner shall not result in the termination of such right or privilege. A permit shall be deemed to have been “used” when actual substantial, continuous activity has taken place upon the land pursuant to the permit.
23. The applicant shall install a permanent rain barrel display in the garden section of the store.
24. The applicant shall incorporate a roof structure to cover the trash and recycling area. A detail of the roof structure shall be included in the building permit plans.
25. The owner/applicant shall implement Best Management Practices for the ongoing maintenance of the trash and recycling area.
26. At the time of submittal for building permit review, Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP) shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP).
27. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
28. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan. Erosion and sediment control shall be maintained throughout the duration of the construction project.

## **FINDINGS**

**A. The application, subject to the conditions imposed, will secure the purposes of the Zoning Ordinance and General Plan.**

Community Development Department Staff, the Architecture and Site Review Committee, and the Planning Commission have reviewed the application and determined that the proposed expansion of the business, outdoor displays, and signs may be granted a design permit and conditional use permit within the CC Zoning District. The use meets the intent and purpose of the Community Commercial Zoning District. Conditions of approval have been included to ensure that the use is consistent with the Zoning Ordinance and General Plan.

**B. The application will maintain the character and integrity of the neighborhood.**

Community Development Department Staff, the Architecture and Site Review Committee, and the Planning Commission have reviewed the proposed use and determined that the use complies with the applicable provisions of the Zoning Ordinance and therefore maintain the character and integrity of this area of the City. Conditions of approval have been included to carry out these objectives.

**C. This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations.**

The proposed project involves the expansion of the existing hardware store within an existing commercial space. No adverse environmental impacts were discovered during project review by either the Planning Department Staff or the Planning Commission.

**The motion carried by the following vote: Aye: Commissioners Newman, Ortiz, Welch, and Westman and Chairperson Smith. No: None. Abstain: None.**

**C. 809 Bay Avenue #15-074 APN: 035-021-43**

Design Permit and Conditional Use Permit for a private outdoor seating area and onsite sale and consumption of beer and wine for the Nob Hill grocery store located in the CC (Community Commercial) Zoning District.

This project is not in the Coastal Zone and thus does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Redtree Properties

Representative: Michael Gates, filed: 4/22/15

Planner Safty presented the staff report. The proposed live amplified music raised concerns with planning staff and the police department. He outlined new recommended conditions that limit dining times and alcohol service, and denies amplification and stage.

Commissioner Newman confirmed there is a sufficient path around the seating area for those walking from Bay Avenue.

Mike Gates spoke on behalf of the applicant. This proposal comes after much discussion of how to use the outdoor area. He believes the music is part of the ambiance and would accept some conditions. He asked if alcohol sales and consumption could continue inside later.

Kate Arietta, resident, expressed concerns about noise. She does not support the television and sound system. She asked there be no amplification including musicians' portable systems. She supports the police recommendation.

Commissioner Welch shares concerns about the sound system and TV, but also applauds effort to use the space. He supports the police recommendation.

Commissioner Westman agrees, but would be OK with extending alcohol service inside. Upon discussion, commissioners felt it would be difficult to enforce indoor only.

Commissioner Newman praised the project as consistent with themes in the General Plan to enhance the area as a gateway. He thinks TVs could be appealing for large sporting events.

Chairperson Smith likes the use and wishes alcohol service did not require the separation fence. She noted the location is within an already distracting intersection. In addition there is a sleep center across the parking lot and nearby residences, so she worries TVs and amplified music would invite noise enforcement issues.

**A motion to approve application #15-074 for a Design Permit and Conditional Use Permit was made by Commissioner Ortiz and seconded by Commissioner Westman with the following conditions and findings:**

### **CONDITIONS**

1. The project approval consists of a Conditional Use Permit to allow beer and wine sales and Design Permit to construct and operate an outdoor dining area at 809 Bay Avenue. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on June 4, 2015, minus the outdoor TV, outdoor speakers, and outdoor stage, except as modified through conditions imposed by the Planning Commission during the hearing.
2. The establishment must maintain a valid license from the Alcohol Beverage Control. A copy of the approved Department of Alcoholic Beverage Control Permit must be filed with the Community Development Department prior to initiating beer and wine sales.
3. The applicant was granted a Conditional Use Permit to allow the serving of beer and wine and construction and operation of an outdoor seating area. In any case where the conditions of the permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.
4. No amplified entertainment is approved within this permit (#15-074). An Entertainment Permit is required for any music or entertainment that is audible outside of the structure. An Entertainment Permit may be applied for through the Capitola Police Department.
5. Patrons shall not be allowed to leave with open alcoholic beverage containers.
6. Permits are non-transferrable.
7. The establishment must maintain a valid license from the Alcohol Beverage Control.
8. The applicant is responsible for maintaining the area directly in front of the business free from litter and/or graffiti.

9. Operational hours of the outdoor dining area are limited to 8:00am – 9:00pm on weekdays, and 8:00am – 11:00pm on weekends. Sale of beer and wine for outdoor dining is limited to 10:00am – 8:00pm, 7 days a week. The sale of alcohol beverages can only occur when food services are open.
10. The applicant shall receive permission from ABC to serve alcoholic beverages prior to June 4, 2017. The Conditional Use Permit will expire in the case where the Conditional Use Permit has not been used within two years after the date of granting thereof. Any interruption or cessation beyond the control of the property owner shall not result in the termination of such right or privilege. A permit shall be deemed to have been “used” when actual substantial, continuous activity has taken place upon the land pursuant to the permit.
11. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
12. The applicant is required to complete and follow the Responsible Beverage Service (RBS) practices and procedures. Employees who serve alcoholic beverages are required to attend and complete L.E.A.D.S. training offered by the Capitola Police Department.
13. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
14. At the time of submittal for building permit review, Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP) shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP).
15. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
16. Prior to issuance of building permit, all Planning fees associated with permit #15-074 shall be paid in full.
17. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Water District, and Central Fire Protection District.
18. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
19. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).



20. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
21. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official.  
§9.12.010B
22. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
23. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.81.160.
24. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.

## **FINDINGS**

### **A. The application, subject to the conditions imposed, will secure the purposes of the Zoning Ordinance and General Plan.**

Community Development Department Staff and the Planning Commission have reviewed the application and determined that the proposed business may be granted a conditional use permit for the sale of alcohol and dining area within the CC Zoning District. The use meets the intent and purpose of the Community Commercial Zoning District. Conditions of approval have been included to ensure that the use is consistent with the Zoning Ordinance and General Plan.

### **B. The application will maintain the character and integrity of the neighborhood.**

Community Development Department Staff and the Planning Commission have reviewed the proposed use and determined that the use complies with the applicable provisions of the Zoning Ordinance and maintains the character and integrity of this area of the City. This area of the City is a mix of commercial and residential uses. Conditions of approval have been included to carry out these objectives.

### **C. This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations.**

The proposed project involves an existing retail area with the additional use of beer and wine sales and a dining area. No adverse environmental impacts were discovered during project review by either the Planning Department Staff or the Planning Commission.

**The motion carried by the following vote: Aye: Commissioners Ortiz, Welch, and Westman and Chairperson Smith. No: Commissioner Newman. Abstain: None.**

## **6. DIRECTOR'S REPORT**

Director Grunow reported that on June 15 there will be a community workshop on non-conforming residential uses. On June 23 there is a workshop regarding the possible City Hall/Pacific Cove redevelopment. June 30 there will be a public scoping meeting for the Monterey Skate Park EIR.

## **7. COMMISSION COMMUNICATIONS**

Commissioner Westman will not be able to attend the August meeting.

Commissioner Ortiz asked staff to check on the use of breezeway between Zelda's and Mr. Kabob for storage. Staff noted it is already in discussion about trash enclosures and sidewalks there.

Commissioner Welch reminded everyone that the Safety Foundation's car show is this weekend.

## **8. ADJOURNMENT**

Chairperson Smith adjourned the meeting at 8:56 p.m. to a special meeting of the Planning Commission to be held on Monday, June 22, 2015, at 6 p.m. in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

Approved by the Planning Commission on July 16, 2015.

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Linda Fridy, Minutes Clerk



## STAFF REPORT

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

DATE: JULY 16<sup>th</sup>, 2015

SUBJECT: **1801 42<sup>nd</sup> Ave #15-070 APN: 034-125-08**  
Design Permit for an addition to an existing single-story residence located in the R-1 (Single-Family Residential) Zoning District.  
This project is in the Coastal Zone, but is exempt from a Coastal Development Permit.  
Environmental Determination: Categorical Exemption  
Property Owner: Vicente Ruelas  
Representative: Vicente Ruelas, filed: 4/17/15

### **APPLICANT PROPOSAL**

The applicant submitted a design permit to construct a 412 square foot addition to the front and side of an existing 714 square foot single-story home. The project is located in the R-1 (Single-Family Residential) Zoning District. The existing home is not listed on Capitola's 2005 Historic Structures List.

### **ARCHITECTURAL AND SITE REVIEW HEARING**

On June 24<sup>th</sup>, 2015, the Architectural and Site Review Committee reviewed the application.

- City Architect Representative, Frank Phanton, was not present for the meeting.
- City Building Official, Brian Van Son, told the applicant that they will be required to install fire sprinklers throughout the home.
- City Public Works representative, Danielle Uharriet, told the applicant that the storm water application must be completed prior to Planning Commission review.
- City Planner, Ryan Safty, told the applicant to modify the plans to include the height of the proposed home, as well as square footage calculations (existing vs. proposed).
- City Landscape Architect Representative, Craig Walsh, requested the applicant submit a Landscape Plan showing existing trees and to include a few new trees as part of the remodel.

Following the Architectural and Site Review meeting, the applicant submitted revised plans that included a landscape plan showing proposed trees and drip lines, a completed stormwater application, and square footage calculations.

### **Site Planning and Zoning Summary**

The following table outlines the zoning code requirements for development in the R-1 (Single Family Residential) Zoning District relative to the application.

## R-1 (Single Family Residential) Zoning District

Use		
Existing Use	Single-Family	
Proposed Use	Single-Family	
Principal Permitted or CUP?	PP	
Development Standards		
Building Height	R-1 Regulation	Proposed
	25'-0"	13'-3"
Floor Area Ratio (FAR)		
Lot Size	5,384 sq. ft.	
Maximum Floor Area Ratio	49 % (Max 2,638 sq. ft.)	
Existing First Story Floor Area	714 sq. ft.	
Proposed First Story Addition	412 sq. ft.	
Garage	n/a	
<b>TOTAL FAR</b>	1,126 sq. ft. (21%)	
Yards (setbacks are measured from the edge of the public right-of-way)		
	R-1 Regulation	Proposed
Front Yard	15 feet	44 ft.
Side Yard	10% lot width Lot width 50 5 ft. min.	6 ft.(Left) and 7ft. (Right)
Rear Yard	20% of lot depth Lot depth 105 21 ft. min.	4'-8" (existing non-conformity)
Parking		
	Required	Proposed
Residential (from <u>1,500</u> sq. ft. or less)	2 spaces total 0 covered 2 uncovered	2 spaces total 2 uncovered
<b>Underground Utilities: required with 25% increase in area</b>	YES	

**DISCUSSION**

The proposed project is located at 1801 42<sup>nd</sup> Avenue, directly behind the CVS Pharmacy on 41<sup>st</sup> Avenue. The project is located on a 5,384 square foot lot. The existing home is small (714 square feet) and is located in the back corner of the property. The applicant is proposing to add 412 square feet to the front of the home (Attachment A). The addition will include a new living room, bedroom, and two bathrooms, resulting in a total of 3 bathrooms for the proposed home. The finished home will contain plywood panel siding with a board and batt finish for the exterior of the home, with salmon colored stucco to match the existing home.

The applicant is also proposing to build a 56 square foot covered porch adjacent to the new addition area. The porch is less than 30" in height and thus is not calculated as a part of the allowable floor area ratio for the property (§17.15.100-C-5).

The proposed addition complies with all development standards of the R-1 (single-family) zoning district including height, setbacks, and floor area ratio. The existing home does not meet current setback standards. Specifically, the rear yard setback is non-conforming with the existing home located 4'-8" from the rear property line. Being that the property is 105' in length, a 21 foot rear yard setback is required. According to the zoning code, additions to existing non-conforming structures are limited to 80% of the existing valuation of the home (§17.72.070). The 412 square foot addition is required to stay under this 80% valuation. The Building Official has verified that the addition complies with this calculation (Attachment B). Condition #4 has been included to ensure this regulation is maintained.

**Landscaping**

Based on the recommendations from the Architectural and Site Review Committee, the applicant submitted a landscape plan. The applicant recently planted six small fruit throughout the property. The new fruit trees consist of a peach tree, pear tree, nectarine tree, mandarin tree, lemon tree, and lime tree. The landscape plan includes two new large pecan trees in front of the addition area.

**Parking**

The proposed 1,126 square foot home is required to have two onsite parking spaces, neither of which must be covered (§17.15.130). The property contains two uncovered parking spaces within the front yard. This front yard parking area is separated from the rest of the property by an existing gate.

**CEQA REVIEW**

Section 15301(e) of the CEQA Guidelines exempts additions to existing structures. This project involves construction of a 412 square foot addition to an existing 714 square foot home in the R-1 (Single-Family Residential) Zoning District. No adverse environmental impacts were discovered during review of the proposed project.

**RECOMMENDATION**

Staff recommends the Planning Commission review the application and **approve** project application #15-070, based on the conditions and findings.

**CONDITIONS**

1. The project approval consists of construction of a 412 square foot addition to an existing 714 square foot single-story residence. The maximum Floor Area Ratio for the 5,384 square foot property is 49% (2,638 square feet). The total FAR of the project is 21% with a total of 1,126 square feet, compliant with the maximum FAR within the zone. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on July 16<sup>th</sup>, 2015, except as modified through conditions imposed by the Planning Commission during the hearing.
2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
3. At time of submittal for building permit review, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.
4. The applicant must prove that the finished addition will not constitute more than 80% of the existing valuation of the home. The Building Official will verify this calculation, pursuant to section 17.72.070 of the Capitola Municipal Code.
5. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
6. At the time of submittal for building permit review, Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP) shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP).

7. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
8. Prior to issuance of building permit, a final landscape plan shall be submitted and approved by the Community Development Department. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of irrigation systems.
9. Prior to issuance of building permit, all Planning fees associated with permit # 15-070 shall be paid in full.
10. Prior to issuance of building permit, Affordable housing in-lieu fees shall be paid as required to assure compliance with the City of Capitola Affordable (Inclusionary) Housing Ordinance.
11. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.
12. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
13. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
14. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
15. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
16. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official.  
§9.12.010B
17. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
18. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development

Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.

19. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.81.160.
20. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
21. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
22. In any case where the conditions to the granting of a permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.

## **FINDINGS**

### **A. The application, subject to the conditions imposed, secures the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the addition to the single family home. The project conforms to the development standards of the R-1 (Single Family Residence) zoning district, except for the existing non-conforming rear yard setback. Conditions of approval have been included to carry out the objectives of the Zoning Ordinance, General Plan and Local Coastal Plan.

### **B. The application will maintain the character and integrity of the neighborhood.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The project conforms to the development standards of the R-1 (Single Family Residence) zoning district, except for the existing non-conforming rear yard setback. Conditions of approval have been included to ensure that the project maintains the character and integrity of the neighborhood. The proposed addition to the single-family residence compliments the existing single-family homes in the neighborhood. The surrounding neighborhood is characterized by one and two story single-family residences with large front-yard setbacks. The proposed project would involve a minor addition to an existing single-family residence. The finished home will be of comparable size and scale to other residences in the neighborhood.

- C. This project is categorically exempt under Section 15301(e) of the California Environmental Quality Act and is subject to Section 753.5 of Title 14 of the California Code of Regulations.**

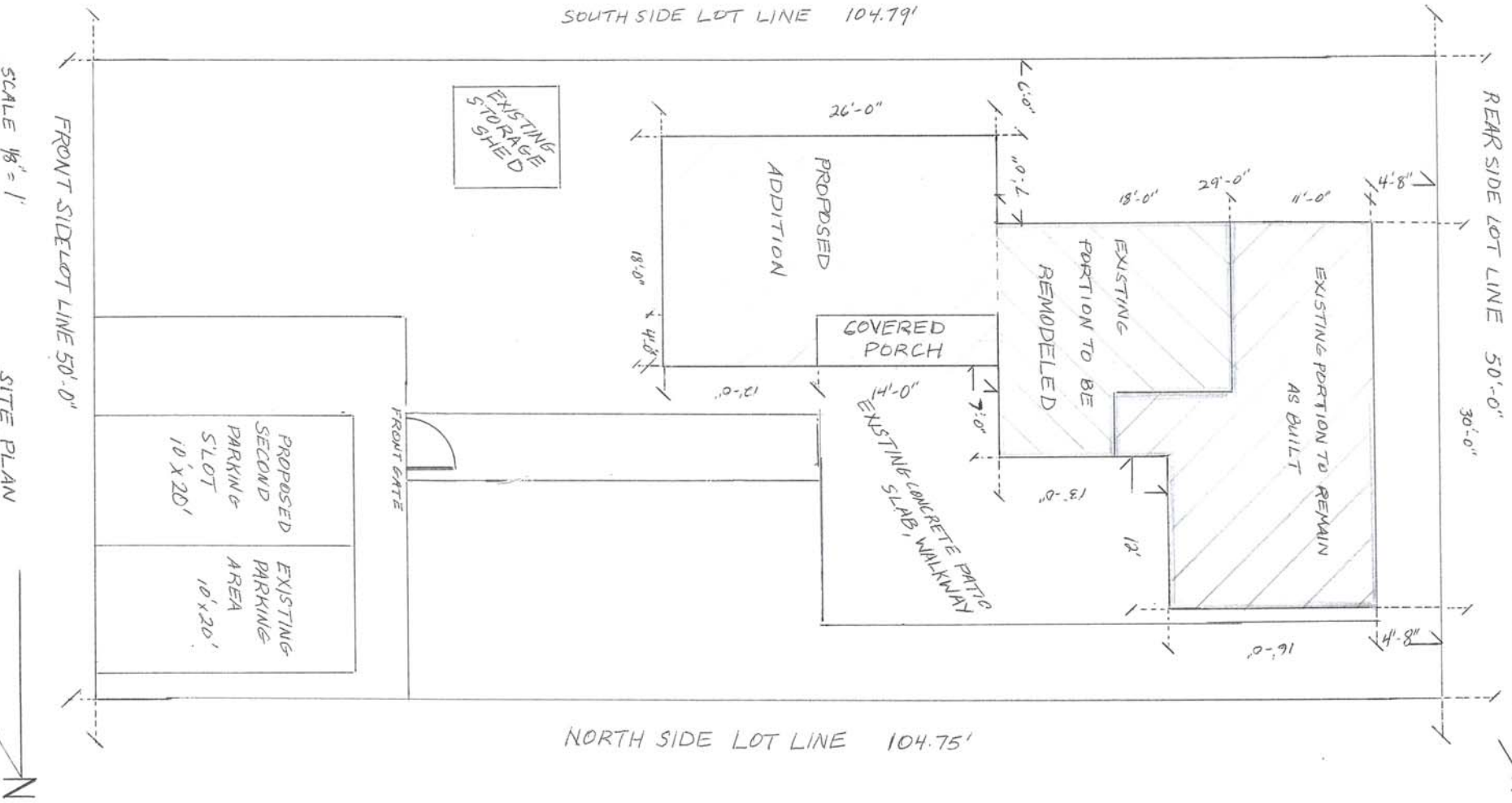
This project involves the addition to an existing single-family residence in the R-1 (Single-Family Residential) Zoning District. Section 15301(e) of the CEQA Guidelines exempts additions to existing homes in a residential zone.

**ATTACHMENTS**

- A. Project Plans
- B. Non-conforming Calculation

**Report Prepared By: Ryan Safty  
Assistant Planner**





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 JUL 01 2015  
 CITY OF CAPITOLA

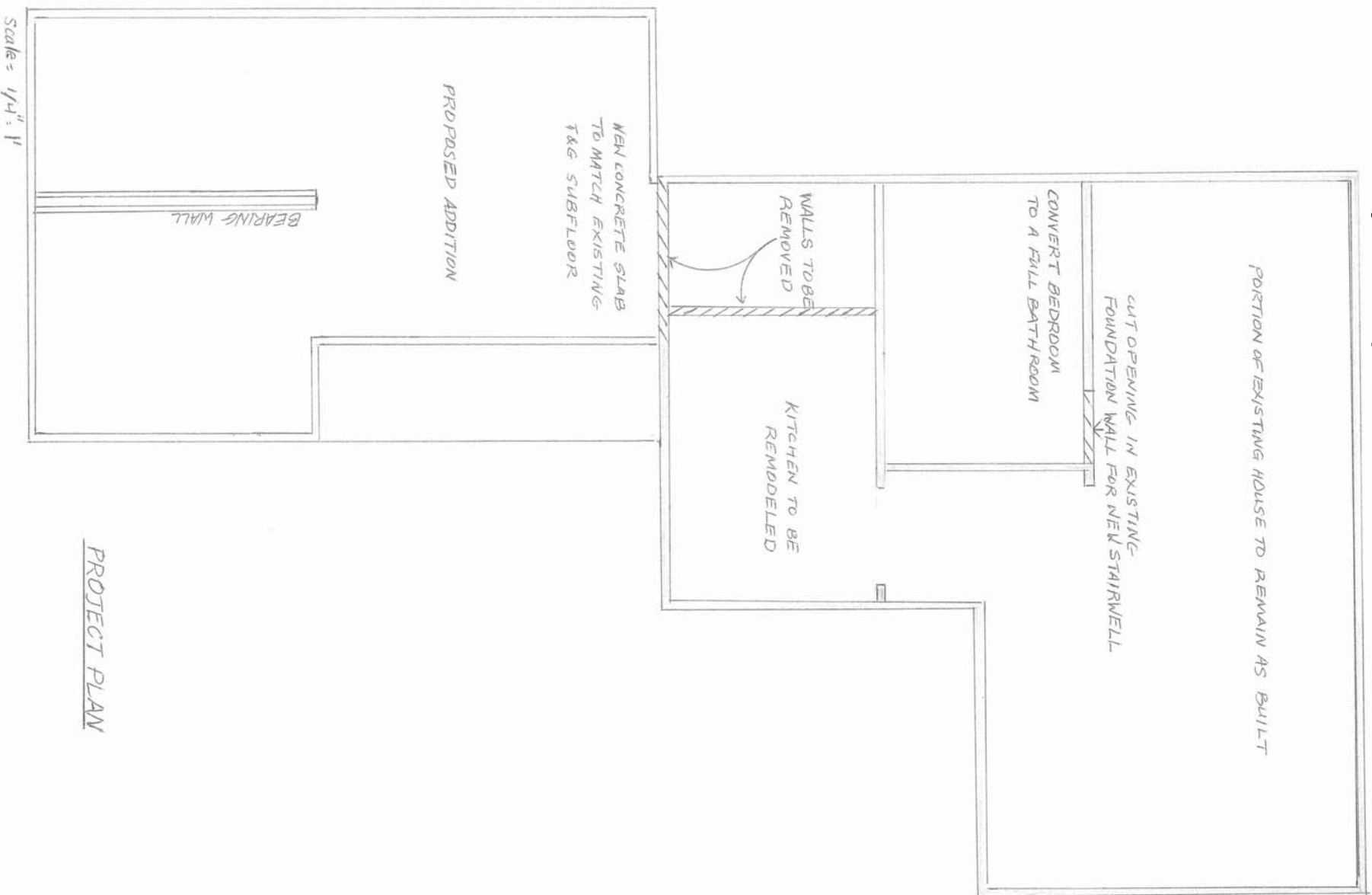
SCALE 1/8" = 1'

SITE PLAN



EXISTING HOUSE REMODEL AND ADDITION PROJECT  
 Address: 1801 42<sup>nd</sup> Avenue, Capitola, CA 95610  
 APN #034-125-08 COUNTY OF SANTA CRUZ  
 Drawings by Vicente Ruegas, Property Owner

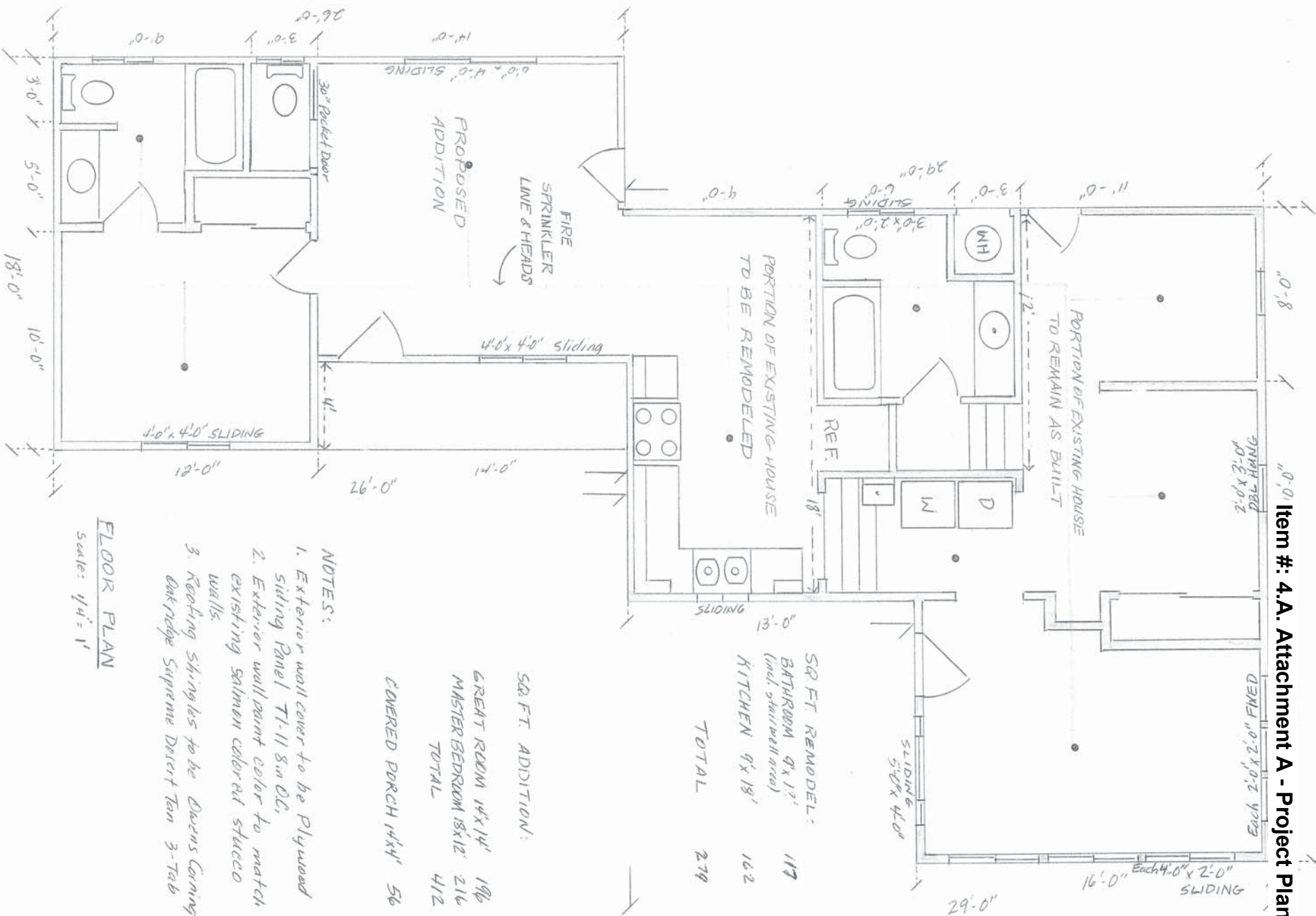
1 of 9  
 6-30-2015



PROJECT PLAN

EXISTING HOUSE REMODEL AND ADDITION PROJECT  
Address: 1801 42<sup>nd</sup> Avenue, Capitola, CA 95610  
APN #034-125-08 COUNTY OF SANTA CRUZ  
Drawings by Vicente Ruelas, Property Owner

2 of 9  
6-30-2015



SQ. FT. REMODEL:

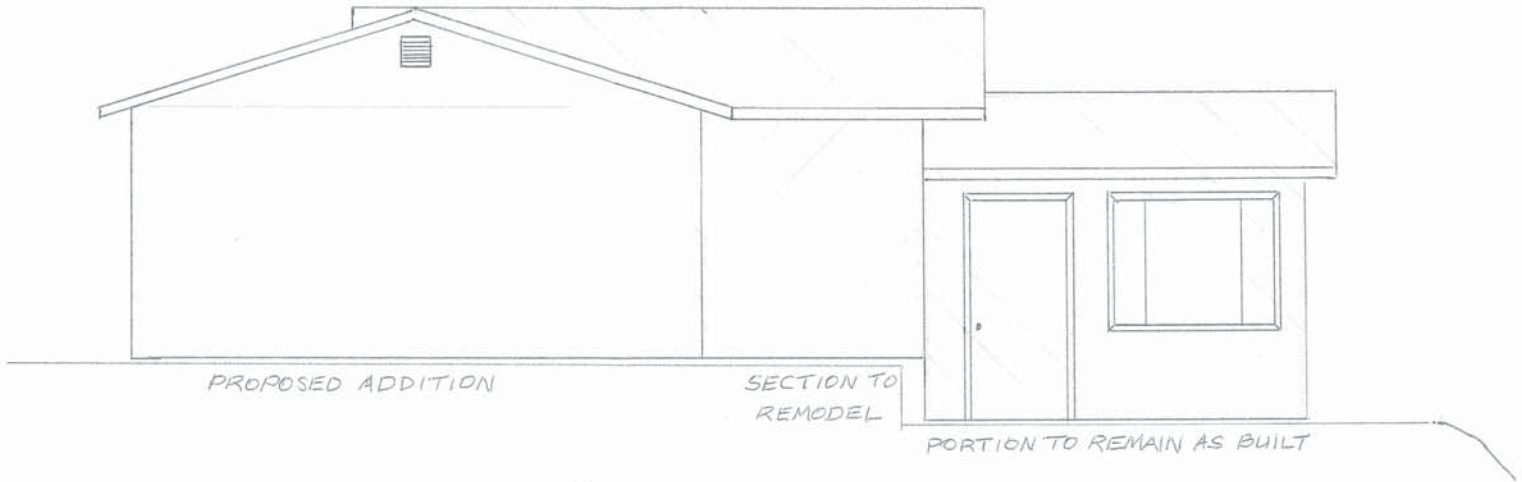
BATHROOM 9' x 12'	117
(incl. shower wall area)	
KITCHEN 9' x 18'	162
TOTAL	279

SQ. FT. ADDITION:

GREAT ROOM 14' x 14'	196
MASTER BEDROOM 18' x 12'	216
TOTAL	412
COVERED PORCH 14' x 4'	56

- NOTES:
1. Exterior wall cover to be Plywood siding Panel T1-11 S.n.D.C.
  2. Exterior wall paint color to match existing salmon colored stucco walls.
  3. Roofing shingles to be Duques Canning Oakridge Supreme Desert Tan 3-Tab

FLOOR PLAN  
Scale: 1/4" = 1'



(FRONT) EAST ELEVATION



(REAR) WEST ELEVATION

EXISTING HOUSE REMODEL AND ADDITION PROJECT  
Address: 1801 42nd Avenue, Capitola, CA 95610  
APN #034-125-08 COUNTY OF SANTA CRUZ  
Drawings by Vicente Ruelas, Property Owner

4 of 9  
6-30-2015

EXISTING HOUSE REMODEL AND ADDITION PROJECT  
Address: 1801 42<sup>nd</sup> Avenue, Capitola, CA 95610  
APN #034-125-08 COUNTY OF SANTA CRUZ  
Drawings by Vicente Ruelas, Property Owner

5 of 9  
6-30-2015



PORTION TO BE ADDED

STUCCO

STUCCO

PORTION TO REMODEL

PORTION TO REMAIN AS BUILT

NORTH ELEVATION



STUCCO

STUCCO

WOOD SIDING

PORTION TO REMAIN AS BUILT

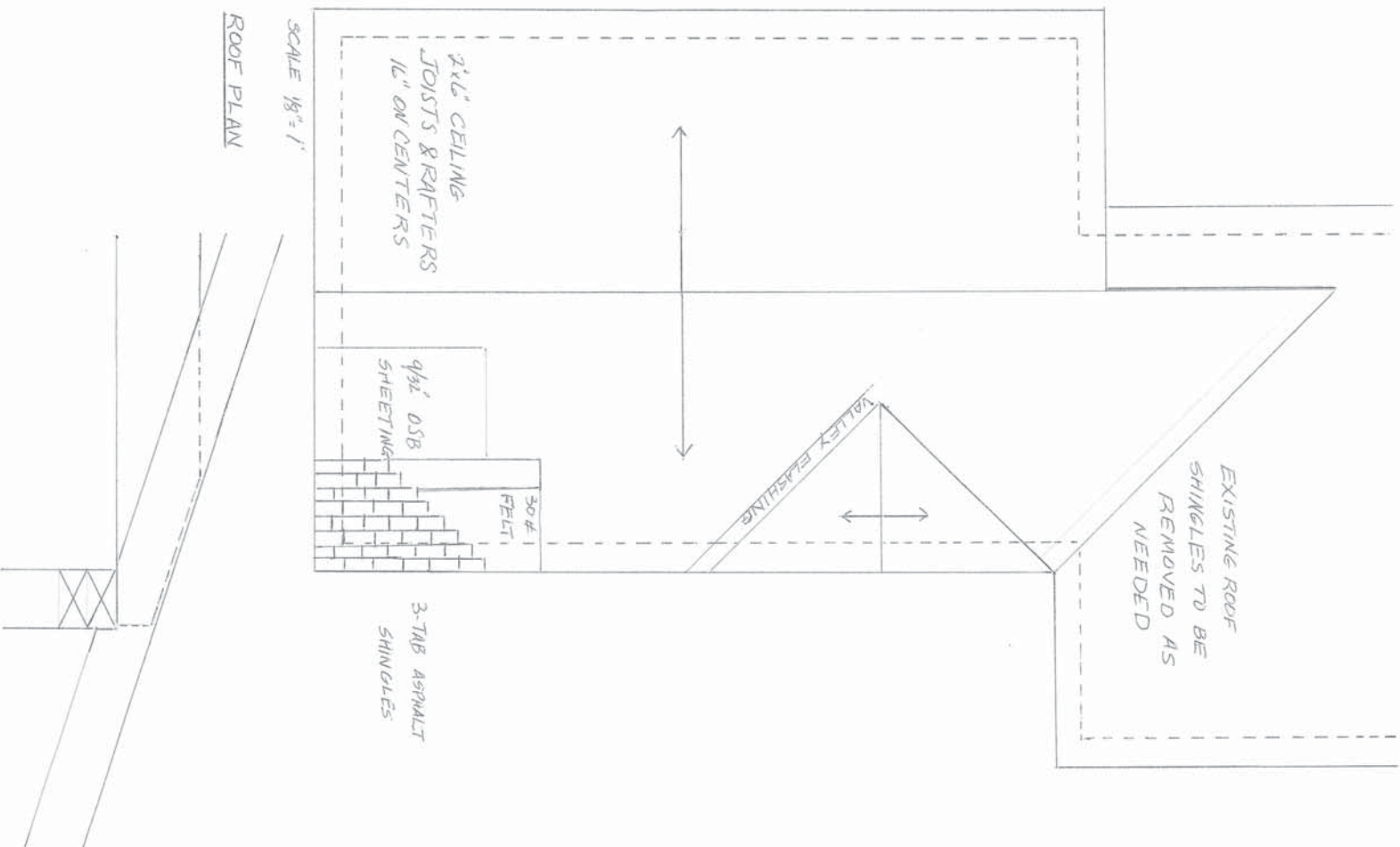
PORTION TO BE REMODELED

PORTION TO BE ADDED

SOUTH ELEVATION

ELEVATION PLAN 2

Scale: 1/4" = 1'



ROOF PLAN

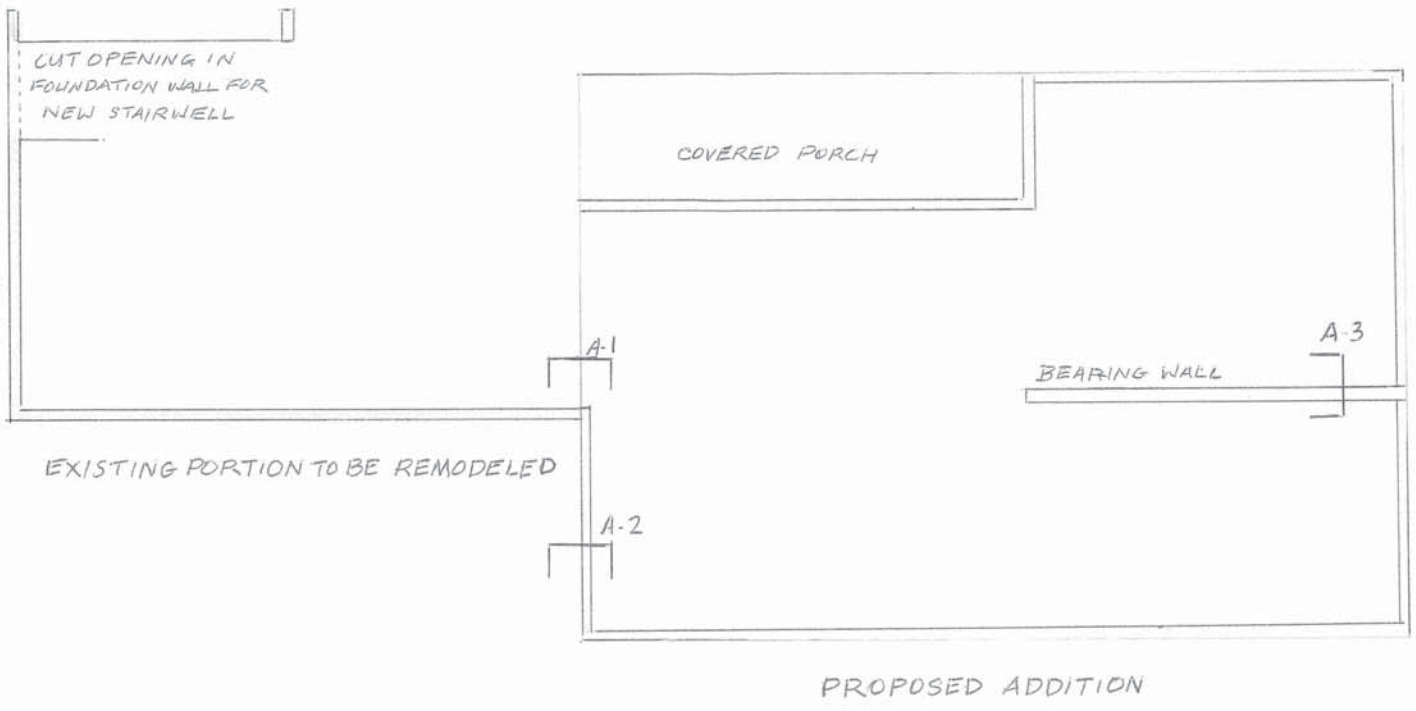
CEILING JOIST RAFTER NOTCH DETAIL

SCALE 1/8" = 1"

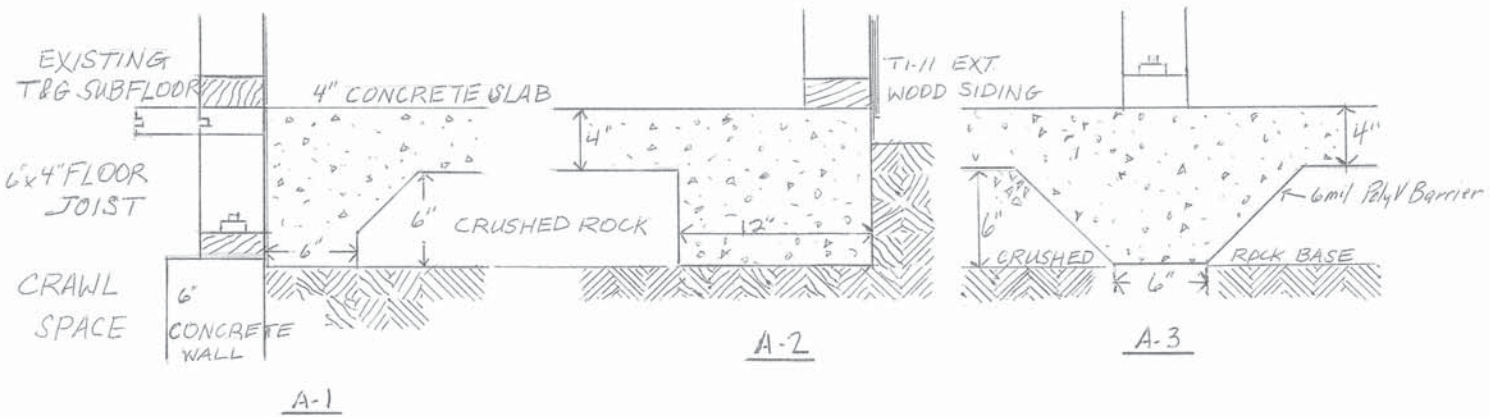
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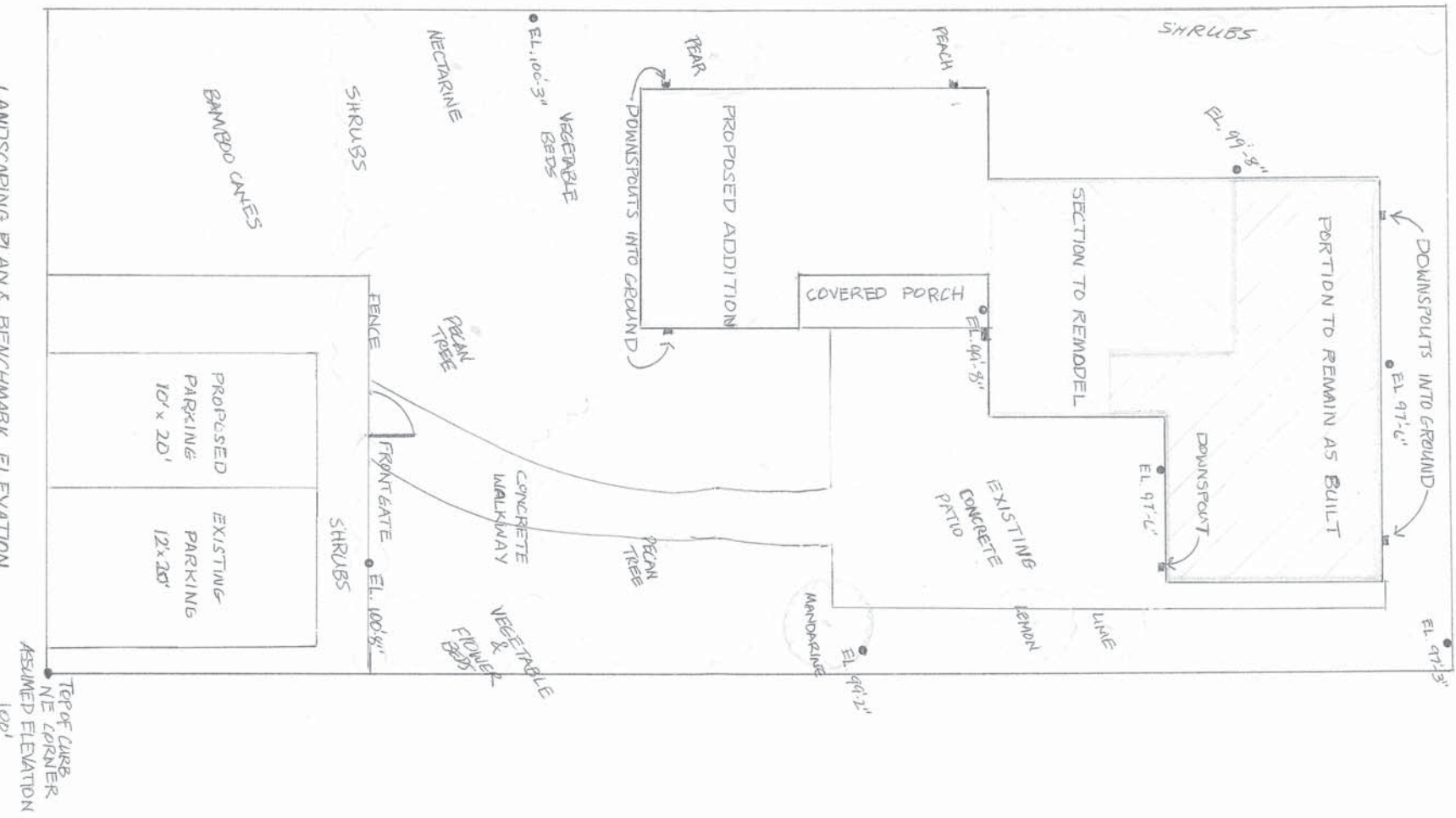
C 217

6-30-2015



CROSS SECTIONS  
DETAILS





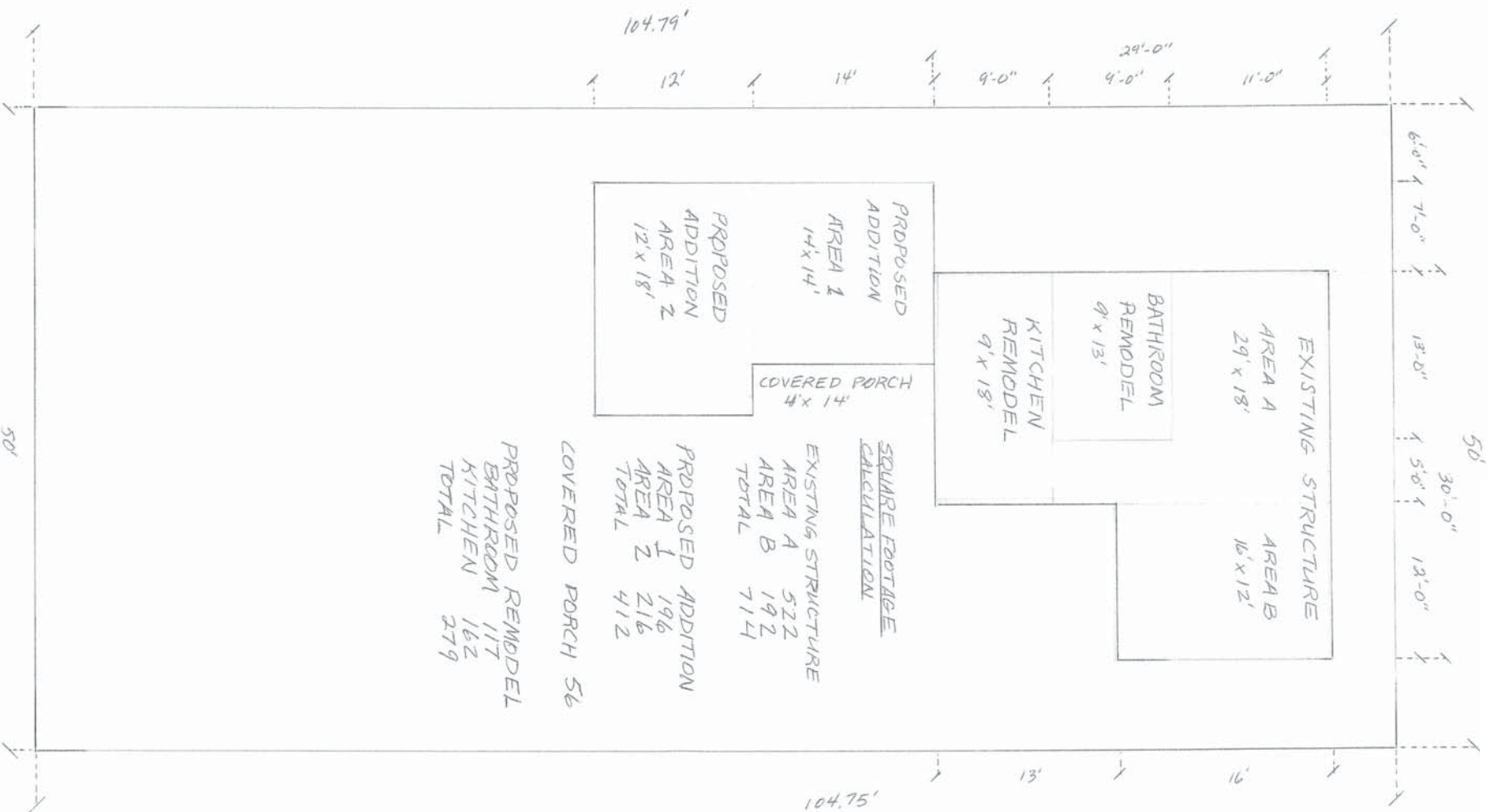
LANDSCAPING PLAN & BENCHMARK ELEVATION

Scale: 1/8" = 1'

8 of 9

6-30-2015





SQUARE FOOTAGE CALCULATION

EXISTING STRUCTURE	
AREA A	522
AREA B	192
TOTAL	714

PROPOSED ADDITION

AREA 1	196
AREA 2	216
TOTAL	412

COVERED PORCH 56

PROPOSED REMODEL

BATHROOM	117
KITCHEN	162
TOTAL	279

SQUARE FOOTAGE CALCULATION

9 of 9

EXISTING HOUSE REMODEL AND ADDITION PROJECT  
 Address: 1801 42nd Avenue, Capitola, CA 95610  
 APN #034-125-08 COUNTY OF SANTA CRUZ  
 Drawings by Vicente Ruelas, Property Owner

6-30-2015

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1801 42<sup>nd</sup> AVE #15-070

**CONSTRUCTION COST BREAKDOWN PER Section 17.72.070**

**Existing Building Costs:**

Existing residence: 714 square feet  
@ \$200.00/square foot \$142,800.00  
  
Total Existing Value: \$142,800.00  
  
80% of Total Existing Value **\$114,240.00**

**New Construction Costs:**

New conditioned space: 412 square feet  
@ \$200.00/square foot \$82,400.00  
  
New deck/porch: 56 square feet  
@ \$25.00/square foot \$1,400.00

**Remodel Costs: (50% of "new construction" costs)**

Remodel conditioned space: 279 square feet  
@ \$100.00/square foot \$27,900.00

**Total Construction/Remodel Cost: \$111,700.00 (78.5%)**

**APPROVED**

Signed 

Date 7/9/15

Permit No. \_\_\_\_\_

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## STAFF REPORT

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

DATE: JULY 16, 2015

SUBJECT: **410 Bay Ave #15-092 APN: 036-062-45**  
Design Permit to build a new 2,894 square foot Single-Family home on a vacant lot located in the RM-M (Multiple-Family Medium Density) Zoning District.  
This project is in the Coastal Zone but is exempt from a Coastal Development Permit.  
Environmental Determination: Categorical Exemption  
Property Owner: John MacGregor  
Representative: Gerry Jensen, filed: 6/1/15

### APPLICANT PROPOSAL

The applicant submitted a design permit application to construct a new 2,894 square foot home on a vacant lot at 410 Bay Avenue in the RM-M (Multiple Family) zoning district. A single-family residence in the RM-M zoning district is subject to the development standards contained in the R-1 single-family zoning district. The use is consistent with the General Plan, Zoning Ordinance, and Local Coastal Plan. It should be noted the home on the front lot was originally addressed as 410 Bay Avenue. The front property will be readdressed to 408 Bay Avenue due to the sequencing of properties along the street.

### BACKGROUND

On June 14, 2015, the Architectural and Site Review Committee reviewed the application.

- City Architect Frank Phanton was unable to attend the meeting.
- City Landscape Architect Craig Waltz complimented the proposed landscape plan and efforts toward low water use. He commented that the landscape plan should be revised to show the drip line of the existing tree and correct the label.
- City Public Works representative Danielle Uharriet requested that Sheet L.1.0 be revised within Section Details 1,2,and 3 to include the perforated drain pipe that is shown on the site/landscape plan. She also requested that the driveway approach be brought up to Accessibility Standards if removed and provided Planning Staff with standard storm-water conditions of approval.
- City Building Official Brian Van Son explained the fire sprinkler requirements and noted the location of the eaves relative to the property line, for fire separation. No modifications were requested.

The applicant updated the plans and included all suggestions made by the Architectural and Site Committee.

**SITE AND ZONING DATE**

The subject parcel is a unique triangle shaped lot. Staff created specific setback requirements for the subject property. The project complies with all development standards of the R-1 District and the unique setbacks, as outlined in the flowing table:

**R-1 (Single Family Residential) Zoning District**

<b>Development Standards</b>		
<b>Building Height</b>	<b>R-1 Regulation</b>	<b>Proposed</b>
	25'-0"	24'-10"
<b>Floor Area Ratio (FAR)</b>		
<b>Lot Size</b>	6,673 sq. ft.	
<b>Maximum Floor Area Ratio</b>	48% (Max 3,203 sq.ft.)	
First Story Floor Area	1,874 sq. ft.	
Second Story Floor Area	1,020 sq. ft.	
<b>TOTAL FAR</b>	2,894 sq. ft.	
<b>Yards (setbacks are measured from the edge of the public right-of-way)</b>		
	<b>R-1 Regulation</b>	<b>Proposed</b>
<b>Front Yard 1<sup>st</sup> Story</b>	15 feet	20 ft.
<b>Front Yard 2<sup>nd</sup> Story &amp; Garage</b>	20 feet	20 ft.
<b>Side Yard 1<sup>st</sup> Story</b>	Unique lot configuration	6 ft. min. as determined by staff
		6 ft.(Left) 8'-6" (Right)
<b>Side Yard 2<sup>nd</sup> Story</b>	Unique lot configuration	9 ft. min as determined by staff
		9 ft. (Left) 12'-7" (Right)
<b>Rear Yard 1<sup>st</sup> Story</b>	Unique lot configuration	25 ft. min. as determined by staff
		60 ft.
<b>Parking</b>		
	<b>Required</b>	<b>Proposed</b>
<b>Residential (from 2,601 to 4,001 sq. ft.)</b>	4 spaces total 1 covered 3 uncovered	4 spaces total 2 covered 2 uncovered
<b>Garage</b>	Complies with Standards?	List non-compliance
	YES	Complies
<b>Underground Utilities: required with 25% increase in area</b>		Yes, required.

**DISCUSSION**

The applicant is proposing a new 2,894 square-foot, single-family home. The new home has been designed to fit within the unique lot configuration while not taking the form of the lot itself. The massing is broken up with a single-story family room extending off the front façade and variation in the wall planes around the entire structure. The second floor is further recessed creating even more articulation in the overall massing of the design.

The home has a craftsman look with wood board and batt siding throughout, accents of horizontal wood siding above the entryway, and 4 inch wood trim around all windows and doors. The windows and doors include divided lights complementing the French doors along the north elevation. A two car garage door is located on the front façade with windows located in the top panels of the door that also complement the home.

A single-family home between 2,601 square feet and 4,000 square feet is required to have four on-site parking spaces. The four on-site parking spaces include two interior garage spaces and two

uncovered, exterior parking spaces. All parking space comply with the minimum parking space dimensions of 10' x 20'.

The landscape plan is focused on water conservation and stormwater compliance. The landscape plan includes artificial turf; permeable pavers are incorporated in the walkways and landings, and the long driveway leading to the house has minimal pavement with a mix of pavers and artificial turf. The landscape plan supports Capitola's goal of 15% canopy coverage per lot with the introduction of 10 new trees throughout the property.

### **CEQA REVIEW**

Section 15303(a) of the CEQA Guidelines exempts the construction of a single-family residence in a residential zone. This project involves construction of a new single-family residence subject to the R-1 (single-family residence) Zoning District. No adverse environmental impacts were discovered during review of the proposed project

### **RECOMMENDATION**

Staff recommends the Planning Commission **approve** project application #15-092 based on the following Conditions and Findings for Approval.

### **FINDINGS**

**A. The application, subject to the conditions imposed, secures the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The project secures the purpose of the Zoning Ordinance, General Plan, and Local Coastal Plan.

**B. The application will maintain the character and integrity of the neighborhood.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the new home. The new home compliments the existing residential neighborhood in character and scale. The design does not compromise the integrity of the existing neighborhood. .

**C. This project is categorically exempt under Section 15331 of the California Environmental Quality Act and is subject to Section 753.5 of Title 14 of the California Code of Regulations.**

Section 15303(a) of the CEQA Guidelines exempts the construction of a single-family residence in a residential zone. This project involves construction of a new single-family residence in the R-1 (Single-Family Residential) Zoning District. No adverse environmental impacts were discovered during review of the proposed project.

### **CONDITIONS**

1. The project approval consists of construction of a 2,894 square-foot single-family home. The maximum Floor Area Ratio for the 6,673 square foot property is 48% (3,203 square feet). The total FAR of the project is 43% with a total of 2,894 square feet, compliant with the maximum FAR within the zone. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on July 16, 2015 except as modified through conditions imposed by the Planning Commission during the hearing.
2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans

**Item #: 4.B. 410 Bay Avenue Report.pdf**

3. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
4. At the time of submittal for building permit review, Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP) shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP).
5. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
6. Prior to issuance of building permit, a final landscape plan shall be submitted and approved by the Community Development Department. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of irrigation systems. Native and/or drought tolerant species are recommended.
7. Prior to issuance of building permit, all Planning fees associated with permit #15-092 shall be paid in full.
8. Prior to issuance of building permit, Affordable housing in-lieu fees shall be paid as required to assure compliance with the City of Capitola Affordable (Inclusionary) Housing Ordinance.
9. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Water District, and Central Fire Protection District.
10. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
11. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
12. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
13. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
14. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official.

§9.12.010B



15. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
16. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
17. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.81.160.
18. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
19. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
20. In any case where the conditions to the granting of a permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefor, the Planning Commission may revoke the permit.

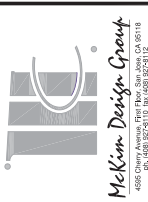
**Attachments**

Attachment A. 410 Bay Avenue Plans

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# Bay Street LLC Residence

410 Bay Avenue Lot B, Capitola, CA 95010



McKim Design Group  
4595 CHERRY AVENUE, 1ST FLOOR  
SAN JOSE, CA 95010  
TEL: 408.507.8112 FAX: 408.507.8112

## Item #: 4.B. Attachment A. 410 Bay Avenue Plans.pdf



Project Title  
**BAY STREET RESIDE**  
410 BAY STREET LOT B  
CAPITOLA, CA

Client  
BAY STREET LLC  
410 BAY STREET  
CAPITOLA, CA 95010

No.	Revisions/Comments	Date
1	Planning Department Submit	1/17/20
2	Planning Department REV. Submit	1/27/20

Drawing Title  
**SITE PLAN / PLOT P**

Project No. 1523  
Date JAN 7, 2020  
Regulatory Agency Approval

SD A-0.0  
Drawing Number

### BUILDING DATA

PROPERTY INFORMATION	DESCRIPTION
ASSESSEE'S PARCEL NUMBER	030-02-0-00
COMPANCY	Residential
TYPE OF CONSTRUCTION	NEW
ZONING	R-1
ALLOWABLE HEIGHT (FEET)	24'0"
PROPOSED HEIGHT (FEET)	24'0"
FLOOR AREA (SQ. FT.)	6,000 (T) 10,000
LOT AREA (SQ. FT.)	6,000 (T) 10,000
ALLOWABLE FLOOR AREA (SQ. FT.)	5,000 (T) 10,000
PROPOSED FLOOR AREA (SQ. FT.)	5,000 (T) 10,000
PERMITS	2019 (P) Includes permit
TOTAL PROPOSED BUILDING AREA	5,000 (T) 10,000 (sq ft)
PROPOSED BUILDING AREA VS. ALLOWABLE BUILDING AREA	2,000 SF < 5,000 SF
NOTE:	1. All areas are shown to the face of exterior walls on first & second floors.
REQUIRED PARKING	4 (1 Overall)
PROVIDED PARKING	4 (2 Overall)
SPRINKLERED	Yes

NOTE: McKim Design Group is not a licensed surveyor and did not survey this property. Information shown with regards to the property lines and adjacent lots is for informational purposes only. The owner and contractor are responsible for confirming the location of all property lines and improvements, including existing improvements, prior to beginning work and together assume responsibility for any issues that also related to the property lines, setbacks, and encroachments with those areas.

### SHEET INDEX

ARCHITECTURAL	Description
A-0.0	The Site, Site Plan/Plot Plan, Notes
A-2.0	First Floor Plan
A-2.1	Second Floor Plan
A-3.0	Roof Plan - First & Second Floor
A-4.0	Exterior Elevations
L-1.0	Landscape & Driveway Plan

### PROJECT SUMMARY

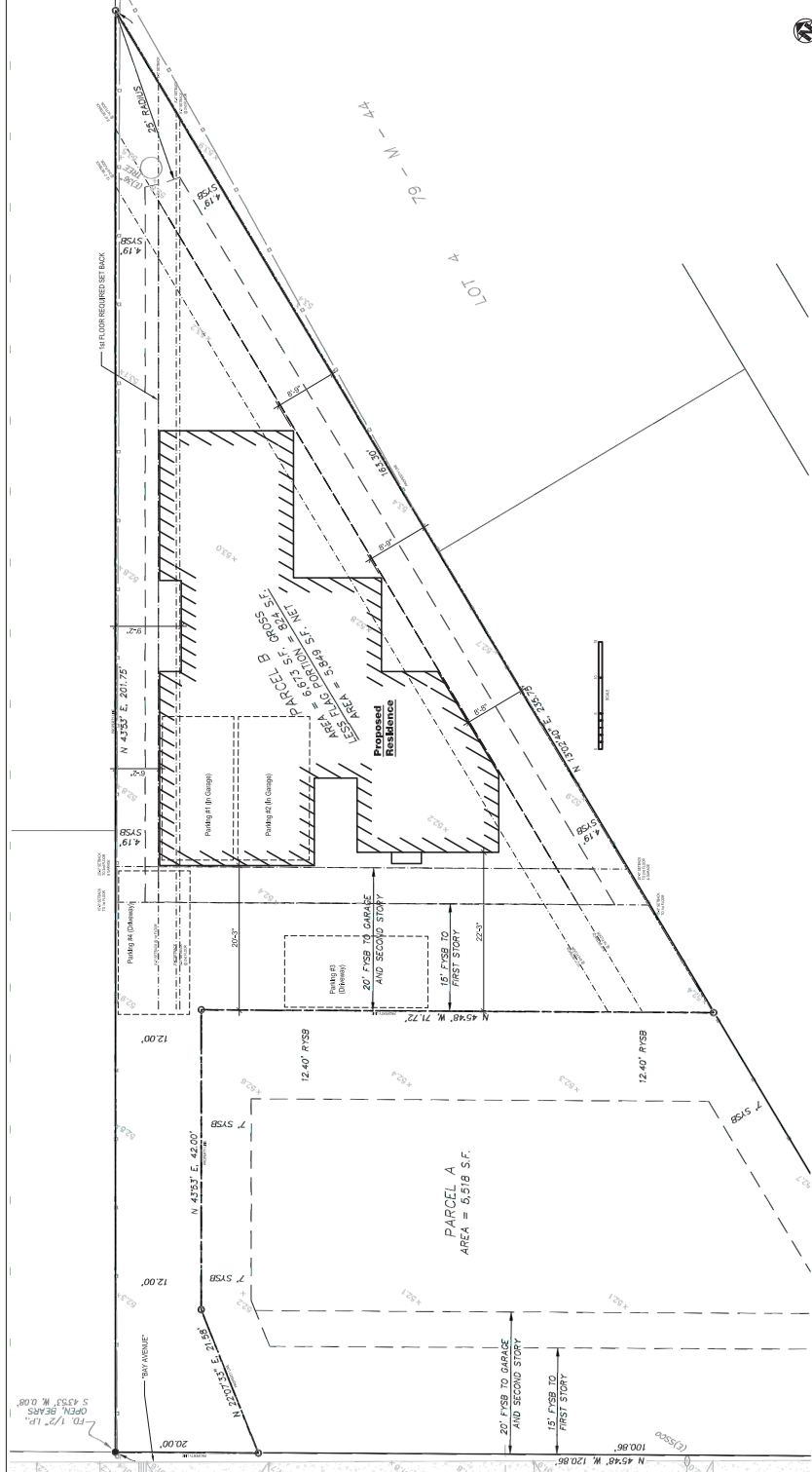
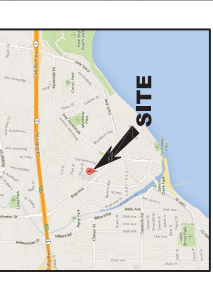
This project includes the construction of a new 2-story single family residence.

### PROJECT DIRECTORY

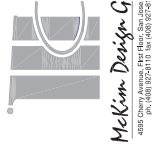
OWNER  
Bay Street LLC  
1000 1st St, Unit 410  
San Jose, CA 95124  
Ph: 408.507.8110  
Fax: 408.507.8112

ARCHITECT  
McKim Design Group  
4595 Cherry Ave, 1st Floor  
San Jose, CA 95010  
Ph: 408.507.8112  
Fax: 408.507.8112

### VICINITY MAP



1/8" = 1'-0"  
SITE PLAN / PLOT PLAN

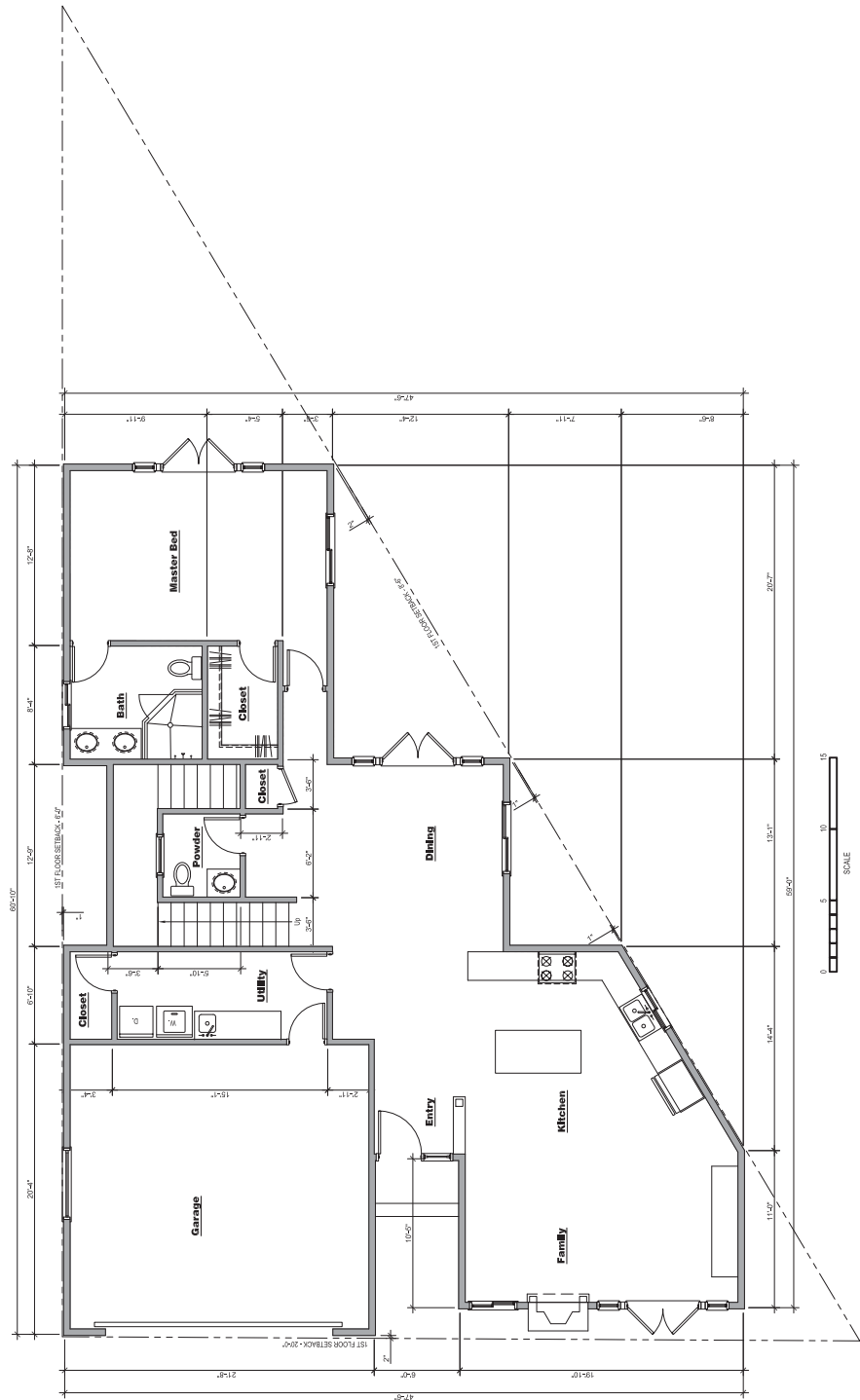


Project Title  
**BAY STREET RESIDENCE**  
 410 BAY STREET, LOT B  
 CAPITOLA, CA

Client	
RAY WINTER, LLC 14938 BAY STREET, LOT #10 SAN JOSE, CA 95124	
No.	Rockwell/Submitters
Date	8/1/15
Planning Department Submittal	7/7/15
Planning Department REV Submittal	7/7/15
Drawing Title	

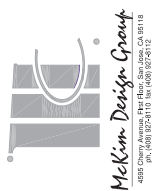
Project No. 7152  
 Date July 7, 2015  
 Regulatory Agency Approval

SD A-2.0  
 Drawing Number



**1. Floor Plan - First Floor**

1/4" = 1'-0"



Project Title  
**BAY STREET RESIDI**  
410 BAY STREET, LOT  
CAPITOLA, CA

Client  
BAY STREET, LLC  
14908 BAY STREET, LOT #  
SAN JOSE, CA 95124

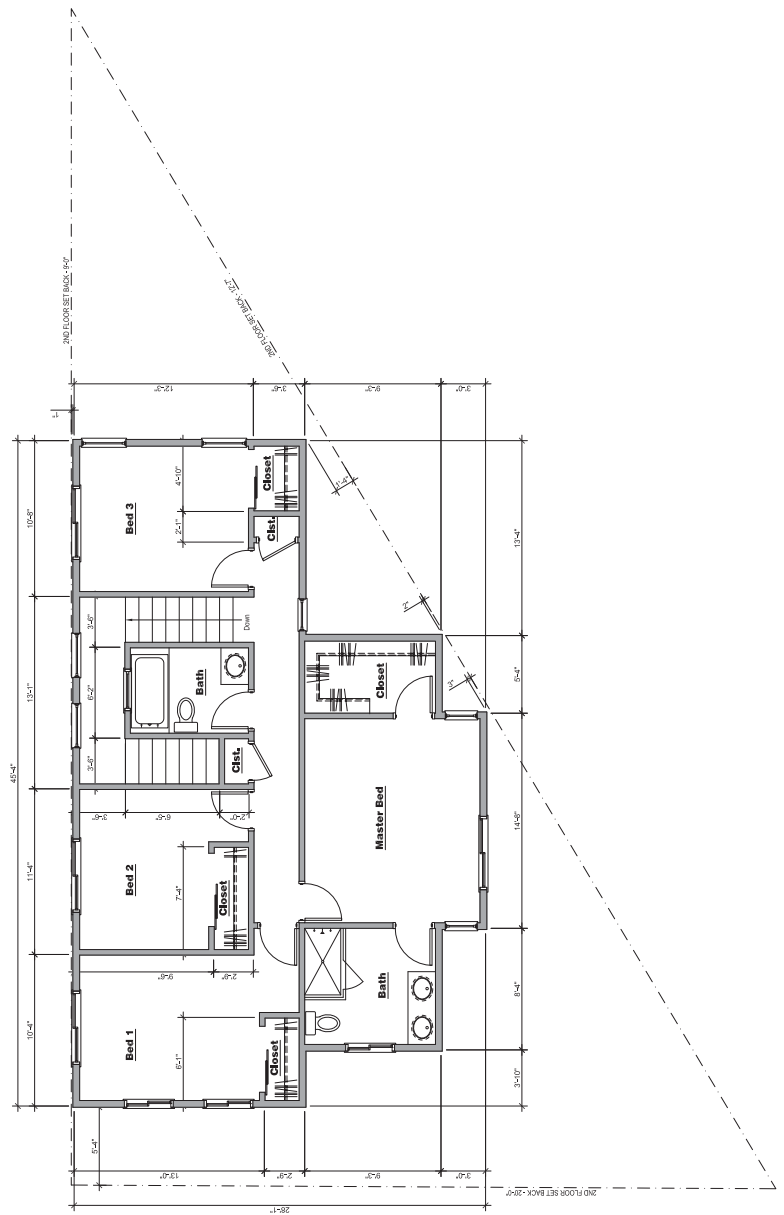
No.	Rowland/Submitted
Planning Department Submittal	
Planning Department REV. Submittal	
Drawing Title	

Project No.  
1522

Date  
July 7

Regulatory Agency Approval

SD  
Drawing Number  
A-2.1



**1. Floor Plan - Second Floor** 1/4" = 1'-0"

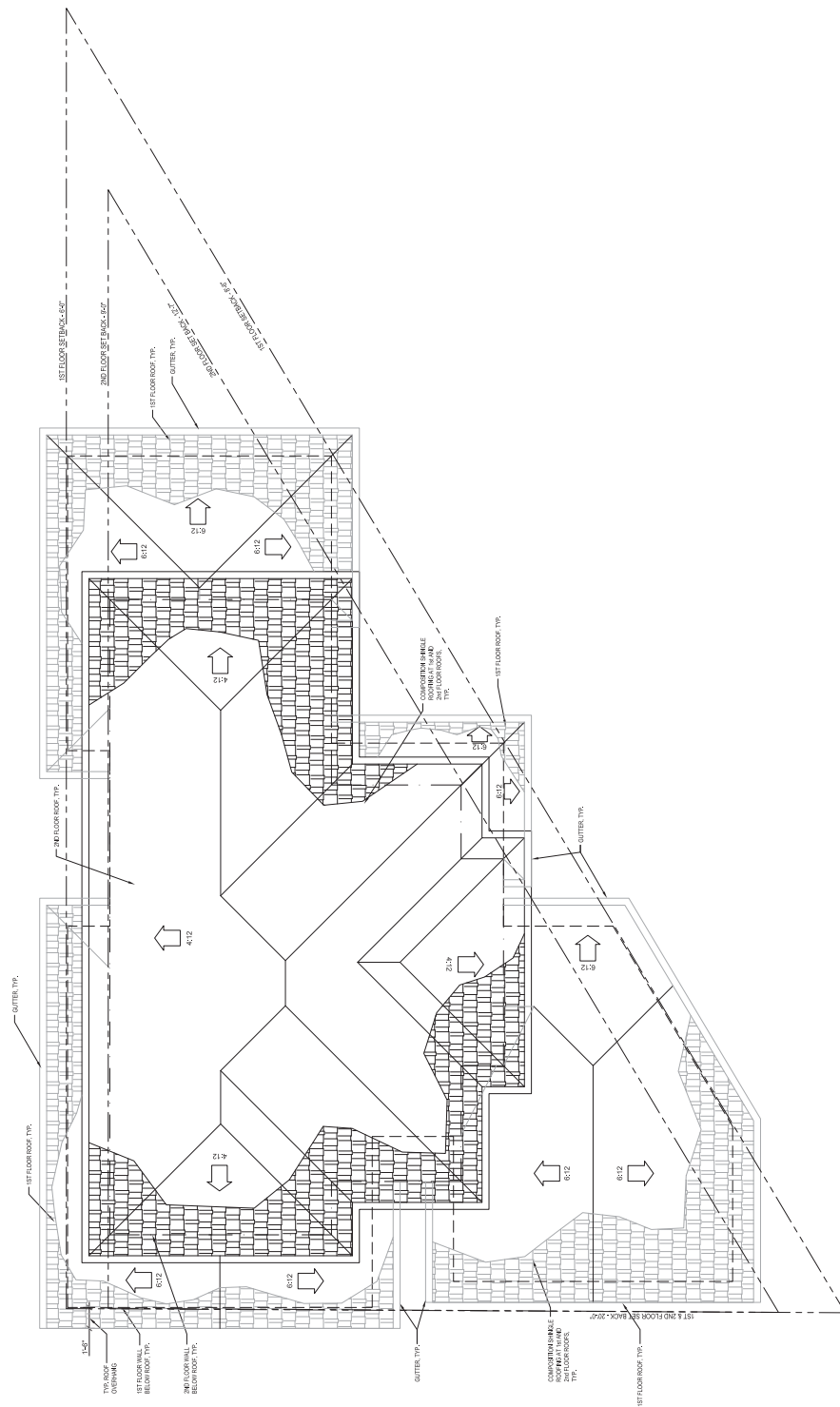


Project Title  
**BAY STREET RESIDENCE**  
410 BAY STREET, LOT B  
CAPITOLA, CA

Client	BAY STREET LLC 14508 SANDERSON COURT #10 SAN JOSE, CA 95124		
No.	Revision/Submitter	Date	
	Planning Department Submittal	8/11/15	
	Planning Department REV. Submittal	7/7/15	
Drawing Title			
ROOF PLAN			

Project No.	Date
7152	July 7, 2015
Regulatory Agency Approval	

SD	Drawing Number A-3.0
----	-------------------------

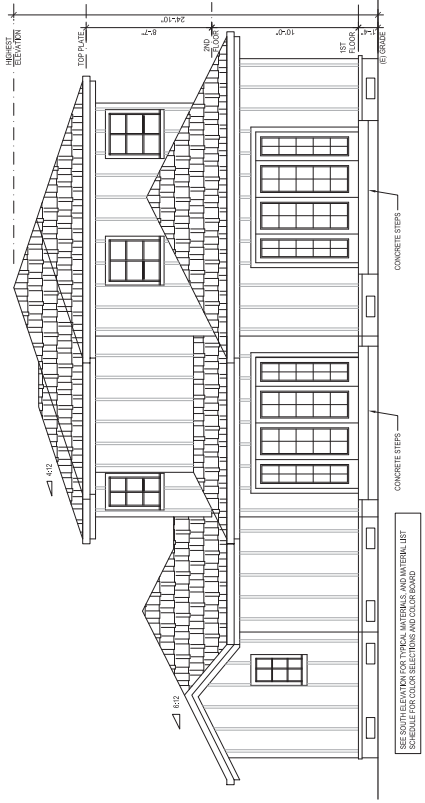


**1. ROOF PLAN - 1ST AND 2ND FLOORS**  
1/4" = 1'-0"

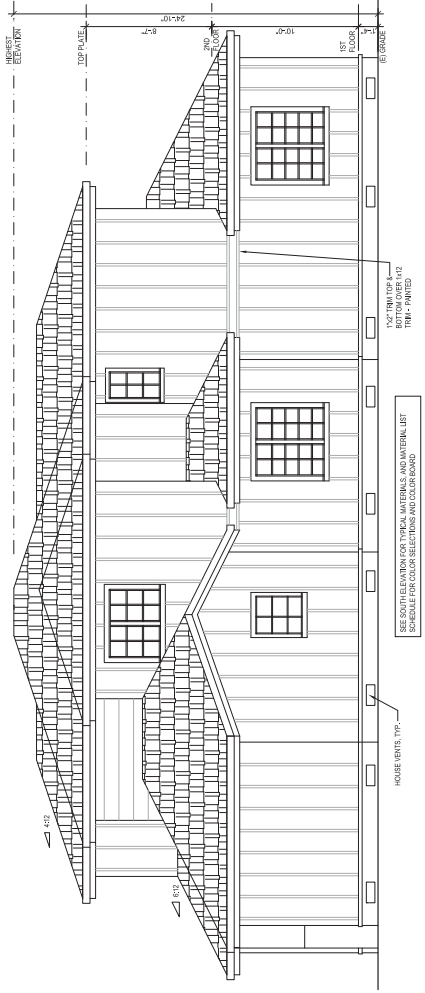


Project Title	BAY STREET RESIDUAL 410 BAY STREET, LOT CAPITOLA, CA
Client	BAY STREET, LLC 14008 BAY AVENUE, UNIT # SAN JOSE, CA 95124
No.	14008 BAY AVENUE, UNIT # SAN JOSE, CA 95124
Planning Department Submitter	Rowland/Schubert/Johnson
Planning Department REV Submitter	
Drawing Title	EXTERIOR ELEVATION
Project No.	14008
Date	July 7,
Regulatory Agency Approval	

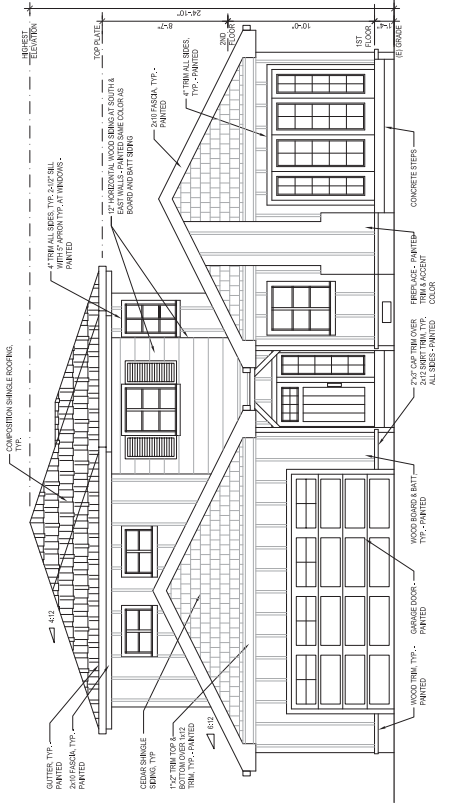
Drawing Number  
**A-4.1**



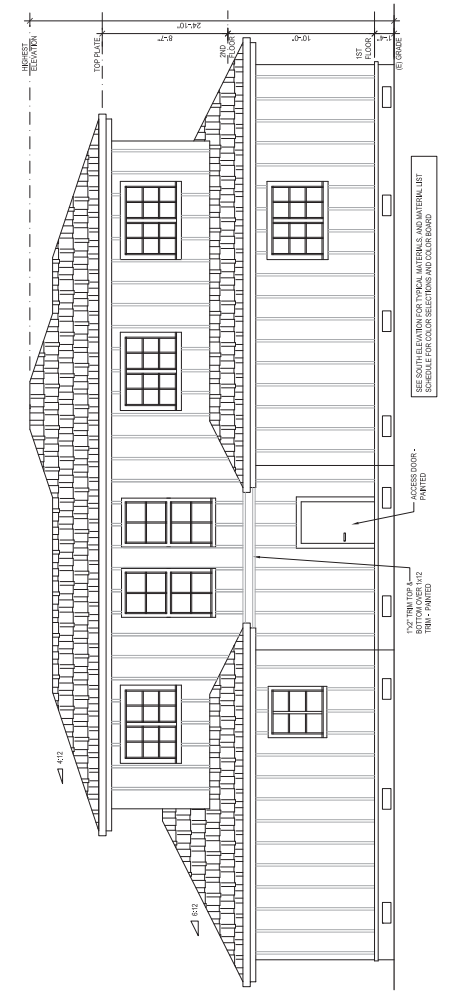
**2. Rear Elevation - North Elevation**  
1/4" = 1'-0"



**4. Side Elevation - East Elevation**  
1/4" = 1'-0"

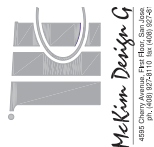


**1. Front View From Driveway Entry - South Elevation**  
1/4" = 1'-0"



**3. Side Elevation - West Elevation**  
1/4" = 1'-0"

- NOTES:**
1. All windows to be painted - Same as existing windows.
  2. Siding - White Siding - Same as existing siding.
  3. Siding - Oak Siding - Same as existing siding.
  4. Siding - Cedar Siding - Same as existing siding.
  5. Roofing - Asphalt Shingles - Same as existing roof.
  6. Gutters - Same as existing gutters.
  7. Concrete - Same as existing concrete.
  8. Same as existing concrete.

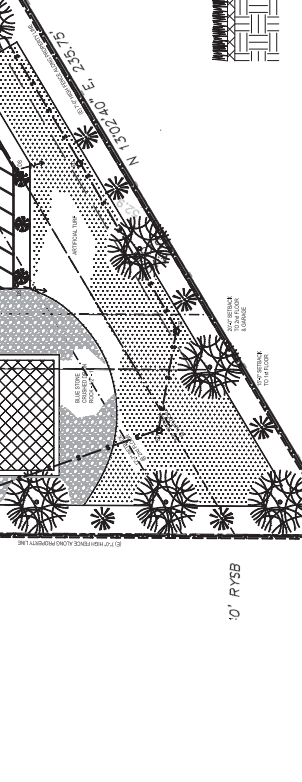
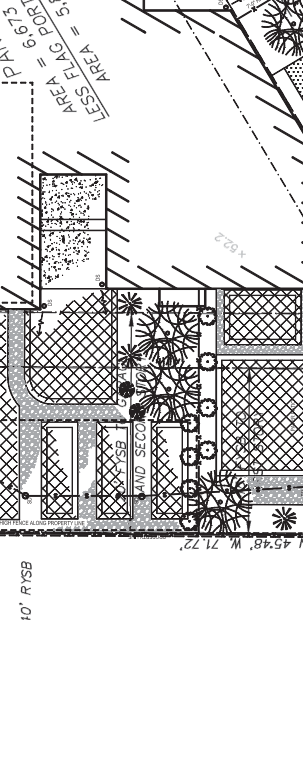
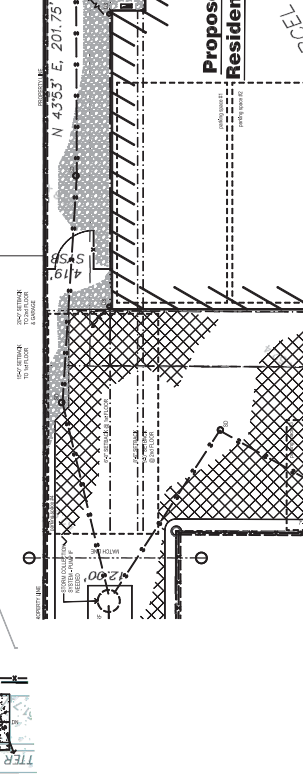
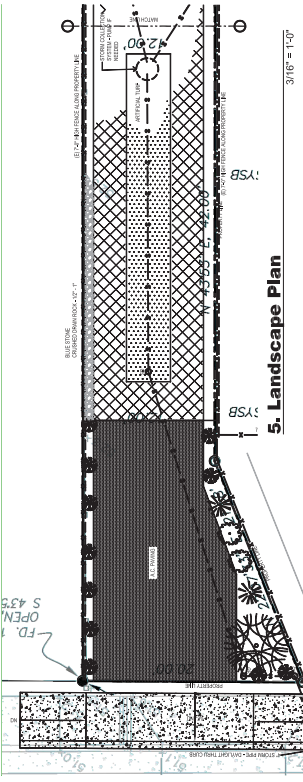
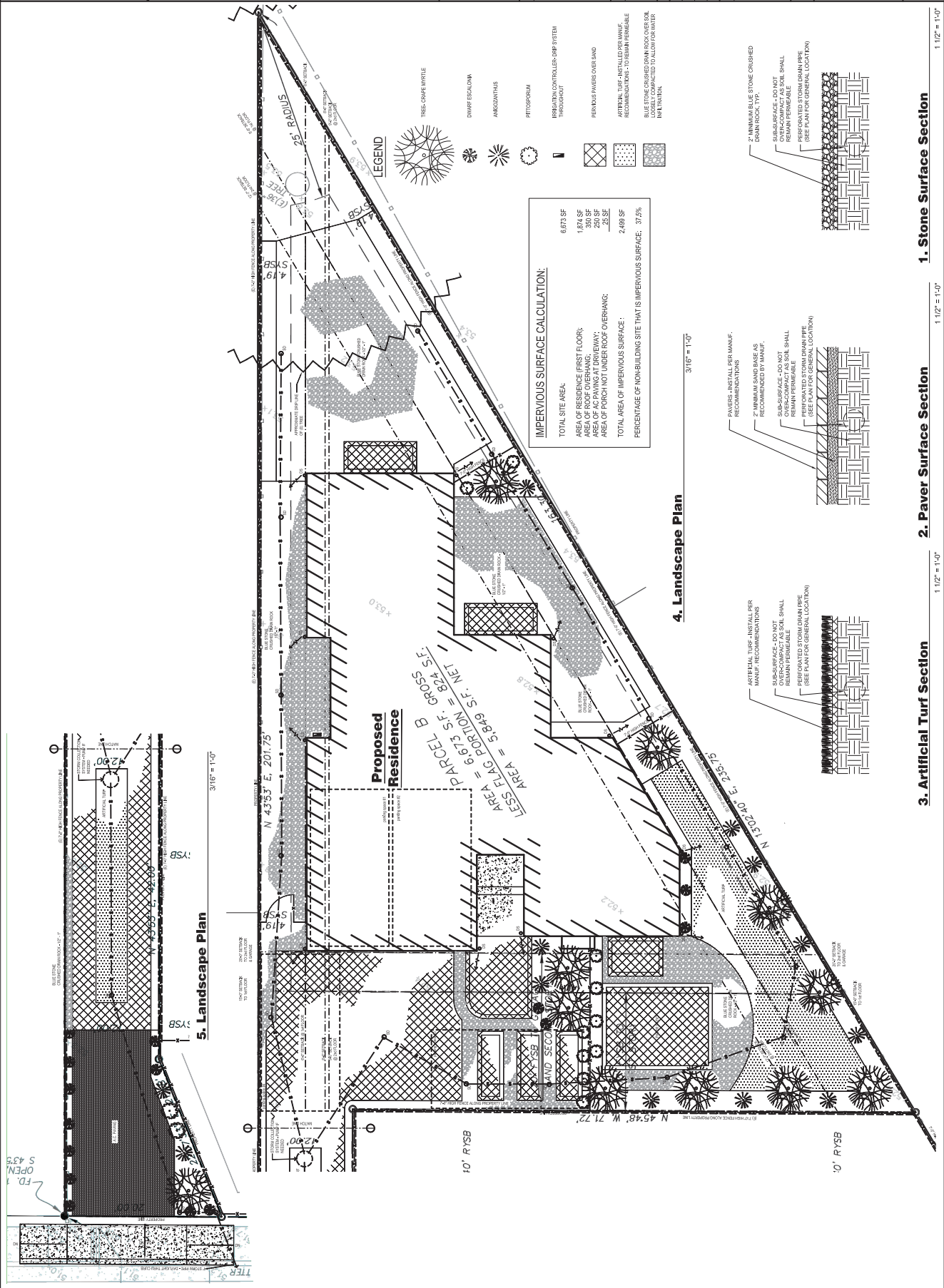


Project Title  
**BAY STREET RESIDENCE**  
 410 BAY STREET, LOT B  
 CAPITOLA, CA

No.	14838	Bay Street, Lot B, 410 Bay Street, San Jose, CA 95124	Date	July 7, 2015
Planning Department Submittal	6/11/15			
Planning Department REV Submittal	7/7/15			

LANDSCAPE PLAN	
Project No.	14838
Date	July 7, 2015
Regulatory Agency Approval	

SD L-1.0  
 Drawing Number







## STAFF REPORT

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

DATE: JULY 16<sup>TH</sup>, 2015

SUBJECT: **616 SUNSET DR #15-060 APN: 035-07-217**

Design Permit for a second story addition and Variance request to the parking requirement for a home located in the R-1 (Single-Family Residential) Zoning District. This project is in the Coastal Zone, but is exempt from a Coastal Development Permit. Environmental Determination: Categorical Exemption  
Property Owner: Cesar Castillo  
Representative: Stroy Kaiser, filed: 4/2/15

### **APPLICANT PROPOSAL**

The applicant submitted an application for a design permit and variance for parking to construct a 399 square foot second-story addition to an existing single-story home located at 616 Sunset Drive. The project is located in the R-1 (Single-Family Residential) Zoning District.

### **BACKGROUND**

On June 24<sup>th</sup>, 2015, the Architectural and Site Review Committee reviewed the application.

- City Architect Representative, Frank Phanton, was not present for the meeting.
- City Building Official, Brian Van Son, had no comments.
- City Public Works staff, Danielle Uharriet, informed the applicant that a completed stormwater application is required prior to being heard by Planning Commission.
- City Planner, Ryan Safty, informed the applicant that a landscape plan is required.
- City Landscape Architect Representative, Craig Walsh, asked the applicant to show existing trees and their drip lines on the landscape plan.

Following the Architectural and Site Review meeting, the applicant submitted revised plans that included a landscape plan showing existing trees and drip lines, as well as a completed stormwater application.

### **Site Planning and Zoning Summary**

The following table outlines the zoning code requirements for development in the R-1(Single Family Residential) Zoning District relative to the application.

## R-1 (Single Family Residential) Zoning District

Coastal		
Is project within Coastal Zone?		YES
Is project exempt from Coastal Permit?		YES
Use		
Existing Use		Single-Family
Proposed Use		Single-Family
Principal Permitted or CUP?		Principal Permitted
Development Standards		
Building Height	R-1 Regulation	Proposed
	25'-0"	24'-3"
Floor Area Ratio (FAR)		
Lot Size		2,800 sq. ft.
Maximum Floor Area Ratio		57% (Max 1,596 sq. ft.)
Existing First Story Floor Area		1,192 sq. ft.
New Second Story Floor Area		399 sq. ft.
<b>TOTAL FAR</b>		1,591 sq. ft.
Yards (setbacks are measured from the edge of the public right-of-way)		
	R-1 Regulation	Proposed
Front Yard 1 <sup>st</sup> Story	15 feet <u>Exception along Sunset Drive</u> : average of those lots on the same side of the street within 500 feet of the subject property; provided that the front setback is at least ten feet, subject the Planning Commission approval.	Existing: 10 ft.(non-conforming)
Front Yard 2 <sup>nd</sup> Story	20 feet	Proposed: 22 ft.
Front Yard Garage	20 feet	Existing:10 ft. (non-conforming)
Side Yard 1 <sup>st</sup> Story	10% lot width Lot width 40 4 ft. min.	Existing right side: 3'-8" (non-conforming) Existing left side: 4'1"
Side Yard 2 <sup>nd</sup> Story	15% of width Lot width 40 6 ft. min	Right side: 6 ft. Left side: 6'-10"
Rear Yard 1 <sup>st</sup> Story	20% of lot depth Lot depth 70 14 ft. min.	20'-5"
Rear Yard 2 <sup>nd</sup> Story	20% of lot depth Lot depth 70 14 ft. min	27'-7"
Parking		
	Required	Proposed
Residential (from 1,501 up to 2,000 sq. ft.)	2 spaces total 1 covered 1 uncovered	1 spaces total 1 covered <b>Variance Requested</b>
Underground Utilities: required with 25% increase in area		YES, REQUIRED

**DISCUSSION**

The proposed project is located at 616 Sunset Drive, just east of Soquel Creek. Properties in this neighborhood are characterized by having small, shallow lots. The subject property contains an existing one-story, 1,192 square foot home. The applicant is proposing to add a 399 square foot second-story addition to the home (Attachment A). The second-story addition will contain a master bedroom, master bathroom, second bedroom and a 132 square foot second-story deck area. According to the Capitola Municipal Code, deck area on the second floor which constitutes less than 150 square feet is not calculated as a part of the total allowable floor area ratio for the property (§17.15.100-B-6). The second-story deck area is proposed to be located on the southern edge of the home. The applicant obtained a signed letter from the adjacent neighbor to the south, stating that they are in support of the remodel and second-story deck proposal (Attachment D).

The finished home will contain grey colored bat and board siding for the gables, tan-colored stucco finishing for the exterior walls, and a rock accent running across the bottom of the home on the front elevation. White Millgard Tuscany series windows and shingle roofing are proposed (Attachment A).

The existing home does not meet current setback standards. The front yard and side yard setbacks are non-conforming. The existing front yard setback is only 10 feet (15' required) and the side yard is at 3'-8" (4' required). Pursuant to Municipal Code section 17.15.110-B-1, streets in this neighborhood may have a, "front yard setback be the average of those lots on the same side of the street within five hundred feet of the subject property; provided that the front setback is at least ten feet, subject the planning commission approval." There are a few scenarios on Sunset where front yard setback and driveway lengths have been reduced to roughly 15' (instead of 20'), but these reduced front yard setbacks do not create an average of ten feet. The average front yard setback along Sunset is roughly 15 feet; therefore the reduced setback standards do not apply to this property.

According to the zoning code, additions to existing non-conforming structures are limited to 80% of the existing valuation of the home (§17.72.070). The 399 square foot second-story addition is required to stay under this 80% valuation. The Building Official has verified that the addition complies with this calculation (Attachment C). Condition #4 has been included to ensure this regulation is maintained.

The existing home also does not comply with parking standards. The existing 1,192 square foot home only contains one covered parking space within the 216 square foot garage. The code requires two spaces, one covered and one uncovered. The driveway leading to the garage is 10 feet deep and does not comply with the required 20 foot depth for an uncovered parking space. Pursuant to 17.15.130(E), "no additional square footage which exceeds ten percent of the existing gross floor area may be added to an existing single-family residence, unless minimum parking requirements are met." The 399 square foot addition is greater than 10% of the existing 1,192 square foot home, and thus the additional space is required.

**Variance**

The applicant is requesting a variance to the parking requirements in the R-1 (Single-Family Residential) Zoning District. Pursuant to §17.66.090, the Planning Commission, on the basis of the evidence submitted at the hearing, may grant a variance permit when it finds:

- A. That because of special circumstances applicable to subject property, including size, shape, topography, location or surroundings, the strict application of this title is found to deprive subject property of privileges enjoyed by other properties in the vicinity and under identical zone classification;

- B. That the grant of a variance permit would not constitute a grant of special privilege inconsistent with the limitations upon other properties in the vicinity and zone in which subject property is situated.

The applicant is requesting a variance due to the small and shallow nature of the lot, as well as the location of the existing home on the subject lot. The applicant would like to leave the existing home where it is and build on top of it. Being that the existing home is only setback 10 feet from the front-yard property line, it is difficult to find a location for the second required parking space.

Homes in this area (Sunset Dr, Beverly Ave, Gilroy Dr, etc) generally contain small front yards and shallow driveways compared to the other single-family properties in the city. This trend has resulted in high demand for on-street parking spaces in this neighborhood. The only homes in this area that do not comply with parking standards are older homes that have been remodeled prior to adoption of the current zoning code and associated parking standards.

To analyze whether or not the grant of a variance would constitute a special privilege, staff researched previous applications in the neighborhood relevant to parking. Attachment B includes a full analysis of parking on the Sunset Avenue block between Beverly Avenue and Center Street. Staff found that 18 of the 24 original structures within the block include two onsite parking spaces and have not been remodeled. There are three original structures that have no onsite parking. Within the past 30 years, 11 structures along this street have been remodeled and complied with the parking requirement of the code at the time of submittal.

Staff also researched the broader neighborhood including Sunset Drive, Oak Street, Gilroy Drive, and Center Street and found five previous applications requesting a variance to onsite parking requirements, as follows:

**511 Center St** – In 1983, Planning Commission approved of a variance to eliminate the required covered parking space at this site. The variance proposal was in response to a permitted, but improperly built deck that restricted access to the property's garage space. The variance approval eliminated the covered parking requirement. The home contains two uncovered parking spaces.

**619 Gilroy Dr** – in 2005, Planning Commission approved a variance to reduce the parking requirement for a 652 square foot second story addition. The total 1,816 square foot home was required to have three parking spaces. The variance reduced the parking requirement to one covered space, as well as one substandard uncovered space (17'-6" instead of 18' long). In the report, staff made findings based on the small lot size (2,800 square feet) and location of existing home on the lot.

**522 Gilroy Dr** – in 2001, Planning Commission approved of a variance to reduce side yard setbacks and to reduce the parking requirement from three to two spaces. The parking code in 2001 required three spaces for the 1,876 square foot home. However, the 2004 update to the parking code only requires two spaces for this size home. Even though a parking variance was approved at the time, the home meets current parking standards.

**526 Oak St** – In 2003, the owners at 526 Oak St applied to demolish and build a new two-story home on the property, and a variance to allow uncovered parking to encroach into the side yard setback area. Planning Commission denied the variance, which was then appealed to City Council whom upheld the denial. The City Council gave direction to the applicants to remove the variance portion of proposal. They applicant re-applied the following year and removed the driveway parking space from the required four foot side yard setback. The home has a total of four parking spaces (two covered). The current parking ordinance (2004) only requires three spaces for this home size.

**504 Oak St** – In 2003, Planning Commission approved of a variance to remove the parking requirement at this site during a small addition. There was no parking on-site before the addition, and Planning Commission felt that the small nature of the lot (only 20' wide) and small addition area (430 square feet, while remaining a one-bedroom home) warranted a variance to parking.

Based on staff's analysis of the neighboring properties, staff cannot make findings for approval of the variance to parking. The finding that 11 properties along the same block have been remodeled and comply with parking does not support a variance at this location. The proposed addition to the home will require the removal of roof in preparation of a second story addition. Page A3 of the proposed remodel shows that many of the existing walls on the first floor will be replaced. Although the applicant is proposing to maintain the existing building footprint, the necessary structural improvements to carry the load of the second story addition will require substantial improvements within the first story and likely a full remodel. During the remodel, the layout of the first floor could be redesigned to include one onsite parking space within an extended driveway and a garage that is properly set back. Furthermore, allowing a variance to reduce the requirement to one parking space will result in additional vehicles parking on Sunset and will further perpetuate the parking problem in this neighborhood. Staff is unable to find any special circumstances which would deprive the property owner of privileges currently enjoyed by others in the same area. Staff recommends denial of the variance (Attachment B).

The applicant included an alternative if the variance to parking is denied. The site plan on sheet A.1 shows a single 10' by 20' uncovered parking space located between the sidewalk and the garage door that is perpendicular to the space in the garage. Staff has concerns with the proposed alternative because the design is impractical and will disrupt the front yard aesthetic along the street and sidewalk. Parking in front of a garage is typically in a tandem configuration, creating ease for cars to back in and out onto a street. It is likely that residents will tandem park in front of the garage door and the rear end of the vehicle will extend into the sidewalk. The streetscape will also be impacted by the proposal. The neighborhood is made up of small cottages with well established landscaping in the front yards. The pattern along the street will be disrupted by paving more than half of the front yard with a 20 feet wide parking space. As proposed, the alternative parking configuration is inconsistent with the existing character of the neighborhood and in staff's opinion would be contrary to desired residential design and form.

### **Landscaping**

Following the request of the Architectural and Site Review Committee, the applicant submitted a landscape plan to accompany the plan submittal. There are nine trees on site, all of which will be preserved during the remodel. The only change to the landscaping and yard area is for the alternative parking space within the front yard.

### **CEQA REVIEW**

Section 15301(e) of the CEQA Guidelines exempts additions to existing structures. This project involves construction of a 399 square foot addition (33%) to an existing home in the R-1 (Single-Family Residential) Zoning District. No adverse environmental impacts were discovered during review of the proposed project.

### **RECOMMENDATION**

Staff recommends the Planning Commission review the application and **deny** project application #15-060, based on the findings. Staff included Attachment E with alternative draft findings and conditions should the Planning Commission decide to approve the variance and proposed design.

**FINDINGS**

**A. The application, subject to the conditions imposed, does not secure the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

The proposed remodel and addition at 616 Sunset Drive does not conform to the development standards of the Zoning Ordinance. Recent redevelopment applications for an addition to a single family home in this neighborhood have complied with required R-1 parking regulations. The applicant can modify the design to extend the garage and meet parking standards with two spaces on-site or reduce the size of the proposed addition.

**B. The application will not maintain the character and integrity of the neighborhood.**

There is an existing on-street parking shortage in the Riverview/Sunset Ave neighborhood. The applicant currently has one on-site space, but is required by the Zoning Code to have two. The variance to reduce the required parking standard will further perpetuate the neighborhood's parking problem and will not maintain the character and integrity of the neighborhood. The proposed "optional" onsite parking located parallel to Sunset Avenue will most likely not be used for parking and will not maintain the character and integrity of the neighborhood. Staff has concerns with the proposed alternative because the design is impractical and will disrupt the front yard aesthetic along the street and sidewalk. The streetscape will also be impacted by the proposal.

**C. This project is categorically exempt under Section 15301-E of the California Environmental Quality Act and is subject to Section 753.5 of Title 14 of the California Code of Regulations.**

This project involves the addition to an existing single-family residence in the R-1 (Single-Family Residential) Zoning District. Section 15301-E of the CEQA Guidelines exempts additions to existing homes in a residential zone.

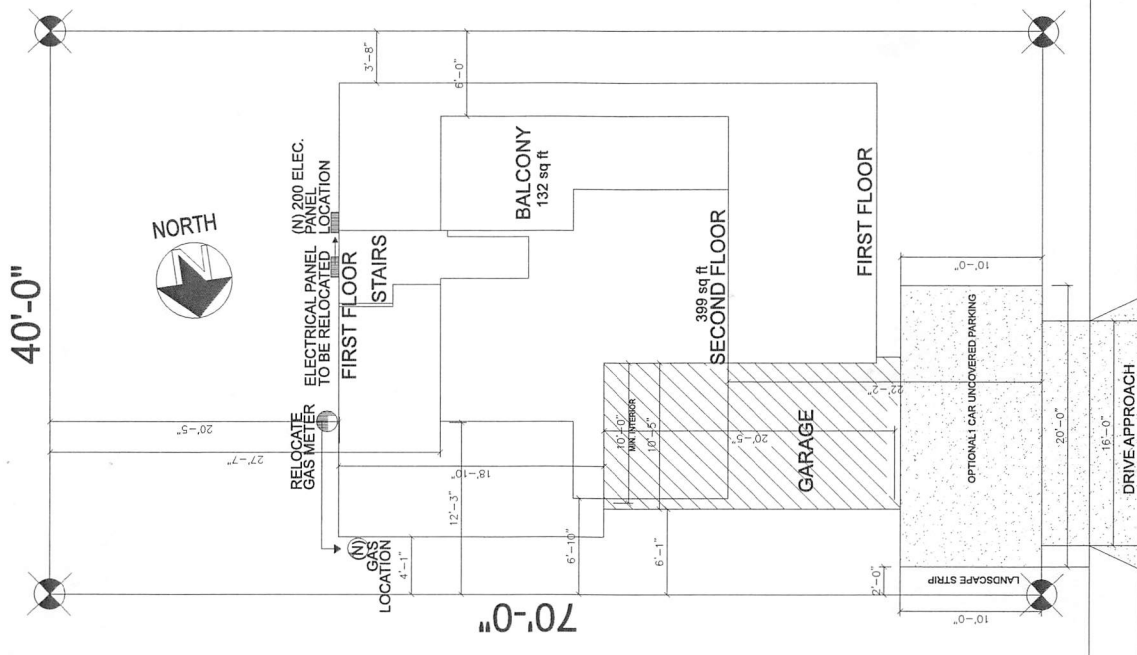
**ATTACHMENTS**

- A. Project Plans
- B. Neighborhood Parking Analysis
- C. Non-conforming Calculation
- D. Letter from Neighbor (614 Sunset Drive)
- E. Draft Findings and Condition of Approval

**Report Prepared By: Ryan Safty  
Assistant Planner**

SCALE 1/4"=1'-0"

1 PLOT PLAN



2 GENERAL NOTES

- CONTRACTOR AND SUB CONTRACTOR SHALL VERIFY ALL TRADES, DIMENSIONS AND CONDITIONS BEFORE PROCEEDING WITH JOB AND SHALL NOTIFY THE DESIGNER, ENGINEER IMMEDIATELY IN THE EVENT OF DISCREPANCIES BETWEEN ACTUAL CONDITIONS AND THE DRAWINGS.
- CONTRACTOR SHALL VERIFY ALL TRADES, DIMENSIONS AND CONDITIONS BEFORE PROCEEDING WITH JOB AND SHALL NOTIFY THE DESIGNER, ENGINEER IMMEDIATELY IN THE EVENT OF DISCREPANCIES BETWEEN ACTUAL CONDITIONS AND THE DRAWINGS.
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3 SCOPE OF WORK

- REMODEL OF FIRST FLOOR
  - TWO BEDROOMS BECOMING 1.5 BATHROOMS
  - ADDITION OF SECOND FLOOR
  - 1 BEDROOM
  - MASTER BEDROOM WITH BATH
  - COVERED BALCONY
- NEW EXTERIOR FINISHES
  - BAT N BOARD SECOND FLOOR, STUCCO FIRST FLOOR, FAUX ROCK AROUND FRONT PORCH PER ELEVATION.
- NEW COMP. ROOFING
- ELECTRICAL TO CURRENT CODE APPLIES
- NEW 200 AMP ELECTRICAL PANEL OLD WITH NEW LOCATION
- NEW 200 AMP ELECTRICAL PANEL OLD WITH NEW LOCATION
- NEW GAS METER TO BE RELOCATED.

4 PROJECT TEAM & APPLICABLE CODES

**HOME OWNER**  
 CASTILLO RESIDENCE  
 616 SUNSET DRIVE  
 CAPITOLA, CA 95010  
 APN 035-07-217

**CONTRACTOR**  
 HRI CONSTRUCTION  
 616 SUNSET DRIVE  
 CAPITOLA, CA 95010  
 APN 035-07-217  
 www.hriconstruction.com

**APPLICABLE CODES**  
 -2013 CBC, CMIC, CPC, CEC  
 -2013 CALIFORNIA ENERGY CODE  
 -2013 CALIFORNIA GREEN BUILDING STANDARDS  
 -2013 CITY OF CAPITOLA MUNI. CODE  
 -2013 CALIFORNIA RESIDENTIAL CODE

5 PROJECT DATA

APN:	035-07-217
ZONING DISTRICT:	R1
CONSTRUCTION TYPE:	R6/UL
CONSTRUCTION TYPE:	R6/UL
NET LOT AREA:	2,800
SET BACKS:	
FRONT	10'-0"
FIRST FLOOR	22'-2"
REAR	20'-5"
FIRST FLOOR	27'-7"
RIGHT SIDE	3'-8"
FIRST FLOOR	6'-0"
LEFT SIDE	4'-1"
FIRST FLOOR	6'-10"
SECOND FLOOR	

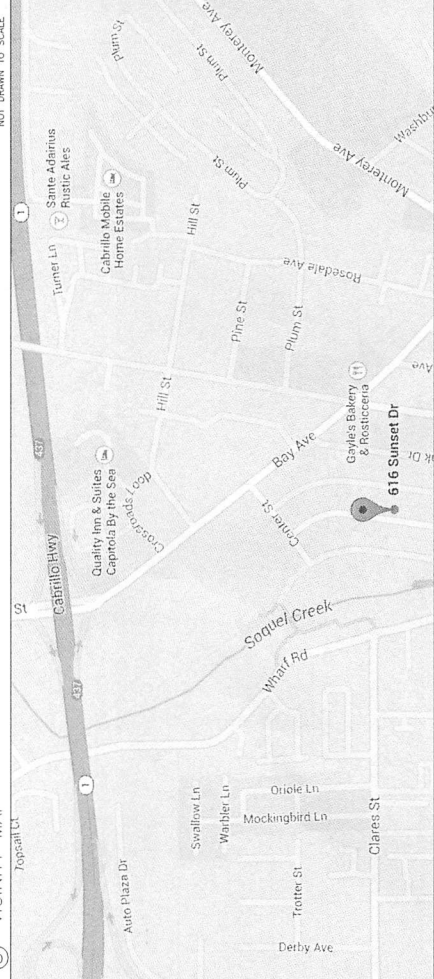
(E) LIVING AREA FIRST FLOOR: 976 SQ FT.  
 (M) ADDITION SECOND FLOOR: 399 SQ FT.  
 TOTAL LOT COVERAGE: 1,193 / 2,800 (45.6%)  
 TOTAL LOT AREA: 2,800 SQ FT.  
 GARAGE: 216 SQ FT.  
 TOTAL LOT COVERAGE: 1,193 / 2,800 (56.9%)

6 PROJECT DESCRIPTION

- DRAFTING
- TITLE PAGE
- A1.1 BLOCK DIAGRAM
- A2 EXISTING
- DEMO FIRST FLOOR
- DEMOLITION
- STRUCTURE
- A3 NEW FLOOR PLANS
- ROOF PLANS
- SECTIONS
- A4 NEW ELEVATIONS
- INTERIOR PAINT
- LANDSCAPE
- DRAINAGE

7 DRAWING INDEX

8 VICINITY MAP



TITLE PAGE

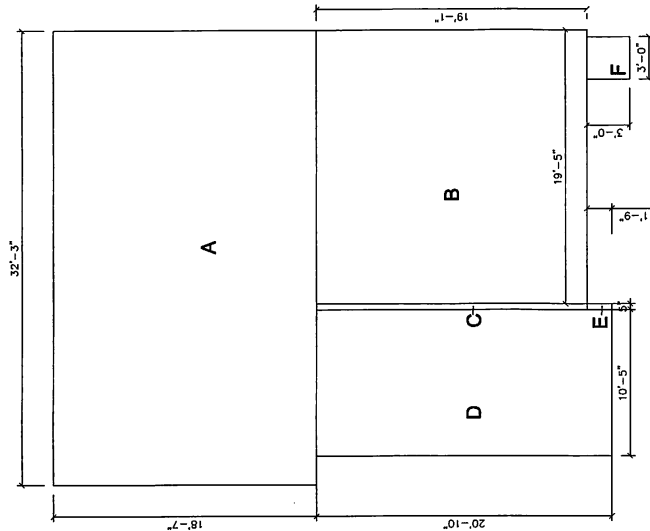
HRI CONSTRUCTION  
 (831) 295-2213  
 www.hriconstruction.com

PROJECT ADDRESS  
 616 SUNSET DRIVE  
 CAPITOLA, CA 95010  
 APN 035-07-217

PROJECT NUMBER  
 035-07-217  
 SCALE: VARIES

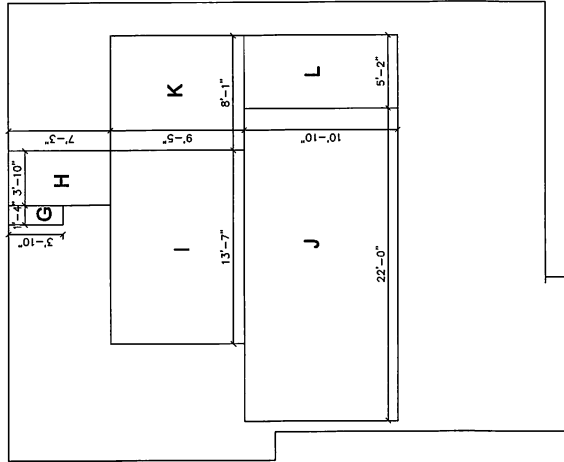
① FIRST FLOOR

SCALE 1/4"=1'-0"



② SECOND FLOOR

SCALE 1/4"=1'-0"



③ BLOCK DIAGRAM CALCULATIONS

BLOCK CALCULATION				
#	FLOOR	LIVABLE	SIZE	SO FT
A	1	YES	18'-7" X 32'-3"	598
B	1	YES	19'-1" X 19'-9"	370
C	1	YES	5" X 19'-1"	8
D	1	NO	10'-5" X 20'-10"	216
E	1	NO	5" X 1'-9"	1
F	1	OTHER	3'-0" X 3'-0"	9
SECOND FLOOR				
G	2	YES	1'-4" X 3'-10"	5
H	2	YES	3'-10" X 7'-3"	28
I	2	YES	9'-5" X 13'-7"	128
J	2	YES	10'-10" X 20'-0"	208
K	2	OTHER	8'-1" X 9'-5"	76
L	2	OTHER	5'-2" X 10'-10"	56
TOTALS				
OTHER ALLOWABLE		150		141
FIRST FLOOR LIVABLE				976
FIRST FLOOR GARAGE				216
SECOND FLOOR LIVABLE				399
TOTAL LIVABLE				1375
TOTAL LOT COVERAGE				1193
TOTAL FAR				1592

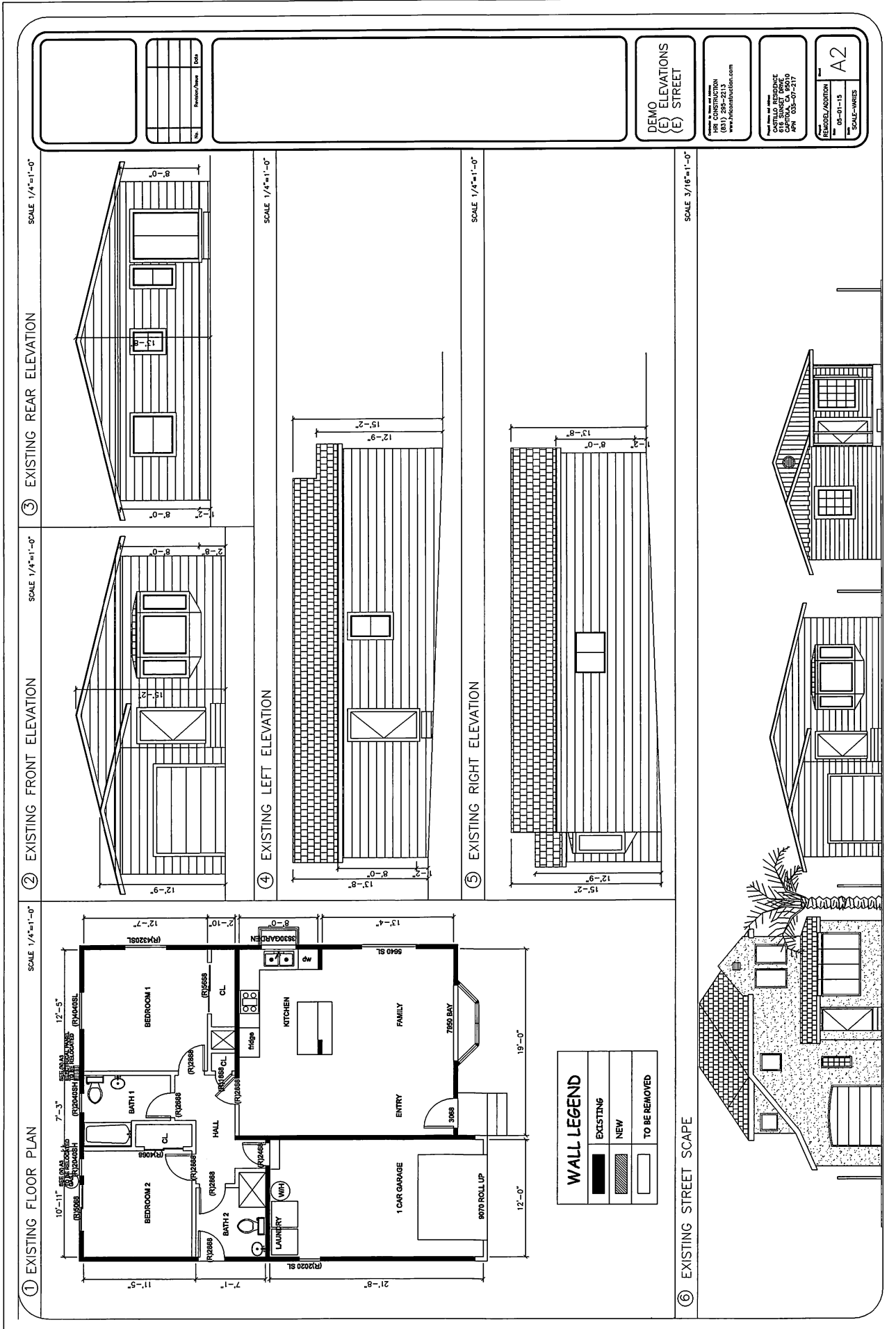
BLOCK  
DIAGRAM

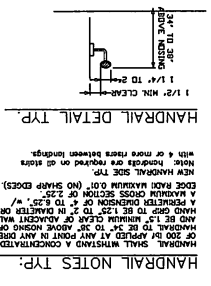
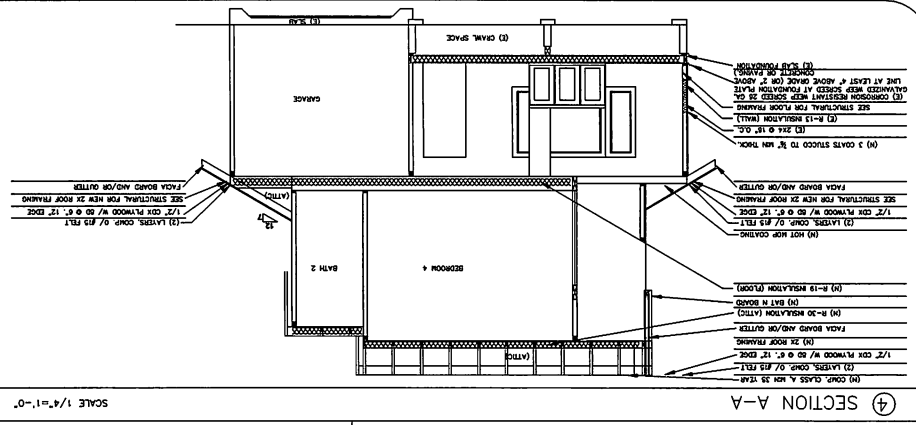
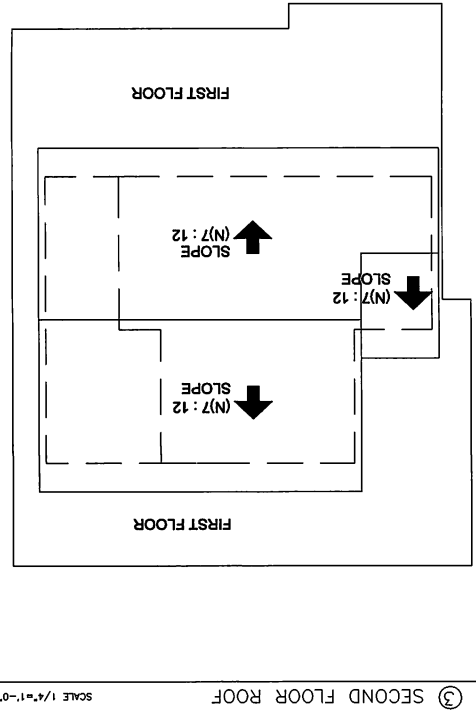
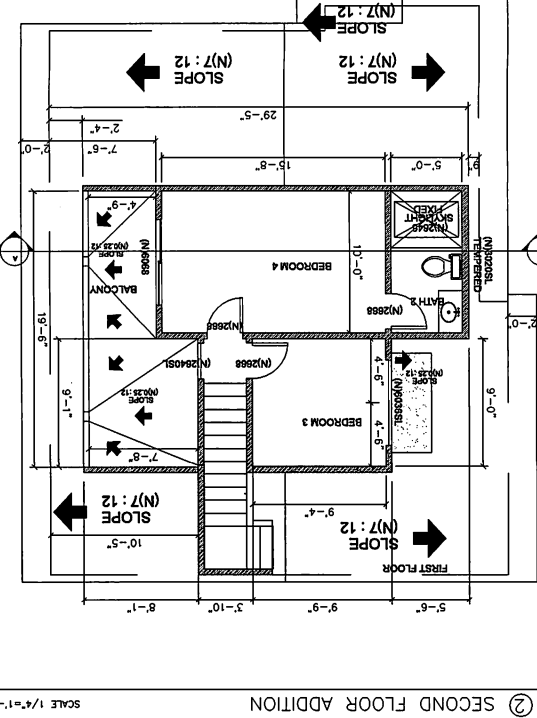
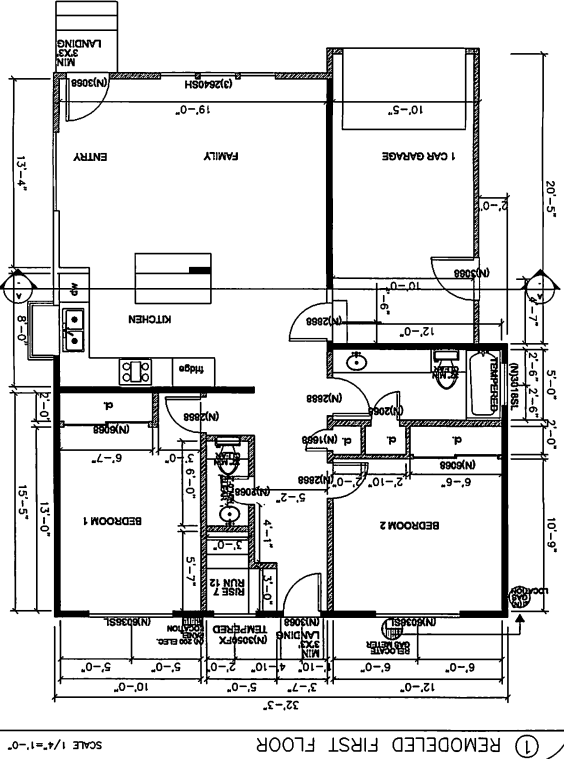
THE  
HIRE  
CONSTRUCTION  
(818) 295-2213  
www.hireconstruction.com

Project Name and Address  
616 SUNSET  
SUNSET, CA 92070

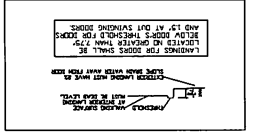
REVISION/ADDITION  
DATE: 05-01-13  
SCALE: VARIOUS  
A1.1







**HANDRAIL NOTES TYP.:**  
 HANDRAIL SHALL WITHSTAND A CONCENTRATED LOAD OF 200 LB APPLIED AT ANY POINT IN ANY DIRECTION. HANDRAIL TO BE 34" TO ABOVE FINISH OF HEAD AND BE 1 1/2" MINIMUM CLEAR OF ADJACENT WALL. A PROTECTIVE DIMENSION OF 4" TO 6 1/2" W/ A MINIMUM CROSS SECTION OF 2 1/2".  
 NEW HANDRAIL SIZE TYP. END EACH MAXIMUM 0.01" (NO SHARP EDGES).  
 A PROTECTIVE DIMENSION OF 4" TO 6 1/2" W/ A MINIMUM CROSS SECTION OF 2 1/2".  
 Note: Handrail are required on all stairs with 4 or more treads between landings.

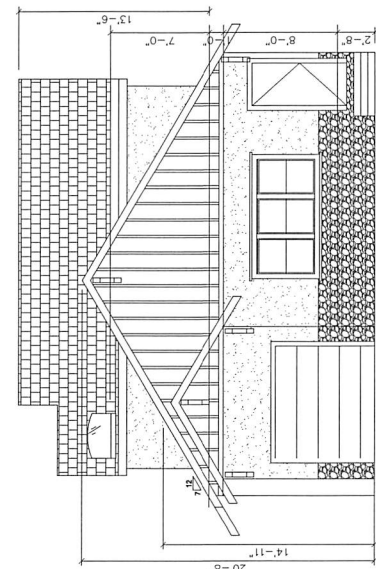


**HANDRAIL NOTES TYP.:**  
 TYPICAL guards (generally) to CRC §8312.  
 a. Provide a guard at any walking surface over 30" high.  
 b. Minimum height of 42" (4 guard) where top rail also serves as a stair handrail.  
 c. May be 34" to 38" above tread nosing.  
 c. Indicate opening for intermediate rails with data.  
 d. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 e. 4" minimum clear of adjacent wall.  
 f. Minimum height of 42" (4 guard) where top rail also serves as a stair handrail.  
 g. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 h. 4" minimum clear of adjacent wall.  
 i. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 j. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 k. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 l. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 m. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 n. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 o. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 p. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 q. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 r. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 s. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 t. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 u. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 v. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 w. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 x. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 y. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".  
 z. Rebar shall be 1/2" dia. in diameter or have a diameter dimension of 4" to 6 1/2".

SCALE: VARIOUS  
 05-01-15  
 REMODEL/ADDITION  
 A3  
 816 SUNSET DRIVE  
 CARROLLA, CA 95010  
 APR. 033-07-217  
 www.thecoalition.com  
 H&B CONSTRUCTION  
 (916) 298-2213  
 H&B CONSTRUCTION  
 www.thecoalition.com  
 FLOOR PLAN  
 SECTIONS

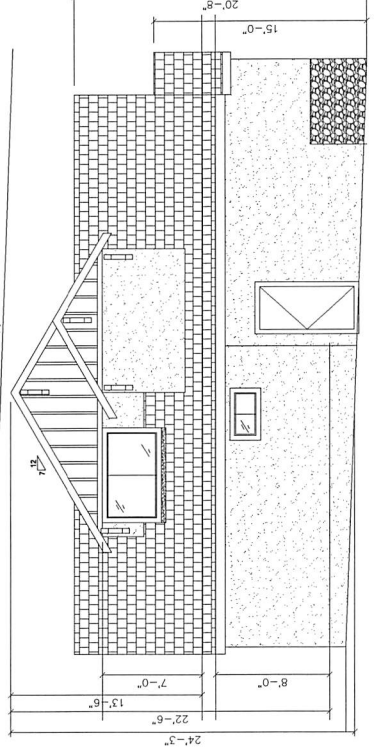
① NEW FRONT ELEVATION

SCALE 1/4"=1'-0"



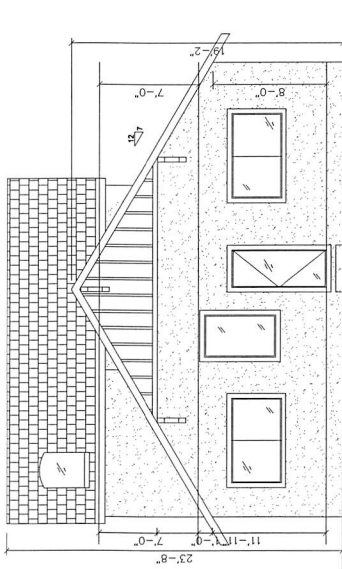
② NEW LEFT ELEVATION

SCALE 1/4"=1'-0"



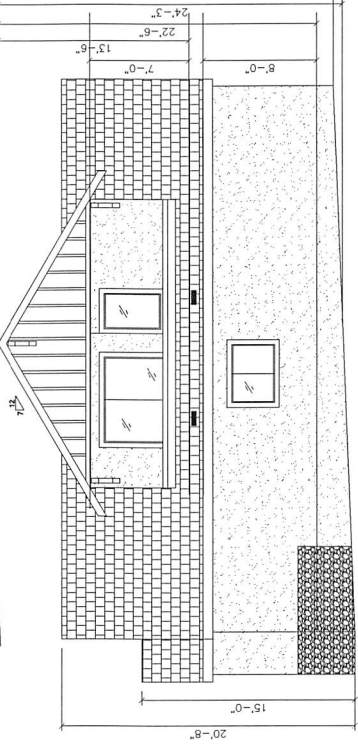
③ NEW REAR ELEVATION

SCALE 1/4"=1'-0"



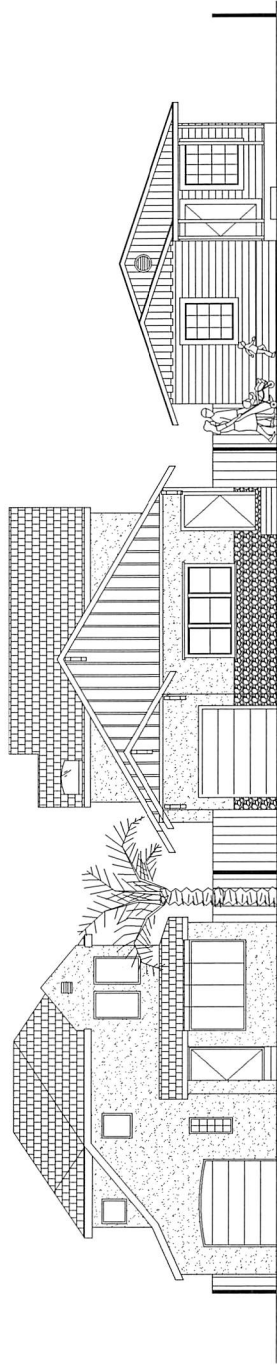
④ NEW RIGHT ELEVATION

SCALE 1/4"=1'-0"



⑤ NEW STREET SCOPE

SCALE 3/16"=1'-0"






NEW ELEVATIONS STREET SCOPE

HIS CONSTRUCTION FOR INFORMATION ONLY  
www.hisconstruction.com

CASTILLO RESIDENCE  
CARPINTERIA, CA 95010  
APN 035-07-217

SCALE: VARIES  
A4

# COLOR SAMPLE

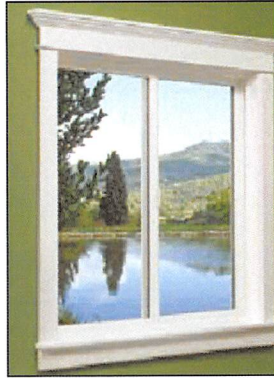
SCALE 3/16"=1'-0"  
CASTILLO RESIDENCE  
616 SUNSET DRIVE  
CAPITOLA, CA 95010  
APN 035-07-217



## ROOFING

[http://www.gaf.com/Document\\_Library/Residential\\_Roofing/Shingles/Timberline\\_American\\_Harvest](http://www.gaf.com/Document_Library/Residential_Roofing/Shingles/Timberline_American_Harvest)

COLOR: TIMBERLINE AMERICAN HARVEST - SADDLEWOOD RANCH



## WINDOWS

<http://www.almaden-windows.com/literature/tuscany.pdf>

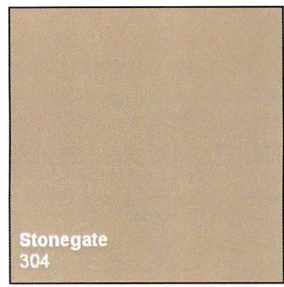
MILLGARD  
TUSCANY SERIES  
COLOR WHITE



## TRIM, FACIA, BARGE RAFTERS, AND SOFFITS

KELLY MOORE  
COLOR 23  
SWISS COFFEE

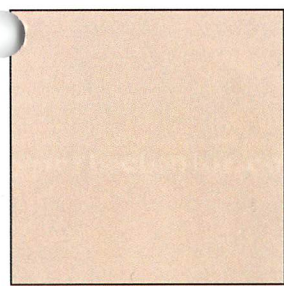
Swiss Coffee  
23



## BAT N BOARD

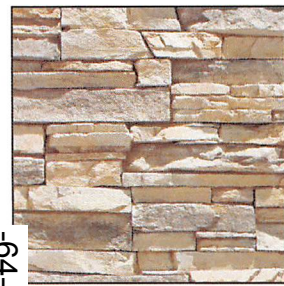
KELLY MOORE  
COLOR 304  
STONEGATE

Stonegate  
304



## STUCCO

KELLY MOORE  
COLOR 42  
WISE OWL



## ROCK ACCENT

<http://www.eldorado-stone.com/products/stone/nationwide-profiles/stacked-stone/#/alderwood>

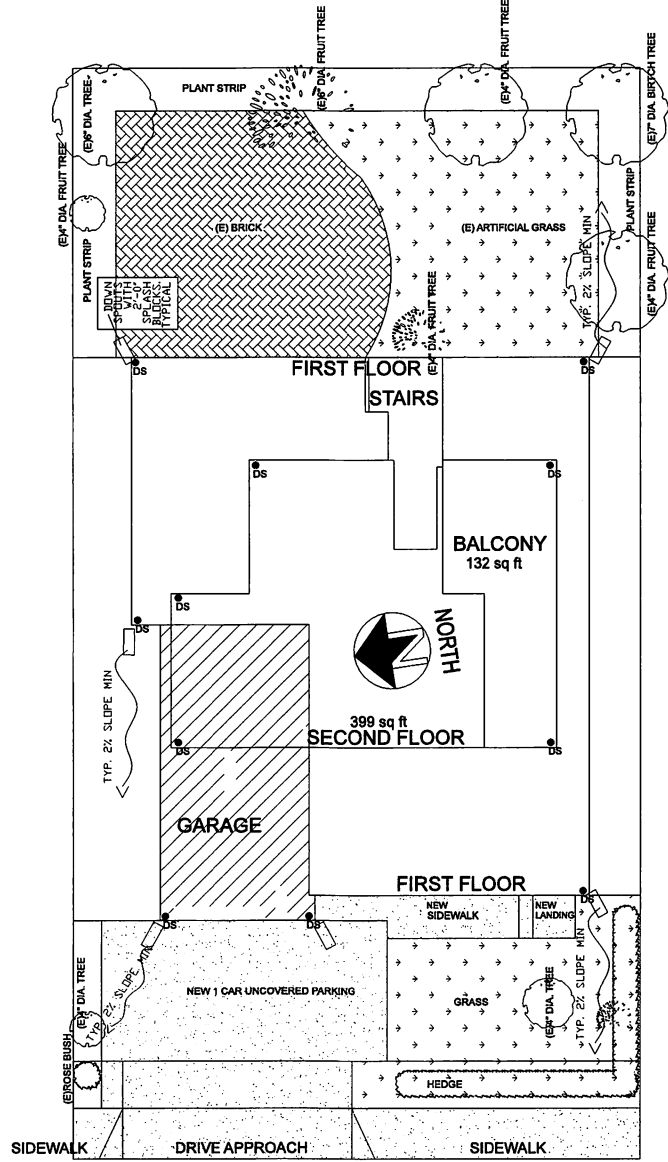
COLOR : ALDERWOOD



SCALE 1/4"=1'-0"

1 LANDSCAPE PLAN

NOTE:  
 1. DOWNSPOUTS MAY BE DIRECTED TO SPLASH BLOCKS (SUGGESTED) SO THAT WATER IS DEFLECTED AWAY FROM THE BUILDING. RECOMMEND A 2% SLOPE AWAY FROM THE FOUNDATION AREA.  
 2. DRAINAGE TO SLOPE INTO (E) LANDSCAPING.  
 3. FINAL GRADING MUST NOT IMPEDE EXISTING DRAINAGE FROM OTHER PROPERTIES. NOR SHALL NORMAL SHEET FLOW ON TO ADJACENT PROPERTIES BE INCREASED.



SUNSET DRIVE

No.	Revisions/Notes	Date

ALL WORK SHALL CONFORM TO APPLICABLE LOCAL, STATE, AND FEDERAL REGULATIONS AND AGENCIES HAVING JURISDICTION. THE DESIGNER ASSUMES NO RESPONSIBILITY FOR THE PERFORMANCE OF THESE DRAWINGS, NOR FOR ANY EXISTING OR FUTURE CONSTRUCTION OR REPAIRS IN ANY FORM OR PART THEREOF, IS STRICTLY LIMITED TO THE WRITTEN AGREEMENT OF MASSA DESIGNERS. CONTRACTORS TO VERIFY ALL CONDITIONS AND REPORT ANY DISCREPANCIES TO THE ARCHITECT, DESIGNER, AND ENGINEER.

ALL WORK SHALL COMPLY WITH THE 2013 INTERNATIONAL BUILDING, MECHANICAL AND PLUMBING CODES, AND CURRENT NATIONAL ELECTRICAL CODES.

LANDSCAPE DRAINAGE

HR CONSTRUCTION  
 618 SUNSET DRIVE  
 CARROLLA, CA 95010

618 SUNSET DRIVE  
 CARROLLA, CA 95010

PROJECT NUMBER: 05-01-15  
 SCALE: 1/4"=1'-0"  
 SHEET: A5

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Neighborhood Parking Analysis

Sunset Drive Properties (north to south)		
Address	Building	On-site Parking
511 Center St	Original	2
720 Sunset Dr	Original	1
719 Sunset Dr	Original	0
718 Sunset Dr	New - 1990	3
717 Sunset Dr	Original	3
716 Sunset Dr	Original (1980)	1
714 A/B Sunset Dr	Original	0
711 Sunset Dr	Remodeled - 2007	3
710 Sunset Dr	Remodeled - 2003	3
709 Sunset Dr	Original	3
708 Sunset Dr	Original	1
707 Sunset Dr	Original	2
706 Sunset Dr	Original	1
705 Sunset Dr	Original	1
704 Sunset Dr	Original	2
702 Sunset Dr	Remodeled - 1995	2
701 Sunset Dr	Remodeled - 2004	3
625 Sunset Dr	Original	2
623 Sunset Dr	Original	2
622 Sunset Dr	Original	2
621 Sunset Dr	Original	2
620 Sunset Dr	Original	0
619 Sunset Dr	Original	2
618 Sunset Dr	Remodeled - 1997	3
617 Sunset Dr	Remodeled - 1992	2
<b>616 Sunset Dr</b>	Remodeled (2015)	1
615 Sunset Dr	New - 1994	3
614 Sunset Dr	Original	2
612 Sunset Dr	Original	1
611 Sunset Dr	Original	2
610 Sunset Dr	Original	2
609 Sunset Dr	Original	2
608 Sunset Dr	Original	2
607 Sunset Dr	Remodeled - 2010	3
606 Sunset Dr	Original	3
604 Sunset Dr	Remodeled - 1990	3
603 Sunset Dr	Original	2
702 Beverly Ave	New - 1986	2
610 Beverly Ave	Original	2



★ Denotes the subject property

**Item #: 5.A. Attachment B- Neighborhood Parking Analysis.pdf**

Background:

This neighborhood (Sunset Dr, Beverly Ave, Gilroy Drive, etc.) has an existing parking issue. Many of the original structures were built prior to current parking regulations (last updated in 2004) and are under parked. Residents then are forced to park their cars along Sunset Drive, creating a very heavily parked street and a high demand for on-street parking spaces. (see below)



View of Sunset (looking north) 7-3-15 @ 3:30pm



View of Sunset Dr (looking south) 7-3-15 @ 3:30pm



**Item #: 5.A. Attachment B- Neighborhood Parking Analysis.pdf**

There are three homes within this block that were originally built with no parking on site and depend solely on on-street parking. These homes are: 719 Sunset Dr, 714 A/B Sunset Dr, and 620 Sunset Dr. Each of these homes is one-story. A significant addition would cause them to add on-site parking spaces.



719 Sunset Dr



714 A+B Sunset Dr (duplex)



620 Sunset Dr

## Item #: 5.A. Attachment B- Neighborhood Parking Analysis.pdf

### Background (cont.):

The remaining “original” structures contain anywhere between one to three parking spaces on-site (see above table). Of the 24 buildings that have not remodeled (not counting those listed above without on-site parking) 18 of them contain two or more parking spaces. Nearly half of the originally built structures contain adequate on-site parking and meet current parking standards.

There are 11 properties that have either been recently remodeled or demolished and built new (see above table). All of these proposals were within the past 30 years, and each property was required to add parking spaces or to ensure that their parking conformed to the present standards.

### Neighboring Properties - Variances:

In the surrounding neighborhood (Sunset Dr, Oak St, Gilroy Dr, Center St, etc) there have been a handful of approved variances to required parking regulations. Planning staff was able to locate five previous parking variance applications for this area. One of the five properties is located along Sunset Dr, at the intersection of Center St and Sunset Dr, north of the subject property at 616 Sunset Drive. The remaining four properties are along Gilroy Dr and Oak St. Four out of the five variances were approved.

1. **511 Center St** – In 1983, Planning Commission approved of a variance to eliminate the required covered parking space. The variance proposal was in response to a permitted, but improperly built deck that restricted access to the property’s garage space. The home contains two uncovered parking spaces.



2. **619 Gilroy Dr** – in 2005, Planning Commission approved of a variance to reduce the parking requirement for a 652 square foot second story addition. The total 1,816 square foot home is required to have three parking spaces. The variance reduced the parking requirement to one covered space, as well as one slightly small uncovered space (17'-6" instead of 18' long). In the report, staff made findings based on the small lot size (2,800 square feet) and location of existing home on the lot.



3. **522 Gilroy Dr** – in 2001, Planning Commission approved of a variance to reduce side yard setbacks and to reduce the parking requirement from three to two spaces. The parking code in 2001 required three spaces for the 1,876 square foot home. However, the 2004 update to the parking code only requires two spaces for this size home. Even though a parking variance was approved at the time, the home meets current parking standards.



**Item #: 5.A. Attachment B- Neighborhood Parking Analysis.pdf**

4. **526 Oak St** – In 2003, the owners at 526 Oak St applied to demolish and build a new two-story home on the property, and a variance to allow uncovered parking to encroach into the side yard setback area. Planning Commission denied the variance, which was then appealed to City Council and upheld the denial. The City Council gave direction to the applicants to remove the driveway parking space from the required side yard setback. The applicant re-applied the following year and removed the driveway parking space from the required side yard setback. The home has a total of four parking spaces (two covered). The current parking ordinance (2004) only requires three spaces for this home size.



5. **504 Oak St** – In 2003, Planning Commission approved of a variance to remove the parking requirement at this site during a small addition. There was no parking on-site before the addition, and Planning Commission felt that the small nature of the lot (only 20' wide) and small addition area (430 square feet, while remaining a one-bedroom home) warranted a variance to parking.



Summary:

In conclusion, staff is not able to make findings to support the approval of a variance to reduce the parking requirement from two spaces, to one space at 616 Sunset Dr. The surrounding neighborhood of Sunset Drive contains fairly small lots with small front yards, and has an existing parking issue. Since many of the homes are located on small lots, a good portion of homes do not have adequate on-site parking and thus are forced to park along the street.

When researching, staff was able to locate design permit applications for 11 of the homes along this block of Sunset Ave. Of these, all 11 were required to bring parking into compliance with their remodel. There was one variance approved at 511 Center St (corner of Sunset Ave and Center St), but it was approved as the result of an improperly issued building permit for a deck addition, not as a part of a remodel or home addition.

As mentioned above, staff also located 4 variance applications for homes on the nearby streets, which have similar condition to Sunset Ave. Of the four variance applications, three were approved. Of those three, two (619 and 522 Gilroy St) were granted a slight reduction to the parking code in place at the time, but are now in compliance with the current parking code (updated 2004). The other property (504 Oak St) is located on just a 20' wide lot, so the variance was approved. The one variance that was denied (526 Oak St) was for a demolition and construction of an entirely new home, so Planning Commission required that the applicant modify the design of the new home to meet standards.

Staff feels that approval of the variance would further the existing parking issue in this neighborhood. Staff recommends that the applicant modify their proposal to extend the garage towards the rear of the property to be able to hold two cars, meeting the parking standards. Due to this, staff recommends denial of the variance, and to continue the application once plans have been modified to provide sufficient on-site parking.

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**616 SUNSET AVE #15-060**

**CONSTRUCTION COST BREAKDOWN PER Section 17.72.070**

**Existing Building Costs:**

Existing residence: 976 square feet  
@ \$200.00/square foot \$195,200.00

Existing garage: 259 square feet  
@ \$90/square foot \$23,310.00

Total Existing Value: \$218,510.00

**80% of Total Existing Value \$174,808.00**

**New Construction Costs:**

New conditioned space: 400 square feet  
@ \$200.00/square foot \$80,000.00

New deck/porch: 132 square feet  
@ \$25.00/square foot \$3,300.00


**Remodel Costs: (50% of "new construction" costs)**

Remodel bathroom: 108 square feet  
@ \$200.00/square foot \$21,600.00

Misc. remodel work for structural upgrade of first floor to support the new second-story addition: \$15,000.00

**Total Construction/Remodel Cost: \$119,900.00 (55%)**

**APPROVED**

Signed   
Date 7/9/15  
Permit No. \_\_\_\_\_

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March 31, 2015

RE: Remodel Project/2<sup>nd</sup> Story Addition

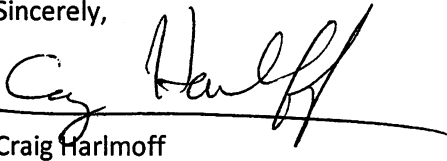
616 Sunset Drive, Capitola, CA 95010

To whom it may concern:

My name is Craig Harlamoff, owner of 614 Sunset Dr in Capitola California. I am Cesar Castillo's neighbor; from the street view, I am his neighbor on the right. I have known Cesar for many years and consider him a great neighbor and friend.

Cesar shared with me his desire to remodel his home by building a second floor to accommodate his growing family and remain close to his job as a physician in Santa Cruz. I saw the proposed plans, a 3D version of the home which included a deck overlooking the front half of my home. I found his home design and deck very cool. I support him in his desire to remodel and add the 2<sup>nd</sup> floor addition, including the deck and am happy to keep him as my neighbor. Please accept this letter in support of his endeavor to remodel and to build a second story including the deck on his current home.

Sincerely,



Craig Harlamoff

614 Sunset Dr, Capitola 95010

(831)325-9135

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**Draft Findings and Conditions for APPROVAL:**

**CONDITIONS**

1. The project approval consists of construction of a 399 square foot second-story addition to an existing 1,192 square foot residence. The maximum Floor Area Ratio for the 2,800 square foot property is 57% (1,596 square feet). The total FAR of the project is 56.8% with a total of 1,591 square feet, compliant with the maximum FAR within the zone. The proposal also includes a 132 square foot second-story balcony, which is not counted towards the maximum allowable FAR for the property (§17.15.100). The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on July 16<sup>th</sup>, 2015, except as modified through conditions imposed by the Planning Commission during the hearing.
2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans
3. At time of submittal for building permit review, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.
4. The applicant must prove that the finished addition will not constitute more than 80% of the existing valuation of the home. The Building Official will verify this calculation, pursuant to section 17.72.070 of the Capitola Municipal Code.
5. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
6. At the time of submittal for building permit review, Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP) shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with Public Works Standard Detail Storm Water Best Management Practices (STRM-BMP).
7. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
8. Prior to issuance of building permit, a final landscape plan shall be submitted and approved by the Community Development Department. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of irrigation systems.
9. Prior to issuance of building permit, all Planning fees associated with permit # 15-060 shall be paid in full.

**Item #: 5.A. Attachment E - Draft Findings and Conditions if Approved.pdf**

10. Prior to issuance of building permit, Affordable housing in-lieu fees shall be paid as required to assure compliance with the City of Capitola Affordable (Inclusionary) Housing Ordinance.
11. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.
12. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
13. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
14. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
15. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
16. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B
17. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
18. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
19. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.81.160.

20. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
21. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
22. In any case where the conditions to the granting of a permit have not been or are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefor, the Planning Commission may revoke the permit.

## **FINDINGS**

**A. The application, subject to the conditions imposed, secures the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the addition to the single family home. The project conforms to the development standards of the R-1 (Single Family Residence) zoning district. Conditions of approval have been included to carry out the objectives of the Zoning Ordinance, General Plan and Local Coastal Plan.

**B. The application will maintain the character and integrity of the neighborhood.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The project conforms to the development standards of the R-1 (Single Family Residence) zoning district. Conditions of approval have been included to ensure that the project maintains the character and integrity of the neighborhood. The proposed addition to the single-family residence compliments the existing single-family homes in the neighborhood.

**C. This project is categorically exempt under Section 15301(e) of the California Environmental Quality Act and is subject to Section 753.5 of Title 14 of the California Code of Regulations.**

This project involves the addition to an existing single-family residence in the R-1 (Single-Family Residential) Zoning District. Section 15301(e) of the CEQA Guidelines exempts additions to existing homes in a residential zone.

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## STAFF REPORT

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

DATE: JULY 16, 2015

SUBJECT: **1855 41<sup>st</sup> Avenue, E-1 #15-096 APN: 034-261-37**

Design Permit for exterior modifications and Sign Permit for a new Five Guys restaurant in the previous Carl's Jr. located in the CC (Community Commercial) Zoning District.

This project is not in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Macerich

Representative: Malav Patel, filed 6/5/15

### **APPLICANT'S PROPOSAL**

The applicant, Five Guys restaurant, applied for a sign permit and a design permit for the exterior remodel of the previous Carl's Jr restaurant within the Capitola Mall. The project is located in the CC (Community Commercial) zoning district. Exterior modifications include the replacement of the existing awning and introduction of a new transparent wall system with two doors and three floor-to-ceiling windows. Minor modifications to the sidewalk leading to the front door are also proposed to comply with ADA access. Exterior modifications to a commercial building must obtain a design permit with review by the Architectural and Site Committee and approval by the Planning Commission.

### **BACKGROUND**

The application was reviewed by the Architecture and Site review committee on June 24, 2015. The Architecture and Site review committee had no corrections or suggestions for the application.

### **DISCUSSION**

The Five Guys restaurant will be leasing a portion of the previous Carl Jr. space and utilizing half of the previous frontage. A new tenant space between the proposed Five Guys and Starbucks Coffee will result. The applicant is proposing an exterior remodel along the front façade of the mall facing 41<sup>st</sup> Avenue. The following exterior modifications are proposed:

1. Remove the doors and windows in the front elevation.
2. Install a new transparent glass and aluminum storefront system with 2 doors and 3 floor-to-ceiling windows.
3. Patch and repair existing stucco.
4. Paint finish to match existing exterior.
5. Remove existing awning and replace with taller canvas awning on metal frame.

The applicant is also requesting approval of a wall sign. The wall sign has internally illuminated channel letters attached to a red aluminum panel. The proposed wall sign is 29.55 square feet and complies with all of the requirements of the code for a wall sign.

*Section 17.63.090 outlines the considerations in the review of Design Permit applications. There are no modifications to the site, landscaping, and circulation. The following underlined considerations apply to the design permit for the remodel of Chili's Restaurant at 1855 41<sup>st</sup> Avenue:*

B. Considerations relating to outdoor advertising:

1. The number, location, color, size, height, lighting and landscaping of outdoor advertising signs and structures in relation to the creation of traffic hazards and the appearance and harmony with adjacent development;

Staff Analysis: The new sign will be centered over the new awning. The awning and new sign compliment the front façade of the building.

F. Considerations relating to architectural character:

2. The appropriate use of materials to insure compatibility with the intent of the title:

Staff Analysis: The proposed mix of new materials, including the canvas awning, new sign, and fresh paint will modernize the existing, outdated façade. The new materials complement the existing architecture of the mall and are appropriately located within the existing horizontal bands of the building.

L. Consideration of design guidelines for special commercial or residential areas contained in the general plan, coastal plan, area plans or other approved design policies;

Staff Analysis: The 41<sup>st</sup> Avenue Guidelines are applicable to the application. There are no proposed modifications to the site, therefore the site, landscape and parking guidelines are not applicable. The application complies with the 41<sup>st</sup> Avenue architecture guidelines, specifically guideline 8 which is applicable to the mall, as follows: *Projects containing many buildings or single large structures shall provide variety in building shape, height, roof lines, and setbacks. Fronts of buildings shall provide variety and interest.*

**CEQA**

This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations. The proposed project involves a restaurant occupying an existing commercial space. No adverse environmental impacts were discovered during project review by staff.

**RECOMMENDATION**

Staff recommends that the Planning Commission **approve** application #15-096 based on the following Conditions and Findings for Approval.

**CONDITIONS**

1. The project approval consists of a sign permit and design permit for the exterior remodel for a new Five Guys restaurant located in the Capitola Mall at 1855 41<sup>st</sup> Avenue. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on



July 16, 2015 except as modified through conditions imposed by the Planning Commission during the hearing.

2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans
3. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
4. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
5. Prior to issuance of building permit, all Planning fees associated with permit #15-096 shall be paid in full.
6. Parking for the proposed restaurant must be accommodated within the onsite parking.
7. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Santa Cruz Water District, and Central Fire Protection District.
8. At time of submittal for building permit review, Public Works Standard Detail SMP STRM shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with the Public Works Standard Detail BMP STRM
9. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
10. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
11. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan. Erosion and sediment control shall be maintained throughout the duration of the construction project.
12. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
13. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B

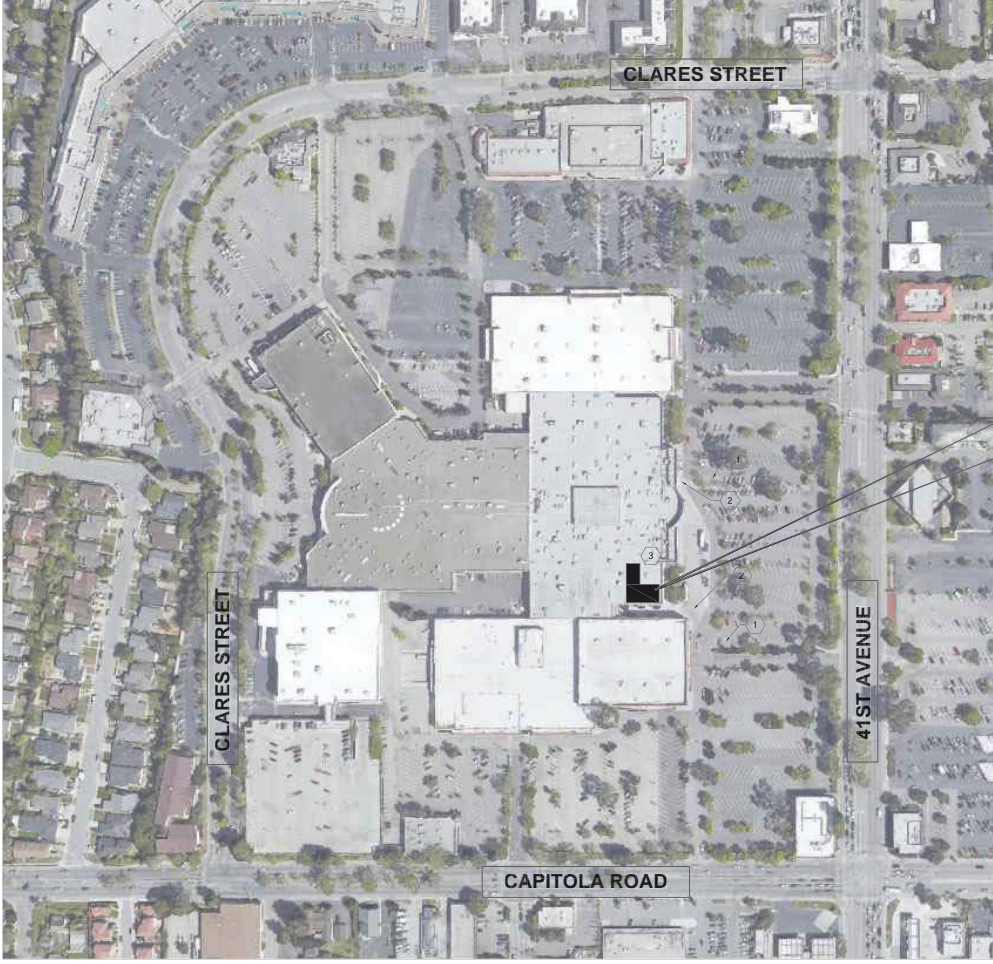
14. Prior to granting of final occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director.
15. The applicant was granted a design permit and sign permit for the new Five Guys restaurant. In any case where the conditions of the permit are not complied with, the community development director shall give notice thereof to the permittee, which notice shall specify a reasonable period of time within which to perform said conditions and correct said violation. If the permittee fails to comply with said conditions, or to correct said violation, within the time allowed, notice shall be given to the permittee of intention to revoke such permit at a hearing to be held not less than thirty calendar days after the date of such notice. Following such hearing and, if good cause exists therefore, the Planning Commission may revoke the permit.
16. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.81.160.
17. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
18. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.

#### **FINDINGS**

- A. **The application, subject to the conditions imposed, will secure the purposes of the Zoning Ordinance and General Plan.**  
The Planning Commission finds that the proposed exterior modifications comply with the zoning ordinance. The proposed modifications to the exterior elevations are limited to the exterior of the building with no changes in height, setbacks, and/or use. Updating existing commercial within commercial districts is reflective of the purposes of the General Plan.
- B. **The application will maintain the character and integrity of the neighborhood.**  
The Community Development Department Staff and Planning Commission have reviewed the plans to ensure that the exterior modifications maintain the character and integrity of the Capitola Mall. The new materials complement the existing architecture of the mall and are appropriately located within existing horizontal bands of the building.
- C. **This project is categorically exempt under the Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations.**  
This project involves the installation of new siding and a canopy on an existing commercial retail building. Section 15301(a) exempts existing facilities.

**Report Prepared By:** Katie Cattan  
Senior Planner

Attachment A – Remodel Plans  
Attachment B – Sign Plan  
Attachment C – Existing façade photo



**FIVE GUYS BURGERS AND FRIES**  
 CAPITOLA MALL  
 1855 41ST AVENUE, SUITE # F02  
 CAPITOLA, CA 95010  
 GROSS FLOOR AREA = 2,314 SFT

**LEGEND**

- TENANT IMPROVEMENT SITE PLAN KEY NOTES

**TENANT IMPROVEMENT SITE PLAN KEY NOTES**

- ① EXISTING HANDICAPPED STALLS
- ② ACCESSIBLE PATH OF TRAVEL
- ③ ADJACENT TENANT

SITE PLAN

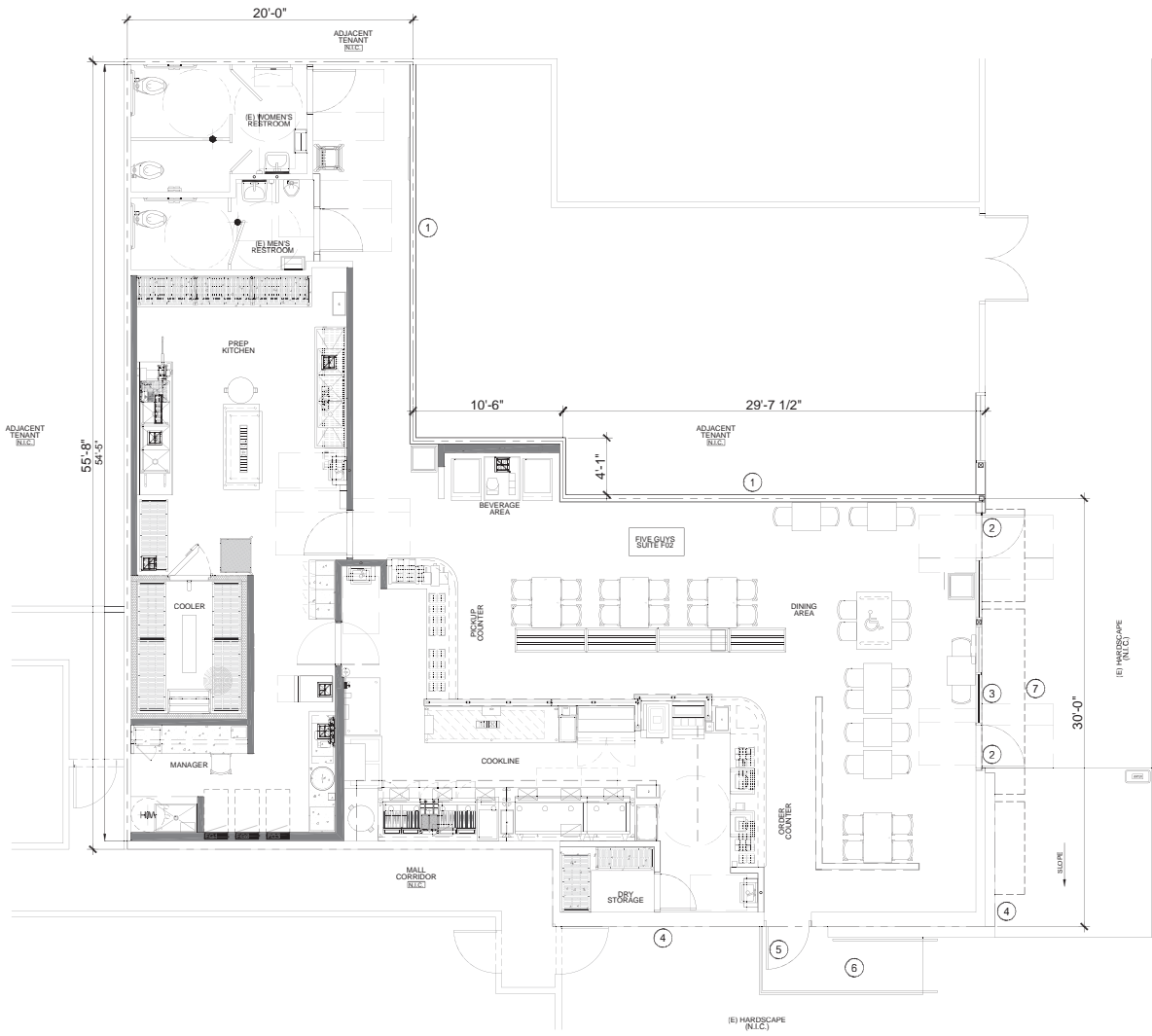
SCALE: 1"=200'

PLANS PREPARED FOR MALAV PATEL  
 OCEAN GUYS, INC.  
 BY BIG RED ROOSTER, DAVID A UDKOW, ARCHITECT  
 DATE 06.04.2015

CAPITOLA MALL  
 APN 034-261-37  
 1855 41ST AVENUE, SUITE # F02  
 CAPITOLA, CA 95010

**FIVE GUYS**  
 BURGERS AND FRIES

Item #: 5.B. Attachment A. Plans.pdf



FLOOR PLAN

SCALE: 1/4" = 1'-0"

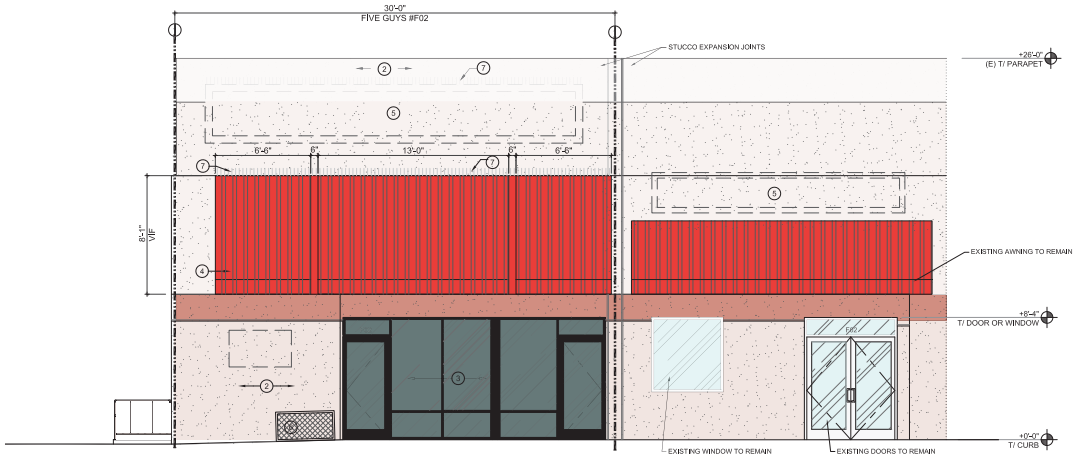
**FLOOR PLAN KEYNOTES:**

- ① (N) DEMISING WALL BY LANDLORD G.C.
- ② (N) STOREFRONT GLASS DOOR(S).
- ③ (N) STOREFRONT GLAZING SYSTEM  
KAWNEER TRIFAB VG 451T W/ HEAD RECEPTORS & W/  
TEMPERED 1" CLR, LOW-E, INSULATED GLASS. COLOR -  
KAWNEER PERMANODIC BLACK FINISH NO. 29.
- ④ (E) BASE BUILDING CONSTRUCTION AND FINISHES TO REMAIN.
- ⑤ (N) EGRESS DOOR. DOOR AND FRAME TO MATCH ADJACENT  
FIELD COLOR.
- ⑥ (N) PLATFORM AND RAILING BY TENANT. RAILING TO BE  
PAINTED TO MATCH ADJACENT FIELD COLOR
- ⑦ (N) AWNINGS BY TENANT.

GROSS LEASE SPACE: 2,314 S.F.

SEATING COUNT:		
2 TOP TABLE	4	08 SEATS
4 TOP TABLE	2	08 SEATS
4 TOP HIGH TABLE (24"x42")	4	16 SEATS
<b>TOTAL SEATING:</b>		<b>32 INTERIOR SEATS</b>



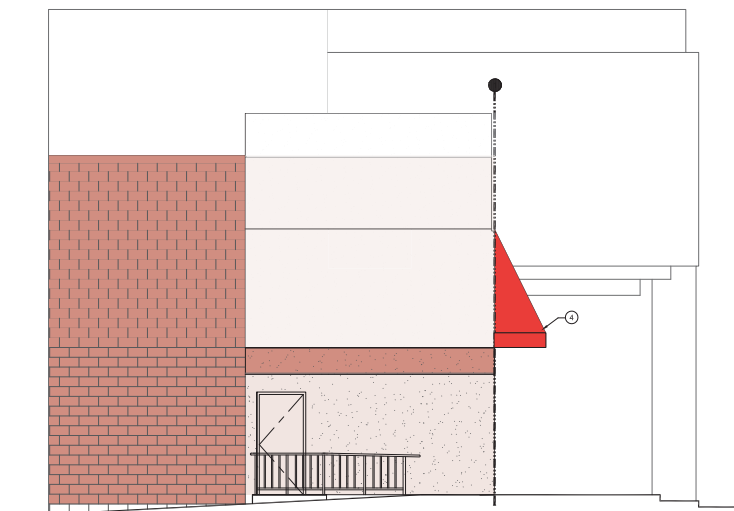


A EXTERIOR ELEVATION - EAST

SCALE: 1/4" = 1'-0"

**BUILDING ELEVATION KEYNOTES:**

- 1 LEASE LINE
- 2 FINISHES TO REMAIN, G.C. TO PATCH AND REPAIR ANY DAMAGE DONE DURING CONSTRUCTION BY FINAL APPROVAL BY LANDLORD. TYP. STUCCO AND PAINT FINISH TO MATCH EXISTING.
- 3 (N) GLASS & ALUMINUM STOREFRONT SYSTEM, REFER TO A1 FOR DIMENSIONS
- 4 (N) SUNBRELLA LOGO RED FABRIC AWNING ON METAL FRAME
- 5 SIGNAGE BY TENANT'S SIGN CONTRACTOR, UNDER SEPARATE PERMIT & APPROVAL
- 6 (E) BACKFLOW PREVENTER CAGE
- 7 CONTINUOUS STAINLESS STEEL BRID SPIKES TO BE PROVIDED ABOVE THE AWNINGS AND SIGN



B EXTERIOR ELEVATION - SOUTH

SCALE: 1/4" = 1'-0"

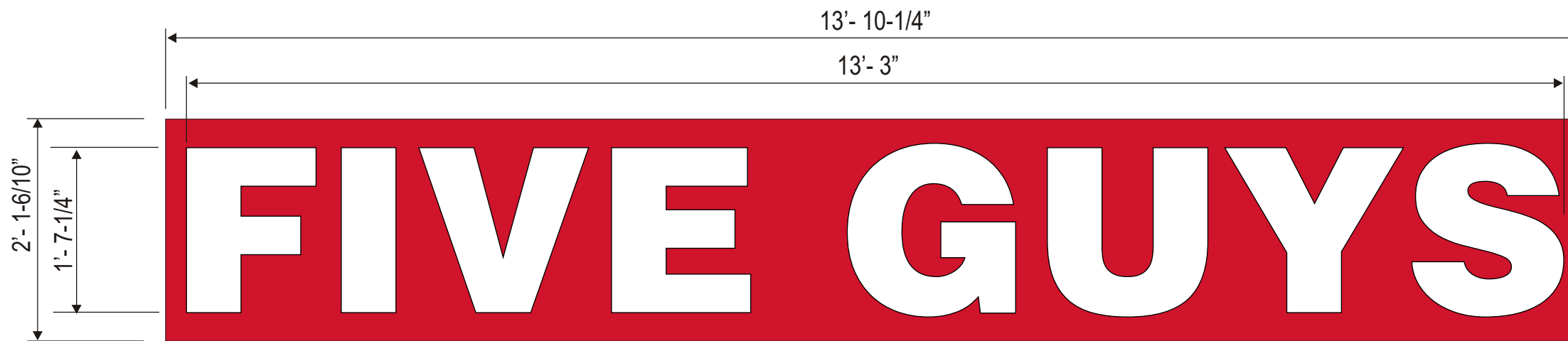
PLANS PREPARED FOR MALAY PATEL  
 OCEAN GUYS, INC.  
 BY BIG RED ROOSTER, DAVID A UDKOW, ARCHITECT  
 DATE 06.04.2015

CAPITOLA MALL  
 APN 034-261-37  
 1855 41ST AVENUE, SUITE # F02  
 95010



Item #: 5.B. Attachment A. Plans.pdf

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SIGN AREA 29.55 SQ FT

SIGN ELEVATION

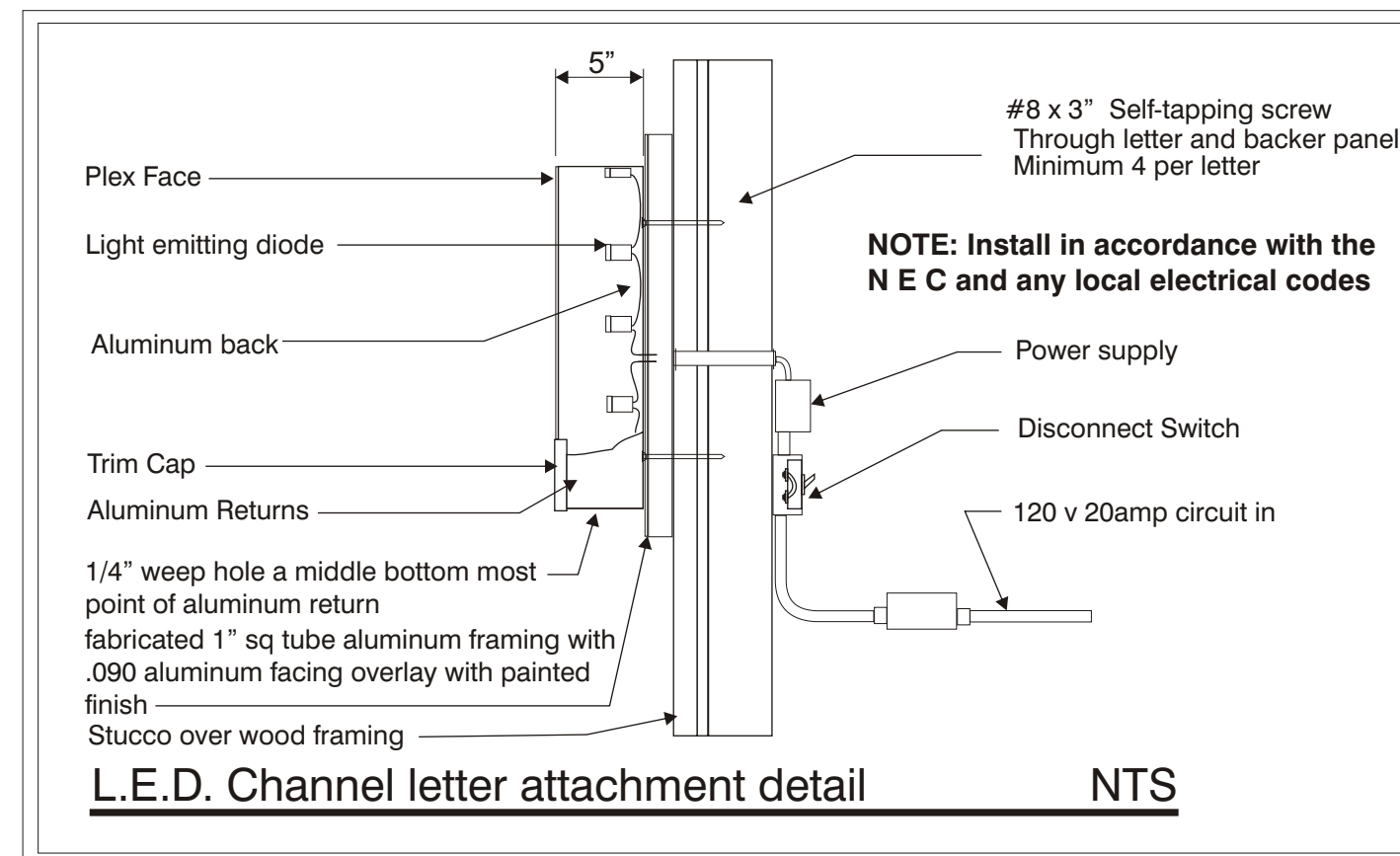
SCALE: 3/4"=1'-0"

Manufacture and install one (1) new set of flush mounted internally illuminated channel letters with routed .040 aluminum backs and .040 X 5" aluminum returns. "Flanged & crimped construction, seams sealed, drain holes. Letters interiors prefinished white enamel, exterior prefinished Wrisco White. Letter faces are routed 3/16" translucent #7328 white acrylic with 1" white Jewelite trim cap. Letters mounted to fabricated aluminum backer with 1" square tube frame and vertical stringers for strength. .090 aluminum backer panel face bonded to face of square tubing. Panel exterior primed and painted to match PMS 186c red.

Letters lit internally using Sloan white L.E.D. Light modules.

120 volt, UL listed & labeled, LED power supplies.

Sign centered on wall as shown on Page 2



Item #: 5.B. Attachment B. Sign Plans.pdf



120 Encinal Street  
Santa Cruz, CA 95060-2111  
Phone: 831.469.8208  
Fax: 831.469.8172  
Email: jon@northwestsigns.com  
Web: www.northwestsigns.com

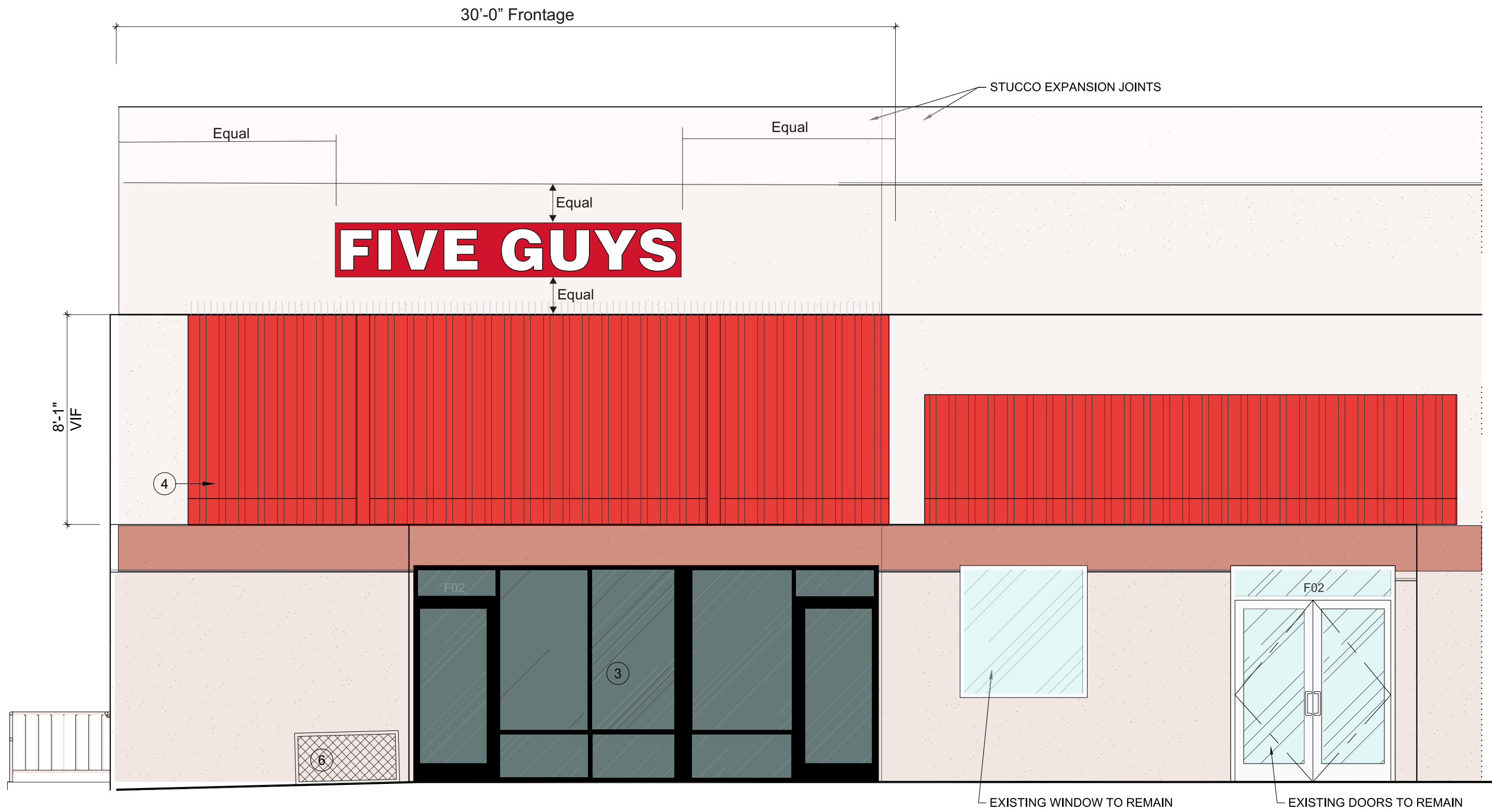
Project: **Five Guys Burgers & Fries**  
Address: 1855 41st Avenue  
Capitola, CA 95010

Dates / Revisions:

04-14-2015	06-05-2015
04-16-2015	06-08-2015
05-06-2015	06-10-2015
05-08-2015	06-22-2015
05-28-2015	06-23-2015

Approvals:  
Client: \_\_\_\_\_  
Architect: \_\_\_\_\_  
Landlord: \_\_\_\_\_  
Project Manager: \_\_\_\_\_  
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Drawing Number: **APR-14.15**  
Page Number: **1**  
Salesman: M. Terron  
Drawn By: K. Johnson  
Scale: As Noted



EXTERIOR ELEVATION - EAST

SCALE: 1/4" = 1'-0"



120 Encinal Street  
 Santa Cruz, CA 95060-2111  
 Phone: 831.469.8208  
 Fax: 831.469.8172  
 Email: jon@northwestsigns.com  
 Web: www.northwestsigns.com

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05-08-2015	06-22-2015
05-28-2015	06-23-2015

Approvals:

Client: \_\_\_\_\_  
 Architect: \_\_\_\_\_  
 Landlord: \_\_\_\_\_  
 Project Manager: \_\_\_\_\_

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Drawing Number: **APR-14.15**

Page Number: **2**

Salesman: **M. Terron**

Drawn By: **K. Johnson**

Scale: **As Noted**





photo projection      no scale

Item #: 5.B. Attachment B. Sign Plans.pdf



120 Encinal Street  
Santa Cruz, CA 95060-2111  
Phone: 831.469.8208  
Fax: 831.469.8172  
Email: jon@northwestsigns.com  
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05-06-2015	06-10-2015
05-08-2015	06-22-2015
05-28-2015	06-23-2015

Approvals: \_\_\_\_\_  
Client: \_\_\_\_\_  
Architect: \_\_\_\_\_  
Landlord: \_\_\_\_\_  
Project Manager: \_\_\_\_\_  
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Drawing Number: **APR-14.15**  
Page Number: **3**  
Salesman: M. Terron  
Drawn By: K. Johnson  
Scale: As Noted



**Mall Site Map** no scale



120 Encinal Street  
 Santa Cruz, CA 95060-2111  
 Phone: 831.469.8208  
 Fax: 831.469.8172  
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 Web: www.northwestsigns.com

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05-08-2015	06-22-2015
05-28-2015	06-23-2015

Approvals:

Client: \_\_\_\_\_  
 Architect: \_\_\_\_\_  
 Landlord: \_\_\_\_\_  
 Project Manager: \_\_\_\_\_

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Drawing Number: **APR-14.15**

Page Number: **4**

Salesman: M. Terron

Drawn By: K. Johnson

Scale: As Noted



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## STAFF REPORT

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

DATE: JULY 16, 2015

SUBJECT: **DRAFT HOUSING ELEMENT UPDATE – AUTHORIZATION TO INITIATE PUBLIC REVIEW AND REFER TO CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

### **BACKGROUND**

The Housing Element is one of seven state-mandated general plan elements. The Housing Element establishes how the City will address housing needs for all economic segments of the community, with a focus on low- to moderate-income households and special needs populations. The City's current 2007-2014 Housing Element was adopted by the City Council on February 11, 2010, and subsequently certified by the California Department of Housing and Community Development (HCD). The deadline to adopt the 2015-2023 Housing Element update is December 31, 2015.

### **DISCUSSION**

There have been a number of significant changes to State housing laws and policies since the City's last Housing Element update. In 2008, Senate Bill 375 was adopted which extended the Housing Element update cycle from four to eight years to better coordinate regional housing and transportation planning efforts. Agencies which fail to adopt a Housing Element update within 120 days of the deadline, however, are now placed on an abbreviated four year update cycle.

The State later terminated redevelopment agencies in 2011 which eliminated Capitola's primary funding source for affordable housing programs.

In 2012, HCD initiated a new streamlined Housing Element update process which allows eligible jurisdictions to update only those areas of the existing Housing Element where changes have occurred instead of conducting a comprehensive update. Capitola is eligible for the streamlined option and has prepared the Housing Element update in a strikeout/underline format as required by HCD.

Unlike State housing law, the composition and condition of Capitola's housing stock has remained relatively stable during the past housing cycle. Between 2007-2014, 13 very low income units (Bay Avenue Senior Apartments), eight moderate income units, and 77 above moderate income units were developed in Capitola. Moderate income units include secondary dwelling units and above moderate income units include new and replacement home construction and 47 units developed in conjunction with the Capitola Beach Villas project on 41<sup>st</sup> Avenue.

### **Regional Housing Needs Allocation (RHNA)**

Every City and County in California must plan for its fair share of the region's housing need, as determined through the RHNA process. HCD identifies the total housing need for each region of the state. In the Monterey Bay region, the Association of Monterey Bay Area Governments (AMBAG) distributes this regional need to local governments. Once a local government has received its RHNA,

## Item #: 5.C. HEU Staff Report update.pdf

it must revise its Housing Element to demonstrate how it plans to accommodate its portion of the region's housing need.

AMBAG approved the RHNA for the 2015-2023 housing cycle on June 11 2014. Capitola's 2015-2023 RHNA is 143 units, which is the same as the previous housing cycle.

During the 2007-2014 update, the City adopted an affordable housing overlay zone and identified "opportunity sites" to accommodate the RHNA obligation. With the exception of eight very low income units developed at the Bay Avenue Senior Apartments, all of the previously identified opportunity sites remain available for future affordable housing development. Moreover, opportunity sites identified in the 2007-2014 Housing Element could provide a total of 75 units for very low and low income households which exceeds the 56 unit RHNA requirement by 19 units. Consequently, the City has adequate capacity to meet its RHNA obligation and does not need to rezone properties or identify any new opportunity sites for the current Housing Element cycle.

### **Key Changes in the Housing Element Update**

The 2015-2023 Housing Element represents a relatively minor update of the current Housing Element to reflect current conditions, including:

- Updated demographic information;
- Updated housing information regarding completed and pending projects;
- Updated Housing Constraints analysis to reflect new ordinances adopted by the City, several of which were adopted to comply with State mandates;
- Evaluation of the 2007-2014 Housing Element implementation;
- Identification of completed housing programs, new programs, and programs proposed for removal.

The most notable proposed change is removal of two Housing Element programs related to the City's former Rent Stabilization Ordinance and restrictions on condominium conversions. The City repealed its Rent Stabilization Ordinance in 2011; accordingly, staff proposes to remove all Housing Element programs and policies which call for continued enforcement of the City's defunct rent control program.

In addition, property owners of the Antigua Apartments and the Crest Apartments, located at 106 Grove Lane and 101 Grand Avenue, have requested the City amend its Housing Element and Municipal Code to relax restrictions on condominium conversions. The City's Condominium Conversion Ordinance resides in §16.68 of the Municipal Code and the current Housing Element includes Program 2.4 which calls for the City to maintain and enforce the Ordinance to preserve its supply of rental housing.

Staff has no current plans to amend the Condominium Conversion Ordinance; however, this would be the appropriate time to remove the Housing Element Program if the City wishes to consider a future amendment in conjunction with a private development application. If the City chooses to eliminate the Program, the Ordinance would remain in effect, but it could be changed in the future without the need for a Housing Element amendment or subsequent certification from HCD.

### **Next Steps**

Once the City Council authorizes release of the draft Housing Element update, the document will be referred to HCD for a 60 day review period. Staff would also make the document available for concurrent public review and comment. Staff will then incorporate any necessary revisions per comments from HCD and present the final Housing Element update to the Planning Commission for a recommendation and City Council for adoption after the Housing Element has been found in compliance by the state. The adopted Housing Element would then be transmitted to HCD for final 90-day certification.

**CEQA REVIEW**

An Addendum to the General Plan Update EIR will be prepared for the Housing Element update in accordance with CEQA section 15164.

**RECOMMENDATION**

Staff requests the Planning Commission recommend that the City Council authorize staff to refer the draft Housing Element update to HCD and initiate public review.

**Report Prepared By:           Richard Grunow**  
**Community Development Director**

**ATTACHMENTS**

1. Draft Housing Element update
2. 2007-2014 Housing Element Program Evaluation

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# CITY OF CAPITOLA

## HOUSING ELEMENT OF THE GENERAL PLAN

### ~~2007-2014~~2015-2023



~~APPROVED BY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, APRIL 6, 2010~~  
~~ADOPTED BY CITY COUNCIL RESOLUTION NO. 3803, FEBRUARY 11, 2010~~

## CREDITSACKNOWLEDGEMENTS

### City Council

Dennis Norton, Mayor  
Ed Bottorff, Vice Mayor  
Stephanie Harlan, Council Member  
Michael Termini, Council Member  
Jacques Bertrand, Council Member  
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# Housing Element of the General Plan City of Capitola

## EXECUTIVE SUMMARY

With a population of 10,~~136045~~<sup>1</sup> persons residing in ~~5,5305,478~~<sup>2</sup> dwelling units the City of Capitola is nearly built out. Capitola's existing housing is uniquely balanced to meet the diverse needs of its residents. Though its history, Capitola has served as a vacation destination with a mixture of summer cottages and fairly high-valued single-family homes with ocean views.

Capitola's housing stock- ~~is comprised of approximately 60 percent multi-family units. And of occupied housing units, approximately 54 percent are renter-occupied. is comprised of over 63% multiple-family units with over 53% of the total housing units in the City occupied by renters.~~ Capitola has a fairly high population density of 6,~~335220~~ persons per square mile and a housing unit density of 3,~~456292~~ units per square mile.<sup>3</sup> Multiple family dwellings and mobile home parks are interspersed within and adjacent to single family neighborhoods. Many of the community's major commercial areas are zoned to encourage mixed uses and a more pedestrian friendly environment.

The City of Capitola has been, and continues to be, a proponent of affordable housing. It has actively assisted with the construction of new affordable units and the maintenance and improvement of its existing affordable housing stock. In this 20~~15057~~-20~~2314~~ Housing Element Update, the City of Capitola outlines its plan to identify new opportunities for expanding affordable housing opportunities. This Housing Element ~~identifies includes the continuation of the following housing programs from the prior Housing Element:~~ housing programs:

- Identify adequate sites, with appropriate zoning and development standards;
- Assist in the development of adequate housing to meet the needs of extremely low-, very low-, low, and moderate-income households;
- Address and remove governmental constraints, including housing for persons with disabilities;
- Conserve and improve the condition of the existing affordable housing stock;
- Preserve assisted housing developments at-risk conversion to market-rate; and
- Promote equal housing opportunities for all persons.

<sup>1</sup> Department of Finance, E-5 City/County Population and Housing Estimates, ~~20142001-2007~~

<sup>2</sup> Department of Finance, E-5 City/County Population and Housing Estimates, ~~2014 City of Capitola Building Department Records, 2007~~

<sup>3</sup> ~~Census 2000, SF 3 Population and Housing Unit Density for "Places" Based on a geographic area of 1.6 square miles of the entire City~~

These programs include the following:

### Continued Housing Element Programs

- ~~Continued encouraged development of mixed use (multifamily housing in concert with commercial) within existing commercial zones and to locate higher density residential developments along transit routes and arterial corridors.~~
- ~~Continued support for resident involved acquisitions of mobile home parks to guarantee long-term affordability and to facilitate infrastructure improvements.~~
- ~~Continued support of the City Rent Stabilization ordinance to protect residents in rental mobile home parks.~~
- ~~Continued use of the Affordable Housing Overlay District to facilitate development of new low and moderate income units at densities of 20 units per acre. The Overlay can be used to also encourage the preservation of existing rental housing units that currently serve lower income residents.~~
- ~~Continued enforcement and implementation of the Secondary Dwelling Unit Ordinance that has resulted in the development of six units since 2004 and that should result in an additional 7 units during this planning period.~~
- ~~Continued enforcement and implementation of the Density Bonus Ordinance consistent with state law.~~
- ~~Preservation of the City's eight existing affordable housing projects in perpetuity.~~
- ~~Continued enforcement and implementation of the City Condominium Conversion ordinance.~~
- ~~Continued collaboration with non-profit housing developers in the acquisition and rehabilitation of existing apartment complexes which serve lower income residents.~~
- ~~Continued operation of the City's first time homebuyer programs.~~
- ~~Continued operation of the City's housing rehabilitation programs.~~

**This Housing Element will initiate the following additional housing programs:**

### **Additional Housing Element Programs**

- ~~Continued encouraged development of mixed use (multifamily housing in concert with commercial) within existing commercial zones and to locate higher density residential developments along transit routes and arterial corridors.~~
- ~~Review existing Secondary Dwelling Unit Ordinance to identify modifications needed to encourage increased participation.~~
- ~~In accordance with Government Code Section 65583(4) (A) Capitola will amend its Zoning Ordinance to allow emergency shelters without CUP or other discretionary approval in the Industrial Park (IP) zone.~~
- ~~Capitola will review and will, if necessary to comply with Section 65583( c) (1), propose zoning amendments that will make transitional and supportive housing a residential use of property, subject only to the same restrictions that apply to other residential dwellings of the same type in the same zoning district.~~
- ~~Capitola will review and consider zoning changes to reduce barriers to child care centers and family day care homes~~
- ~~Capitola will review and consider zoning changes to existing residential parking requirements to reduce development barriers and encourage more efficient land use.~~
- ~~Capitola will prepare and adopt a Reasonable Accommodation Ordinance.~~
- ~~Capitola will prepare and adopt a zoning amendment to allow Single-Room Occupancy (SRO) units.~~



## CHAPTER 1: INTRODUCTION

### A. Community Overview

The City of Capitola is a small (1.6 square mile) seaside community, located along Monterey Bay in Santa Cruz County. (Refer to Figure 1, Vicinity Map.) Soquel Creek generally bisects the community in a northwest-southeasterly direction, with residences and community and regional-serving commercial uses to the west of the creek, and a mixture of residences and small shops and businesses along the east side of the creek.

Capitola was originally founded in 1869 as California's first seaside resort. Incorporated as a city in 1949, the village area remains California's oldest coastal resort and includes one of the region's most active beaches. Most of the growth in Capitola occurred in the 1970s as the community annexed surrounding land and residential growth accelerated.

Today, Capitola, with a population of 10,015,10,136<sup>4</sup> persons residing in 5,4785,530<sup>5</sup> dwelling units<sup>6</sup>, is nearly built-out. Its housing stock contains a varied and balanced mix of housing types, including single family houses, multifamily structures and mobile homes. Older Victorian-era homes and small cottages on small lots characterize its older neighborhoods such as Depot Hill, the Village and parts of the Jewel Box. Cliffwood Heights, Upper Village and 41<sup>st</sup> Avenue, located in the northern portions of the City, are newer, more typical suburban neighborhoods, with most of the housing stock between 30-40 years of age (Refer to Figure 2, Capitola Neighborhood Map). New housing, constructed during the past decade, is found on in-fill sites scattered throughout the community.

<sup>4</sup> California Department of Finance, Table E5 City/County Population and Housing Estimates, 1/1/2014-2001-2007

<sup>5</sup> Ibid. Capitola Building Department Records, 2007

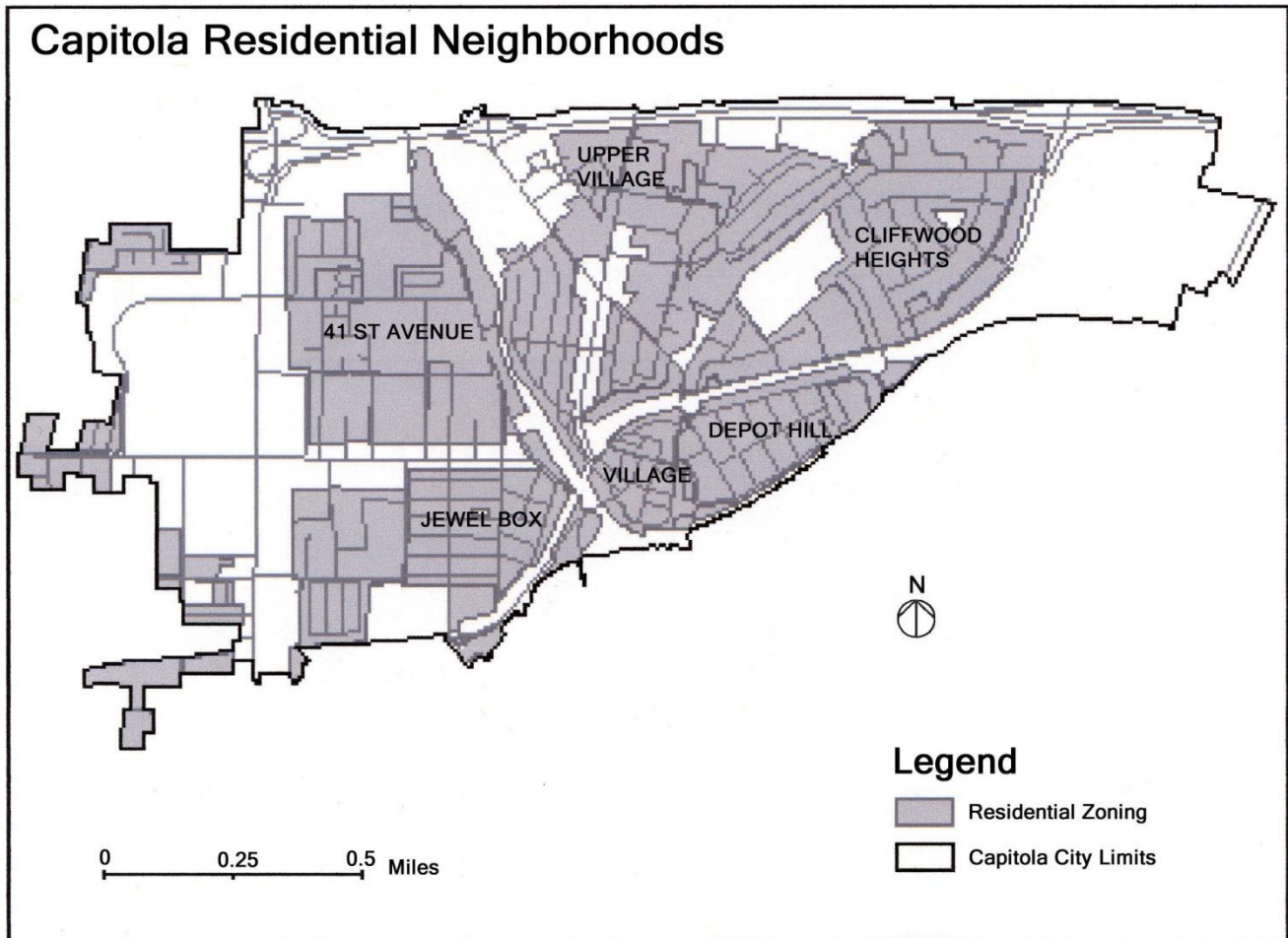
<sup>6</sup> Population and dwelling unit totals from the U.S. Census Bureau, Census 2000.

Figure 1-1 Vicinity Map





Figure 1-2 Capitola Neighborhoods



**B. Purpose of the Element**

The provision of adequate housing for families and individuals of all economic levels is an important public goal. It has been a main focus for state and local governments. The issue has grown in complexity due to rising land and construction costs, as well as increasing competition for physical and financial resources in both the public and the private sectors.

In response to this concern, the California Legislature amended the Government Code in 1980. The amendment instituted the requirement that each local community is to include a specific analysis of its housing needs and a realistic set of programs designed to meet those needs. This analysis is to be set forth in a Housing Element and incorporated in the General Plan of each municipality.

The requirements of the law are prefaced by several statements of State policy set forth in Section 65580 of the Government Code:

“... The availability of housing is of vital statewide importance, and the early attainment of decent housing and a suitable living environment for every California family is a priority of the highest order.”

“... Local and State governments have a responsibility to use the powers vested in them to facilitate the improvement and development of housing to make adequate provision for the housing needs of all economic segments of the community.”

“... The legislature recognizes that in carrying out this responsibility, each local government also has the responsibility to consider economic, environmental, and fiscal factors and community goals set forth in the general plan and to cooperate with other local governments and the State in addressing regional housing needs.”

## C. Legislative Requirements

State law requires each municipality to accomplish the following tasks:

- To identify and analyze the current and projected housing needs of all economic segments of the community including persons with disabilities.
- To evaluate and remove, as legally feasible and appropriate, the current and potential constraints to meeting those needs, including identifying the constraints that are due to the marketplace and those imposed by the government.
- To identify adequate sites to facilitate and encourage housing for households of all economic levels, including persons with disabilities. To establish a series of goals, objectives, policies and programs aimed at responding to the identified housing needs, the market and governmental constraints, and the housing opportunities.

This Housing Element addresses the planning period from ~~2007-2014~~2015-2023. It has been prepared in accordance with applicable state law, and consistent with the City of Capitola General Plan and the community’s vision of its housing needs and objectives. For more information regarding compliance with State law please see ~~chapter~~Chapter 6 of this document.

## D. Scope and Content

The Housing Element consists of five major components:

- An analysis of the City’s demographic, housing and special needs characteristics and trends.
- Review of potential market, governmental, and environmental constraints which impact the City’s ability to address its housing needs.
- Analysis of land, financial and organizational resource available to address the community’s housing goals.
- Evaluation of the City’s accomplishments toward meeting the goals and objectives

of the prior ~~2000-2007~~2007-2014 Housing Element.

- A statement of the Housing Plan for the years ~~2007-2014~~2015-2023 to address the City's identified housing needs, including the housing goals, policies and programs.

## E. Relationship to Other General Plan Elements

The Government Code requires internal consistency among the various elements of a General Plan. Section 65300.5 of the Government Code states that, "the General Plan, and the parts and elements thereof, shall comprise an integrated and an internally consistent and compatible statement of policies". The Capitola General Plan 2014 contains the following ~~seven~~five elements: 1) Land Use; 2) ~~Housing~~Open Space and Conservation; 3) ~~Open Space, Parks and Recreation~~Mobility; 4) ~~Conservation~~Safety and Noise; and 5) ~~Safety~~Economic Development; ~~6) Noise; and 7) Circulation~~. The Capitola General Plan is internally consistent. Policy direction introduced in one element is reflected in the other elements.

Relative to housing, the General Plan identifies both constraints and opportunities to providing new affordable housing. The Land Use Element ~~addresses the scarcity of available land to support new development~~is guided by the principle of sustainable development and supports a pattern of development that protects natural resources, supports economic development, and promotes access to opportunity for all residents. ~~The , and the Circulation~~Mobility Element ~~addresses the limitations of the City's roadway capacity~~establishes a framework for a balanced transportation system in Capitola that meets the needs of residents, workers, and visitors and aims to support a range of transportation choices, including vehicle travel, transit, bicycling, and walking. ~~In spite of constraints,~~The Capitola's General Plan 2014 supports a balanced land use pattern that maintains and enhances Capitola's distinctive identity and unique sense of place.

Consistent with its Local Coastal Program policies, the Land Use Element protects and promotes its seashore resources, providing recreational facilities to the community and visitors. It also promotes ~~commercial, industrial, open space and mixed residential~~usescommercial and mixed-use districts. The City's residential and mixed use densities allow for an adequate diversity and supply of housing to satisfy the requirements of the Regional Housing Needs Assessment (RHNA) presented in this Housing Element. This Housing Element builds upon the other General Plan elements. It is entirely consistent with the policies and proposals set forth by the Plan.

Pursuant to Government Code Section 65400, the City will annually review its progress in implementing this Housing Element and ensuring consistency between this and the City's other General Plan Elements.

## F. Public Participation

Section 65583(c)(5) of the Government Code states that:

"The local government shall make a diligent effort to achieve public participation of all the economic segments of the community in the development of the housing element, and the program shall describe this effort."

Public workshops and hearings are opportunities for community members to not only learn about certain plans or projects that may affect them in the future, but to let their voices be heard by City officials and staff. The City of Capitola recognizes the importance of community participation in future planning projects such as the Housing Element and General Plan updates as they have the potential to affect all citizens within the City limits for years to come. As such, public outreach was an important piece of the Housing Element update. For the duration of the Housing Element update, various noticing techniques were used in order to increase public attendance at community workshops and meetings. The goal of this public participation program was to gather the opinions/comments of a large percentage of the population.

## **Public Outreach and Participation Goals**

The City of Capitola took several measures in order to comply with the aforementioned State requirement. All measures were taken in accordance with the Brown Act, which requires the local government agency to provide the opportunity for the public to access and participate in public meetings and workshops. As of July 1, 2008 the Brown Act also requires that the public have access to non-confidential materials at the same time that they are given or made available to Planning Commission or City Council members from City staff (Section 54957.5, CA Government Code).

An early goal in the City of Capitola Housing Element update was to meet and exceed the State requirements for public outreach and participation within the means of the City budget and the time constraints of staff. Giving members of the community a chance to be involved in long-range planning is a relatively infrequent opportunity, which is why the City of Capitola recognizes the importance of public participation in updating the City of Capitola Housing Element. The following sections describe the methods and strategies that were used to accomplish the City's public participation goal for this Housing Element.

## **Facilitation of Public Meetings**

### **I. Capitola Planning Commission**

The Capitola City Planning Commission served as the reviewing body for the development of the Housing Element Update. The existing Commission was used as the venue for gaining focused input from representatives of the entire City. Commission members represented long-time residents, local professionals and public servants of Capitola. What qualified them to serve as the Housing Element Review Board was their knowledge of Capitola and the needs of the community.

### **II. Public Meetings**

**Table 1.1** ~~outlines lists~~ the ~~public meetings~~ community engagement events that were held for the development of the Housing Element update.

Table 1.1: Public Hearings

DATE	FORUM	ACTION/PURPOSE OF MEETING
<del>July 9, 2008</del> <del>March 4, 2014</del>	<del>DC&amp;E/Staff</del> <del>Consultant/Staff</del>	<del>Community</del> <del>Public</del> Workshop
<del>XX</del> Nov 20, 2008	<del>Planning Commission</del> <del>Planning Commission</del>	<del>Public Hearing for Housing Element adoption</del> <del>Public Workshop II</del>
<del>XX</del> May 7, 2009	<del>City Council</del> <del>Planning Commission</del>	<del>Public Hearing for Housing Element adoption</del> Reviewed draft,
<del>July 16, 2009</del>	<del>Planning Commission</del>	<del>Reviewed draft, recommendation to CC</del>
<del>Aug. 13, 2009</del>	<del>City Council</del>	<del>Review and approve DRAFT for submittal to HCD</del>
<del>Jan. 21, 2010</del>	<del>Planning Commission</del>	<del>Review of final draft , Initial Study and Negative Declaration, recommendation to CC</del>
<del>Feb. 11, 2010</del>	<del>City Council</del>	<del>Final HE and Negative Declaration adopted. Submittal to HGD for certification</del>

~~One Community Meeting was held prior to the Planning Commission's involvement in the Housing Element Update process. A community workshop was held on March 4, 2015 at 6:00pm in the City's Council Chambers. The community workshop Community Meeting was widely publicized through newspaper display advertisements, direct mailers, the City's website, and fliers posted throughout the City. The workshop was held at the City community center at Jade Street Park on July 9, 2008. The meeting was professionally facilitated and involved both a presentation as well as a hands-on exercise to encourages for group participation. Participants identified current and future housing issues in the City and available opportunities to address housing challenges. More than twenty people attended the meeting and identified important housing related issues in Capitola. The four most important issues identified in the Community Meeting related to housing in the City are listed in Table 1.2 (refer to Appendix B for more detail). These four issues were incorporated into the 2007-2014 Housing Plan (Chapter 6), in the form of policies and programs. Appendix XX summarizes comments provided by community workshop participants.~~

~~Three meetings were then held with the Planning Commission to review draft sections of the document. At the first meeting, City staff presented Commission members and the public with information about the Housing Element process and City of Capitola demographics and current housing programs (refer to Appendix B for more detail). Also presented was input from the Community Meeting and the results of an informal survey of housing priorities. During the next two meetings, input from Commission members and the public was solicited regarding the draft chapters of the housing element including the housing goals, policies and programs. This input provided a valuable basis for the Housing Element Update~~

~~On August 13, 2009 a preliminary draft Housing Element Update was presented at a regularly scheduled City Council meeting. The draft was approved by Council for submission to HCD for comments. Comments from HCD were then incorporated into a revised draft that was then reviewed by the Planning Commission on January 21, 2010 and then adopted by the City Council on February 11, 2010. All of these meetings were publicized and designed to receive community-wide input on the Housing Element's goals, policies and programs.~~

~~In accordance with the California Environmental Quality Act (CEQA) a draft Initial Study and Negative Declaration (ISND) were prepared for the project. A 30-day review period was advertised in the paper and the draft report was available for review from December 18, 2009 through January 21, 2010. The ISND was reviewed by the Planning Commission on January 21, 2010 and was reviewed and adopted by the City Council on February 11, 2010.~~

~~**Table 1.2: Recommendations from the Community (Workshop I)**~~

- ~~1. Help developers build for extremely low-income residents~~
- ~~2. Preserve existing affordable housing~~
- ~~3. Provide housing above commercial uses on 41<sup>st</sup> Avenue~~
- ~~4.1. \_\_\_\_\_ Support development of child care facilities for working families (subsidized and market-rate)~~

### III. Outreach

The following methods were used to encourage public participation:

- ~~■ Noticing at City Hall, Capitola Branch Library, and Capitola Branch Office;~~
- ~~■ Noticing and posting event information on public access TV, City website, and City's Calendar of Events;~~
- ~~■ Press releases in local newspapers;~~
- ~~■ Direct emails to 175 individuals who expressed interest in the General Plan Update. Noticing in three local newspapers  
Noticing on public cable "scroll"  
Email and phone invitations to those in contact with special needs/minority groups~~
- ~~■ Notification of upcoming workshops/meetings on the City Official Webpage  
The Draft Housing Element was made available at the public library, in person, as well as online free of charge.~~

~~Giving notice of a public hearing via a local newspaper is common practice, as is noticing on a public cable scroll. Both methods meet the requirements of the State of California for public outreach. The City of Capitola exceeded requirements by also creating a Housing Element webpage complete with a description of what a Housing Element is, access to the draft Housing Element, information such as the date, time and location of public meetings, and a link to an email account that was checked regularly by staff that allowed community~~

~~members to write in with comments and questions. Recognizing the fact that some members of the public have constraints that keep them from attending public meetings, community representatives of interest groups that represented all economic segments of the community were contacted via email or telephone to inform them of public workshops and meetings. This was an extra step taken to ensure that voices that have been absent from public meetings in the past were heard (refer to Appendix B for the Workshop I Contact list and attendance information).~~



## G. Sources of Information

A number of data sources were used to create the Capitola Housing Element. These resources include:

- County of Santa Cruz Assessor's Office Parcel Information Data
- City of Capitola General Plan.
- City of Capitola Community Development and Building Department building permit records.
- ~~Housing Needs Assessment/Housing Conditions Survey, May 2002.~~
- Association of Monterey Bay Area Governments (AMBAG) Regional Housing Needs Assessment (RHNA), adopted June 11, ~~2014~~2008
- ~~2000 and 2010-1990~~ U.S. Census Reports.
- ~~2009-2013 American Community Survey, 5-Year Estimates.~~
- California Department of Housing and Community Development, State Income for ~~2008~~2014
- US Department of Finance, E-5 City/County Population and Housing Estimates, ~~2001-2007~~1/1/14
- ~~2007-2013~~ Santa Cruz County Homeless Census and Survey
- ~~Comprehensive Housing Affordability Strategy (CHAS) data~~  
<http://socds.huduser.org/chas/statetable.odb>.
- 
- ~~ChildCare Ventures/The use permit process for child care in Santa Cruz County 2005~~
- ~~Child Development Resource Center (July 2004); the Status of Children, Their Families and Child Care Services: An Assessment of Need and Supply in Santa Cruz County, 2006~~
- Various other informational sources were also referenced where appropriate. References to these informational sources are cited where they appear within the text.



## CHAPTER 2: HOUSING NEEDS ASSESSMENT

A successful strategy for improving housing conditions must be preceded by an assessment of the housing needs of the community and region. This section of the Housing Element reviews the major components of Capitola's housing need including trends in population, households, and the type of housing available. These changes reflect both local and regional conditions. Consequently, the regional context is also presented.

The analysis that follows is broken down into four major subsections:

- Section A, Population Characteristics, analyzes the City of Capitola in terms of individual persons and population trends that may affect future housing needs.
- Section B, Household Characteristics, analyzes Capitola in terms of households, or living groups, to see how past and expected household changes will affect housing needs.
- Section C, Housing Stock, analyzes the housing units in Capitola in terms of availability, affordability, and condition.
- Section D, Assisted Housing At-Risk of Conversion, analyzes housing units that have expiring use restrictions. Such projects may be at risk of losing rent restrictions within the next few years, which could result in significant rent increases for their tenants.

This assessment of Capitola's housing needs was used as the basis for identifying appropriate policies and programs in this Element.

The most recent demographic data available was from the [2000-2010 U.S. Census report and the 2009-2013 American Community Survey, 5-Year Estimates](#). Where more recent data was available, it was included. The City acknowledges [2000-2010 Census data and 2009-2013 American Community Survey](#) may be outdated. In some cases, the disparate dates for which data sources were valid resulted in difficulty drawing direct comparisons or conclusions.

## A. Population Characteristics

Capitola's population characteristics are important factors affecting the type and extent of housing needs in the City. Population growth, age, race/ethnicity and employment characteristics are discussed in this section.

### Population Change

According to the State of California, Department of Finance, the City of Capitola, ~~unlike other jurisdictions in the region, had a slightly smaller slight increase in population in from 2008 to 2014~~ ~~2008 than in 2000~~. During this time frame, ~~the State of California grew by nearly 12% according to the U.S. Census Bureau and~~ Santa Cruz County grew by ~~just over 4~~ ~~approximately 2 percent~~%. The fastest growing city within the county, in terms of percentage growth, was ~~Watsonville~~ ~~Santa Cruz~~ at ~~16.80~~ ~~1~~ percent. **Table 2.1** indicates ~~population growth trends for Capitola and surrounding communities. % followed by the City of Santa Cruz at 6.47% and the City of Scotts Valley at 2.74%. Capitola was the only jurisdiction within Santa Cruz County that had a negative growth rate during this period. The population in Capitola decreased by an estimated 18 people or by -0.18%.~~

**Table 2.1: Total Population of Santa Cruz County Jurisdictions and State in 2008 and 2014**

Jurisdiction	2008	2014	Percentage Change 2008-2014
Capitola	10,015	10,136	+1.2%
Santa Cruz	58,125	63,440	+9.1%
Scotts Valley	11,697	11,954	+2.2%
Watsonville	51,703	52,508	+1.6%
Santa Cruz County	266,519	271,595	+1.9%

Source: California Department of Finance E-5 Estimates 2014

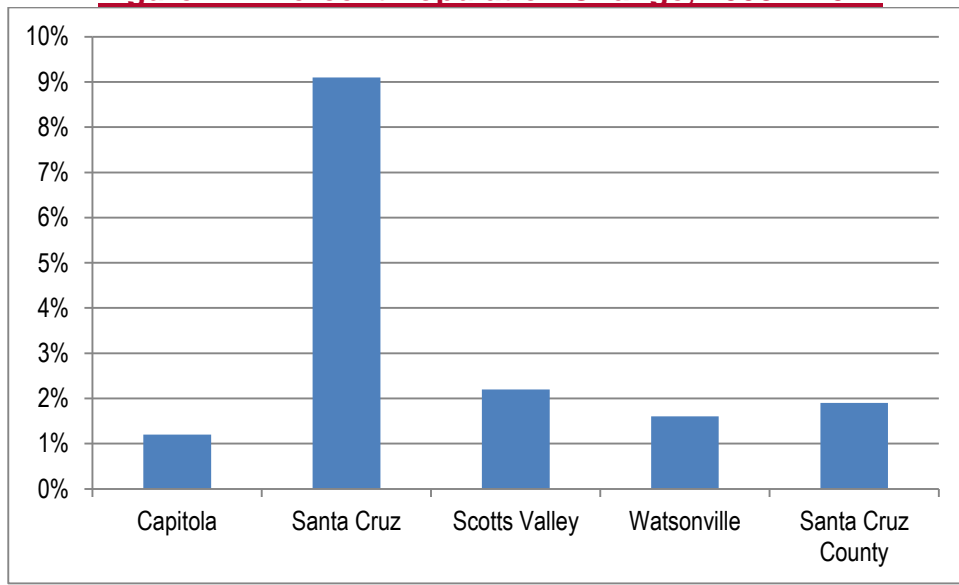
**Table 2.1  
Total Population of Santa Cruz County Jurisdictions and State in 2000 & 2008**

	2000	2008	% Change 2000-2008
Capitola	10,033	10,015	-0.18%
Santa Cruz	54,593	58,125	6.47%
Scotts Valley	11,385	11,697	2.74%
Watsonville	44,265	51,703	16.80%
Santa Cruz County	255,602	266,519	4.27%

Source: California Department of Finance E-5 Estimates 2000-2008

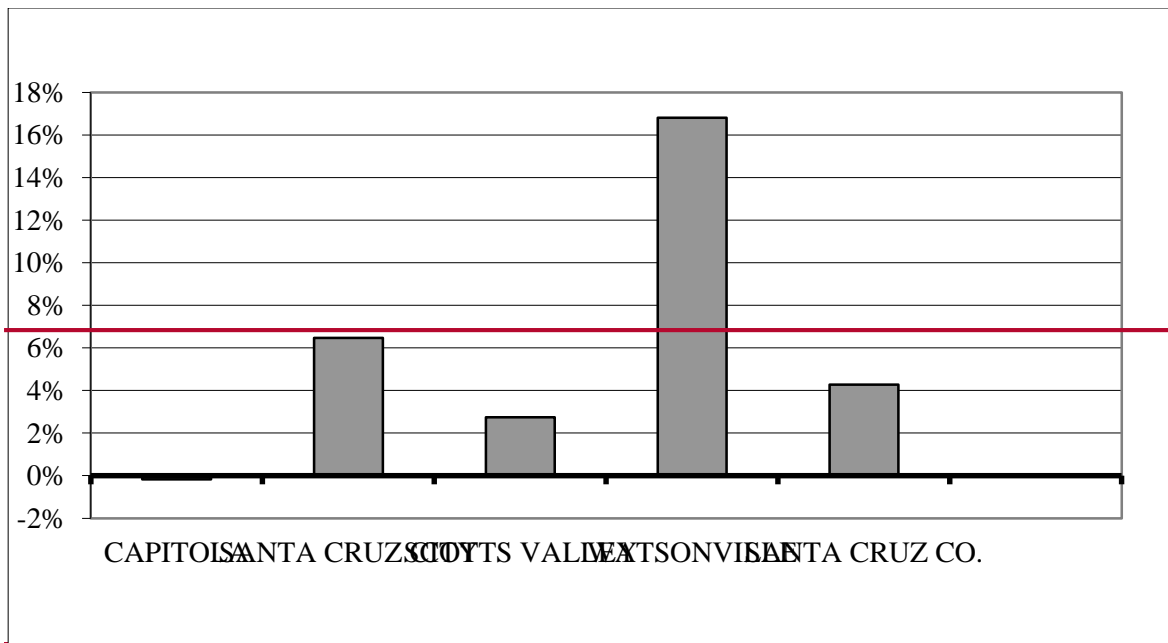
Figure 2-1, below, shows the population change between 2000-2008 and 2008-2014 in graphic form, using the [Census data](#) [California Department of Finance E-5 Estimates](#) shown in Table 2.1.

**Figure 2.1: Percent Population Change, 2008 – 2014**



Source: California Department of Finance E-5 Estimates 2014

**Figure 2-1: Percent Population Change (Growth or Loss) 2000 – 2008**



Source: California Department of Finance, E-5 Population Estimates 2000-2008

Although it has the smallest population of all the jurisdictions in Santa Cruz County, the City of Capitola is among the most densely populated (See Table 2.2). Housing in Capitola is characterized by a large number of housing units per square mile and a small household size. Some of this density occurs in the historic areas such as Capitola Village

where small beach bungalows that characterized “Camp Capitola” evolved into permanent single-family housing. The large percentage of multi-residential developments and mobile home parks has also contributed to the community’s higher than average density.

**Table 2.2: Housing and Population Densities by Jurisdiction**

<u>Jurisdiction</u>	<u>Population per Square Miles<sup>1</sup></u>	<u>Housing Units per Square Mile<sup>2</sup></u>	<u>Persons per Household<sup>3</sup></u>
<u>City of Capitola</u>	<u>6,238</u>	<u>3,277</u>	<u>2.27</u>
<u>City of Santa Cruz</u>	<u>3,869</u>	<u>1,475</u>	<u>2.52</u>
<u>City of Scotts Valley</u>	<u>2,526</u>	<u>944</u>	<u>2.55</u>
<u>City of Watsonville</u>	<u>7,599</u>	<u>2,033</u>	<u>3.70</u>
<u>City of Los Angeles</u>	<u>8,178</u>	<u>2,823</u>	<u>2.83</u>
<u>City of San Francisco</u>	<u>17,442</u>	<u>7,368</u>	<u>2.31</u>

Notes:

<sup>1</sup>Total population based on 2009-2013 American Community Survey 5-Year Estimates divided by the total area in miles of city limits

<sup>2</sup>Total housing units based on 2009-2013 American Community Survey 5-Year Estimates divided by the total area in miles of city limits

<sup>3</sup>Source: 2009-2013 American Community Survey 5-Year Estimates

~~**Table 2.2: Housing and Population Densities by Jurisdiction**~~

<b>Jurisdiction</b>	<b>Population per Square Mile</b>	<b>Housing Units Per Square Mile</b>	<b>Persons Per Household</b>
City of Capitola	6,220	3,291	1.89
City of Santa Cruz	4,356	1,716	2.54
City of Scotts Valley	2,473	961	2.57
City of Watsonville	6,969	1,841	3.79
Los Angeles City	7,876	2,851	2.76
San Francisco	16,634	7,421	2.24

~~Source: California-Place GCT-PH1: Population, Housing Units, Area and Density: 2000 U.S. Census Bureau~~

## Age Characteristics

The age characteristics of a population are important factors in evaluating housing needs and planning future housing development. For example, if a city is experiencing an outmigration of young adults (ages 25-34), there may be a shortage of first-time homebuyer opportunities and/or well-paying employment opportunities. If a city has a substantial elderly population, special housing types or services may be needed, such as assisted living facilities, housing rehabilitation programs, paratransit, meals on wheels, and home health care services, in order to enable seniors to remain in the community. **Table 2.3** shows the number of Capitola and Santa Cruz County residents in each age group ~~according to data from the Census 2000~~.

Capitola is a maturing community. Between ~~1990-2000~~ and ~~2000~~2009-2013, the median age of Capitolans increased from ~~35.2~~38.4~~38.4~~41.5 years (See **Table 2.3** below). County-wide during the same period the median age increased from ~~35.0~~36.9~~33~~ years to ~~35~~36.9 years and state-wide the median age increased ~~from~~from~~31~~31~~33.3~~33.3 years to ~~35.4~~35.4~~33.3~~ years. Median age for the City, as well as the County and State, is expected to continue to increase as the Baby Boom generation ages<sup>7</sup>.

**Table 2.3: Population by Age Group: City of Capitola and Santa Cruz County**

<u>Age Range</u>	<u>City of Capitola</u>		<u>Santa Cruz County</u>	
	<u># of Persons</u>	<u>% of Population</u>	<u># of Persons</u>	<u>% of Population</u>
<u>Under 5 years</u>	<u>587</u>	<u>5.9%</u>	<u>15,122</u>	<u>5.7%</u>
<u>5 - 9</u>	<u>416</u>	<u>4.2%</u>	<u>14,997</u>	<u>5.7%</u>
<u>10 - 14</u>	<u>577</u>	<u>5.8%</u>	<u>15,329</u>	<u>5.8%</u>
<u>15 - 19</u>	<u>712</u>	<u>7.1%</u>	<u>22,319</u>	<u>8.4%</u>
<u>20 - 24</u>	<u>804</u>	<u>8.1%</u>	<u>26,383</u>	<u>10.0%</u>
<u>25 - 34</u>	<u>1,052</u>	<u>10.5%</u>	<u>32,694</u>	<u>12.3%</u>
<u>35 - 44</u>	<u>1,317</u>	<u>13.2%</u>	<u>32,872</u>	<u>12.4%</u>
<u>45 - 54</u>	<u>1,453</u>	<u>14.6%</u>	<u>37,404</u>	<u>14.1%</u>
<u>55 - 59</u>	<u>846</u>	<u>8.5%</u>	<u>20,055</u>	<u>7.6%</u>
<u>60 - 64</u>	<u>801</u>	<u>8.0%</u>	<u>16,629</u>	<u>6.3%</u>
<u>65 - 74</u>	<u>558</u>	<u>5.6%</u>	<u>17,495</u>	<u>6.6%</u>
<u>75 - 84</u>	<u>655</u>	<u>6.6%</u>	<u>8,911</u>	<u>3.4%</u>
<u>85 and over</u>	<u>204</u>	<u>2.0%</u>	<u>4,598</u>	<u>1.7%</u>
<u>Total</u>	<u>9,982</u>	<u>100%</u>	<u>264,808</u>	<u>100%</u>
<u>Median Age 2009-2013</u>	<u>41.5</u>		<u>36.9</u>	
<u>Median Age 2000</u>	<u>38.4</u>		<u>35.0</u>	

Source: 2009-2013 American Community Survey 5-Year Estimates; 2000 U.S. Census

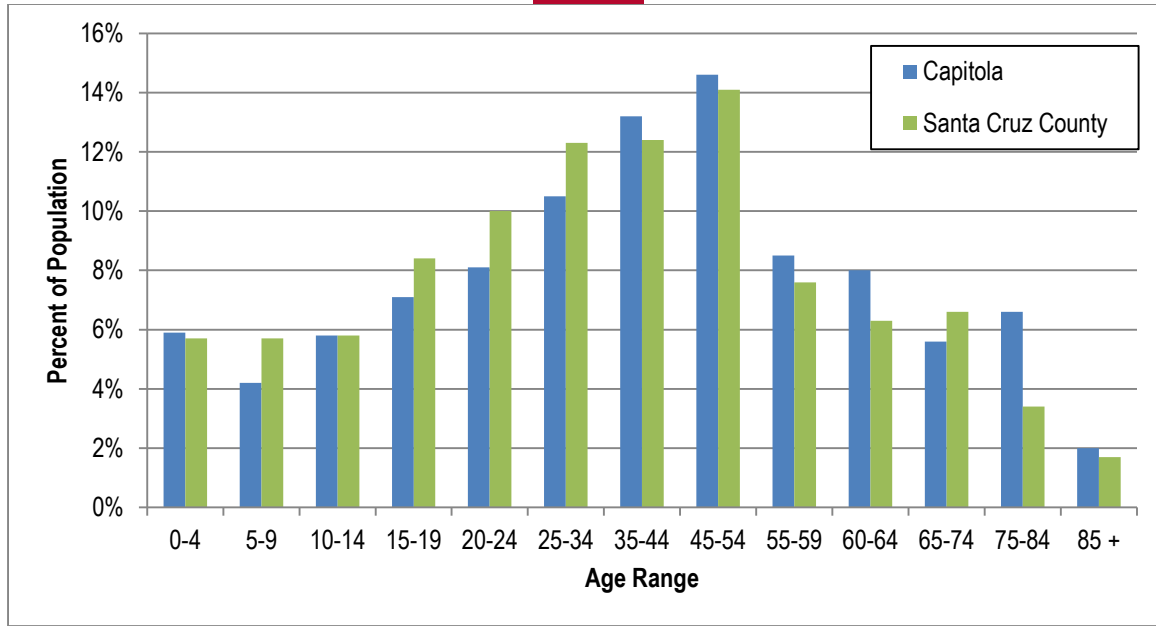
<sup>7</sup> The Baby Boom is defined as the generation of people born between 1946 and 1964, during the post World War II period, when there was a marked increase in the national birth rate.

**Table 2.3**  
**Population by Age Group: City of Capitola and Santa Cruz County Census 2000**

Age Range	City of Capitola		Santa Cruz County	
	# of Persons	% of Population	# of Persons	% of Population
0-4	488	5%	15,544	6%
5-14	1,008	10%	34,707	14%
15-19	602	6%	19,939	8%
20-24	684	7%	20,948	8%
25-34	1,682	17%	36,728	14%
35-44	1,607	16%	42,087	16%
45-54	1,753	17%	40,673	16%
55-64	789	8%	19,489	8%
65-74	663	7%	12,347	5%
75-84	535	5%	9,295	4%
85 and over	222	2%	3,845	2%
<b>Total</b>	<b>10,033</b>	<b>100%</b>	<b>255,602</b>	<b>100%</b>
<b>Median Age 2000</b>	<b>38.4</b>		<b>35.0</b>	
<b>Median Age 1990</b>	<b>35.2</b>		<b>33.0</b>	

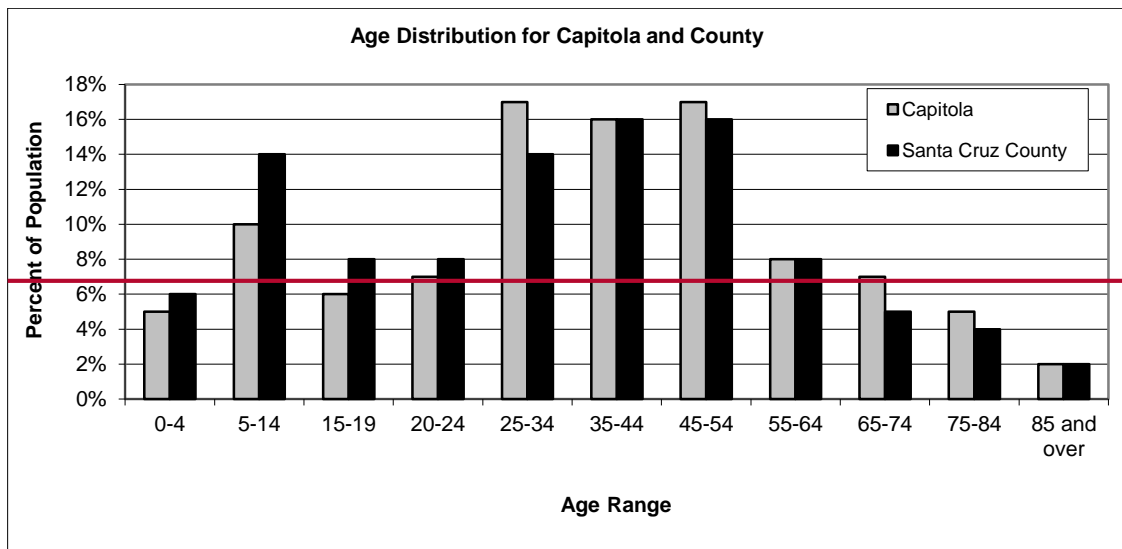
As seen in the **Figure 2-2** Capitola has a smaller proportional population of children than the County: 15.9 percent of Capitolans were aged 14 or younger, while 20%17.2 percent of County residents were children in this age group. In contrast, 45.3 percent40% of Capitolans-Capitola's residents are aged 45 or older, while that group comprises just over 30%39.7 percent of the County's population.

**Figure 2.2: Percent of Total Population by Age Group, Capitola and Santa Cruz County**



Source: 2009-2013 American Community Survey 5-Year Estimates

**Figure 2-2  
Percent of Total Population by Age Group, Capitola and County, 2000**



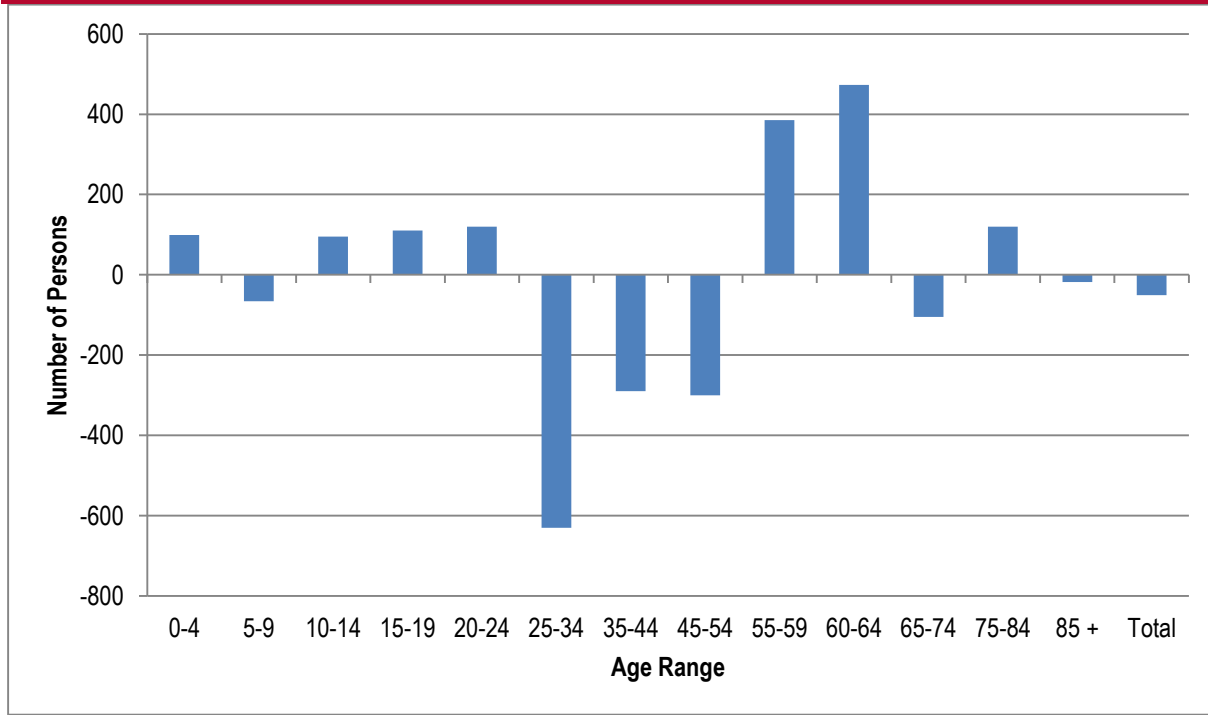
These age distributions reflect the local housing stock of Capitola, which has a high percentage of apartments, small homes, and senior housing developments (including senior mobilehome parks), and a smaller percentage of family-sized (3 or more bedroom) units, single-family homes, and owner-occupied units than the county as a whole.

**Figure 2-3** shows how the number of people in each age group changed between ~~1990~~ **2000** and ~~2000~~ **2009-2013**. The size of each age group can change for two basic reasons: natural aging, birth, and death; or migration (into or out of the City). ~~For example,~~ there

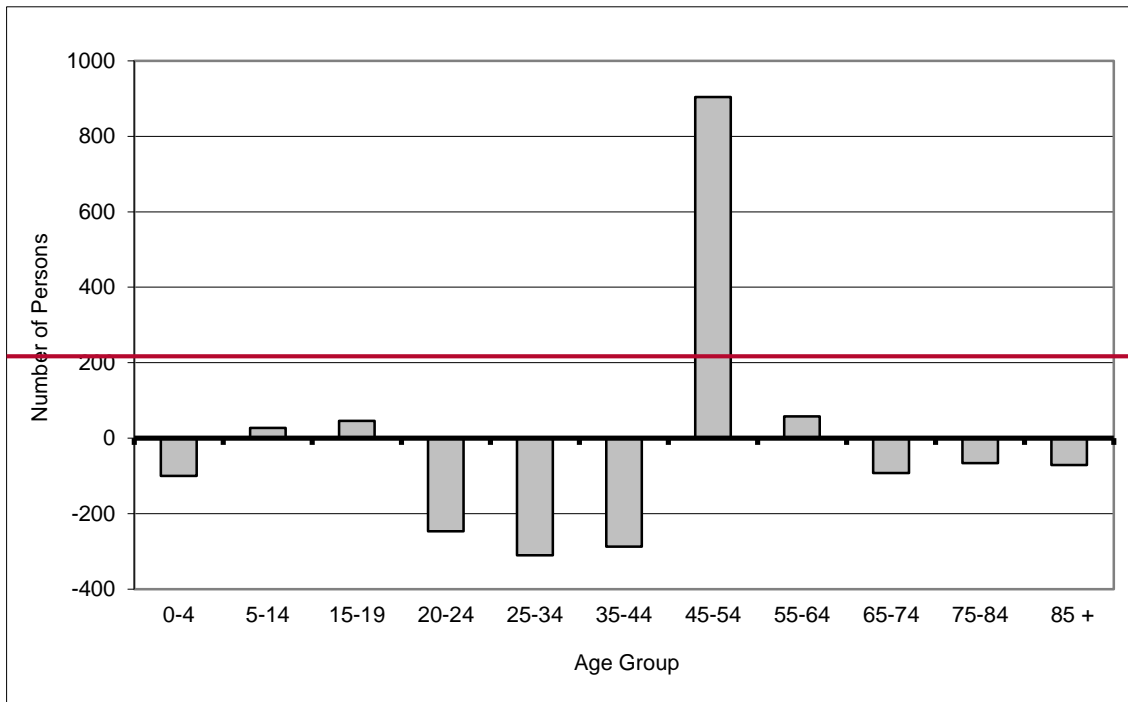


were ~~100 fewer~~99 more children in the 0-4 year range in ~~2000-2009~~2009-2013 than in ~~1990-2000~~, indicating an increase in births. The largest decrease in any single age group was in the group of young adults aged 25-34 years, which decreased by ~~630~~310 persons over the ~~10-year~~2000 to 2009-2013 period. In total there were ~~844~~800 fewer young adults in the combined age ranges of 20 to 44 years in ~~2000-2009~~2009-2013 than there were in ~~1990-2000~~. At the same time there was an increase of ~~962~~858 persons in the ~~45-55~~55-64 age groups.

**Figure 2.3: Population Change by Age Group, 2000 to 2009-2013, City of Capitola**



Source: 2009-2013 American Community Survey 5-Year Estimates; 2000 U.S. Census **Figure 2-3: Population Change by Age Group, 1990 – 2000, City of Capitola**



Source: 1990 Census STF 1 and Census 2000

## Race and Ethnicity

The population of the City of Capitola in ~~2000-2009-2013~~ was not as racially or ethnically diverse as to the County Santa Cruz County, which in turn is although both the City and the County were less diverse than the State. For instance, ~~84%~~ 87.1 percent of Capitola's population was white, compared to ~~75%~~ 85.1 percent of the County and ~~60%~~ 65.9 percent of the State population. Approximately 22 percent of Capitola's residents were Hispanic or Latino. In contrast, approximately 32 percent of Santa Cruz County's population was Hispanic or Latino. One of every eight Capitola residents was Hispanic or Latino, while statewide nearly one of every three residents was Hispanic or Latino. Capitola's population had a slightly greater proportion of ~~Asians and~~ African Americans than that of the County, but less than half that of the State. The percentage of Asian residents was similar for Capitola and Santa Cruz County. **Table 2.4** below shows the racial and ethnic composition of ~~the Capitola's~~ population, compared to that of the ~~County Santa Cruz County~~ and the State ~~of California~~.

**Table 2.4: Population by Race and Hispanic or Latino Origin, 2009-2013**

<u>Race</u>	<u>City of Capitola</u>		<u>Santa Cruz County</u>		<u>State of California</u>	
	<u># of Persons</u>	<u>% of Total Population</u>	<u># of Persons</u>	<u>% of Total Population</u>	<u># of Persons</u>	<u>% of Total Population</u>
<u>One Race</u>	<u>9,447</u>	<u>94.6%</u>	<u>253,769</u>	<u>95.8%</u>	<u>36,031,822</u>	<u>95.7%</u>
<u>Two or More Races</u>	<u>535</u>	<u>5.4%</u>	<u>11,039</u>	<u>4.2%</u>	<u>1,627,359</u>	<u>4.3%</u>
<u>White</u>	<u>8,690</u>	<u>87.1%</u>	<u>225,305</u>	<u>85.1%</u>	<u>24,810,734</u>	<u>65.9%</u>
<u>Black or African American</u>	<u>288</u>	<u>2.9%</u>	<u>4,440</u>	<u>1.7%</u>	<u>2,666,095</u>	<u>7.1%</u>
<u>American Indian or Alaskan Native</u>	<u>273</u>	<u>2.7%</u>	<u>4,954</u>	<u>1.9%</u>	<u>691,892</u>	<u>1.8%</u>
<u>Asian</u>	<u>598</u>	<u>6.0%</u>	<u>16,132</u>	<u>6.1%</u>	<u>5,680,754</u>	<u>15.1%</u>
<u>Native Hawaiian or other Pacific Islander</u>	<u>90</u>	<u>0.9%</u>	<u>1,248</u>	<u>0.5%</u>	<u>285,151</u>	<u>0.8%</u>
<u>Some Other Race</u>	<u>693</u>	<u>6.9%</u>	<u>25,115</u>	<u>9.5%</u>	<u>5,302,616</u>	<u>14.1%</u>
<u>Total</u>	<u>9,982</u>	<u>-</u>	<u>264,808</u>	<u>-</u>	<u>37,659,181</u>	<u>-</u>
<u>Hispanic or Latino Origin</u>	<u># of Persons</u>	<u>% of Total Population</u>	<u># of Persons</u>	<u>% of Total Population</u>	<u># of Persons</u>	<u>% of Total Population</u>
<u>Hispanic or Latino (of any race)</u>	<u>2,211</u>	<u>22.1%</u>	<u>85,703</u>	<u>32.4%</u>	<u>14,270,345</u>	<u>37.9%</u>
<u>Not Hispanic or Latino</u>	<u>7,771</u>	<u>77.9%</u>	<u>179,105</u>	<u>67.6%</u>	<u>23,388,836</u>	<u>62.1%</u>
<u>Total</u>	<u>9,982</u>	<u>-</u>	<u>264,808</u>	<u>-</u>	<u>37,659,181</u>	<u>-</u>

Source: 2009-2013 American Community Survey 5-Year Estimates

**Table 2.4: Population by Race and Hispanic or Latino Origin, 2000**

Race	City of Capitola		Santa Cruz County		State of California	
	No. Persons	% of Total	No. Persons	% of Total	No. Persons	% of Total
<b>One-Race</b>	<b>9,562</b>	<b>95.3%</b>	<b>244,431</b>	<b>95.6%</b>	<b>32,264,002</b>	<b>95.3%</b>
White	8,412	83.8%	191,931	75.1%	20,170,059	59.5%
Black or African-American	117	1.2%	2,477	1.0%	2,263,882	6.7%
American Indian or Alaskan Native	57	0.6%	2,461	1.0%	333,346	1.0%
Asian	401	4.0%	8,789	3.4%	3,697,513	10.9%
Native Hawaiian or other Pacific Islander	20	0.2%	382	0.1%	116,964	0.3%
Some Other Race	555	5.5%	38,391	15.0%	5,682,241	16.8%
<b>Two or More Races</b>	<b>471</b>	<b>4.7%</b>	<b>11,171</b>	<b>4.4%</b>	<b>1,607,646</b>	<b>4.7%</b>
<b>Total</b>	<b>10,033</b>	<b>100%</b>	<b>255,602</b>	<b>100%</b>	<b>33,871,648</b>	<b>100%</b>
<b>Hispanic or Latino Origin</b>	<b>No. Persons</b>	<b>% of Total</b>	<b>No. Persons</b>	<b>% of Total</b>	<b>No. Persons</b>	<b>% of Total</b>
Hispanic or Latino (of any race)	1,267	12.6%	68,486	26.8%	10,966,556	32.4%
Not Hispanic or Latino	8,766	87.4%	187,116	73.2%	22,905,092	67.6%
<b>Total</b>	<b>10,033</b>	<b>100%</b>	<b>255,602</b>	<b>100%</b>	<b>33,871,648</b>	<b>100%</b>

Source: Census 2000

This comparatively low degree of racial and ethnic diversity may have resulted in part from the high cost of housing in the area as compared to the state, combined with a local employment base comprised of relatively low-wage jobs in the service, retail, and tourism sectors. This combination of low-paying jobs and high cost housing makes it difficult for lower and moderate income households, ~~who may commute in to work in this area,~~ to find housing they can afford within Capitola. This can have a disproportionate effect on those racial/ethnic groups that have lower median incomes compared to the overall population, just as it affects other types of lower income households, such as younger workers, single parents and recent immigrants. ~~According to the 2000 Census, median household income in 1999 for households headed by Hispanics or Latinos, African Americans, and Native Americans was just 74% to 77% of the state median income for all households, which was \$47,493. For households headed by non-Hispanic Whites and Asians, median household income was 113% and 117%, respectively, of the statewide median figure.<sup>8</sup> These income disparities tend to result in a lack of racial/ethnic diversity in many areas with high cost housing.~~ For this reason, sufficient affordable housing of all types is needed to ensure fair

<sup>8</sup> Census 2000, Summary File 3, Median Household Income in 1999 by race of Householder and by Hispanic/Latino origin.

access to housing in this region for all racial and ethnic groups and to prevent further housing segregation, consistent with fair housing goals and laws. The provision of housing that is affordable to the Capitola workforce would also reduce the need for these workers to commute from out of the area.

## Employment

Capitola has approximately 900 businesses operating within its boundaries. Most of these businesses are retail and service establishments. ~~Most-The majority~~ of the commercial and industrial land in the City is already developed. There are some vacant and prospective commercial parcels with potential to accommodate residential units, in a mixed-use or higher density residential development pattern. The key housing opportunity sites on commercial lands are identified in **Appendix F**. According to the 2009-2013 American Community Survey, there were approximately 5,597 residents in the labor force in Capitola. Within the labor force in the City, approximately 22 percent worked in place of residence and 78 percent worked outside place of residence. There were approximately 10,500 jobs, including part-time jobs, based in Capitola according to 2000 Census figures. Most of the workers employed in these jobs did not reside within the City, as only 5,699 of the City's residents over the age of 16 were employed in 2000, according to Census sample data<sup>9</sup>, and only 1,130 of these residents worked within the City (20% of all employed Capitola residents). The remaining 80% worked outside of the City of Capitola.

~~In accordance with the~~According to **Table 2.5** below, the highest percentage of Capitola residents worked ~~in the educational, health and social services industry~~educational services, health care and social assistance (18.523.6%) followed by workers in ~~the arts, entertainment, recreation, accommodation and food services~~professional, scientific, management and administration industry (12.716%), ~~and the retail trade (11.813.5%), and professional, scientific, management, and administrative (13.3%).~~Again, it is important to note that the aforementioned industries and associated jobs are not necessarily located within the City of Capitola.

<sup>9</sup>Census 2000 Summary File 3-P27, Place of Work for Workers 16 Years and Over

**Table 2.5: Employment by Industry (Residents of Capitola)**

<u>Industry Type</u>	<u>Number</u>	<u>Percent</u>
<u>Agriculture, forestry, fishing and hunting, and mining</u>	<u>36</u>	<u>0.7%</u>
<u>Construction</u>	<u>118</u>	<u>2.3%</u>
<u>Manufacturing</u>	<u>523</u>	<u>10.1%</u>
<u>Wholesale trade</u>	<u>94</u>	<u>1.8%</u>
<u>Retail trade</u>	<u>701</u>	<u>13.5%</u>
<u>Transportation, warehousing, and utilities</u>	<u>176</u>	<u>3.4%</u>
<u>Information</u>	<u>156</u>	<u>3.0%</u>
<u>Finance, insurance, real estate, rental and leasing</u>	<u>335</u>	<u>6.5%</u>
<u>Professional, scientific, management, administrative</u>	<u>690</u>	<u>13.3%</u>
<u>Educational services, health care and social assistance</u>	<u>1,222</u>	<u>23.6%</u>
<u>Arts, entertainment, recreation, accommodation and food services</u>	<u>827</u>	<u>16.0%</u>
<u>Other, except public administration</u>	<u>217</u>	<u>4.2%</u>
<u>Public administration</u>	<u>86</u>	<u>1.7%</u>
<b>Total</b>	<b>5,181</b>	<b>100%</b>

Source: 2009-2013 American Community Survey 5-Year Estimates

**Table 2.5: Employment by Industry (Residents of Capitola)**

<b>Industry Type</b>	<b>2000</b>	
	<b>Number</b>	<b>Percent</b>
Agriculture, forestry, fishing and hunting, and mining:	—50	—0.9 %
Construction	—447	—7.6 %
Manufacturing	—655	—11.2%
Wholesale trade	—239	—4.1%
Retail trade	—693	—11.8%
Transportation, warehousing, and utilities:	—241	—4.1%
Information	—260	—4.4%
Finance, insurance, real estate, rental and leasing:	—236	—4.0%
Professional, scientific, management, administration:	—744	—12.7%
Educational, health and social services	1,085	—18.5%
Arts, entertainment, recreation, and services	—612	—10.4%
Other services	—371	—6.3%
Public administration	—238	—4.1%
<b>TOTAL</b>	<b>5,871</b>	<b>100%</b>

Source: 2000 U.S. Census

The unemployment rate in Capitola dropped over the 2000-2007 planning period (see **Table 2.7** below). Although the unemployment rate was very low in 2006 and 2007, it is unknown how the economic recession which began in 2008 will affect employment over the next 10 years. The employment trend projections prepared by the Association of Monterey Bay Area Governments (AMBAG) show an overall 29% increase in employment from 2005 to 2035 (Table 2.6). The Service sector is expected to experience the greatest percent increase in employment during this time period, with the addition of 1,766 jobs.

**Table 2.6: City of Capitola Employment Projections, 2010 - 2035**

Employment Sector	2010	2020	2025	2030	2035	% Change
Agriculture	0	0	0	0	0	0%
Construction	0	0	0	0	0	0%
Industrial	38	32	31	31	31	-18%
Retail	1,694	1,742	1,752	1,768	1,785	5%
Service	3,306	3,376	3,671	3,774	3,881	17%
Public	1,132	1,200	1,237	1,277	1,321	17%
<b>Total</b>	<b>6,170</b>	<b>6,550</b>	<b>6,691</b>	<b>6,850</b>	<b>7,018</b>	<b>14%</b>

Source: AMBAG, 2014 Regional Growth Forecast: Technical Document

**Table 2.6: City of Capitola Employment Projections 2005-2035**

Employment Sector	2005	2010	2015	2020	2025	2030	2035	% Change
Retail	2,147	2,060	2,205	2,249	2,292	2,336	-2,383	11%
Service	4,330	4,340	4,669	4,987	5,331	5,699	-6,096	41%
Industrial	-159	-154	-159	-163	-168	-174	-179	13%
Public*	1,146	1,148	1,185	1,241	1,299	1,362	-1,427	25%
Construction	-346	-340	-353	-368	-383	-399	-415	17%
Agriculture	0	0	0	0	0	0	0	-0%
<b>Total Employment</b>	<b>8,128</b>	<b>8,042</b>	<b>8,571</b>	<b>9,008</b>	<b>9,474</b>	<b>9,968</b>	<b>10,500</b>	<b>29%</b>

Source: AMBAG, Monterey Bay Area 2008 Regional Forecast

**Table 2.7: Unemployment Rate, City of Capitola and Santa Cruz County**

Jurisdiction	2000	2001	2002	2003	2004	2005	2006	2007	'00-'07 Net Change
Capitola	4.1	4.5	5.9	6.3	3.5	3.1	2.7	2.8	-1.3
Santa Cruz County	5.6	6.1	8.0	8.4	7.2	6.3	5.6	5.9	-0.3

Source: State of California Employment Development Department, Labor Market Information Division, 2008. U.S. Department of Labor, Bureau of Labor Statistics, 2008

The unemployment rate in Capitola dropped over the 2008-2014 planning period (see **Table 2.7** below). The trend in unemployment has been an annual decrease since its peak of 7.2 percent in 2010. The unemployment rate in Capitola has on average, been 4.5 percent lower than the unemployment rate in Santa Cruz County for the 2008-2014 planning period.

**Table 2.7: Unemployment Rate, City of Capitola and Santa Cruz County**

Jurisdiction	2008	2009	2010	2011	2012	2013	2014*	Net Change
Capitola	4.1	6.4	7.2	7.0	6.3	5.3	4.6	0.5
Santa Cruz County	7.3	11.3	12.7	12.4	11.2	9.5	8.2	0.9

Source: California Employment Development Department, Labor Force and Unemployment Data  
 Notes:  
 \*Unemployment rate averaged from monthly unemployment rates through October 2014 from the California Employment Development Department's Labor Force and Unemployment Data

Known as the first resort community on the California coast, Capitola still relies heavily on tourism and retail sales tax. The revenue from ~~the transient occupancy tax~~ tourism increased nearly ~~60%~~ over the ~~2000-2007~~ 2006-2012 planning period (see **Table 2.8** below) in Santa Cruz County, illustrating an opportunity for economic growth in visitor-serving businesses.

**Table 2.8: Tourism Revenue (in Millions of Dollars), Santa Cruz County**

Revenue	2006	2007	2008	2009	2010	2011	2012	06-12 % Change
Direct Travel Spending	\$621.0	\$640.2	\$649.6	\$609.8	\$651.9	\$699.9	\$716.7	15.4%
Industry Earnings	\$186.8	\$195.3	\$197.4	\$194.6	\$195.1	193.8	205.9	10.2%
Local Tax Receipts	\$13.3	\$14.1	\$14.2	\$12.8	\$14.0	\$15.5	\$16.3	22.6%
State Tax Receipts	\$25.0	\$25.5	\$25.7	\$26.8	\$29.0	\$29.9	\$29.0	16.0%
Number of Jobs Generated by Tourism	8,210	8,200	8,030	8,040	7,920	7,910	8,200	-0.1%

Source: Applied Survey Research, 2014 Santa Cruz County Community Assessment Project

**Table 2.8: ~~Transient Occupancy Tax City of Capitola and Santa Cruz County~~  
(in thousands of dollars)**

Jurisdiction	2000	2001	2002	2003	2004	2005	2006	'00-'06 % Change
Capitola	\$340	\$512	\$470	\$492	\$493	\$515	\$543	59.4%
Santa Cruz County	\$8,601	\$9,666	\$7,846	\$7,711	\$7,962	\$8,533	\$8,956	4.1%

Source: ~~Applied Survey Research: Santa Cruz County Community Profile 14~~

**I. Commuting**

~~According to the 2009-2013 American Community Survey Estimates, 78.4 percent of Capitola's working residents worked outside of Capitola and 24.1 percent of Capitola's work force worked outside of Santa Cruz County. The average travel time to work was 26.6 minutes.~~

~~As was previously mentioned, in 2000 the majority of the City's employed residents worked outside of the City of Capitola. Of the 80% of residents that worked outside of Capitola,~~



~~just over half worked in Santa Cruz County (52%), while 28% worked outside the county, primarily in Santa Clara and Monterey counties. On average, Capitola residents traveled approximately 28 minutes each way to get to work.<sup>40</sup> As to the mode of transportation used, **Table 2.9** shows that the vast majority of commuters in Capitola drove to work alone (77.1/74.3%). The least popular means of travel was public transportation at only 1.3% of commuters with a share of 2.9 percent of the commuters~~

**Table 2.9: Commuting to Work**

Mode of Travel	Number	Percent
Car, truck, or van – drove alone	3,713	74.3%
Car, truck, or van – carpoled	323	6.5%
Public transportation (excluding taxicab)	144	2.9%
Walked	304	6.1%
Other means	163	3.3%
Worked at home	351	7.0%

Source: 2009-2013 American Community Survey 5-Year Estimates

~~**Table 2.9: Commuting to Work**~~

Mode of Travel	2000	
	Number	Percent
Car, truck or van — drive alone	4,394	77.1%
Car, truck or van — carpool	517	9.1%
Public transport (including taxis)	74	1.3%
Walked	298	5.2%
Other means	174	3.1%
Worked at home	242	4.2%

~~Source: 2000 U.S. Census~~

A heavy reliance on automobile use contributes to air pollution and Carbon Dioxide (CO<sub>2</sub>) emissions, which is a contributor to climate change. Lowering CO<sub>2</sub> emissions has been identified as a state goal through the passage of AB 32, the California Global Warming Solutions Act and SB 375, the Sustainable Communities and Climate Protection Act.

The proximity of housing to jobs is directly related to the amount of CO<sub>2</sub> emitted. The closer affordable housing is located to jobs, the more likely workers will choose alternative modes of transportation over the automobile or will drive shorter distances. ~~The City of Capitola intends to apply for a grant that will fund a jobs-housing balance survey and identify the types of jobs and housing needed within the City limits. The survey will be used as a tool to guide development in the future, and assist the City in becoming a more sustainable community. In the meantime, all~~ of the opportunity sites identified for the 201507-202314 planning period are located on or near major transportation corridors and are walking distance to amenities and jobs.

The City of Capitola already has ~~some~~ infrastructure to support alternative modes of transportation. The City is serviced by the Santa Cruz Metro buses, which act as the

<sup>40</sup> Census 2000 SF 3, Sample Data on Place of Work

public transit system for the region. One of the major transit stops is located at the Capitola Mall, at the heart of the major commercial district in the City. In addition to encouraging public transit, Capitola offered ~~10.8~~14.6 miles of bike paths and bike lanes in ~~2007-2013~~ (Table 2.10).

The City's bike lanes extend along all of the major transportation corridors (Figure 2.-4): 41<sup>st</sup> Avenue, Bay Avenue, Park Avenue and Capitola Road, and connect Capitola to the immediately surrounding areas of Aptos, Live Oak and Soquel, and beyond to the City of Santa Cruz. The City will continue to support alternative modes of transportation and their relation to housing in anticipation-support of the implementation of SB\_375.

**Table 2.10 Bikeway Miles**

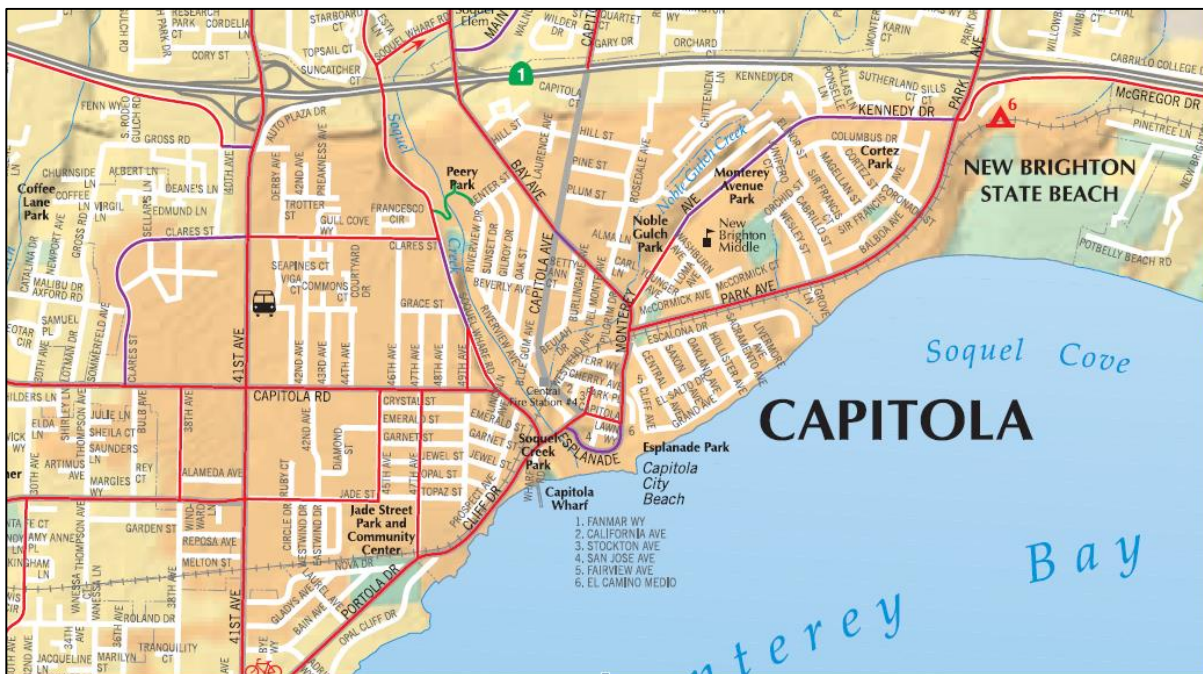
Jurisdiction	2007	2008	2009	2010	2011	2012	2013
Capitola	10.8	14.6	14.6	14.6	14.6	14.6	14.6
Santa Cruz County*	198.7	210.2	213.0	215.2	215.2	216.4	217.2

Source: Applied Survey Research, 2014 Santa Cruz County Community Assessment Project  
 Notes:  
 \*Santa Cruz County includes incorporated jurisdictions such as the City of Capitola

**Table 2.10: Bikeway Miles**

Jurisdiction	2002	2003	2004	2005	2006	2007
Capitola	6.4	8.3	10.4	11.0	10.8	10.8
Santa Cruz County*	84.0	91.2	96.9	99.7	192.6	196.7

**Figure 2.4: Capitola Bike Paths/Bike Lanes**



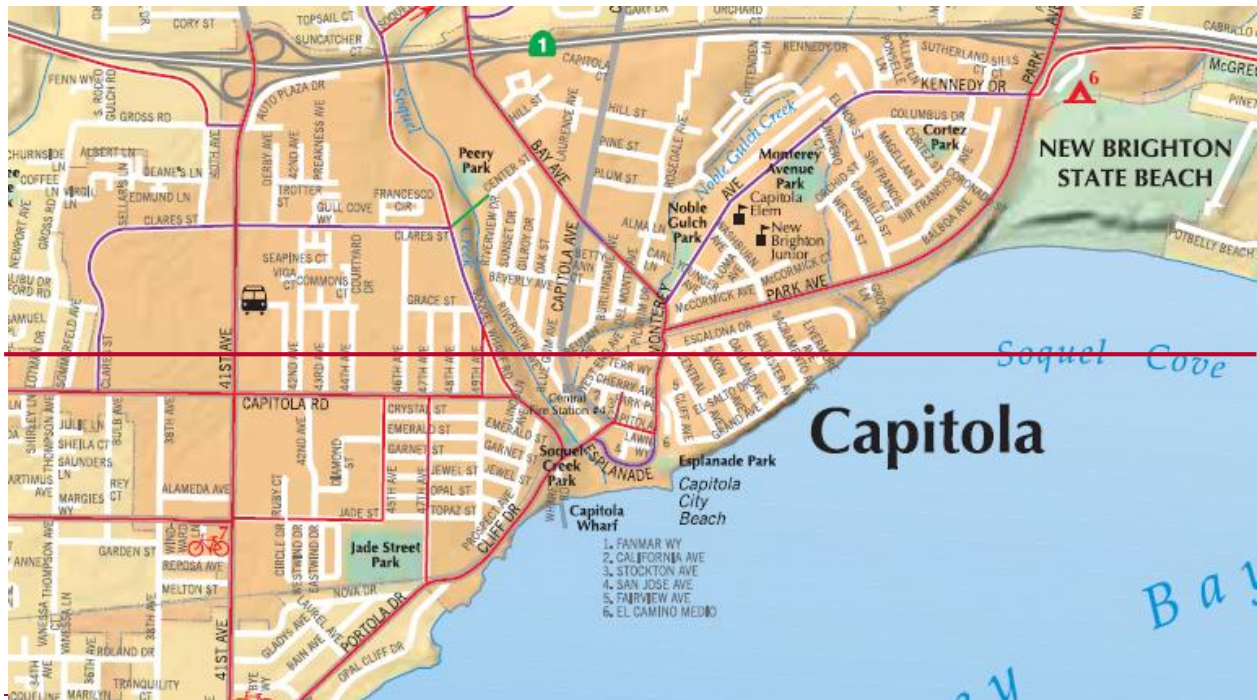
Source: Santa Cruz County Regional Transportation Commission, *Local Cities Bicycle Map*, 2010.

Note: Routes lined in red are bike lines, purple are alternative routes, and green are Class I bike paths

Source: Valley Transportation Authority, 2000. Santa Cruz County Regional Transportation Commission, 2007. Totals are for bike paths and bike lanes.

\*Santa Cruz County includes incorporated jurisdictions such as the City of Capitola.  
Applied Survey Research: Santa Cruz County Community Profile 14

**Figure 2-4: Capitola Bike Paths/Bike Lanes**



Source: Santa Cruz County Regional Transportation Commission (SCRTC) Santa Cruz County Bikeways Map (2008).

Note: Routes lined in red are bike lanes, purple are alternative routes, and green are Class I bike paths.

## B. Household Characteristics

Information on household characteristics is an important indicator of housing needs in a community. Income and affordability is best measured at the household level, as are the special housing needs of certain groups such as large families and families with children. As an example, if a community has a substantial number of young family households whose incomes combined with local housing costs preclude the option of home purchases, the city may wish to initiate a home-buyer assistance program or participate in or publicize the programs that are available elsewhere.

The Bureau of the Census defines a "household" as "all persons who occupy a housing unit, which may include families, singles, or other." Boarders are included as part of the primary household by the Census. Families are households related through marriage, domestic partnership, blood or adoption and includes single-parent households with children. A single household refers to individuals living alone. "Other" households reflect unrelated individuals living together (e.g., roommates). Persons living in retirement or convalescent homes, dormitories, or other group living situations are not considered households.

**Table 2.11: Households by Type**

Household Type	City of Capitola		Santa Cruz County	
	No. of Households	% of Total	No. of Households	% of Total
Families	2,279	48.6%	57,132	62.7%
Singles	1,738	37.0%	22,905	25.1%
Other Non-family	675	14.4%	11,102	12.2%
<b>Total</b>	<b>4,692</b>	<b>100%</b>	<b>91,1396</b>	<b>100%</b>
Average Household Size (all households)	2.11		2.71	
Average Family Household Size	2.79		3.35	

—Source: Census 2000

### Household Type

As shown in **Table 2.11**, there were a total of 4,692 households in Capitola according to the 2000 US Census Report 2009-2013 American Community Survey 5-Year Estimates. Fewer than half of these households (48.6%) Approximately 54 percent of total households are family households in Capitola, compared to 62.7% the approximately 63 percent of family households for the Santa Cruz County. Nonfamily households made up a larger share of the total number of households in Capitola (46.3%) than in Santa Cruz County (37.5%). Singles comprise over one third (37.0%) of Capitola households, compared to only a quarter (25.1%) for the County. The high proportion of single person households compared to family households is also reflected in Capitola’s average household size, which is 2.11 persons per household, compared to 2.71 for the County. The City of Capitola also has a smaller average household and family household size compared to Santa Cruz County.

**Table 2.11: Households by Type**

Household Type	City of Capitola		Santa Cruz County	
	# of Households	% of Total	# of Households	% of Total
Family households	2,313	53.7%	58,406	62.5%
Nonfamily households	1,995	46.3%	35,098	37.5%
<b>Total</b>	<b>4,308</b>	<b>100%</b>	<b>94,355</b>	<b>100%</b>
Average Household Size	2.27		2.72	
Average Family Household Size	2.98		3.30	

Source: 2009-2013 American Community Survey 5-Year Estimates

As evidenced in **Table 2.12**, just over half (53.2%) of the households in 2000-2009-2013 were renter-occupied, which is consistent with a high number of single-adult nonfamily households and also attests to the high cost of housing in Capitola (discussed in Section C of this Chapter).- The balance of ownership housing and rental housing remained essentially the same from 1990-200 to 2000-2009-2013 with a slight increase-decrease in the percentage of ownership housing (1.6-1.7%), and a slight decrease-increase in the percentage of rental housing (1.6%).

**Table 2.12 Households by Tenure**

<u>Occupied Housing Units</u>	<u>2000</u>		<u>2009-2013</u>	
	<u>Number</u>	<u>Percent</u>	<u>Number</u>	<u>Percent</u>
<u>Owner</u>	<u>2,195</u>	<u>46.8%</u>	<u>1,948</u>	<u>45.2%</u>
<u>Renter</u>	<u>2,497</u>	<u>53.2%</u>	<u>2,360</u>	<u>54.8%</u>
<u>Total</u>	<u>4,692</u>	<u>100%</u>	<u>4,308</u>	<u>100%</u>

Source: 2000 U.S. Census; 2009-2013 American Community Survey 5-Year Estimates

~~Table 2.12: Households by Tenure~~

	<u>1990</u>		<u>2000</u>	
	<u>Number</u>	<u>Percent</u>	<u>Number</u>	<u>Percent</u>
<u>Owner</u>	<u>2,111</u>	<u>45.1%</u>	<u>2,195</u>	<u>46.8%</u>
<u>Renter</u>	<u>2,570</u>	<u>54.9%</u>	<u>2,497</u>	<u>53.2%</u>
<u>TOTAL</u>	<u>4,681</u>	<u>100%</u>	<u>4,692</u>	<u>100%</u>

~~Source: 1990 U.S. Census, 2000 U.S. Census~~

These household statistics coincide with the age distribution data presented in **Table 2.3 and Figures 2.2 and 2.3** earlier in this chapter: Capitola has a relatively low percentage of children, and high percentage of single adults and elderly, both of whom are more likely to be in single-person nonfamily households. The City’s existing pattern of small and/or attached housing units is expected to continue through the current planning period. Many families prefer single-family homes, with several bedrooms and a yard. There is very little vacant land available for single-family development in the City. New housing developments to be built in Capitola are expected to be mostly medium and higher density dwellings (either attached or detached), which can also accommodate families comfortably if they are designed with families in mind.

### Overcrowding

Overcrowding is an indicator of housing affordability. Unit overcrowding is caused by the combined effect of low earnings and high housing costs in a community, and reflects the inability of households to buy or rent housing that provides sufficient living space for their needs. The U.S. Census defines overcrowded households as units with greater than 1.01 persons per room, excluding bathrooms, hallways and porches.

According to the 2000 Census 2009-2013 American Community Survey 5-Year Estimates, the incidence of overcrowding in Capitola was minimal, with approximately 6.0%3.8 percent or 286-166 of the City's households defined as overcrowded, compared with 40.9%6.1 percent County-wide. Census estimates indicate that 248-156 renter households were overcrowded, which means that 76%94 percent of all overcrowded households were renters, and 8.6%6.6 percent of all renter households were overcrowded (**Table 2.13**).

**Table 2.13: Overcrowded Households**

Persons per room	Owner		Renter		Total Overcrowded	
	# of Households*	% of Total	# of Households*	% of Total	# of Households*	% of Total
1.0 or less	1,938	99.5%	2,204	93.4%	4,142	96.1%
1.01 to 1.5	10	0.5%	137	5.8%	147	3.4%
1.51 or more	0	0.0%	19	0.8%	19	0.4%
<b>Total</b>	<b>1,948</b>	<b>100%</b>	<b>2,360</b>	<b>100%</b>	<b>4,308</b>	<b>100%</b>

Source: 2009-2013 American Community Survey 5-Year Estimates  
 \*Based on the estimate of occupied housing units

**Table 2.13: Overcrowded Households**

Persons per Room	Owner		Renter		Total Overcrowded	
	Households	Percent	Households	Percent	Households	Percent
0.50 or less	1,720	77.2%	1,449	57.4%	3,169	66.7%
0.51 to 1.00	440	19.7%	856	33.9%	1,296	27.3%

1.01 or more	—68	—3.1%	—218	—8.6%	—286	—6.0%
<b>TOTAL</b>	<b>2,228</b>	<b>100%</b>	<b>2,523</b>	<b>100%</b>	<b>4,751</b>	<b>100%</b>

Source: 2000 U.S. Census of Population and Housing, Summary Tape File 3A- H20 Tenure by Occupants per Room.

## Household Income

An important factor in housing affordability is household income. While upper income households have more discretionary income to spend on housing, extremely low-, very low-, low and moderate-income households are more limited in the range of housing they can afford.

### I. State-Defined Income Categories

According to the Federal Department of Housing and Urban Development (HUD) and the California Department of Housing and Community Development (HCD), the area median income for a four-person household in Santa Cruz County was ~~\$83,800~~\$87,000 in ~~2009~~2014<sup>11</sup>. California law and some federal housing programs define several income categories based on a percentage of the area median income (AMI) determined by HUD and HCD, as follows:

- Extremely Low Income – less than 30% of the area median income
- Very Low Income – less than 50% of the area median income
- Lower Income - between 51 and 80% of the area median income
- Moderate Income – between 81 and 120% of the area median income
- Above Moderate Income – over 120% of the area median income

These income ranges are used to determine eligibility for various subsidized housing programs. The ~~2009-2014~~ income limits for these categories by household size are presented in **Table 2.14**:

**Table 2.14: Santa Cruz County 2014 Area Median Incomes and Income Limits Adjusted by Household Size**

Income Category	Maximum Income by Household Size			
	1 Person	2 Person	3 Person	4 Person
<u>Extremely Low (up to 30% of Median Income)</u>	<u>\$19,600</u>	<u>\$22,400</u>	<u>\$25,200</u>	<u>\$27,500</u>
<u>Very Low Income (up to 50% of Median Income)</u>	<u>\$32,600</u>	<u>\$37,250</u>	<u>\$41,900</u>	<u>\$46,550</u>
<u>Lower Income (51-80% of Median Income)</u>	<u>\$52,150</u>	<u>\$59,600</u>	<u>\$67,050</u>	<u>\$74,500</u>
<u>Moderate Income (81-120% of the Median Income)</u>	<u>\$73,100</u>	<u>\$83,500</u>	<u>\$93,950</u>	<u>\$104,400</u>

<sup>11</sup> ~~California~~ Department of Housing and Community Development, State Income Limits for 2014  
Chapter 2-23



Source: California Department of Housing and Urban Development, FY 2014 Median Family Income

**Table 2.14**  
**Santa Cruz County 2009 Area Median Incomes and Income Limits Adjusted by Household Size**

INCOME CATEGORY	MAXIMUM INOCME BY HOUSEHOLD SIZE			
	1 Person	2 Person	3 Person	4 Person
<b>Extremely Low</b> (Up to 30% of the Median)	\$19,450	\$22,250	\$25,000	\$27,800
<b>Very Low Income</b> (up to 50% of the Median)	\$32,450	\$37,100	\$41,700	\$46,350
<b>Lower Income</b> (51-80% of the Median)	\$51,900	\$59,300	\$66,750	\$74,150
<b>Median Income</b> (100% of the Median)	\$58,650	\$67,050	\$75,400	\$83,800
<b>Moderate Income</b> (81%-120% of the Median)	\$70,400	\$80,450	\$90,500	\$100,550

—Source: CA Dept. of Housing and Community Development, April, 2009 and Census 2000 SF3

**Table 2.15: Capitola Household Income in 2000**

<b>Income Category</b>	<b>Percentage of Population</b>	<b>Number of Households/Units Needed</b>
Extremely Low	14%	—654
Very Low	9%	—425
Low	32%	1,518
Moderate	19%	—896
Above Moderate	26%	1,258
<b>Total</b>	<b>100%</b>	<b>4,748</b>

According to the 2007-2011 CHAS data generated for the City, there were approximately 2,700 low-, very low-, and extremely low-income households living in Capitola. This means that approximately 58 percent of households in the City have 80 percent or less of the Median Family Income for Santa Cruz County. Table 2.15 below, includes the number and percentage of households by income category for Capitola.

**Table 2.15: Capitola Household Median Family Income**

<b>Income Category*</b>	<b># of Households</b>	<b>% of Households</b>
<u>Extremely Low (up to 30% of HAMFI)</u>	<u>800</u>	<u>17%</u>
<u>Very Low Income (up to 50% of HAMFI)</u>	<u>850</u>	<u>18%</u>
<u>Lower Income (51-80% of HAMFI)</u>	<u>1,050</u>	<u>23%</u>
<u>Moderate Income (81-120% of HAMFI)</u>	<u>785</u>	<u>17%</u>
<u>Above Moderate Income (121% and above of HAMFI)</u>	<u>1,115</u>	<u>24%</u>
<b>Total</b>	<b>4,600</b>	<b>100%</b>

Source: CHAS Data Book, 2007-2011  
 \*Based on Housing Urban Development Area Median Family Income (HAMFI)

Although the above **Table 2.15**, was developed using 2000 Census data, is somewhat outdated it is the most current data available; it shows that approximately 2,594 (55%) of the households in Capitola were low-, very low-, or extremely low-income.

## Special Needs Groups

State law recognizes that certain households have more difficulty in finding adequate and affordable housing due to special circumstances. Special needs populations include the extremely low-income households, the elderly, large households, persons with disabilities, female-headed households, farm workers, and the homeless population. In addition, many often have lower incomes as a result of their condition.

~~Capitola, like many communities, is home to a range of residents with special needs that affect their ability to afford or find suitable housing. State law defines special needs households to include extremely low-income households, seniors, people with disabilities, female-headed households, large households, people and families who are homeless, and farmworkers. The identified special needs groups are defined in **Table 2.16**.~~

**Table 2.16**  
**Estimated Population of Special Needs Households in Capitola and Santa Cruz County**

Special Needs Group	City of Capitola				Santa Cruz County			
	Number		Percent		Number		Percent	
	Households	Persons	Households	Persons	Households	Persons	Households	Persons
Elderly (65 years and older)	1,030	1,429	22%	14%	18,173	25,487	20%	11%
Disabled Persons	-	1,619	-	16%	-	37,895	-	15%
Female-Headed Households with Children under 18	445	-	9.6%	-	1,482	-	2%	-
Farm workers (Persons)	-	50	-	0.5%	-	5,721	-	4%
Large Households	220	-	4.6%	-	11,480	-	13%	-

Source: Census 2000 SF3: H14, P11

### I. Extremely Low-Income Households

An extremely low-income household is one that makes less than 30 percent of the Area Median Income. ~~The most current information on household incomes in Capitola is from the 2000 U.S. Census. According to the 2007-2011 CHAS data generated for the City, in 2000, 14%17 percent of households were extremely low-income, creating a demand for 651-800 affordable housing units (Table 2.15). In 2009, there were 57 housing units and 150 Housing Choice Vouchers available for extremely low income households. Most of these housing units were in multifamily residential developments. As of January 2015, there are 197 households receiving Section 8 Vouchers. Most of these housing units are in multi-family residential developments.~~

The ~~2007-2014~~2015-2023 Housing Plan ~~in~~ (Chapter 6) addresses the need for more alternative types of housing that will accommodate groups such as extremely low-income households. ~~Over the planning period, City staff will review and amend the zoning code to allow Single Room Occupancy (SRO) units (Program 1.3).~~

### II. Elderly

~~The special needs of many elderly households results from their fixed incomes, higher rate of physical disabilities and increased need for assistance from others. The special housing~~

needs of the elderly are an important concern in Capitola. Many of the elderly residents in the City are retired and living on a fixed low-income, which puts them at greater risk for housing overpayment. In addition, the elderly maintain special needs related to housing construction and location. The elderly often require ramps, handrails, lower cupboards and counters to allow for greater access and mobility. In terms of location, because of limited mobility the elderly typically need access to public facilities (i.e. medical and shopping) and public transit facilities.

As reported in the 2010 U.S. Census, 1,539 City residents, or 15.5 percent of the total population, were 65 years or older. Table 2.17 indicates the number of elderly households by tenure in Capitola compared to Santa Cruz County. In terms of tenure, 726 owner-occupied and 342 renter-occupied units were headed by occupants 65 years or older. Elderly households, those headed by a person 65 year or older, comprised 23% of all Capitola households in 2000. By comparison, only 20% of households in the County were headed by elderly persons. 2000 Census data shows that in Capitola, 39.55% of households in the lower income category are 65 and over.

**Table 2.17: Elderly Householders by Tenure by Age, Capitola and Santa Cruz County**

<u>Householder Age</u>	<u>Capitola</u>			<u>Santa Cruz County</u>		
	<u>Owners</u>	<u>Renters</u>	<u>Total</u>	<u>Owners</u>	<u>Renters</u>	<u>Total</u>
<u>65-74 years</u>	<u>338</u>	<u>152</u>	<u>490</u>	<u>7,844</u>	<u>2,153</u>	<u>9,997</u>
<u>75-84 years</u>	<u>254</u>	<u>127</u>	<u>381</u>	<u>4,437</u>	<u>1,387</u>	<u>5,824</u>
<u>85 years and over</u>	<u>134</u>	<u>63</u>	<u>197</u>	<u>2,125</u>	<u>1,083</u>	<u>3,208</u>
<u>Total Elderly Households</u>	<u>726</u>	<u>342</u>	<u>1,068</u>	<u>14,406</u>	<u>4,623</u>	<u>19,029</u>
<u>Total Households</u>	<u>2,152</u>	<u>2,474</u>	<u>4,626</u>	<u>54,229</u>	<u>40,126</u>	<u>94,355</u>

Source: 2010 U.S. Census

**Table 2.17: Householders by Tenure by Age**

<u>Householder Age</u>	<u>Capitola</u>			<u>Santa Cruz County</u>		
	<u>Owners</u>	<u>Renters</u>	<u>Total</u>	<u>Owners</u>	<u>Renters</u>	<u>Total</u>
<u>65-74 years</u>	<u>265</u>	<u>186</u>	<u>451</u>	<u>-6,189</u>	<u>1,520</u>	<u>-7,709</u>
<u>75-plus years</u>	<u>410</u>	<u>169</u>	<u>579</u>	<u>-6,706</u>	<u>1,940</u>	<u>-8,646</u>
<u>Total Elderly Households</u>	<u>675</u>	<u>355</u>	<u>1,030</u>	<u>12,895</u>	<u>3,460</u>	<u>16,355</u>
<u>TOTAL HOUSEHOLDS</u>	<u>2,228</u>	<u>2,523</u>	<u>4,751</u>	<u>54,665</u>	<u>36,474</u>	<u>91,139</u>

Source: 2000 Census, SF 3: H14

The median age for the City, as well as the County and the State, is expected to continue to increase. According to a projection by AMBAG the percentage of seniors 65 and over in Santa Cruz County will nearly double between 2000 and 2035.<sup>12</sup>

In terms of housing, senior households typically require smaller, more affordable housing options and/or assistance with accessibility and home maintenance.

<sup>12</sup> Association of Monterey Bay Area Governments, 2008, Forecast of Population, Housing and Employment to 2035

According to the 2007-2011 CHAS data, over 67 percent of households ages 62 and over owned their home. Of the total 830 elderly owner households, 595 (72 percent) of the households are extremely low-, very low-, and low-income. In comparison, 307 of the 400 (77 percent) elderly renter households are extremely low-, very low-, and low-income households. Table 2.18 shows the number of elderly householders in Capitola by income and tenure.

In 2000 the majority of households ages 62 and over owned their home (Table 2.18, below). Over one-third of ownership households were extremely low and very low income (below 50% of the Median Family Income (MFI)). In contrast, nearly two-thirds of elderly renter households were extremely low and very low income.

~~The City has been able to meet the demand for elderly rental housing, and currently has a number of existing affordable housing projects that rent exclusively or primarily to senior citizens. These include the Bay Avenue Senior Apartments (formerly known as Silvercrest Apartments), Loma Vista Mobile Home Park, and the Shorelife Community Church Neighborhood Manor. In addition, many seniors reside in non-senior restricted mobile home parks within the City, that are subject to a rent stabilization ordinance limiting space rents or that have converted to cooperative ownership with income eligibility requirements.~~

**Table 2.18: Elderly Households by Income and Tenure**

Income Level	Elderly Owner Households	Elderly Renter Households
Below 50% MFI	250	260
51% to 80%	220	69
Above 80%	265	69
TOTAL	735	398

Source: CHAS Data, Housing Problems

Note: An “Elderly” Household in Table 2.18 is a household that contains one or more persons 62 years or older, which is why numbers are slightly different than in Tables 2.16 and 2.17

**Table 2.18: Elderly Householders by Income and Tenure**

Income Category <sup>1</sup>	Elderly <sup>2</sup> Owner Households	Elderly Renter Householder	Total Elderly Householder
Extremely Low (up to 30% of HAMFI)	110	205	315
Very Low Income (30-50% of HAMFI)	155	130	285
Lower Income (51-80% of HAMFI)	330	35	365
Moderate and Above Moderate Income (81 and above of HAMFI)	235	30	265
<b>Total</b>	<b>830</b>	<b>400</b>	<b>1,230</b>

Source: CHAS Data Book, 2007-2011

Notes:

<sup>1</sup>Based on Housing Urban Development Area Median Family Income (HAMFI)

<sup>2</sup>Elderly categorized as age 62 and older

The City has been able to meet the demand for elderly rental housing, and currently has a number of existing affordable housing projects that rent exclusively or primarily to senior citizens. These include the Bay Avenue Senior Apartments (formerly known as Silvercrest Apartments), Loma Vista Mobile Home Park, and the Shorelife Community Church Neighborhood Manor. In addition, many seniors reside in non-senior restricted mobile home parks within the City, that are subject to a rent stabilization ordinance limiting space rents or that have converted to cooperative ownership with income eligibility requirements.

Many elderly persons have limited income potential, as they are most often retired and have fixed income. While the majority of seniors are homeowners, the number of lower income senior renters who are overpaying for housing remains a general concern moving into the 2015-2023 planning period. To address the housing needs of Capitola's elderly population the Housing Element establishes policies and programs to rehabilitate existing senior housing and encourage the development of this type of housing in the future. ∴

- ~~▪ Protect the existing affordable senior housing units through support for resident acquisitions of mobile home parks;~~
- ~~▪ Encourage and support the acquisition and rehabilitation of existing non-regulated rental housing units by nonprofit affordable housing developers;~~
- ~~▪ Utilize the City's Affordable Housing Overlay Ordinance to offer increased density in exchange for long-term affordability. This program can be particularly effective in helping encourage non-profit involvement in the acquisition, rehabilitation and new construction of existing non-regulated rental housing sites~~
- ~~▪ Promote development of new affordable senior housing;~~
- ~~▪ Assist senior homeowners with maintenance and rehabilitation of their housing units, retrofit senior homes to provide disabled accessibility, and obtain housing support services.~~
- ~~▪ Consider investigating ways to support the development of gradated care facilities, in-home care assistance and senior day care facilities to help serve our growing senior population.~~

### III. Large Households

Large households are identified in State housing law as a “group with special housing needs based on the generally limited availability of adequately sized, affordable housing units.” Large households are defined as those with five or more members. According to ~~Census 2000~~the 2010 U.S. Census estimates, only ~~5%~~5 percent of all households in the City, or ~~220-226~~ households, were large households. Approximately ~~two-thirds~~62 percent of these large households, or ~~139~~144 households, were renters, while ~~one-third~~38 percent, or ~~87~~79 households, were homeowners (**Table 2.19**). See **Figure 2.5** below for detail on household size.

**Table 2.19: Householder Size by Tenure**

Household Size	Owner		Renter		Total	
	# of Households	% of Households	# of Households	% of Households	# of Households	% of Households
1-4 persons	2,065	96%	2,335	94%	4,440	95%
5 or more persons	87	4%	139	6%	226	5%
<b>Total</b>	<b>2,152</b>	<b>100%</b>	<b>2,474</b>	<b>100%</b>	<b>4,626</b>	<b>100%</b>

Source: 2010 U.S. Census

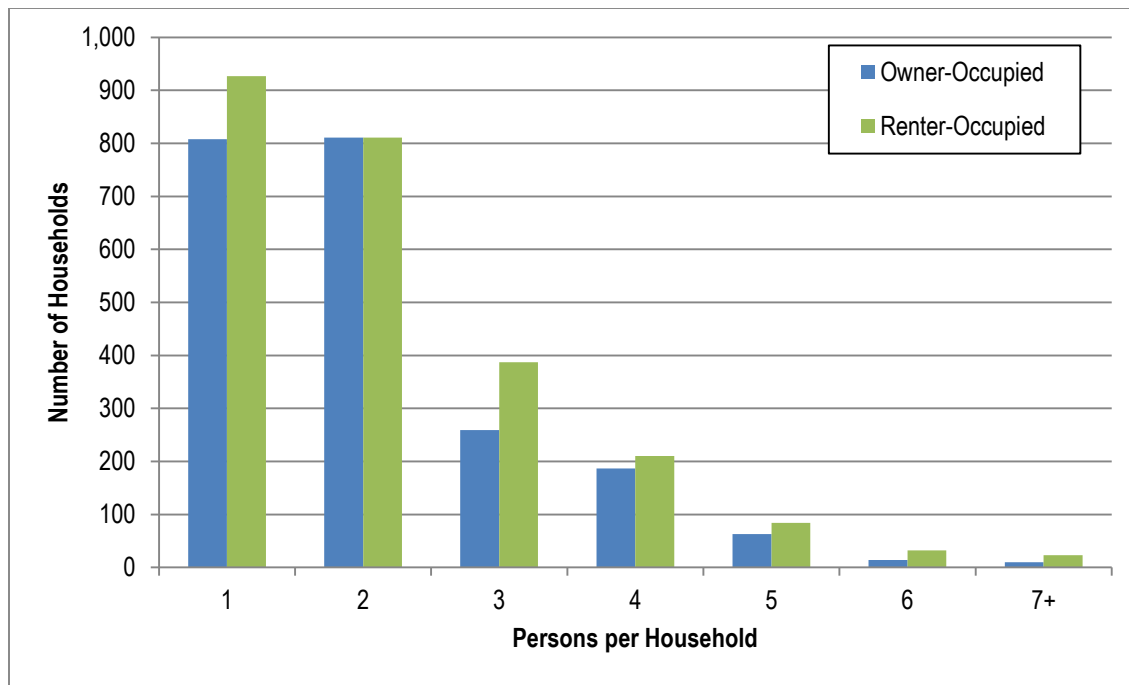
~~Table 2.19: Household Size by Tenure~~

	1-4 Persons		5+ Persons	
	Number	Percent	Number	Percent
<b>Owner</b>	2,149	47.4%	79	35.9%
<b>Renter</b>	2,382	52.6%	141	64.1%
<b>TOTAL</b>	<b>4,531</b>	<b>100%</b>	<b>220</b>	<b>100%</b>

Source: 2000 Census, SF 3: H17

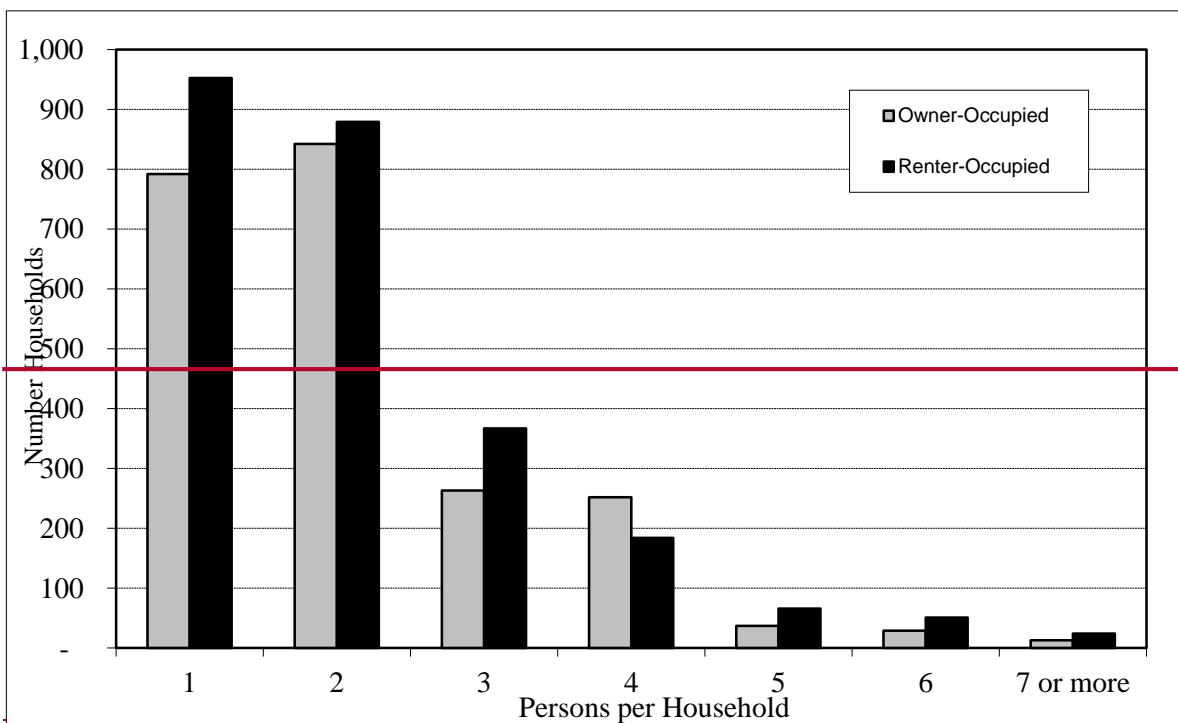


**Figure 2.5: Householder Size by Tenure, Capitola**



Source: 2010 U.S. Census

**Figure 2-5: Household Size By Tenure, Capitola**



Source: Census 2000 SF3

Given the small number of large households in the City, and the relatively low rate of overcrowding, the need for larger housing units does not appear to be one of the most pressing special housing needs in the City at this time.

~~However, in 2002, 31.6% of the participants of a city-wide telephone survey felt that Capitola needs more housing for larger families (Figure 2-7).~~

#### IV. People Persons with Disabilities

~~According to the Americans with Disabilities Act, a disability refers to a “physical or mental impairment that substantially limits one or more of the major life activities.” Physical and mental disabilities can hinder access to traditionally designed housing units as well as potentially limit the ability to earn adequate income. As shown in Table 2.20, the 2009-2013 American Community Survey Estimates indicate that that 6.5 percent of the population age 18 years and older have some form of work or mobility/self-care disability. In comparison, nearly 30 percent of the City’s population age 65 years and over has one or more disability.~~

~~Although no current comparisons of disability with income, household size, or race/ethnicity are available, it is reasonable to assume that a substantial portion of persons with disabilities would have annual incomes within Federal Section 8 income limits, especially those households not in the labor force. Furthermore, many lower-income persons with disabilities are likely to require housing assistance. Their housing needs are further compounded by design issues and location requirements, which can often be costly. For example, special needs of households with wheelchair-bound or semi-ambulatory individuals may require ramps, holding bars, special bathroom designs, wider doorways, lower cabinets, elevators, and other interior and exterior design features.~~

~~Housing opportunities for individuals with disabilities can be addressed through the provision of affordable, barrier-free housing. Rehabilitation assistance can be targeted toward disabled renters and homeowners for unit modification to improve accessibility. People with “mental” disabilities may include people with psychiatric disabilities. Persons with disabilities, including persons with psychiatric disabilities, are protected by the Americans with Disabilities Act and thus are entitled to fair housing treatment. People with disabilities have special housing needs because they are often on a fixed income, usually have higher health costs, and sometimes require accessible housing. They may also face discrimination if landlords treat them differently due to their source of income or perceived ability to maintain the unit.~~

~~According to the 2000 Census, 1,619 Capitolans (16% of the City population) were identified as disabled. Of these disabled residents, 39 were children ages 5-15 (or 2.4%), 551 were elderly persons over 65 years old (34.0%) and the majority were ages 16-64 (63.6%). According to the U.S. Census, employment age is from 16-64; 41% of all disabled Capitola residents were employed as opposed to 21.9% who were unemployed (Table 2.20).~~

**Table 2.20: Persons with Disabilities by Age**

<u>Disability Status</u>	<u>0-17 years</u>		<u>18-64 years</u>		<u>65 years and over</u>	
	<u># of Persons</u>	<u>% of Population</u>	<u># of Persons</u>	<u>% of Population</u>	<u># of Persons</u>	<u>% of Population</u>
<u>Hearing Difficulty</u>	<u>9</u>	<u>0.7%</u>	<u>148</u>	<u>2.3%</u>	<u>272</u>	<u>21.0%</u>

<u>Vision Difficulty</u>	<u>9</u>	<u>0.7%</u>	<u>55</u>	<u>0.8%</u>	<u>104</u>	<u>8.0%</u>
<u>Cognitive Difficulty</u>	<u>40</u>	<u>2.9%</u>	<u>158</u>	<u>2.4%</u>	<u>65</u>	<u>5.0%</u>
<u>Ambulatory Difficulty</u>	<u>9</u>	<u>0.7%</u>	<u>258</u>	<u>3.9%</u>	<u>196</u>	<u>15.1%</u>
<u>Self-Care Difficulty</u>	<u>21</u>	<u>1.5%</u>	<u>82</u>	<u>1.2%</u>	<u>91</u>	<u>7.0%</u>
<u>Independent Living Difficulty</u>	<u>0</u>	<u>0%</u>	<u>278</u>	<u>4.2%</u>	<u>131</u>	<u>10.1%</u>
<u>Total</u>	<u>52</u>	<u>3.8%</u>	<u>524</u>	<u>8.0%</u>	<u>423</u>	<u>32.7%</u>

Source: 2009-2013 American Community Survey 5-Year Estimates

**Table 2.20: ~~Persons with Disability by Employment Status~~**

	<b>Number</b>	<b>Percent</b>
<del>Age 5-15, with a Disability</del>	<del>39</del>	<del>2.4%</del>
<del>Age 16-64, Employed Persons with a Disability</del>	<del>674</del>	<del>41.6%</del>
<del>Age 16-64, Not Employed Persons with a Disability</del>	<del>355</del>	<del>21.9%</del>
<del>Persons Age 65 Plus with a Disability</del>	<del>551</del>	<del>34.0%</del>
<del>Total Persons with a Disability</del>	<del>1,619</del>	<del>16.8%</del>
<del>Total Population (Civilian Non-institutional)</del>	<del>9,633</del>	<del>100%</del>

~~Source: 2000 Census SF 3: P42~~

~~During the 2000-2007 planning period, the City assisted with the construction of the Dakota Apartments Project, which provided 25 accessible rental units for very low and low income disabled persons. One of the City assisted Habitat for Humanity units is also an accessible unit for a very low income household. The Bay Avenue Senior Apartment project, which is being developed during this current Housing Element Planning period, will provide a total of 39 units of housing for very low income chronically ill seniors and five units of housing for extremely low income seniors with mental illness and who are homeless or at risk of homelessness.~~

Housing opportunities for persons with disabilities~~the disabled~~ will continue to be addressed through the provision of affordable, barrier-free housing. This Housing Element sets forth policies to implement State standards to encourage development of housing for persons with disabilities. Recently, the City revised the Zoning Code to provide reasonable accommodation procedures. Reasonable accommodation provides a basis for residents with disabilities to request flexibility in the application of land use and zoning regulations or, in some instances, even a waiver of certain restrictions or requirements from the local governments to ensure equal access to housing opportunities. ~~for the provision of disabled accessible units in new developments. Other policies and programs of the Housing Element provide rehabilitation assistance to allow disabled renters and homeowners to modify their dwelling units to improve accessibility.~~

One of the obstacles that people with physical disabilities face when seeking accessible housing is that a large percentage of the accessible units now being developed are restricted for senior-only occupancy. As new affordable housing projects are developed, or as existing housing units are rehabilitated and converted to provide affordable and

accessible housing, it will be important that these units be financed and regulated in ways that allow for occupancy by households of all age groups.

## V. Persons with Developmental Disabilities

According to Section 4512 of the Welfare and Institutions Code a “developmental disability” means a disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual which include mental retardation, cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to menal retardation or to require treatment similar to that required for individuals with mental retardation, but shall not include other handicapping conditions that are solely physical in nature.

Many persons with developmental disabilities can live and work independently within a conventional housing environment. Individuals with more severe developmental disabilities require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for persons with developmental disabilities is the transition from the person’s living situation as a child to an appropriate level of independence as an adult.

The State Department of Developmental Services (DDS) currently provides community based services to approximately 243,000 persons with developmental disabilities and their families through a statewide system of 21 regional centers, four developmental centers, and two community-based facilities. The San Andreas Regional Center is one of 21 regional centers in the State of California that provides point of entry to services for people with developmental disabilities. The center is a community-based, private nonprofit corporation that is funded by the State of California to serve people with developmental disabilities and their families. According to the 2009-2013 American Community Survey, there are approximately 999 people in Capitola with a disability, which includes hearing, vision, cognitive, ambulatory, self-care, and independent living difficulties. According to information provided by the San Andreas Regional Center in Watsonville, the Regional Center serves XXX individuals, age 3 to 80, diagnosed with a cognitive or developmental disability in the City of Capitola.

### Residents with Developmental Disabilities by Age

There are a number of housing types appropriate for people living with a developmental disability: rent subsidized homes, licensed and unlicensed single-family homes, inclusionary housing, Section 8 vouchers, special programs for home purchase, HUD housing, and SB 962 homes. The design of housing-accessibility modifications, the proximity to services and transit, and the availability of group living opportunities represent some of the types of considerations that are important in serving this need group. Incorporating ‘barrier-free’ design in all, new multi-family housing (as required by California and Federal Fair Housing laws) is especially important to provide the widest range of choice for disabled residents. Special consideration should also be given to the

affordability of housing, as people with disabilities may be living on a fixed income. There are no current City programs or funding available that assists persons with disabilities.

**V.VI. Female Headed Households**

~~Female-headed households require special consideration and assistance because of their often greater needs for day care, health care, and other services. Female-headed households with children, in particular, tend to have lower incomes, thus limiting housing availability for this group.~~

Single-parent households often require special consideration and assistance due to their greater need for affordable and accessible day care, health care, and other supportive services. In particular, many female-headed households with children are susceptible to having lower incomes than similar two-parent households. Single, female mothers also face social marginalization pressures that often limit their occupational choices, housing options and acces to supportive services.

According to the 2009-2013 American Community Survey Estimates there were 434 female-headed households in the City of Capitola, of which 225 have children under the age of 18. These numbers account for appoximately 10 percent and 5 percent, repectively, of all households in the City. Table 2.21 shows the number of female-headed households in Captiola. In the County, there are 10, 013 female-headed households with no husband present, of which 5,574 have children under the age of 18. Thse numbers account for appoximately 11 percent and 6 percent respectively, of all households in the County. The percentage of female-headed households within the City is lower than that of the County as a whole.

~~Out of 4,748 total households in 2000, there were 445 (9.4%) female headed households with children 18 years or younger. The majority of those households were above the poverty line, but 23 were living below the poverty line. (Table 2.21). The 23 impoverished female headed households comprised just over half of all the households living under the poverty level. Countywide, female-headed households comprise 2% of the population, 86% of which have children 18 years or younger and live in poverty.~~

**Table 2.21: Female Headed Households**

<u>Household Type</u>	<u>Number</u>	<u>Percent</u>
<u>Total Households</u>	<u>4,308</u>	<u>100%</u>
<u>Total Female Headed Households</u>	<u>434</u>	<u>10.1%</u>
<u>With own children under 18 years</u>	<u>225</u>	<u>5.2%</u>
<u>With no own children under 18 years</u>	<u>209</u>	<u>4.9%</u>
<u>Source: 2009-2013 American Community Survey 5-Year Estimates</u>		

**Table 2.21: Female Headed Households**

Householder Type	Number	Percent
Total Households	4,748	100%
Total Female Headed Householders	1,911	40.2%
—Female Heads with Children under 18	445	9.4%
—Female Heads without Children under 18	1,466	30.9%
Total Families Under the Poverty Level	45	100%
Female Headed Households Under the Poverty Level	23	51.1%

Source: 2000 Census SF 3: P10 and P90

~~An issue affecting all households with children, especially those headed by a single parent, is finding quality, affordable child care. Many households find this a severe constraint, and in the case of a single parent household, the parent often becomes unable to work. As a result, the parent cannot provide basic necessities, such as food and housing for their children.~~

In households with young children in which the single-parent, or both parents in a two-parent, work, convenient and affordable childcare is a necessity. ~~In 2007, the Santa Cruz County Local Child Care Planning Council recommended that child care should be a top funding priority of the County of Santa Cruz. According to the Santa Cruz County Child Care Needs Priorities for 2014, Capitola is a Priority 2 for Santa Cruz County General Child Care and Development Local Planning Council Priorities. The Santa Cruz County Child Care Needs Priorities for 2014 also found that no subsidized child care existed within City limits. Table 2.22 below shows the child care expansion priorities for Santa Cruz County. Within the County, the City of Capitola does not have any licensed child care facilities for infants, elementary schools, or licensed family child care centers for school aged children. (see Tables 2.22 and 2.23 below). Approximately 7 percent of children age 0-12 that are qualified for the Child Care and Development/California State Preschool Program are served in Capitola. There are currently two licensed family day care facilities in Capitola with a total capacity of 74. Neither facility take children younger than 2 years of age. Less than 3% of the need for child care for children 0-23 months old has been met in the city of Capitola.~~ While the surrounding areas of Aptos and Live Oak offer elementary schools, they cannot meet the demand for child care for children ages 0-23 months. Therefore, there is a definite need for additional child care facilities to meet the needs of the City's younger population.

**Table 2.22: Child Care Expansion Priorities for Santa Cruz County 2014**

Jurisdiction	# of Children 0-12 that Qualify for CCTR/CSPP <sup>1</sup> Full Day/Needs Based Child Care	Total Served	% of Qualified Children Served	% of Children Not Served	Priority <sup>2</sup>
Capitola	286	34	7%	88%	Priority 2
Aptos	950	76	7%	94%	Priority 1
Soquel	626	30	3%	95%	Priority 1

Source: Child Care Planning Council of Santa Cruz County, *Analysis of CSPP Priorities for 2014*.  
 Notes:  
<sup>1</sup>CCTR/CSPP – Child Care and Development/California State Preschool Program  
<sup>2</sup>Priority 1: 40% unserved & more than 100 children  
 Priority 2: 25% unserved & more than 100 children  
 Priority 3: 25% unserved & more than 50 children

**Table 2.22: Child Care Expansion Priorities for Santa Cruz County 2007**

Jurisdiction	Zip Code	Percentage of need met for child care for 0-23 month-olds	Priority Ranking High Need: 0-50% Medium Need: 51-75% Low Need: 75-100%	Total # Income Eligible Children w/Working Parents	Risk Factors	API Scores-All public elementary schools listed
Aptos	95003	4.69%	Priority 1 (High Need)	149	Medium-Low	3 schools ranked 7-10
Capitola	95010	2.72%	Priority 1 (High Need)	74	Medium-High	No Elementary Schools
Live Oak	95062	5.25%	Priority 1 (High Need)	229	High Risk	4 schools ranked 4-6

Source: Community in Crisis: Working Families Lack Subsidized Child Care, Santa Cruz County Local Childcare Planning Council, 2007

In 2004, there were a total of 119 children enrolled in licensed child care centers in Capitola, however there were no child care centers that offered care for infants. There were 17 children enrolled in family child care centers for infants and preschool children. According to the City of Capitola Municipal Code (17.03.242) a “Family day care home” is a home that regularly provides care, protection, and supervision for fourteen or fewer children in the provider’s own home, for periods of less than twenty-four hours per day”.

**Table 2.23: Availability of Child Care**

Jurisdiction	CHILD CARE CENTERS*				FAMILY CHILD CARE CENTERS**			
	Preschool		School-Age		Infant		Preschool	
	Enrolled	Vacancy	Enrolled	Vacancy***	Enrolled	Vacancy	Enrolled	Vacancy
Capitola	63	15	56	21	5	1	12	1
Santa Cruz County	3,448	372	1,138	75	483	188	1,368	548

\*In 2004 there were no licensed child care centers for infants in Capitola

~~\*\* In 2004 there were no licensed family child care centers for school-aged children in Capitola  
\*\*\* Vacancy levels shown in child care facilities often reflects preferred occupancy levels that are lower than the maximum allowed by state licensing. The vacancy levels shown do not accurately identify actual vacancies.~~

~~Source: Child Development Resource Center (July 2004); the Status of Children, Their Families and Child Care Services: An Assessment of Need and Supply in Santa Cruz County, 2006~~

Family day care homes can be large or small providing care for up to 14 children in a large home, and up to eight children in a small home if certain criteria are met. By State law small family day care homes are principally permitted in all zones without the need for a use permit or local business license. In Capitola all large family day care homes require a Large Family Day Care Home permit from the City. There are no zoning districts that allow large family day care homes as a principally permitted use. Child care centers are not provided for under Capitola's current municipal code.

The Housing Element provides for the needs of this group through policies that promote maintenance and construction of affordable housing, specifically in areas close to commercial districts and transportation corridors, as well as programs to improve the availability of affordable child care. The City's Density Bonus Ordinance also provides specific incentives to encourage the development of child care facilities in conjunction with new affordable housing projects.

## ~~VI.~~**VII. Farm Workers**

The special housing needs of many agricultural workers stem from their lower wages and the insecure nature of their employment. Estimates of the "farm worker" population in the City are extrapolated from individuals who categorize their employment as "Agriculture, Forestry, Fishing and Hunting, and Mining" in the ~~2000-Census~~2009-2013 American Community Survey Estimates. This category also includes people who work in such non-agricultural fields as boating, veterinary services, and landscape and horticultural. Based on these estimates, there are ~~3650~~ persons, approximately ~~0.7 percent~~0.5% of the City's population, engaged in this broad category of agricultural employment.

There are no designated agricultural uses in or immediately adjacent to Capitola. Persons employed in this broad category are most likely associated with fishing or boating activities at the nearby Santa Cruz Small Craft Harbor, forestry activities in the nearby state parks, or landscape and horticultural jobs. Consequently, farm workers are not expected to be a significant special needs group in Capitola.

## ~~VII.~~**VIII. People and Families Who are Homeless**

During the past decade, homelessness has become an increasingly reported problem throughout the State. Factors contributing to the rise in homelessness included the general lack of housing affordable to low-, very low-, and ~~very extremely~~ low-income persons, an increased number of persons whose incomes fall below the poverty level, reductions in public subsidies to the poor, and the de-institutionalization of people with mental illness without adequate support services necessary for independent living.



~~A comprehensive survey in 2002 reported 3,293 homeless people countywide, whereas a 2007 comprehensive survey reported 3,371—an increase of 78 homeless individuals.—The 2007-2013 Santa Cruz County Homeless Census and Survey, completed by Applied Survey Research, found that there were approximately 23-1 homeless persons in Capitola (see **Table 2.24**). ~~Of the 23 homeless, fifteen were unsheltered individuals and eight were in families, three of whom were unsheltered.—~~The homeless population in Capitola represents approximately 0.3 percent~~0.8%~~ of the total homeless population in Santa Cruz County in 2007-2013. It is unclear from the 2007-2013 Survey the age, sex or personal needs of the homeless persons in Capitola. Based on the results of this survey the City of Capitola has an unmet need for eighteen (18) one shelter beds. Five supportive housing units ~~are currently under construction~~have been developed as a part of the Bay Avenue Senior Apartments project. These five units ~~will behave been~~ set aside to serve seniors with mental illness who are at risk of homelessness. As defined by State Law, this ~~leaves an unmet~~satisfies the need for 13 homeless shelter beds in Capitola. The multi-jurisdictional Homeless Action Partnership – Continuum of Care would address any future needs of homeless residents. ~~This need will be met through the development of a year-round shelter in conjunction with adjacent jurisdictions through a Multi-jurisdictional Agreement.~~~~

**Table 2.24: Sheltered and Unsheltered Homeless Population in Capitola and Santa Cruz County**

Jurisdiction	Unsheltered	Sheltered	Total
City of Capitola	1	0	1
Santa Cruz County <sup>1</sup>	2,895	641	3,536

Source: Applied Survey Research, Santa Cruz County Homeless Point-in-Time Census & Survey

Notes:

<sup>1</sup>Count includes Capitola

~~Table 2.24 Sheltered and Unsheltered Homeless Population in Capitola~~

Status	Individuals	People in Families	Total
Sheltered	0	5	5
Unsheltered	15	3	18
Sub-Total of Need	15	3	18
Homeless units currently under construction	5		
Unsheltered Need	10	3	13

~~Source: 2007 Santa Cruz County Homeless Census and Survey~~

**The Continuum of Care Program<sup>13</sup>:**

The needs of homeless families and individuals are as varied as the reasons for their homelessness. Homeless people may have insufficient employment and credit history to obtain housing. Even with employment, the high cost of housing may preclude a homeless person from obtaining housing or cause them to cycle in and out of homelessness. Taken from a countywide perspective, the demographic portrait that emerges is one of diversity. People who are homeless come from a wide range of backgrounds, and require a range of housing and supportive services. The Continuum of Care Services in Santa Cruz County are broken down into the following four basic areas of service:

- Prevention
- Emergency Shelter
- Transitional Housing
- Permanent and Supportive Affordable Housing

The following is a listing of the programs currently available in Santa Cruz County under these basic service areas:

**Prevention:**

- Santa Cruz County’s Human Services Department and Santa Cruz AIDS project provides people with HIV/AIDS emergency assistance with rent and utilities;<sub>2</sub>
- Santa Cruz Community Action Board’s Shelter Project provides rental and mortgage assistance;<sub>2</sub>

<sup>13</sup> Information on the Continuum of Care services was provided by the Santa Cruz County Homeless Action Partnership.

- Families in Transition provides rental assistance to potentially homeless individuals and families who participate in case management;
- Catholic Charities, The Salvation Army, and Valley Churches United ~~Mission and Valley Resource Center~~ all provide emergency rental assistance;
- California Rural Legal Assistance provides legal assistance for low-income housing and landlord problems; and
- Housing Authority of the County of Santa Cruz provides security deposit assistance.

### **Emergency Shelter:**

The emergency shelter system is comprised of various short-term housing options including permanent shelters with services and case management, temporary winter shelters, and motel vouchers for those with medical emergencies. Some shelters serve special groups, such as families, youth or severely mentally ill adults, while others serve the general homeless population.

~~According to the County's updated 10-Year Plan to End Homelessness (now called "All-In: Toward a Home for Every County Resident"), the County has 353 year-round emergency shelter beds and 100 seasonal beds at the National Guard Armory for winter months. The County has 354 emergency beds available in the winter and 250 beds available during the balance of the year. It is estimated that approximately 270 additional people need, but do not receive, emergency shelter on a typical night.~~

### **Transitional Housing:**

Transitional housing provides time-limited housing, at least six months as defined in Housing Element law, to prepare individuals and families to become fully self-sufficient. In addition to housing, programs typically include comprehensive and intensive supportive services, case management, housing placement services and aftercare.

~~Currently the County has approximately 289372 transitional housing beds. It is estimated that there is a need for 614 additional transitional beds for individuals and 423 additional beds for families with children. Interim resources also include programs for specific populations such as families, single adults, seriously mentally ill adults, pregnant women, persons fleeing domestic violence, and veterans.~~

### **Permanent and Supportive Affordable Housing:**

Availability of permanent affordable housing is critical to the success of a Continuum of Care system. Unless they can access permanent housing, homeless people cannot reach their goal of becoming permanently self-sufficient. Because homeless people typically have extremely low- or non--incomes, those ready for self-sufficient lives often need some form of affordable subsidized housing. This includes Public Housing, Housing Choice (Section 8) Vouchers, Single Room Occupancy units and site-based programs often targeted to disabled individuals or families.

~~According to the County's updated 10-Year Plan to End Homelessness, approximately 39 percent of housing resources (406 beds) are permanent, including 99 rapid rehousing beds and 307 permanent supportive housing beds. Most permanent supportive housing beds are now set-aside for persons experiencing chronic homelessness, including those with medical vulnerabilities. Many of the rapid rehousing beds are targeted to rehouse families with children. A growing number of the permanent housing programs use a Housing First strategy, which is a best practice program model that provides housing quickly with minimal preconditions and then provides services as needed. Permanent affordable housing is in very short supply in Santa Cruz County. No units are currently targeted specifically to homeless individuals or families. Rather, homeless families seeking subsidized housing must rely upon mainstream affordable housing~~

~~sources such as Public Housing and Section 8 programs operated by the Housing Authority. Countywide, there are a total of 6,484 affordable housing units, including 1,972 Section 8 vouchers. Primary target populations are low-income families, disabled persons, and senior citizens. At any given time, approximately 6,000 people are on the Housing Authority's waiting list, and they wait an average of four to six years for housing.~~

~~Homeless people facing serious disabilities often need permanent supportive housing. This model provides permanent affordable housing with comprehensive supportive services tailored to the residents' particular needs. Permanent Supportive Housing helps break the costly cycle of repeat homelessness, shelter stays, correctional and other institutional stays, emergency health system use, and more.~~

~~At this time, most of the 241 units of permanent supportive housing in Santa Cruz County are for persons with severe mental illness or for persons with HIV/AIDS. It is estimated that 668 additional units of permanent supportive housing are needed countywide.~~

### **Capitola Actions to Assist People Who are Homeless:**

Capitola recognizes the diversity of needs of homeless people. Therefore, the City participates in inter-jurisdictional efforts to comprehensively address the needs of people who are homeless. Capitola is a participating jurisdiction in the Santa Cruz County Homeless Action Partnership (HAP) - Continuum of Care, a collaboration of the five jurisdictions in Santa Cruz County which funds activities that further the goal of addressing homelessness in the community, including funding winter shelter programs and conducting a biannual homeless census and survey<sup>14</sup>.

~~a consortium of local jurisdictions and homeless service providers that developed a 5-year Strategic Plan on Homelessness, 2003-2007. Capitola's City Manager now serves on the Executive Committee for the Continuum of Care's Homeless Action Partnership which is in the process of preparing the Santa Cruz County 10-Year Strategic Plan to End Homelessness.~~

Although there are no homeless shelters or transitional housing projects currently located in Capitola the City does provide direct financial support to a number of agencies that provide social services to people and families who are homeless. The City provides community service grants annually to a number of non-profit organizations who provide services to homeless individuals. Grant amounts vary by organization and annual City general fund availability. The majority of grants provided are less than \$10,000 per year. This assistance includes \$85,000 each year from the Redevelopment Agency for the Community Action Agency administered Emergency Housing Assistance Program, \$15,000 each year from the Redevelopment Agency to the Housing Authority administered Security Deposit Program and funding from the City's General Fund including \$2,500 per year to the Homeless Services Center, \$2,400 per year to Families and Transition and \$10,785 per year to the Homeless Action Partnership.

<sup>14</sup>~~County of Santa Cruz, Homeless Action Partnership (HAP) - Continuum of Care, [www.sccoplanning.com/PlanningHome/Housing/County-WideHomelessPrograms/HAP%28HomelessActionPartnership%29%E2%80%93ContinuumofCare.aspx](http://www.sccoplanning.com/PlanningHome/Housing/County-WideHomelessPrograms/HAP%28HomelessActionPartnership%29%E2%80%93ContinuumofCare.aspx), accessed February 27, 2015.~~

To decrease the frequency of homelessness, the City has also ~~begun development~~ of the ~~acquisition/rehabilitation and new construction project~~, Bay Avenue Senior Apartments, which ~~will~~ includes 50 units for extremely low-income seniors and 30 very-low income seniors. 39 of these units ~~are well be~~ set aside for chronically ill seniors and five of the units, with funding through the Mental Health Services Act, ~~will serve~~ extremely low-income seniors with mental illness who are homeless or who are at risk of becoming homeless.

In accordance with SB 2 Capitola permits homeless shelters in the Industrial Park (IP) zoning district. The City has also amended the Zoning Code to treat transitional and supportive housing as a residential use and only subject to restrictions that apply to other residential uses of the same type in the same zone. ~~is reviewing any existing barriers to the development of homeless shelters and transitional housing programs. Capitola will plan for and encourage the development of homeless shelters and transitional housing programs. Should a homeless shelter be proposed to be located in Capitola, there are no zoning requirements that would prohibit it. Homeless shelters are conditionally permitted in all residential districts in the City. A conditional use permit is required if the shelter provides housing for more than six people.~~

Capitola requires conditional use permits for many uses in many of its zoning districts. For example, nearly all uses in the CC Community Commercial zoning districts require conditional use permits. Although Capitola has not received or processed an application for a homeless shelter use permit, based on typical use permit requirements, such a use would likely be reviewed and conditioned similarly to any use that includes group activities. For example, the adequacy of parking supply, noise, exterior lighting, and other site considerations would likely be reviewed.

## Homeless Shelters

~~Within one year of adoption of the housing element, the City will amend its Zoning Ordinance to allow emergency shelters without CUP or other discretionary approval in the Industrial Park (IP) zone. To meet the requirements of SB 2, the City amended the Zoning Code to permit emergency shelters by-right in the Industrial Park (IP) zoning district.~~ The IP zone includes a total of 6.37 acres in eight parcels. Four of the parcels (approximately 2.17 acres) are vacant or underutilized and demonstrate that sufficient land is available for at least one emergency shelter to accommodate the City's identified homeless need. The City may apply objective development standards to encourage and facilitate the use as provided under Government Code Section 65583(a)(4)(A).

## Transitional and Supportive Housing Programs

Capitola ~~also amended the Zoning Code to treat will further review and, if necessary to comply with Section 65583(c)(1), will propose zoning amendments to make~~ transitional and supportive housing a residential use of property, subject only to the same restrictions that apply to other residential dwellings of the same type in the same zoning district. ~~This review and any required amendments will be completed within one year of the adoption of the housing element, as required by State Law.~~

## C. Housing Characteristics

A housing unit is defined as a house, apartment, mobile home, or a single room occupied as a separate living quarters or, if vacant, intended for occupancy as a separate living quarters. Separate living quarters are those in which the occupants live and eat separately from any other persons in the building and which have direct access from the outside of the building or through a common hall. A community's housing stock is the compilation of all its housing units.

## Housing Growth

Most of Capitola's housing was built between 1970 and 1980. During this decade, the number of housing units in the City increased by 53 percent%, from 2,536 units to 4,794. By 1990, construction rates in the City had begun to slow; there were 5,282 housing units in 1990 according to the Census, a 10 percent% increase from 1980. By 2000, Capitola was nearly built out. ~~City building department records show that 119 net new units were added to the housing stock from 1990 to 2000 for a total of 5,401 units by the end of 1999.~~ Between 2009 and 2014 ~~106~~ an additional 32~~122~~ units were built, ~~but and 1645 of these units were built that~~ involved the demolition of an existing unit. According to the U.S. Census, from 2000 to 2010 there was an increase of 155 housing units in Capitola for a total of 5,534 housing units. As seen in Table 2.25, although there has been an increase in the number of total housing units, the number of occupied housing units has decreased from 2000 to 2010. These data indicates an increase of 1.0% since 2000, for a total of approximately 5,478 units (Table 2.25). The slowing rate of construction during the last decade is primarily due to the fact that most of the vacant, easily developable parcels in the City were built out during the prior decades.

**Table 2.25: Total Number of Housing Units**

<u>Year</u>	<u># of Housing Units</u>	<u># of Occupied Housing Units</u>
<u>2010</u>	<u>5,534</u>	<u>4,626</u>
<u>2000</u>	<u>5,379</u>	<u>4,751</u>

Source: 2010 and 2000 U.S. Census

**Table 2.25: Total Number of Housing Units, City of Capitola, 2000 and 2006**

<u>Year</u>	<u>Housing Units</u>
<u>2006</u>	<u>5,478 (building records)</u>
<u>2000</u>	<u>5,401 (building records)</u>
<u>1990 (Census)</u>	<u>5,282</u>
<u>Increase according to City permit records (2000-2006)</u>	<u>1.04% (77 units)</u>

Source: Census 1990 STF 1 (baseline) and City Building Permit Records, 2007

## Housing Type

The majority of Capitola’s housing units are multi-family attached units. As summarized in **Table 2.26** below, single-family detached homes comprise only ~~36%~~30 percent of the housing stock, with another ~~10%~~11 percent that is single-family attached (townhomes with independent exterior walls and utilities). In comparison, 63 ~~percent~~% of the County’s housing units are single family detached homes, which is due in part to the rural nature of much of the ~~C~~county’s land area. ~~A small portion of the population of Capitola, 156 people, lived in Group Quarters in 2008 compared to 9,948 people who lived in Group Quarters in Santa Cruz County.~~<sup>15</sup>

**Table 2.26: Total Housing Units by Type**

<u>Jurisdiction</u>	<u>Total</u>	<u>Single Detached</u>	<u>Single Attached</u>	<u>2-4 Units</u>	<u>5+ Units</u>	<u>Mobile Homes</u>	<u>Occupied</u>	<u>Vacancy Rate</u>
<u>Capitola</u>	<u>5,530</u>	<u>1,649</u>	<u>597</u>	<u>1,393</u>	<u>1,118</u>	<u>773</u>	<u>4,623</u>	<u>16.4%</u>
<u>Santa Cruz County</u>	<u>105,047</u>	<u>66,250</u>	<u>9,431</u>	<u>9,644</u>	<u>12,203</u>	<u>6,919</u>	<u>94,873</u>	<u>9.7%</u>

Source: California Department of Finance E-5 Estimates 2014

**Table 2.26: 2008 Total Housing Units by Type**

-	<b>Single</b>	<b>Multiple</b>	-	-	-
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<sup>15</sup> California Department of Finance, 2008



	Total	Detached	Attached	2 to 4	5 Plus	Mobile Homes	Occupied	Persons per Household
<b>Capitola</b>	5,412	1,997	516	1,142	1,107	650	4,782	2.062
<b>Santa Cruz County</b>	104,479	65,650	9,213	8,641	13,720	7,255	96,311	2.664

~~–Source: Table 2: E-5 City/County Population and Housing Estimates, 1/1/2008~~

In 2000, multi-family developments with 20 or more units in a structure comprised nearly 14% of Capitola’s housing stock, compared to 6% for the County and 12% statewide. Capitola also has a larger percentage of mobile home units, 12% compared to 7% for the County and only 4% statewide. Mobile homes in Capitola are installed in eightnine mobile home parks varying in size from 364 to 114 units (**Table 2.27**). The relative proportion of the City’s housing units in each type of structure is shown in **Figure 2-6** below.

**Table 2.27: Housing Units by Type, Capitola and Santa Cruz County**

Unit Type	City of Capitola		Santa Cruz County	
	# of Units	% of Units	# of Units	% of Units
Single-Family, Detached	1,900	36.2%	67,809	64.8%
Single-Family, Attached	519	9.9%	8,853	8.5%
Duplex	227	4.3%	3,094	3.0%
3-4 Units	1,058	20.2%	6,058	5.8%
5-9 Units	104	2.0%	3,710	3.5%
10-19 Units	305	5.8%	2,705	2.6%
20+ Units	425	8.1%	5,749	5.5%
Mobile Homes	705	13.4%	6,427	6.1%
Boat, RV, Van, etc.	0	0%	208	0.2%
<b>Total</b>	<b>5,243</b>	<b>100%</b>	<b>104,613</b>	<b>100%</b>

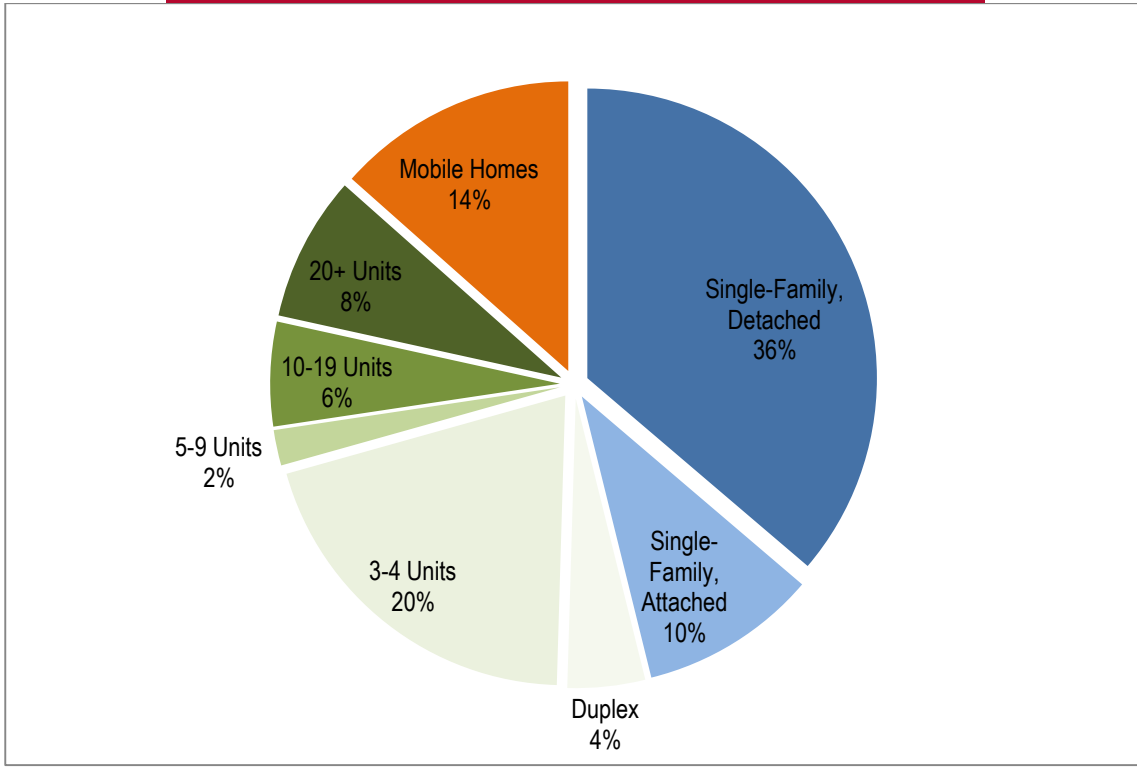
Source: 2009-2013 American Community Survey 5-Year Estimates

**Table 2.27: Housing Units by Type**

Unit Type	City of Capitola		Santa Cruz County	
	Number	Percent	Number	Percent
Single-Family-detached	1,957	36.4%	62,706	63.4%
Single-Family-Attached	—521	—9.7%	—8,750	—8.8%
Duplex	—246	—4.6%	—3,181	—3.2%
3-4 Units	—908	16.9%	—5,187	—5.2%
5-19 Units	—354	—6.6%	—6,182	—6.3%
20+ Units	—734	13.6%	—5,604	—5.7%
Mobile Home	—659	12.3%	—6,916	—7.0%
Boat, RV, van, etc...	—0	—0.0%	—347	—0.4%
<b>Totals</b>	<b>5,379</b>	<b>100%</b>	<b>98,873</b>	<b>100%</b>

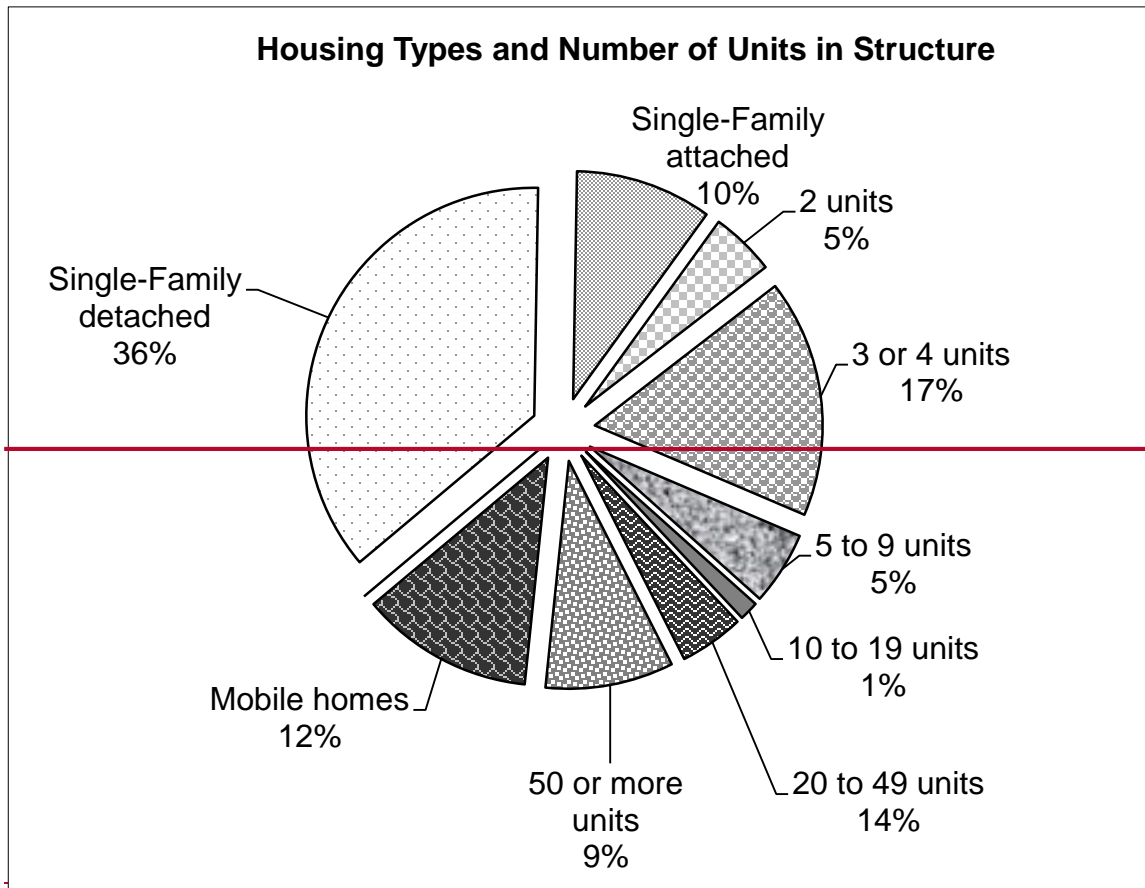
Source: Census 2000 Summary File 3 (SF 3) H30. Units in structure

**Figure 2.6: Percent of Capitola Housing Units by Type**



Source: 2009-2013 American Community Survey 5-Year Estimates

**Figure 2-6**  
**Percent of Capitola Housing Units by Type and Number of Units in Structure**



Source: Census 2000 SF 3

### Age and Condition of Housing Stock

Most homes begin to exhibit signs of decay when they approach 30 years of age. Common repairs needed include new roofs, wall plaster and stucco. Homes 30 years or over with deferred maintenance require more substantial repairs, such as new siding, plumbing or multiple repairs to the roof, walls, etc. According to the 2000 Census 2009-2013 American Community Survey approximately 77 percent of Capitola's housing stock is over 30 years old. and Capitola Building Department records, as of 2009 approximately 84% of Capitola's housing stock is over 30 years old (Table 2.28).

**Table 2.28: Year Structure Built**

<u>Year Structure Built</u>	<u># of Units</u>	<u>% of Units</u>
<u>Built 2010 or later</u>	<u>27</u>	<u>0.5%</u>
<u>Built 2000 to 2009</u>	<u>392</u>	<u>7.5%</u>
<u>Built 1990 to 1999</u>	<u>290</u>	<u>5.5%</u>
<u>Built 1980 to 1989</u>	<u>509</u>	<u>9.7%</u>
<u>Built 1970 to 1979</u>	<u>1,800</u>	<u>34.3%</u>
<u>Built 1960 to 1969</u>	<u>1,155</u>	<u>22.0%</u>
<u>Built 1950 to 1959</u>	<u>412</u>	<u>7.9%</u>
<u>Built 1940 to 1949</u>	<u>283</u>	<u>5.4%</u>
<u>Built 1939 or earlier</u>	<u>375</u>	<u>7.2%</u>
<b>Total housing units*</b>	<b>5,243</b>	<b>100%</b>

Source: 2009-2013 American Community Survey 5-Year Estimates  
 Notes:  
 \*Total is not representative of total housing units; this table counts only new structures built and not units demolished

**Table 2.28: Year Structure Built**

<b>Year Built</b>	<b>Number</b>	<b>Percentage</b>
Built 2000 to 2006	—112	—2.1%
Built 1995 to 1999	—131	—2.5%
Built 1990 to 1994	—59	—1.1%
Built 1980 to 1989	—539	10.1%
Built 1970 to 1979	1,831	34.3%
Built 1960 to 1969	1,114	20.9%
Built 1950 to 1959	—662	12.4%
Built 1940 to 1949	—344	—6.4%
Built 1939 or earlier	—543	10.2%
<b>Total*</b>	<b>5,335</b>	<b>100%</b>

\*Total is not representative of total housing units; this table counts only new structures built and not units demolished.

Source: ~~Census 2000 Summary File 3 (SF 3) H34. Year structure built up to 1989;~~  
 City of  
 Capitola Building Department records for years 1990-2006

Understanding the aging character of its housing stock, the City of Capitola undertook a comprehensive housing conditions survey in 2002. The survey was funded by a ~~GDBG Community Development Block Grant grant~~ and conducted by Applied Survey Research (ASR) under a contract with the City. ASR walked every neighborhood of the City, manually recording exterior housing conditions observed. ~~Traditional wood-framed and/or masonry dwellings were evaluated according to the following criteria:~~

~~**Frontage Improvements**—including presence of curb and gutter, and identification of apparent site drainage problems.~~

~~**Foundation**—foundation condition including identification of visible cracks in the foundation, or leaning or unstable structures.~~

~~**Roofing**—roof and chimney condition.~~

~~**Siding/Stucco**—condition of exterior paint, stucco and siding.~~

~~**Windows**—condition of window frames and glass.~~

~~**Electrical**—apparent electrical condition including hanging wires, damaged electrical panel.~~

Based on these criteria, ASR found that 94 percent% of the traditional wood framed and/or masonry homes in Capitola are in sound condition, although many homes need minor improvements or renovation. The most obvious type of needed improvement was exterior siding and stucco. Homes with minor or moderate repair needs were generally scattered throughout the community.

~~Condominiums and Townhouses were in the best condition overall with 98.3 percent% of the structures in “sound condition”. Duplexes were in the worst condition of the non-mobile home residential structures. In 2002, there were 63 single-family homes, 4 duplexes and two multiple-family buildings in need of moderate rehabilitation, (Table 2.29).~~

~~To evaluate the condition of Capitola’s 681718718 mobile homes, ASR conducted a drive-through inspection of the eightninene mobile home parks in the City. The following criteria were used to assess the condition of each individual mobile home unit:~~

- ~~▪ **Sound**—a unit that appears new or well-maintained and structurally intact.~~
- ~~▪ **Minor**—a unit that shows signs of deferred maintenance, or which needs only one major component, such as a roof.~~
- ~~▪ **Moderate**—a unit in need of replacement of one or more major components and other repairs, such as roof replacement, painting, and window repairs.~~
- ~~▪ **Substantial**—a unit that requires replacement of several major systems and possibly other repairs (e.g. complete foundation work, roof structure replacement and re-roofing, as well as painting and window replacement.)~~
- ~~▪ **Dilapidated**—a unit suffering from excessive neglect, where the building appears structurally unsound and maintenance is non-existent, not fit for human habitation in its current condition, may be considered for demolition or at minimum, major rehabilitation will be required.~~

Table 2.29: ~~Condition of Housing Stock in 2002~~

<b>Housing Type</b>	<b>Sound</b>	<b>Minor</b>	<b>Moderate</b>	<b>Substantial</b>	<b>Total Structures</b>
Single-Family	1,717	78	63	0	1,858
Condominium/Townhome	1,127	20	0	0	1,147
Mobile Home	42	296	338	42	718
Duplex	136	12	4	0	152

Multiple family building	141	6	2	0	149
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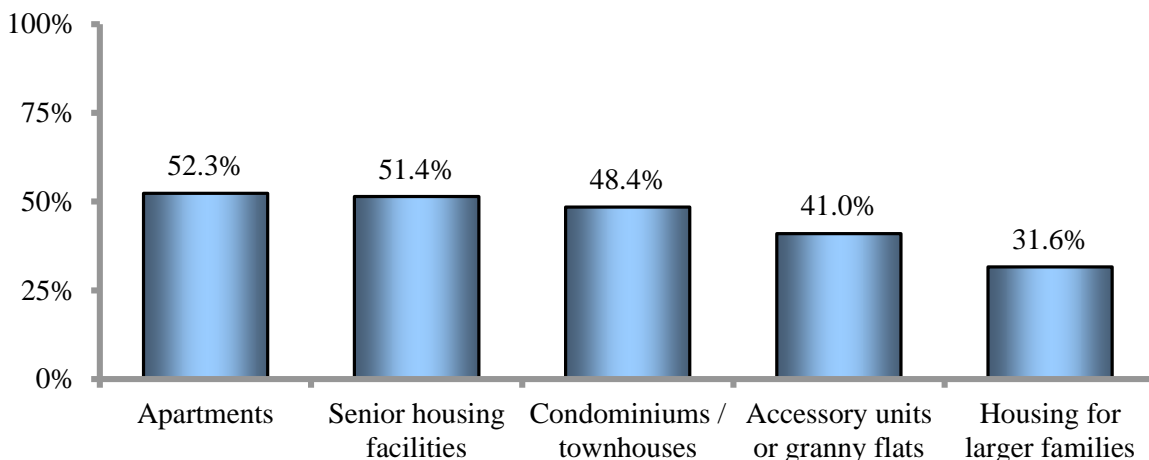
\*Extrapolated from the City of Capitola Housing Needs Assessment 2002, ASR

The mobile homes in Capitola were found to be generally in good repair, but almost all were found to need some minor to moderate repairs, such as roof replacement, painting or window repair. ~~In 2002, 338 mobile homes were in need of moderate rehabilitation, and 42 were in need of substantial rehabilitation. Since the completion of the 2002 survey~~From 2007 to 2014, the City’s rehabilitation loan and grant program has helped to address issues involving the mobile home units that needed substantial repairs or replacement. assisted 10 mobile homes that needed substantial repairs or replacement.

The City’s eightaine mobile home parks also contain significant infrastructure systems that in many cases are in need of upgrades. As the parks are subdivided, or purchased by non-profits or resident controlled cooperatives, the infrastructure needs should be carefully evaluated so that appropriate upgrades or replacement reserves can be included as a part of the project’s new financing arrangements.

~~Findings of the telephone survey indicated many residents are concerned about the high cost of homeownership (75.6% of survey respondents) and the high cost of rent (68.6% of survey respondents). Telephone survey respondents wanted to see more housing for seniors, more apartments and more affordable and low-income housing. These housing preferences are described in Figure 2-7, below (refer to Appendix D for more detail):~~

**Figure 2-7: Top Five Most Needed Housing Types According to ASR Telephone Survey Respondents**



~~Unfortunately the Housing Conditions Survey completed by ASR in 2002 did not gather information related to the relative energy efficiency of the current housing stock. No current information exists as to the percentage of units that lack insulation or dual-glazed windows and no current information is available on the type, age or efficiency of the heating systems being utilized.~~

Capitola has been actively working to maintain its existing housing stock. It operates a rehabilitation program that offers financial assistance to eligible homeowners for home

maintenance and rehabilitation. Eligible owners of single-family homes and mobile homes can take advantage of this program. The City’s continued commitment to these programs is discussed in Chapter 6 of this Element. ~~Between January 1, 2000 and December 31, 2006/2007 and 2014, 400 building permits were issued for residential remodels and/or additions. six6 household were assisted through the Housing Rehabilitation Program.~~

## Housing Costs

Housing costs are driven by the price of raw land, infrastructure costs (e.g. sewer and water), construction costs, supply relative to demand, and financing costs. The diminishing supply of developable land in Capitola, the built-out nature of the community, its attractive coastal location, and the level of unmet demand for housing in the entire region have driven up the cost of both ownership and rental housing in Capitola. Nevertheless, the City has not been immune to the state-wide and national declines in real estate prices.

Due to the rapid changes in housing prices, and the changes in market dynamics, the numbers presented in this section may, at times, be difficult to interpret.

### I. Ownership Housing

~~California’s homeownership rate in 2003 was the third lowest in the nation (58.9) compared to the national homeownership rate of 68.3%. Homeownership in Santa Cruz County is at 55% and in Capitola the rate is about 47%. According to the 2009-2013 American Community Survey, approximately 45 percent of the occupied housing units are owner-occupied. In comparison, in Santa Cruz County, approximately 59 percent of occupied housing units are owner-occupied.~~

The value of homes in Capitola varies based on the type, size and location. Recent ~~sales listings data~~ show prices ranging from ~~\$376,185~~235,000 for a ~~2-2~~ bedroom, ~~1-2~~ bath mobile home; to ~~\$3,000,000~~7,995,000 for a ~~3-4~~ bedroom, ~~5.52~~ bath home with an oceanfront view<sup>16</sup>. ~~At the end of 2008~~In July 2014, the median sale price of a single-family home in Capitola was ~~\$755,000~~1,115,000 according to the Santa Cruz Association of Realtors (SCAR) (**Table 2.30**).

**Table 2.30: Regional Median Home Values**

<u>Jurisdiction</u>	<u>Single-Family Residential</u>	<u>Common Interest Development</u>
<u>City of Capitola</u>	<u>\$1,115,000</u>	<u>\$430,000</u>
<u>City of Santa Cruz</u>	<u>\$764,000</u>	<u>\$394,250</u>
<u>City of Scotts Valley</u>	<u>\$818,000</u>	<u>\$469,000</u>
<u>City of Watsonville</u>	<u>\$460,000</u>	<u>\$215,000</u>
<u>Source: Santa Cruz Association of Realtors, Regional Median Home Values July 2014</u>		

**Table 2.30**

<sup>16</sup> Vanguard Real Estate, 2009Redfin website, www.redfin.com; accessed March 27, 2015.



2008 REGIONAL MEDIAN HOME VALUES		
City	Median Value	
	Single-Family	Common-Interest
Capitola	\$755,000	\$302,000
Santa Cruz	\$675,000	\$545,000
Scotts Valley	\$702,500	\$415,000
Watsonville	\$376,000	\$214,900

Source: Santa Cruz Association of Realtors, Regional Median Home Values November 2008

Median home values in neighboring Santa Cruz County communities are ~~similar to~~ lower than that of Capitola, ~~\$675,000~~ 764,000 in Santa Cruz and ~~\$702,500~~ 818,000 in Scotts Valley.

~~According to the California Department of Finance “California Economic Indicators” report, 2008, California had the highest number of subprime mortgages in the country. It is unclear as to the number of people who have lost their homes as a result of the mortgage crisis in Capitola. There were 906 homes sold in foreclosure auctions in Santa Cruz County in 2008 and an estimated 300 local homeowners received default notices during the first two quarters of 2009. The majority of these defaults and foreclosures took place in the south county area.~~

## II. Rental Housing

~~According to the State’s 2005-2010~~ 2010-2015 Consolidated Plan, ~~“Renters represent a higher need group than owners in both total numbers and in the percentage of households experiencing housing problems. Renters have median incomes just under half as high as owners; are predominantly low-income, and represent a majority of low-income households generally show a higher incidence of housing deficiencies than homeowners, in both total numbers and the percentage of households experiencing housing problems. Renters have median incomes just over half as high as owners, are predominantly low-income, and represent a majority of low-income households.”~~<sup>17</sup> ~~The recent unemployment and foreclosure crises have only exacerbated the difficulties that low-income households have historically encountered in their search for decent, affordable rental housing.~~

**Table 2.31: Rents in City of Capitola**

Bedroom Type	Median Rent	Average Rent
Studio	\$925	\$941
One-Bedroom	\$1,375	\$1,406
Two-Bedroom	\$1,795	\$1,894
Three-Bedroom	\$2,450	\$2,632
Four-Bedroom	\$2,800	\$2,985

<sup>17</sup> ~~2005-2010~~ 2010-2015 Consolidated Plan, California Department of Housing and Community Development Chapter 2-56

Source: Rentometer.com, December 2014

**Table 2.31**

<b>CURRENT MEDIAN RENTS</b>		
<b>Bedroom Type</b>	<b>Median Market Rents</b>	<b>Mean Market Rents</b>
Studio	\$845	\$834
One-Bedroom	\$1000	\$1072
Two-Bedroom	\$1600	\$1683
Three-Bedroom	\$2300	\$2154

Source: ~~Craigslist April, May 2009~~

The rental housing market in Capitola is comprised of apartments, condominiums, mobile homes and single-family homes. Some of the rental units are rented on a short-term basis as vacation lodging. The ~~Census 2000 reported~~ 2009-2013 American Community Survey estimates that ~~528425~~ Capitola dwellings (~~8%10 percent~~ of the City's housing stock) were being used as seasonal, ~~or~~ recreational or occasional units. In 2011, Capitola repealed the City's Mobile Home Park Rent Stabilization Ordinance. The City currently has eight mobile home parks which have all been subdivided and converted to resident cooperatives, or have long-term affordability agreements with tenants. The City of Capitola maintains a Mobile Home Park Rent Stabilization Ordinance that regulates the space rents that are charged in rental parks in the City. Currently only four parks (with a total of 292 spaces) remain as rental parks covered by the ordinance with the balance of the parks having been subdivided into individual parcels or having been purchased by resident controlled cooperative ownership structures.

### III. Vacancy Rates

The residential vacancy rate, a translation of the number of unoccupied housing units on the market, is a good indicator of the balance between housing supply and demand in a community. When the demand for housing exceeds the available supply, the vacancy rate will be low. Concurrently, a low vacancy rate drives the cost of housing upward to the disadvantage of prospective buyers or renters.

In a healthy housing market, the vacancy rate would be between 5.0 and 8.0 percent. These vacant units should be distributed across a variety of housing types, sizes, price ranges and locations within the City. This allows adequate selection opportunities for households seeking new residences.

According to the ~~2000 Census~~ 2009-2013 American Community Survey, Capitola's owner-occupied units have a vacancy rate of ~~4.5%2.4 percent~~ and rental units have a rate of ~~3.0%6.3 percent~~. These rates indicate that the housing market is very somewhat tight with little room for buyers or renters to find a suitable unit or negotiate a lower purchase or rental price. However, nearly ~~42%18 percent~~ of all the housing units in the City were classified as vacant, according to the 2009-2013 American Community Survey during the

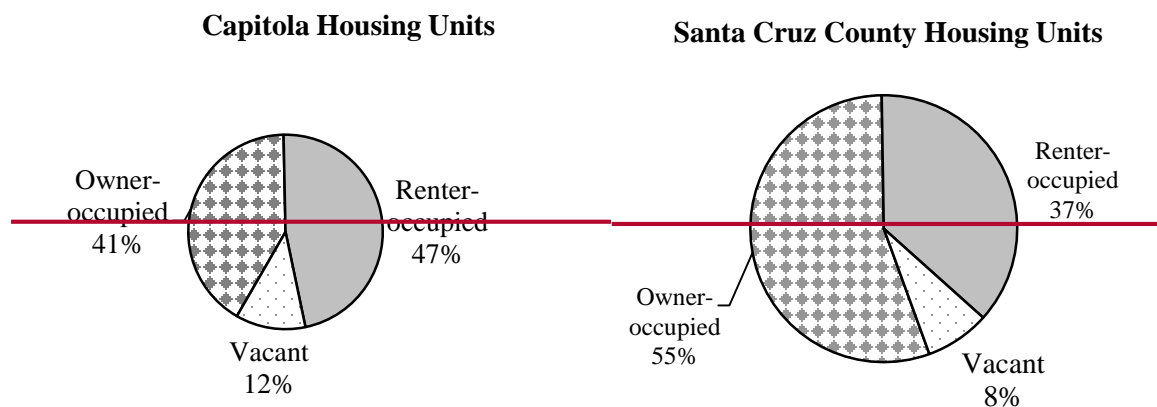
~~Census 2000 survey~~. Of these vacant units, ~~nearly 70%~~56 percent (425-528 units) were vacant for seasonal use as either vacation homes or vacation rental properties. In the county as a whole, more than ~~5,000~~5,500 units, or ~~nearly 8%~~approximately 5 percent of the entire housing stock in the county, including the cities, were vacant for seasonal use as vacation homes or rentals. Occupancy status of housing units in Capitola and Santa Cruz County; areas shown in ~~Figure 2.8~~Table 2.32 below.

**Table 2.32: Occupancy Status of Housing Units in Capitola and Santa Cruz County**

<u>Occupancy Status</u>	<u>Capitola</u>		<u>Santa Cruz</u>	
	<u># of Units</u>	<u>% of Units</u>	<u># of Units</u>	<u>% of Units</u>
<u>Owner-Occupied</u>	<u>1,948</u>	<u>45.2%</u>	<u>55,007</u>	<u>58.8%</u>
<u>Renter-Occupied</u>	<u>2,360</u>	<u>54.8%</u>	<u>38,497</u>	<u>41.2%</u>
<u>Total Occupied</u>	<u>4,308</u>	<u>82.2%</u>	<u>93,504</u>	<u>89.4%</u>
<u>Vacant Housing Units</u>	<u>935</u>	<u>17.8%</u>	<u>11,109</u>	<u>10.6%</u>
<u>Total Housing Units</u>	<u>5,243</u>	<u>100%</u>	<u>104,613</u>	<u>100%</u>
<u>Homeowner Vacancy Rate</u>	<u>2.4%</u>		<u>1.8%</u>	
<u>Rental Vacancy Rate</u>	<u>6.3%</u>		<u>4.0%</u>	

Source: 2009-2013 American Community Survey 5-Year Estimates

~~Figure 2.8: Occupancy Status of Housing Units in Capitola and Santa Cruz County~~



Source: ~~Census 2000~~

~~\*The 12% Capitola Vacancy Rate shown includes both rental housing vacancies and vacant non-primary residences.~~

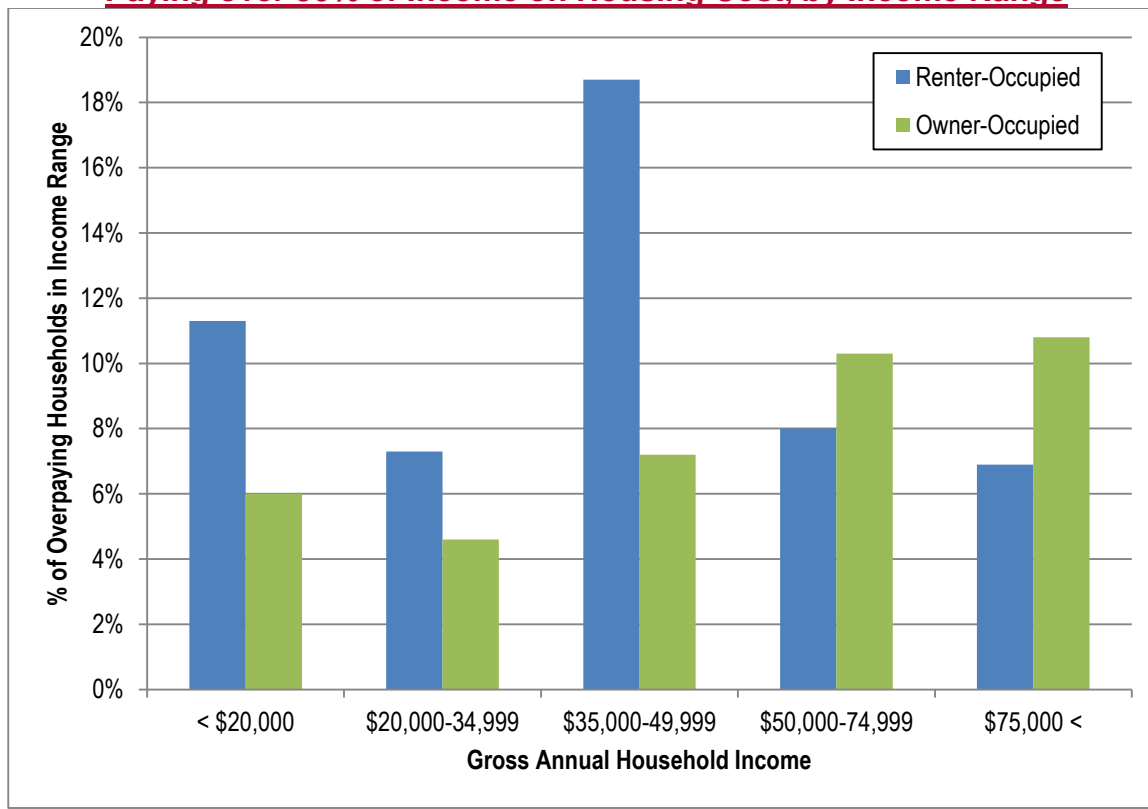
#### IV. Household Tenure

According to the ~~2000 Census~~2009-2013 American Community Survey, there were ~~4,692 households residing~~4,308 occupied housing units in Capitola. Of these ~~households~~, ~~53%~~55 percent were ~~renter-occupieds~~ and ~~45 percent~~47% were ~~owner-occupied homeowners~~. See ~~Figure 2-9~~, below, for further detail regarding housing tenure ~~in Capitola~~. It is important to note that a relatively high number of multi-family rental housing units exist in Capitola.

## V. Housing Affordability and Overpayment

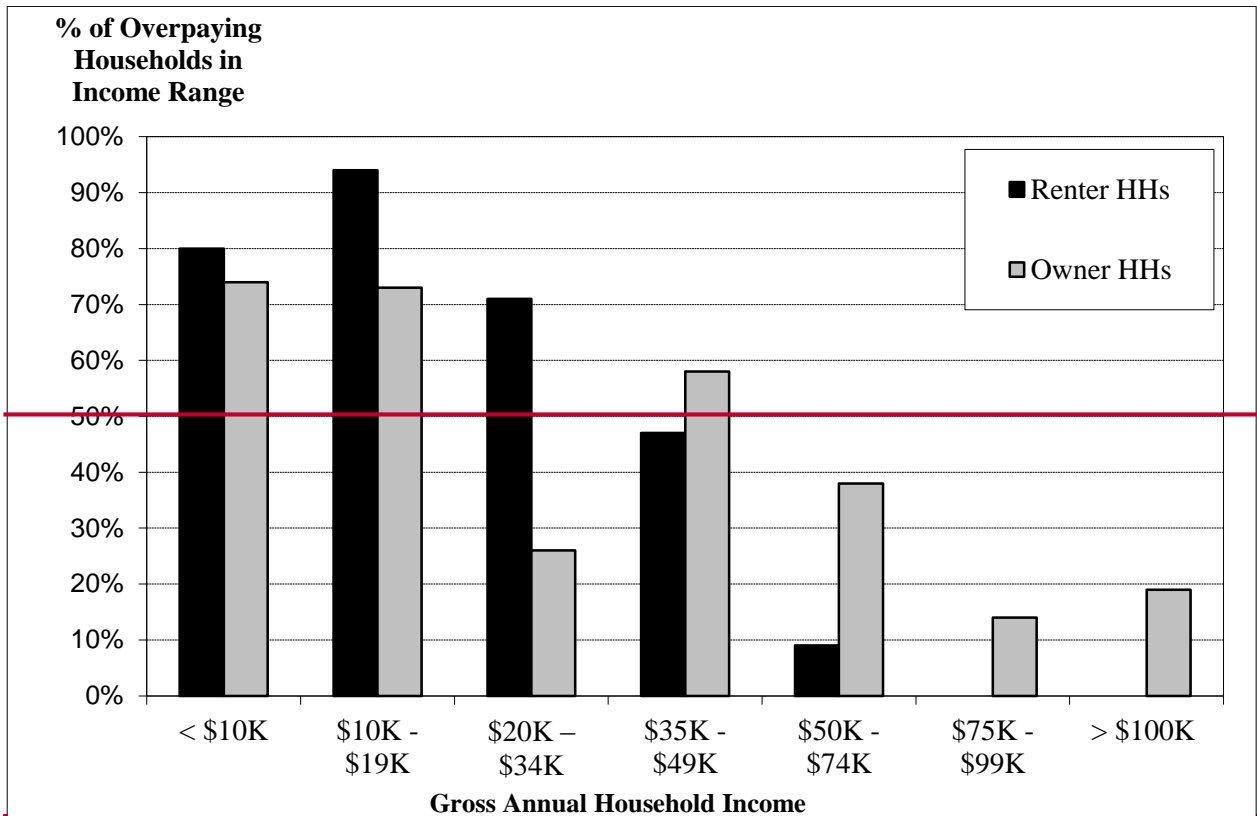
State and Federal standards for housing overpayment are based on an income-to-housing cost ratio of 30 percent% and above. The cost of housing includes: rent or mortgage payments, utilities (e.g. water, sewer, electric, gas), taxes and insurance. Households spending more than 30 percent% of their incomes on housing have limited remaining income for other necessities such as food, clothing, and health care. Upper income households are generally capable of spending a larger proportion of their incomes on housing. Figure 2-9 below shows that the majoritymany of households in the lower income ranges paid over 30 percent% of their incomes on housing in 1999.

**Figure 2.9: Estimated Percent of Capitola Renter and Owner-Occupied Households Paying over 30% of Income on Housing Cost, by Income Range**



Source: 2009-2013 American Community Survey 5-Year Estimates

**Figure 2-9: Estimated Percent of Capitola Renter and Homeowner Households Paying Over 30% of Income on Housing Cost, by Income Range**



~~Source: Census 2000 SF 3. Universe: Specified Renter and Owner-occupied Housing Units~~

~~Figure 2-9 shows that the majority of households in the lower income ranges paid over 30% of their incomes on housing in 1999. Among lower income households, a greater proportion of renters overpaid than homeowners. Fewer than half of the higher income households paid over 30 percent of their incomes on housing, however most of those overpaying in this group were homeowners.~~

The prevalence of overpayment among lower income renters indicates a significant need for more rental housing affordable to the City's low and very low income households. ~~In California 56 percent of the state's renter households are low or very low income.~~ A study released in April 2009 by the National Low Income Housing Coalition "Out of Reach 2009" found that Santa Cruz County is the seventh most expensive rental market in the nation.

The Fair Market Rent (FMR) in Santa Cruz County for a two-bedroom apartment is \$1,597 in 201490. In order to afford this level of rent and utilities, without paying more than 30% of income on housing, a household must earn \$5,32400 monthly or \$63,880600 annually. Assuming a 40-hour work week, 52 weeks per year, this level of income translates into a Housing Wage of \$33.270.58. ~~In Santa Cruz County, the estimated mean (average) wage for a renter is currently only \$13.69 an hour.~~

Tables 2.3231 and 2.332 summarize the information on housing tenure, median home values, rent, and housing cost as a percentage of income, for households in Capitola. Cost Burden Greater than 30 percent means that the cost of rent is over 30 percent of the renter's income.

**Table 2.32: Overpayment for Renter-Occupied Housing**

<u>Household Income</u>	<u># of Renters</u>	<u># of Renters with Cost Burden Greater than 30% of Income</u>	<u>% of Renters Overpaying</u>
<u>Extremely Low (up to 30% of HAMFI)</u>	<u>605</u>	<u>450</u>	<u>74%</u>
<u>Very Low Income (30-50% of HAMFI)</u>	<u>525</u>	<u>440</u>	<u>84%</u>
<u>Lower Income (51-80% of HAMFI)</u>	<u>545</u>	<u>385</u>	<u>71%</u>
<u>Moderate Income (81-120% of HAMFI)</u>	<u>425</u>	<u>95</u>	<u>22%</u>
<u>Above Moderate Income (121% and above of HAMFI)</u>	<u>550</u>	<u>15</u>	<u>3%</u>

Source: CHAS Data Book, 2007-2011

~~Table 2.32: Overpayment for Housing in Capitola-Renters~~

<u>Household Income</u>	<u>Number of Renters</u>	<u>Number of Renters w/Cost Burden Greater than 30% of Income</u>
<u>Income <math>\leq</math> 50% Median Family Income (Extremely-Low to Very Low Income)</u>	<u>706</u>	<u>588</u>
<u>Income <math>&gt;</math> 50% to <math>\leq</math> 80% Median Family Income (Low Income)</u>	<u>532</u>	<u>364</u>
<u>Income <math>&gt;</math> 80% Median Family Income (Moderate &amp; Above Moderate Income)</u>	<u>1,284</u>	<u>124</u>

~~Source: CHAS Data, 2000 Census~~

**Table 2.33: Overpayment for Owner-Occupied Housing**

<u>Household Income</u>	<u># of Owners</u>	<u># of Owners with Cost Burden Greater than 30% of Income</u>	<u>% of Owners Overpaying</u>
<u>Extremely Low (up to 30% of HAMFI)</u>	<u>195</u>	<u>140</u>	<u>72%</u>
<u>Very Low Income (30-50% of HAMFI)</u>	<u>325</u>	<u>135</u>	<u>42%</u>
<u>Lower Income (51-80% of HAMFI)</u>	<u>505</u>	<u>200</u>	<u>40%</u>

<b>Moderate Income (81-120% of HAMFI)</b>	<u>360</u>	<u>220</u>	<u>61%</u>
<b>Above Moderate Income (121% and above of HAMFI)</b>	<u>565</u>	<u>155</u>	<u>27%</u>

Source: CHAS Data Book, 2007-2011

**Table 2.33: Overpayment for Housing in Capitola-Owners**

<b>Household Income</b>	<b>Number of Owners</b>	<b>Number of Owners w/Cost Burden Greater than 30% of Income *</b>
Income $\leq$ 50% Median Family Income (Extremely Low to Very Low Income)	414	220
Income $>$ 50% to $\leq$ 80% Median Family Income (Low Income)	433	209
Income $>$ 80% Median Family Income (Moderate & Above Moderate Income)	1,374	345

—Source: CHAS Data, 2000 Census

**Table 2.34** estimates the maximum sales prices and rents affordable to very low, low, and moderate income households in Capitola by family size. In each case, the maximum monthly payment is equal to 30 percent% of monthly household income and includes the cost of utilities. For example, in 2014~~2009~~ a two~~four~~-person household that is very low-income could rent a housing unit for no more than \$853~~1,164~~ per month, and would be able to purchase a unit at a maximum sales price of \$86,786~~162,500~~. Likewise, a two~~four~~-person moderate income household could afford to purchase a \$196,972~~364,800~~ home or rent a unit for up to \$1,936~~2,610~~ per month.



**Table 2.34: Affordable Rent and Purchase Price by Income Category**

<u>Income Category<sup>1</sup></u>	<u>Maximum Income</u>	<u>Affordable Monthly Rent Payment<sup>2</sup></u>	<u>Estimated Affordable Purchase Price<sup>3</sup></u>
<u>Extremely Low (up to 30% of Median Income)</u>	<u>\$27,500</u>	<u>\$688</u>	<u>\$95,000</u>
<u>Very Low Income (up to 50% of Median Income)</u>	<u>\$46,550</u>	<u>\$1,164</u>	<u>\$162,500</u>
<u>Lower Income (51-80% of Median Income)</u>	<u>\$74,500</u>	<u>\$1,863</u>	<u>\$260,200</u>
<u>Moderate Income (81-120% of the Median Income)</u>	<u>\$104,400</u>	<u>\$2,610</u>	<u>\$364,800</u>

Source: California Department of Housing and Urban Development, FY 2014 Median Family Income

Notes:  
<sup>1</sup>Based on a family of four  
<sup>2</sup>30% of Gross Rent or PITI  
<sup>3</sup>Assumes 6.0% interest rate, 30-year mortgage with 10% down payment, a 1.25% property tax rate and 0.3% home insurance rate. Mortgage payments equal to 30% of monthly income

**Table 2.34**

**Maximum Affordable Rents and Purchase Prices by Income Level and Unit Size for Low and Moderate Income Capitola Households**

<b>Income Category</b>			<b>Maximum Affordable Cost</b>		
	<b>Family Size</b>	<b>Annual Income<sup>1</sup></b>	<b>Maximum Monthly Payment<sup>2</sup></b>	<b>Purchase Price<sup>3</sup></b>	<b>Rent<sup>4</sup></b>
<b>Extremely Low</b>	1	\$19,450	\$486	\$44,359	\$436
	2	\$22,250	\$556	\$48,938	\$481
	3	\$25,000	\$625	\$53,414	\$525
	4	\$27,800	\$695	\$57,993	\$570
<b>Very Low</b>	1	\$32,450	\$811	\$77,426	\$761
	2	\$37,100	\$928	\$86,786	\$853
	3	\$41,700	\$1,043	\$95,943	\$943
	4	\$46,350	\$1,159	\$105,201	\$1,034
<b>Low</b>	1	\$51,900	\$1,298	\$126,974	\$1,248
	2	\$59,300	\$1,483	\$143,252	\$1,408
	3	\$66,750	\$1,669	\$159,633	\$1,569
	4	\$74,150	\$1,854	\$175,912	\$1,729
<b>Moderate</b>	1	\$70,400	\$1,760	\$173,979	\$1,710
	2	\$80,450	\$2,011	\$196,972	\$1,936

	3	\$90,500	\$2,263	\$220,068	\$2,163
	4	\$100,550	\$2,514	\$243,061	\$2,389

Notations:

- ~~1. Income limits based upon HCD income categories based on HUD Surveys~~
- ~~2. Monthly affordable payment is 30% of household income.~~
- ~~3. Affordable sales prices based on a 6% interest rate, 30-year mortgage, 1% property taxes and insurance (0.3%), and 30% cost burden including utilities. A down payment was not included in this calculation.~~
- ~~4. Affordable rent based on 30% cost burden after utilities are deducted. Utility expenditures assume a base of \$50 per person plus \$25 for each additional person.~~

## D. Assisted Housing

State law requires the City to identify, analyze, and propose programs to preserve housing units that are currently deed restricted to low income families and will possibly be lost as low-income housing as these deed restrictions expire.

## Description of At-Risk Projects

No currently assisted housing units in the City of Capitola have been identified as “at-risk” of converting from low-income use to market rate. The majority of ~~our~~the current assisted housing units have been built in recent years and have at least 55-years of affordability required as a part of their original financing agreements.

Capitola Gardens, a 78 unit low-income housing development on 46<sup>th</sup> Avenue was restricted to low-income senior households for the first 20 years following its construction. This project, however, was converted to non-assisted housing once its original federal funding and affordability requirements expired in December of 1999. This was Capitola’s only example of an “at-risk” assisted housing project. When the project’s affordability requirements expired in 1999 the Housing Authority of Santa Cruz County was able to provide enhanced Section 8 vouchers (tenant-based rental assistance) to all income-eligible households in the project. These vouchers have allowed the residents to either stay in place as continuing residents of Capitola Gardens, or to use their voucher to move to other housing. Since 1999 Capitola Gardens has continued under private ownership.

Although the current residents were provided with Section 8 vouchers to protect their rental assistance status, as of January, 2000 Capitola, has lost the 78 units of the Capitola Gardens Apartments as permanently affordable housing units. As of March 2009 only 44 of the 78 units in the Capitola Gardens project continue to be rented with households utilizing the Section 8 vouchers that ensure affordability.

## Mobile Home Parks in Capitola

Mobile home parks provide another important source of affordable housing for Capitola and should be discussed as a separate form of “at-risk” housing. As a tourist and retirement oriented beach community Capitola developed over time with a large number of small cottage homes and a mobile home parks. The City today continues to host a total of ~~nine~~eight parks serving a total of ~~681718~~ households. In 1994 the City adopted the Mobile Home Park Rent Stabilization Program. During the 2009-2014 Planning Period the ordinance was repealed.

The City currently has eight mobile parks. One park, Pacific Cover, was closed in 2012 due to a flood in 2011 and all of its residents were relocated. All 8 remaining mobile parks have been subdivided and converted into resident cooperatives or have long-term affordability agreements with tenants. The City encourage continued affordability with a \$2 million loan to the Castle Mobile Home Park in 2011 to assist in the formation of a non-profit cooperative and to provide rehabilitation assistance.

From past experience, a transition to cooperative/non-profit ownership offers the highest likelihood of preserving long-term affordability. The subdivision of a park also offers some protections to the current residents and provides affordable ownership opportunities consistent with the City’s Inclusionary Housing Policy.

~~—Because alternative sites for the relocation of mobile homes are difficult to find, and moving and installation of mobile homes is expensive, the City Council in 1994 adopted the City’s Mobile Home Park Rent Stabilization Program. The program protects park~~

~~residents by limiting annual rental increases to 60% of the change in the consumer price index while also allowing for a fair rate of return to park owners.~~

~~Since the adoption of the Rent Stabilization Ordinance five of the City's mobile home parks have converted to cooperative ownership or have been subdivided in order for the residents to purchase their own lots. The two cooperative conversions were carried out with technical and financial assistance from the City and have resulted in parks that have long-term affordability requirements. The three parks that have now been subdivided did not result in similar long-term affordability restrictions with the exception of seven affordable spaces that were required under the City's Affordable "Inclusionary" Housing Ordinance that now covers the subdivision of mobile home parks.~~

~~Four parks (292 spaces) currently remain as rental parks covered under the City's Rent Stabilization Ordinance. These four parks could ultimately transition either to cooperative/non-profit ownership or be subdivided so that the residents can purchase their individual lots. From past experience a transition to cooperative/ non-profit ownership offers the highest likelihood of preserving long-term affordability. The subdivision of a park also offers some protections to the current residents and provides affordable ownership opportunities consistent with the City's Inclusionary Housing Policy. Both of these options, however, are dependent upon a willingness on the part of the current owners and park residents agreeing on a price.~~

There is a concern that another option would be that one or more of the rental parks could close in the future and be converted to other uses. The closure of a park could cause the potential loss of housing stock that currently serves low and moderate-income residents.

In the case of a park closure the City will ensure that :

- The park closure is consistent with ~~City Municipal Code Section 17.090.045, and other~~ applicable sections of City Municipal Code.
- The closure is consistent with relevant state law.

## **Inventory of Affordable Housing Not at-Risk**

There are seven other affordable housing developments in the City. The majority of these projects were constructed with assistance from the City. None of these projects are at risk during this planning period, and the majority of the projects will remain affordable indefinitely. A summary of these projects is provided below:

### **I. Shorelife Church Neighborhood Manor**

A 20-unit rental property owned by Shorelife Community Church. Rents are below-market and some units are rented to households who have Section 8 rental assistance. The church generally fills vacancies with households referred to them by local social agencies, such as the Housing Authority and the Skills Center, with a preference for disabled, elderly, or low-income students and church staff. Because these units are owned by a nonprofit agency, they are expected to remain affordable indefinitely.

## II. Grace Street Apartments

This 12-unit apartment project built in 1997 is managed and owned by the Housing Authority of the County of Santa Cruz. Rents are affordable and units are limited to occupancy by low and very low-income households. Because these units are owned by a nonprofit agency, they are expected to remain affordable indefinitely.

## III. Bay Avenue Senior Apartments (750 Bay Avenue)

Until September, 2008 this apartment complex was owned by the Salvation Army and was known as the Silvercrest Apartments. The 96 unit complex was rented at rates affordable to low-income senior households but no long-term affordability requirements were recorded against the property. Having been built in the 1970s the six building complex was nearing the end of its useful life and was in drastic need of major rehabilitation work.

In September of 2008 the property was purchased by First Community Housing, a non-profit affordable housing developer. Major rehabilitation and new construction plans have been approved by the City and construction was begun in January 2009. The \$28 million dollar acquisition, rehabilitation and new construction project will be carried out in four phases of construction in order to avoid having to relocate any existing residents off site.

The completed project ~~will~~ contains a total of 109 units for seniors and ~~will have~~ has a 55-year affordability requirement. 50 of the units ~~will be~~ are restricted to extremely low-income senior households, 30 units ~~will behave been~~ are restricted to very low-income senior households, 28 units ~~will behave been~~ are restricted to low-income senior households and one, 2-bedroom unit ~~will serve~~ serves as the manager's unit and will not be restricted. 39 units in the development ~~will behave been~~ are set aside to serve seniors who need assistance with certain activities of daily living and qualify under the State's definition of Chronically III. ~~During the last planning period, -In addition,-~~ First Community Housing ~~is working~~ worked in participation with the County of Santa Cruz to provide assistance through the Mental Health Services Act (MHSA) program to set aside five units to serve extremely low-income seniors with mental illness who are homeless or at risk of homelessness.

## IV. Habitat for Humanity Project (38th and Brommer)

Six very low income dwellings constructed for very low-income first-time homebuyers in 1999. The Capitola Redevelopment Agency (RDA) provided the land, and a CDBG grant to help with cost related to infrastructure improvements. These ownership units will remain affordable in perpetuity and are not at risk of losing their affordability restrictions.

## V. Dakota Apartments Accessible Housing

The 25 accessible rental unit project located at Clares/Capitola Road was constructed in 2000. The rentals are available for very low-income households with one or more persons affected by mobility impairment/traumatic brain injury. The project used funding from the Capitola Redevelopment Agency's Housing Fund, HOME Program Income Re-Use Funds, and the HUD 811 program. The development is owned by the National Handicapped Housing Institute, a nonprofit agency, and restrictions ensure that the units will remain affordable in perpetuity.

## VI. Loma Vista Mobile Home Park Resident Acquisition

This project is an existing 90-space mobile home park that was purchased by a resident-owned cooperative in 2000. The project was funded with assistance from the Redevelopment Agency's Housing Fund, CDBG funds and the State's Mobile home Park Resident Ownership Project (MPROP). The mobile home park lots are owned by the cooperative and the homes are owned by the individual residents. These lots are bound by a covenant which allows the lots to be sold only to senior households with incomes at or below 120% of the area Median Income.

## VII. Wharf Road Manor Mobile Home Park residents Acquisition

This project is an existing 36-space mobile home park that was purchased by a resident-owned cooperative in 2006. The project was funded with assistance from the Redevelopment Agency's Housing Fund, HOME Program Re-Use funds and the State's Mobile home Park Resident Ownership Program (MPROP). The mobile home park lots are owned by the cooperative and the homes are owned by the individual residents. 34 of the lots are restricted to moderate income households with incomes at or below 100% of the area median income. Two units in the park were newly constructed in 2006 with the assistance of HOME Program Re-use Funds. These two units are regulated under the City's Inclusionary Housing Program and are resale restricted to remain affordable for Low-Income households.

## VIII. Inclusionary Housing Units

Beginning in 2004 the City passed an Inclusionary Housing Ordinance which requires that 15 percent% of the units in any new construction ownership project of seven units or more be made permanently affordable to low or moderate-income households. During the 2009-2014 planning period, one inclusionary housing unit was constructed at Pearson Court, a 10-unit single-family development. Three projects have now been constructed that will include Inclusionary housing units.

~~The first Inclusionary housing units were developed in 2006 as a part of the 12-unit Heritage Lane condominium project of single-family homes. Two of these units have now been sold as resale restricted inclusionary units for moderate-income homeowners. The second project to include inclusionary housing units was the 55-unit Capitola Beach Villas Condominium Project, completed in November 2008. This project included eight inclusionary housing units that will be income and resale restricted when they are sold. In 2007 the residents of the 78-space Turner Lane Mobile home park purchased their park and obtained approval from the City to subdivide the park into individual spaces. Under the City's Inclusionary Housing Program seven of the lots in the park will be restricted as permanently affordable to moderate-income households with incomes at or below 110% of the area median income.~~

~~Overall, since the program's adoption in 2004 a total of 17 units and mobile home park spaces have been set aside under the Inclusionary Housing Ordinance.~~

The City of Capitola has complemented its Inclusionary Housing Ordinance with its First Time Homebuyer program as a way to assist the developer with the marketing of the inclusionary units so that they do not become a burden to the project but actually offer a marketing advantage. ~~For the Capitola Beach Villas project, for example, the City committed \$240,000 in Redevelopment Agency Housing Funds and \$240,000 in State BEGIN Program funds to be spent specifically to assist with the purchase of the project's eight inclusionary housing units.~~

~~In the case of the Turner Lane Mobile Home park the City has provided First Time Homebuyer and rehabilitation loan funds to assist two of the park's very low-income residents with the purchase and rehabilitation of their Inclusionary lot and home. Without this assistance these two resident households would not have been able to buy into the subdivided park and the park would have been obligated to continue renting to these two households at a subsidized rate as a requirement under the State's subdivision process. By combining the first time homebuyer program funding with the inclusionary housing program the City has also been able to serve more lower income households than what could have been served under either of these programs being used alone.~~

The City's Inclusionary Housing Program was designed only to require inclusionary units in the case of for-sale developments of seven units or more. Rental housing developments and projects of six units or less do not have an inclusionary requirement. ~~Because the inclusionary program is relatively new, and because to date only four of the 17 inclusionary units required have been sold, it has not yet been possible to conduct a statistically meaningful analysis of the impacts that this program will have on the overall cost and supply of housing in the community.~~ However, as several projects have been developed since the Inclusionary Ordinance was adopted, the program has not discouraged housing development or caused a significant overall increase in the sales prices of the market rate units. Clearly the program has assisted in the development of permanently affordable housing units that would not have otherwise been developed in the community.



## CHAPTER 3: CONSTRAINTS ON HOUSING PRODUCTION

A variety of factors add to the cost of housing in Capitola and constrain the provision of affordable units. These factors include: the market, governmental constraints and environmental considerations. Moreover, housing goals may at times conflict with the need to promote other important City goals, such as the desire to provide open space and recreational facilities, protect environmental and historic resources, and maintain current service levels.

State law requires the housing element to analyze potential and actual governmental and nongovernmental constraints to the productions, maintenance, and improvement of housing for all persons of all income levels, including persons with disabilities. This chapter analyzes the following three potential constraints:

- A. Market Constraints
- B. Governmental Constraints
- C. Environmental Constraints

### A. Market Constraints

The high cost of building new housing in Capitola is at least partially due to the scarcity and high cost of developable land. High materials costs and labor costs also contribute to the high cost of housing development. Capitola's beach-front setting and commutable distance from Silicon Valley has also allowed many existing and new Capitola homes to sell and rent at higher than average levels. ~~For these reasons, most of the development initiated by the private market in recent years has been within the market niches of custom single-family homes and small high-end subdivisions of fewer than 15 homes.~~ No units affordable to low- or moderate-income buyers or renters are being developed with the exception of the required Inclusionary Housing units, and units that are being built by non-profit developers with the assistance of federal, state and local government programs. The only possible exception to this would be the development of Secondary Dwelling Units that, by the nature of their small size, are most likely renting at rates that are affordable to low- and moderate-income households.



## Land Costs

In Capitola ~~the City is mostly built-out with~~, vacant, single-family zoned lots are almost non-existent. In ~~April 2009~~ January 2015 only ~~two-one~~ substandard sized ~~lots were~~ lot was listed for sale ~~at \$475,000 and \$525,000 each~~ for \$549,000. ~~There are only seven vacant single-family and multi-residential zoned sites remaining within Capitola.~~ Because of the built-out nature of Capitola new development is almost invariably requires the acquisition and redevelopment of prospective in-fill sites. Developing on prospective sites is often more expensive and difficult due to increased acquisition costs, demolition or rehabilitation of existing buildings, and the possible need to remove toxic materials left by earlier uses on the site. Because most new residential construction is taking place on sites that contain some existing residential units the net increase of new units is often greatly reduced.

Utilization of ~~the Low and Moderate Income Housing Fund of the Redevelopment Agency and other~~ available state and federal funding can counterbalance the constraint of high land costs to some extent. The involvement of ~~Redevelopment Agency funds or~~ State or Federal funds, however, also dramatically increases the cost of new development in that the use of these funds triggers the need to comply with both federal and state relocation laws and prevailing wage regulations. Relocation costs in some instances can be nearly as high as the original cost of site acquisition.

Allowing for increased densities through the City's Density Bonus Ordinance and Affordable Housing Overlay are important tools to reduce the per unit cost of land in the case of developments that include affordable housing units. These ordinances are actually more successful in lowering per unit land costs than are across-the-board zoning changes that allow density increases. Typical zoning changes that allow increased density often cause an increase in the sales price of the property in that zone. The Density Bonus and Affordable Housing Overlay, on the other hand, only allow an increase in density in exchange for guaranteed levels of affordability and therefore do not tend to cause an increase in the sales price of the land.

## Construction Costs

Development costs for housing can vary significantly, depending on the type of housing, such as single-family, townhomes, and apartments. Even within a particular building type construction costs can vary by unit size, amenities, materials used and site conditions.

Estimated construction costs in the City of Capitola is \$200 per square foot. The costs have remained steady since 2007.

~~Capitola's building department has maintained an in-house survey of costs. The survey suggests that the labor, materials and design costs of an average quality single-family home in 2008 was about \$200 per square foot and about \$300 per square foot for good quality (land costs not included). Multi-family development costs are closer to \$160 per square foot. These costs have more than doubled since 2002 due to significant increases in the costs of materials, shipping and labor.~~

~~The current downturn in the economy has slowed the amount of construction taking place, but the City's building department staff does not anticipate that this will have a significant long-term impact in terms of lowering the cost of development.~~ Included in the cost of development are the costs of building materials. The cost of building materials varies tremendously depending on the material, quality, style, scale of construction and shipping costs related to the particular product.

This being said, there are ways of reducing materials cost in certain development situations. One way to reduce the cost of a demolition/rebuild is to reuse and recycle materials from the old (demolished) structure. Not only is this measure cost-effective but it is one of the Green Building methods suggested in the City of Capitola's Green Building program. Selecting materials that are manufactured locally can also help save costs while also helping to reinvest our development dollars in the local economy.

Lower residential construction costs can also be achieved by reducing amenities, quality and/or type of building materials and by reducing the actual square footage of the homes being developed. Since 1950's the square footage of homes has more than doubled in the United States, according to the National Association of Home Builders, while average household size has dropped.

Oversized homes require significantly more construction materials than smaller homes, require more land and use significantly more energy to operate. Reduced square footage can also allow for a higher density of development on the site and thus reduced per unit land costs. The City's efforts to allow higher density housing construction and to encourage the development of smaller square footage housing units are illustrated in the Capitola Green Building Program, the Secondary Dwelling Unit Ordinance, and the City's Density Bonus and Affordable Housing Overlay Ordinances. The City has also used the Planned Development zoning process to allow for the development of small units at higher densities.

The move toward smaller homes is not new to Capitola. Due to the community's vacation cottage history many of the City's single-family lots are less than 4,000 square feet in size and can accommodate only fairly modest sized homes. Capitola's Jewel Box neighborhood, for example, averages 14 units per acre and the Upper Village neighborhood average 15 units per acre. Capitola's zoning ordinances also help to restrict the size of homes by imposing fairly strict lot coverage, set-back and height requirements in the single-family zones. In addition, parking requirements for single family homes vary by house size, thereby further reducing the incentive to build larger homes.

The City of Capitola also contains a total of ~~nine~~ eight existing mobile home parks that have been developed at an average of about 10 units per acre with relatively small individual units. While the development of new parks is not being pursued the preservation of these existing parks is seen as an important part of maintaining our existing homes that are modest in size and higher than average in density. As the older manufactured homes and mobile homes in the City's existing parks age we are working to provide financial assistance to park residents who are interested in upgrading their homes with new manufactured homes.

## Financing

Mortgage interest rates have a large influence over the affordability of housing. Increases in interest rates decrease the number of persons able to afford a home purchase. Decreases in interest rates result in more potential homebuyers introduced into the market.

National policies and economic conditions determine interest rates, and there is little that local governments can do to affect these rates. Jurisdictions can however, “leverage” funds by offering interest rate write-downs to extend home purchase opportunities to lower income households. In addition, government insured loan programs may be available to reduce mortgage down payment requirements.

First time homebuyers are the most impacted by financing requirements. Mortgage interest rates for new home purchases ranged from 3.5 percent to 5 percent for a fixed 30 year loan in 2013. Lower initial rates may be available with Graduated Payment Mortgages (GPMs), Adjustable Rate Mortgages (ARMs), and Buy-Down Mortgages. However, variable interest rate mortgages on affordable homes may increase to the point that interest rates exceed the cost of living adjustments, which is a constraint on affordability. Although interest rates are currently considered low, they can change significantly and substantially impact the affordability of the housing stock.

Stricter lending standards can pose a constraint to affordable housing. An increase in one percentage point can make a monthly payment out of reach for many lower income households.

A critical impediment to homeownership involves both the affordability of the housing stock and the ability of potential buyers to fulfill down payment requirements. Typically, conventional home loans will require 80 percent loan-to-value and represents the largest constraint to homebuyers. Other programs, such as those for first-time homebuyers, can find downpayment requirements between 5 and 20 percent. However, more recent events in the housing market have made it more difficult for prospective home buyers to secure a home loan.

One of the greatest impediments to homeownership, however, is credit worthiness. According to the Federal Housing Authority, lenders consider a person’s debt-to-income ratio, cash available for down payment, and credit history, when determining a maximum loan amount. Many financial institutions are willing to significantly decrease down payment requirements and increase loan amounts to persons with good credit rating. Persons with poor credit ratings may be forced to accept a higher interest rate or a loan amount insufficient to purchase a house. Poor credit rating can be especially damaging to lower-income residents, who have fewer financial resources with which to qualify for a loan. The FHA is generally more flexible than conventional lenders in its qualifying guidelines and allows many residents to re-establish a good credit history.

Under the Home Mortgage Disclosure Act (HMDA), lending institutions are required to report lending activity by census tract. **Table 3.1** below presents the disposition of home purchase loan applications in 2013 by income of the applicants.

**Table 3.1: Disposition of Home Loan Applications**

<u>Applicant Income</u>	<u>Total Applications</u>	<u>Percent Originated<sup>1</sup></u>	<u>Percent Denied</u>	<u>Percent Other<sup>2</sup></u>
<u>Low Income</u>	6 (0.2%)	83%	17%	0%
<u>Moderate Income</u>	497 (21%)	65%	17%	16%
<u>Middle Income</u>	927 (38%)	69%	13%	18%
<u>Upper Income</u>	991 (41%)	69%	10%	21%
<u>Total</u>	2,421	68%	13%	19%

Source: Home Mortgage Disclosure Act (HMDA), accessed August 2014.

Notes:

<sup>1</sup> "Originated" refers to loans approved by the lender and accepted by the applicant.

<sup>2</sup> "Other" includes applications approved but not accepted, filed for incompleteness, and applications withdrawn.

The data shown in **Table 3.1** is the Santa Cruz – Watsonville SMA, which includes the City of Capitola. The data includes purchases of one to four unit homes as manufactured homes. Over 80 percent of the loan applications were received from middle to upper income households based on median family income (MFI) standards.

The recent (2008 and 2009) tightening of credit availability that constrains financing for home building, purchase, or rehabilitation is not unique to Capitola. However, the historically large gap between local incomes and housing costs increases the challenge of delivering affordable housing when credit becomes tight. The current mortgage foreclosure crisis has severely constrained loan availability and made both construction and purchase financing extremely challenging.

Over the past two decades, the use of alternative mortgage products (graduated payment mortgages, variable and adjustable rate mortgages, interest-only loans, zero-down payment loans, etc) was significantly increased. These loans often allowed homeowners to take advantage of lower initial rates and monthly payments and obtain larger home loans than their incomes could comfortably maintain over the life of the loan. These past lax mortgage lending policies also made the development of ownership housing much more lucrative and contributed to a significant decline in the development of rental housing projects and more modest ownership housing units.

Under these past loan conditions the long-term costs to the homeowner were very unpredictable and the "resetting" of interest rates has in some cases led to significant increases in monthly payments. The unpredictability of an interest rate rise on an adjustable rate mortgage can be especially troublesome to a homeowner who just barely qualified for a home loan at the initial low interest rate. It is unclear as to the number of homeowners in Capitola who have lost their homes as a result of the mortgage crisis.

~~There were 906 homes sold in foreclosure auctions in Santa Cruz County in 2008 but the majority of these foreclosures took place in the south county area~~

~~Mortgage lenders are now looking at borrowers with heightened scrutiny and as a consequence, only borrowers with stellar credit and excellent documentation of income can qualify. This has contributed to the slowdown of the housing market as fewer homebuyers can attain financing to purchase. Those with lower incomes and checkered credit history have little hope of purchasing at this point. So, although housing prices have softened in 2009, for many potential homebuyers, ownership remains out of reach. The result of the past lax lending policies and the current foreclosure crisis has resulted in both a decline in the development of new rental housing units and the recent increase in the demand for rental housing. The demand for rental units is expected to rise as homeowners face foreclosure, and some renters face eviction due to foreclosure against their landlord. This recent increase in demand for rental housing has caused rental housing costs to hold steady or increase.~~

## **Down Payments and Move-In Costs**

The ability to accumulate a down payment remains a formidable barrier to many potential homebuyers. Low- and moderate-income households find it difficult to make the transition from rental to ownership units because they cannot accumulate a down payment while renting. In an effort to make homeownership more possible for buyers, the City ~~currently offers a First Time Homebuyer loan program.~~received a Community Development Block Grant to reinstate funding for the Mortgage Assistance Program (also known as the First-Time Homebuyer Program). The program is designed to assist low-income Capitola residents with purchasing a home. It is anticipated that the program will be available for qualifying Capitola households in 2015.

~~The basic role of the loan program is to fill the “gap” in financing between what a low or moderate income borrower can afford and the sale prices being charged. The program can provide financing of up to \$75,000 in deferred payment loans using a variety of funding sources including the Redevelopment Agency’s Low and Moderate Income Housing Funds, the City’s Housing Trust Fund, and federal and state fund from programs including CDBG, HOME and BEGIN.~~The difficulty is that market rate home sales prices in the Capitola area are so high that the City’s “gap” financing is not typically able to make up the difference. This means that the City’s First-Time Homebuyer Program is used almost exclusively to assist in the purchase of mobile homes and condominiums that already have some level of affordability already built into the sale price via the City’s Inclusionary Housing Ordinance or through other forms of City involvement such as the provision of financial assistance in the cooperative conversion of mobile home parks.

Low-income households may also be unable to obtain rental housing because they cannot accrue the necessary security deposits and first and last months’ rent. The City’s Security Deposit Program also administered by the Housing Authority provides low-income households with deposit assistance up to one month’s rent. The funds are considered a loan during the time that the renter occupies the unit.~~in the form of small grants.~~

## **B. Governmental Constraints**

Housing affordability is influenced by factors in both the private and public sectors. Actions by the City and by the surrounding jurisdictions influence the amount of housing developed; its type, form, location, and ultimate price. Land use controls, site improvement requirements, building codes, fees and other local programs intended to improve the overall quality of housing may have the additional consequence of serving as a constraint to housing development.

## Land Use Controls

The Capitola General Plan and Zoning Ordinance provide for a range of housing types and densities. Residential uses are permitted in the following zones:

**Table 3.24: Capitola Development Requirements**

Zoning District	Minimum lot area per dwelling unit (square feet)	Height limit	Side yard Setbacks	Front Yard Setbacks	Back Yard Setback
R-1	5,000	25'	10% of lot width	15'	20% of lot depth
RM-LM	4,400	30'	10% of lot width for 1 <sup>st</sup> story	20'	15% of lot depth for 1 <sup>st</sup> story
RM-M	2,900	30'	Up to 20% lot width or 10'	20'	Up to 25% lot depth or 20'
RM-H	2,200	35'	Up to 20% lot width or 10'	20'	Up to 25% lot depth or 20'
CV	N/A	27'	N/A	10% of lot area	
CR	N/A	27'	10'	N/A	At least 10' wide
CN	N/A	27'	10% of lot width for 1 <sup>st</sup> ; 15% for 2 <sup>nd</sup> story	15'	20% of lot depth
CC	N/A	40'	At least 10'	15'	At least 10'
PO	See RM	See RM	See RM	See RM	See RM
IP	N/A	30'	Varies	10% lot area	Varies
PD	N/A	Varies	Varies	Varies	Varies

### I. R-1 (Single Family Residence)

Permits one dwelling unit on a lot. The lot shall be a minimum 5,000 square feet in size (or less if an existing legally created lot), averaging 8.5 units per acre. Floor Area Ratio is on a sliding scale based on lot size. Front yards for the first floor shall be a minimum of 15' in depth; side yards shall be 10 percent% of lot width with a minimum of 3 feet and rear yards shall be equal to not less than 20 percent% of the lot depth to a maximum of 25 feet.

Height limit is 25 feet. Single family dwellings and small community care residential and family day care homes are principally permitted. Architectural and Site Review is required for new construction and substantial additions. Secondary Dwelling Units are allowed in the R-1 zoning district on lots of 5,000 square feet or larger.

### II. R-M (Multiple-Family)

RM-LM (Low-Medium Density) zone permits one unit per a minimum site area of 4,400 square feet; average density is 7.5 units per acre; maximum height is 30 feet. RM-M (Medium Density) zone permits one unit per a minimum site area of 2,900 square feet; average density is 12.5 units per acre; maximum height is 30 feet. RM-H (High Density) permits one unit per a minimum site area of 2,200 square feet; average density is 17.5 units per acre; maximum height is 35 feet. Single family dwellings, multi-family dwelling

and small community-care residential and small family day care homes are principally permitted. Architectural and Site Review is required for new construction and substantial additions. Minimum lot size is 5,100 square feet, and maximum lot coverage/ structure footprint is 40 percent%. Minimum setbacks are 15 feet for the front yard, 10 percent% of lot width for side yards, and 15 percent% of lot depth for rear yard. Requirements include that 50 percent% of the rear yard must be usable open space and that 48 square feet of private open space be provided for each unit. Secondary Dwelling Units are allowed in the R-M zoning district where a single-family dwelling exists.

### **III. Affordable Housing Overlay Ordinance**

The City has adopted an Affordable Housing Overlay Ordinance which allows additional densities up to 20 units per acre in all R-M (Multi-Residential) Districts. This increased density is allowed in on designated Opportunity Sites in the RM zoned districts with the provision of at least 50 percent% affordability. The Affordable Housing Overlay will encourage rehabilitation and in-fill development on qualified sites in a way that may help preserve existing affordable but unrestricted housing on the sites and provide long-term affordability for both the existing homes and the new units developed.

### **IV. TRO-Transient Rental Use Overlay District**

Permits transient rental use in the Central Village District and a small portion of Riverview Avenue which is an R-1 zoned district subject to a conditional use permit. The conditional use permit establishes parking and occupancy requirements for these facilities.

### **V. C-V Central Village District**

This is a mixed use residential/commercial district located in the community's historic village district. Residential is principally permitted on the first and second floors. There are six residential overlay areas within the CV district that allow only residential uses. Weekly rentals are permitted in the zone; and motels/hotels are permitted with a conditional use permit. In the CV zone, there is no minimum lot area per unit; density is only indirectly limited by need to meet parking requirements. In the CV residential overlay districts, allowable lot coverage/footprints range from 70 percent% to 90 percent% for building and parking areas. There are no minimum setback/yard areas, except that 10 percent% of the lot is to be landscaped. Maximum height is 27 feet, and architectural and site review is required.



## VI. C-R Commercial Residential District

This is a mixed-use commercial/residential area. Mixed-use development, which includes a combination of residential with commercial and/or retail uses. Residential is principally permitted as a single family dwelling. Second Units are allowed on lots developed with a single family dwelling, subject to design and development standards. This zoning district has very flexible development standards; there is no specific maximum lot coverage or minimum lot area per unit, and no minimum front, side or rear setbacks. Any setbacks are determined through Architectural and Site Review and based on desired relationship to street and adjacent uses. Maximum height is 27 feet, and parking requirements must be satisfied. The District allows mixed-use residential development as a conditional use.

## VII. C-N Commercial Neighborhood District

This is a neighborhood commercial district that permits single family residential and residential/commercial mixed use development as principal permitted uses. Multifamily residential is permitted with a conditional use permit. Again, this district has permissive development standards: there is no specific maximum lot coverage or minimum lot area per unit, density is indirectly controlled by the need to meet parking requirements. Required setbacks are 15 feet at the front, 10 percent% of lot width for the sides and rear set back requirement is 10 feet for commercial developments and 20 percent% of lot depth for residential projects.

## VIII. C-C Community Commercial District

This zoning district accommodates community and regional commercial uses, with most CC zoning areas located along major transportation corridors. The CC zoning district was amended to allow for mixed use residential development. Development standards allow a 40-foot maximum height, with no minimum lot area, no density cap, no minimum lot area per dwelling unit, no maximum lot coverage, and side and rear yard setbacks as determined through Architectural and Site Review. A minimum landscaped front setback of 15 feet is required, and parking standards must be met.

## IX. PO Professional Office District

Residential uses are principally permitted in the PO district, using RM development standards with density of up to 30 units per acre as a conditional use. Maximum height is 35 feet, and there is no specific minimum lot area required. Maximum lot coverage/footprint is 40 percent% for a one-story structure, 35 percent% for two stories, and 30% for three stories. The only required yard is for a front yard at 5 percent% of the lot area. Parking standards must be met, and projects require Architectural and Site Review.

## X. IP Industrial Park District

Single and multifamily residential uses are conditionally permitted in the IP district. Maximum height is 30 feet, and there is no specific minimum lot area required. Maximum lot coverage/footprint is 40 percent% for a one-story structure, 35 percent% for two stories, and 30 percent% for three stories. The required front yard is 10 percent% of the lot area,

with some side setback requirements adjacent to residential uses. Parking standards must be met, and projects require Architectural and Site Review.

#### **XI. PD Planned Development District**

This district allows mixed land uses and/or varied dwelling types. Development standards are flexible, tailored to the constraints of the site and needs of the development. The PD district approach has proved to be a key tool that has enabled multi-residential developers to pursue creative, well-designed residential projects with development standards suitable to the specific site.

#### **XII. MHE Mobile Home Exclusive District (Chapter 17.12) and Mobile Home Parks Ordinance (Chapter 17.90)**

The MHE district allows mobilehome parks and related accessory uses as principally permitted; the only conditionally permitted uses are home occupations, public facilities and utilities, and single family dwellings located on the mobilehome park parcel or on separate 5,000 square foot parcels. Chapter 17.90 provides specific requirements similar to State laws that protect the City's existing mobile home parks from conversion to another use, through the Relocation Impact Report and other requirements.

#### ~~XIII.—Mobile Home Park Rent Stabilization~~

~~The City has adopted a rent stabilization ordinance for mobile home parks. The rent stabilization ordinance protects mobile home park residents from unreasonable increases in space rents. Only four of the City's nine eight parks continue to operate as rental parks covered under the Rent Stabilization Ordinance. The other parks have converted to cooperative ownership or have been subdivided. The Rent Stabilization Program has continually been challenged in the courts by local mobile home park owners and has thus become a costly program to maintain. Beginning in 2003 the City Council created a Mobile Home Park Administrative Service Fee. The fee is imposed on residents who live in mobile home parks covered under the City's Rent Stabilization Program and the fee is used to help pay a portion of the on-going legal costs of defending the Rent Stabilization Program. At the resident's request the fee has recently been increased to \$240 per year per household. Four mobile home parks (268 mobile homes) are covered by the Rent Stabilization program and participate in the Administrative Service Fee Program.~~

~~While the City Council is committed to maintaining the Rent Stabilization Program an alternative long-term solution to the preservation of the affordable housing that these remaining rental parks represent needs to be devised and promoted by the City.~~

#### ~~XIV.—Condominium Conversion Ordinance~~

~~The Condominium Conversion Ordinance regulates the conversion of apartments to condominiums by requiring that 35% of the units be made available to low and moderate income households. Under the Ordinance only projects that were built between 1970 and the date when the Ordinance was adopted in 1979 are eligible for conversion.~~

**XV.XIII. Secondary Dwelling Units**

A Secondary Dwelling Unit Ordinance was approved in 2004. The Ordinance allows second units in Single Family Residence District (R-1) on lots of 5,000 square feet or more and on lots developed with one single family residential use in the Multiple Family (RM) District. Between ~~2000-2007~~ and ~~2006-2014~~ a total of ~~ten two thirteen~~ (~~13210~~) Secondary Units have been developed. Further modifications to the existing ordinance may need to be considered in order to address current parking standards, second story restrictions and set-back requirements that may restrain the future development of additional secondary units in Capitola.

**XVI.XIV. Density Bonus**

The City’s density bonus ordinance permits density bonuses in all residential zones and the commercial districts, consistent with Government Code 65915 et sec. The ordinance allows density bonuses of up to 35 percent% for residential projects consistent with state law. In accordance with Sstate law, a density bonus and additional incentives are to be provided to those developers who agree to construct a percentage of units affordable to very low, lower and moderate income households. The percent of density bonus granted is dependent upon the number of affordable units dedicated to the project and the degree of affordability of those units.

**XVII.XV. Manufactured Homes**

Manufactured homes offer additional affordable housing opportunities to City residents through lowered construction costs. Single-family manufactured housing units and modular homes are permitted in all residential districts and manufactured homes are allowed in the City’s mobile home parks that are regulated by the State Department of Housing and Community Development.

**XVIII.XVI. Parking**

The City's parking ordinance permits uncovered parking spaces to count toward meeting parking requirements. Duplexes and triplexes require a minimum of two parking spaces, one which must be covered~~one covered and one uncovered space~~. Apartments and condominiums of more than four units require a minimum of two and one half parking spaces, on which must be covered~~one covered space per unit and one and a half uncovered spaces~~ per unit within the site. As a policy of this Housing Element, the City will review the residential parking requirements to ensure that they are not excessive nor a constraint to affordable housing development. The Planning Commission and City Council have held joint study sessions to review residential parking requirements. Current residential parking requirements are as follows:

**Table 3.3: Single-Family Residential Parking Requirements**

<u>Size of Housing Unit</u>	<u>Space Required</u>	<u>Covered Spaces Required</u>
<u>&lt; 1,500 Sq.Ft.</u>	<u>2</u>	<u>0</u>
<u>1,501 – 2,000 Sq.Ft.</u>	<u>2</u>	<u>1</u>

<u>2,001 – 2,600 Sq.Ft.</u>	<u>3</u>	<u>1</u>
<u>2,601 – 4,000 Sq.Ft.</u>	<u>4</u>	<u>1</u>
<u>&gt; 4,001 Sq.Ft.</u>	<u>Discretion of the Planning Commission</u>	

**Table 3.4: Multi-Family Residential Parking Requirements**

<u>Housing Unit Type</u>	<u>Space Required</u>	<u>Covered Spaces Required</u>
<u>Duplex or Triplex</u>	<u>2 per unit</u>	<u>1 per unit</u>
<u>Apartments/Condominiums &gt; 4 units</u>	<u>2.5 per unit</u>	<u>1 per unit</u>

**Table 3.2: Single Family Residential Parking Requirements**

SIZE OF HOUSING UNIT	SPACES REQUIRED	COVERED SPACES Req'd
<1,500 Sq.Ft.	2	0
1,500— 2,000 Sq. Ft.	2	4
2,000— 2,600 Sq. Ft	3	4
2,600— 4,000 Sq. Ft	4	4
>4,001 Sq. Ft	Planning Commission Determines # of Spaces	

**Table 3.3: Multifamily Residential Parking Requirements**

HOUSING UNIT TYPE	SPACES REQUIRED per UNIT	COVERED SPACES Req'd
Duplex/Triplex	2	4
Apartment/Condo > 4 units	2.5	4

Parking is a constraint on development in Capitola because higher parking requirements increase development costs, and result in more impervious surfaces. The City has taken steps to reduce the amount of parking required for certain development, while still protecting the integrity of existing neighborhoods. Section 17.51.200 of the existing Capitola Zoning Ordinance allows the Planning Commission to approve “shared parking” arrangements, upon a determination that the periods of occupancy and use of the structures/uses in the development(s) are not simultaneous with each other. This sort of arrangement will likely become more popular in the future as more residential-commercial mixed-use projects are developed in the CC, CN and CR zoning districts.

### Removal of Governmental Constraints

During the ~~2000-2007~~2008-2014 planning period the City adopted a number of different zoning amendments ~~including procedures for reasonable accommodation and, emergency shelter allowance in IP zones permitting homeless shelters by-right in the Industrial Park (IP) zoning district. , and added asset limits for inclusionary housing applicants to prevent low-income millionaires from purchasing affordable housing.~~ The procedure for reasonable accommodation removes potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels and for persons with disabilities. Reasonable accommodation provides a basis for residents with disabilities to request flexibility in the application of land use and zoning regulations or, in some instances, even a waiver if certain restrictions or requirements from the local government to ensure equal access to housing opportunities. The emergency shelter allowance in IP zones gives the opportunity for development of new emergency shelters to meet the needs of homeless and extremely low-income residents.

~~amendments to the CC Community Commercial zoning district to allow residential-commercial mixed use development adoption of an Affordable Housing Overlay (AHO) district which allows a maximum density of 20 dwelling units per acre in exchange for 50% affordable units, the adoption of a Density Bonus Ordinance in accordance with state law, the adoption of a Secondary Dwelling Unit Ordinance, modification to the single family and multi-family parking requirements, the adoption on an Affordable “Inclusionary” Housing~~

~~Ordinance, and the creation of an Affordable Housing Trust Fund.~~ These modifications and additions to the municipal code represent significant actions to reduce governmental constraints on the development of affordable housing. During the past planning period the City has also reached the goal of encouraging higher density residential development through the use of the Planned Development process. These policies have allowed for the development of new housing units during the past planning period and will encourage development during the new planning period.

~~Several additional amendments to the zoning code will be considered during the 2007-2014 planning period. One amendment to be considered will allow and encourage large and small family child care homes in all residential zoning districts as principally permitted uses, with reasonable compatibility standards and to allow child care centers within commercial districts.~~ Currently small family child care homes are principally permitted in the R-1, R-M and PO zoning districts, large family child care homes require a large family day care home permit ~~a conditional use permit as well as a large family child care home permit for any zoning district~~ (See table below). According to the City of Capitola Municipal Code, Section 17.03.242, a “small family day care home means a home that provides family day care for up to six children, or for up to eight children if certain criteria are met.” A “large family day care home means a home that provides family day care for up to twelve children, or for up to fourteen children if certain criteria are met.” -The permitting of child care centers (defined as “community care facilities”) is not addressed in Capitola’s current municipal code.

**Table 3.5: Child Care Facilities Allowed in the City of Capitola Zoning Code**

Type of Facility	R-1	R-M	CR	CN	V-S	PO	IP	PD
Small Family Day Care Home	PP	PP	CUP	CUP	:	:	:	CUP
Large Family Day Care Home	CUP	CUP	CUP	CUP	:	:	:	CUP
Children’s Nursery Schools	N/A	CUP	:	:	:	CUP	:	CUP
Day Care Centers	CUP	CUP	:	:	CUP	CUP	:	CUP
Small Community Care Residential Facilities	PP	PP	CUP	CUP	:	:	:	CUP
Large Community Care Residential Facility	CUP	CUP	CUP	CUP	:	:	:	CUP

Notes:  
LFDDSCHP – Large Family Day Care Home Permit  
 PP – Principally Permitted  
 CUP – Conditional Use Permit

**Table 3.4: Childcare Facilities Allowed in the City of Capitola Zoning Code**

	R-1	R-M	CR	CN	V-S	PO*	IP**	PD
Small Family Day	PP	PP	CUP	CUP	N/A	PP	CUP	CUP

Care Home								
Large Family Day Care Home	CUP & LFDG HP	CUP & LFDGHP	CUP & LFDGHP	CUP & LFDGHP	N/A	CUP & LFDGHP	CUP & LFDGHP	CUP & LFDGHP
Children's nursery schools	N/A	CUP	N/A	N/A	N/A	CUP	CUP	CUP
Day Care Centers	N/A	N/A	N/A	N/A	CUP	N/A	N/A	CUP
<p><b>LFDGHP</b> = "Large Family Day Care Home Permit"  <b>PP</b> = Principally Permitted  <b>CUP</b> = Conditional Use Permit  <del>*17.33.040 — "Residential uses specified in the regulations for RM districts with the density as determined by the City Council upon Planning Commission recommendation"</del>  <del>**17.36.060 — "Residential uses (single family and multiple family)"</del></p>								

~~In order to comply with the new Housing Element regulations found in Government Code Section 65583 (c)(1) within one year of the certification of this Housing Element Capitola will enter into a multi-jurisdictional agreement to provide homeless services, or will review and propose zoning ordinance changes that will set design guidelines for homeless shelters that can be allowed "by-right" within at least one zoning district within the city. Capitola will further review and may, if necessary to comply with Section 65583, propose zoning amendments that will reduce barriers to the permitting and operation of transitional housing programs~~ SB 2 the City of Capitola amended the Zoning Code to permit homeless shelters by-right in the Industrial Park (IP) zoning district and treat transitional and supportive housing as a residential use only subject to restrictions that apply to other residential uses of the same type in the same zone. -

~~The City will also review and consider additional modifications to the residential parking requirements particularly for housing for seniors and for people with disabilities.~~

~~Finally, the City's Secondary Dwelling Unit Ordinance will be reviewed to identify modifications to the second story, setback and parking requirements that may encourage increased community participation~~

## Development Fees

Development fees that apply to residential development in Capitola are low relative to most areas in California. There are no parks, transportation, administration, roadside improvement, childcare, or other infrastructure exactions that apply within the City limits. In addition to standard planning and building fees, ~~the City of Capitola does take in the development within the City of Capitola pays a~~ school impact fee for the ~~school district~~ of ~~\$2.24 per square foot~~ Live Oak School District of \$2.05 per square foot and the Soquel Union Elementary School District of \$3.20 per square foot. Additionally, development within the City ~~payse~~collects sewer connection, water connection and fire district fees, ~~and~~ also takes in a Drainage district fee of 1.05¢ per square foot. The following demonstrates the typical fees that would be charged for a 1,500 square foot single family residence and a 1,500 square foot unit that is part of a 15 unit multiple-family project: ~~The following demonstrates the typical fees that would be chared for a 1,500 square-foot home. Costs are approximately the same for single-family and multi-family units, however, multi-family units would typically not provide individual water and sewer hookups.~~

Fee Type	Amount	Notes
<b>CITY FEES</b>		
<u>Planning Department Review Fee</u>	<u>\$3,500</u>	<u>\$165.00 additional fee per drainage fixture unit (DFU) over 18 DFU's.</u>
<u>Building Permit Fee</u>	<u>\$3,170.63</u>	
<u>Building Plan Check Fee</u>	<u>\$2,060.91</u>	
<u>CSBC Fee</u>	<u>\$12.00</u>	
<u>General Plan Maintenance Fee</u>	<u>\$1,800.00</u>	
<u>Green Building Fee</u>	<u>\$750.00</u>	
<u>IT Fee</u>	<u>\$158.53</u>	
<u>Outside Structural Plan Check</u>	<u>\$539.01</u>	
<u>Planning Dept. Plan Check Fee</u>	<u>\$634.13</u>	
<u>Seismic Fee</u>	<u>\$30.00</u>	
<u>Inclusionary Housing Fee</u>	<u>\$3,750.00</u>	<u>This fee would not apply to individual multi-family units; the overall development would be required to either dedicate an inclusionary unit or pay in-lieu fees for the cumulative square footage of the project.</u>
<b>OUTSIDE AGENCY FEES</b>		
<u>Sewer Connection Fee</u>	<u>\$3,000</u>	<u>\$165.00 additional fee per drainage fixture unit (DFU) over 18 DFU's.</u>
<u>School Impact Fee</u>	<u>\$3,900</u>	<u>From average of two local school districts at \$2.60 sq. ft. Live Oak School Dist.--\$2.05 sq. ft. Soquel School Dist.--\$3.20 sq. ft.</u>
<u>Water Connection Fee</u>	<u>\$37,500</u>	<u>Range from \$35-40K. Includes all Soquel Creek Water District fees (domestic and fire).</u>
<u>Fire District Fees</u>	<u>\$700</u>	<u>\$0.35 per sq. ft. for plan review &amp; inspection + an additional \$175.00 fee for underground.</u>



<b>FEE</b>	<b>SINGLE-FAMILY HOUSE</b>	<b>MULTIPLE-FAMILY UNIT</b>
Plan Dept Review Fee	\$5,767	\$762
Permit Fee	\$3,170	\$1,664
Plan Check Fee	\$2,060	\$1,081
Planning Plan Check Fee	\$634	\$332
School Impact Fee	\$3,360	\$3,360
Water Connection/Offset Fee**	\$6,530	\$4,571
Sewer Connection Fee	\$3,000	\$3,000
Seismic Fee	\$30	\$30
Inclusionary Housing Fee	\$3,750	\$3,750
Drainage District Fee	\$1,575	\$1,575
General Plan Fee	\$2,100	\$2,100
PG&E Underground Fee	\$6,000	\$4,000
<b>TOTAL</b>	<b>\$37,976</b>	<b>\$26,225</b>

~~\*\*For sites located in the Soquel Creek Water District an additional \$13,244 water connection fee is required for both single-family and multi-family units~~

The Planning Department Fee Schedule reflects a project-by-project cost recovery approach. Applicants make a deposit at the time of application, and planner time is charged at a rate of \$140 to \$160 per hour, which includes overhead and other department and city staff involvement. Any unused deposit funds are returned to the applicant. This approach ensures that development fees are fair, based on each project's processing requirements, and not excessive.

The City's approach to development fees usually results in a lower per-unit fee cost for multi-unit projects. Permits usually required for multiple family developments include Architectural and Site Review and sometimes a Coastal Permit. Most coastal permits are issued without conditions and are not appealed to the Coastal Commission; meaning that the city's architectural and site review process generally also addresses consistency with the coastal act and city's local coastal program.

If an applicant desires exceptions to development standards for constrained sites, then the Planned Development (PD) approach involves a rezoning, and creation of site-specific development standards. The PD approach has been used several times in the last few years to develop higher density detached single family developments on small sites of 1 to 2 acres. In addition the PD process has been used to permit the 55 unit mixed-use Capitola Beach Villas project on 41<sup>st</sup> Ave. The PD rezoning fee replaces fees that would have been paid for needed variances, and thus does not act as a constraint.

### Local Processing and Permit Procedures

The evaluation and review process required by City's procedures contributes to the cost of housing in that holding costs incurred by developers are ultimately reflected in the unit's selling price. The City's goal is to further expedite the processing of all residential development applications.

## I. Site Plan Approval Processing

Because Capitola is nearly built-out, most residential projects are small infill or redevelopment projects. The approval process entails a site review by Community Development Department staff, an advisory review by the Architectural and Site Committee, review and approval by the Planning Commission, followed by plan check by building and planning staff. Total time to process an application typically ranges from 2 to 3 months. For projects that require a Conditional Use Permit, the permitting process will usually take 2 to 6 months. Most zoning districts in the City allow some type of residential use (single-family or multi-family) as principally permitted. The Community Commercial and Commercial/Residential zoning districts allow residential-commercial mixed use development as a conditional use. Because the Conditional Use Permit only adds an additional two to three months to the permitting process, it is not seen as a constraint to this sort of development. Coastal permits are processed and approved concurrently for most projects in the Coastal Zone.

After a project has received a permit from the Planning Department, it must obtain a building permit before construction begins. The City of Capitola Building Department provides plan checking and building inspection services to assure compliance with the California Building Code. The Building Department enforces the provisions of the State Housing Code and the International Existing Building Code. In addition the Building Official serves as the City of Capitola's Americans with Disabilities Act compliance officer. The Capitola Building Code was based on the International Building Code and Fire Code as well as the Uniform Plumbing and Mechanical Codes and the National Electrical Code.

## II. Required On-Site and Off-Site Improvements

The City requirements for on- and off-site improvements are decided on a case to case basis. However, there are a few required improvements that are standard for most residential development.

**On-Site:** Most projects must submit a final Landscaping Plan and Irrigation Plan at the time of building permit submittal and installed prior to final building occupancy. The utilities are to be underground to the nearest utility pole in accordance with PG&E. In order to protect the neighbors, and to remain in compliance with the City Noise Ordinance, the hours of construction are usually set from 7:30am to 9:00pm, Monday through Friday, and 9:00am to 4:00pm on Saturday. Required on-site improvements are generally not development or cost-prohibitive.

**Off-Site:** Required off-site improvements are more costly than on-site improvements, however, they are necessary to achieve consistency within neighborhoods and contribute to systems that benefit the entire community such as storm water mitigation. The City requires that any curb, gutter (concrete swale) and/or sidewalk that are damaged during construction shall be repaired or replaced and that affordable housing in-lieu fees shall be paid for projects under 7 units.

## III. Local Coastal Program and Coastal Permits

The City of Capitola's Local Coastal Program has been certified by the California Coastal Commission, and coastal permits are issued by the City. Within the City of Capitola, the location of a project in the coastal zone generally does not result in a more complex or time consuming development review process. Because the City requires Architectural and Site Review (design permit) for nearly all development, the fact that a coastal permit may also be required does not generally result in a substantively different application review process or timing. The City of Capitola has a reputation for carrying out development review in a very timely way, usually completed within 2 to 3 months of application submittal.

#### **IV. General Plan Amendment and Zoning Code Amendment Processing**

Applications for amendments to the City General Plan and Zoning Code are reviewed as discretionary actions. These applications are reviewed by the Community Development Department, then forwarded to the Planning Commission. The Planning Commission holds a public hearing, reviews the application, and forwards its recommendation to the City Council. The City Council is the approving body for all General Plan and Zoning Code amendments. It is the City's goal to process these actions within six months after a complete application is received, or as required under CEQA and other applicable laws.

#### **Disabled Access (SB 520)**

Pursuant to Senate Bill 520-Chesbro (SB520), this section analyzes potential and actual constraints upon the development, maintenance and improvement of housing for persons with disabilities; discusses local efforts to remove governmental constraints that hinder the locality from meeting the need for housing of persons with disabilities; and identifies programs that remove constraints or provide reasonable accommodations for housing designed for persons with disabilities.

Capitola endeavors to accommodate disabled access within the existing and future housing stock. The majority of Capitola's arterial streets are fitted with curb cuts, disabled access signal controls and seeing impaired crossing signals. The City Building Department enforces the American Disabilities Act (ADA) requirements on new and rehabilitated development and provides no cost consultations to assist in the development of plans for ADA retrofitting upon request. In addition to the requirements of Chapter 11 of the California Building Code, Section 15.04.040 of the Capitola Municipal Code requires that residential units have a minimum clear width of 30 inches at all doorways with the exception of shower doors and closet or pantry doors that are less than 3 feet deep.

In the City Zoning Ordinance, small community care residential facilities for up to 6 clients are allowed as a principal use in the R-1 and RM districts. Large community care residential facilities for 7+ clients are allowed as a conditional use in both districts, with additional requirements of a public hearing and additional application submittals (such as required state licenses etc.).

~~The City of Capitola has a record of providing financial assistance to projects that include disabled accessible units. The most recent examples are the 25-unit Dakota Apartments for developmentally disabled persons completed in 2000 and the Bay Avenue Senior~~

~~Apartments project that will include 39 units for extremely low and very low-income seniors who are chronically ill and 5 units, with funding through the State Mental Health Services Act, that will serve extremely low-income seniors with mental illness who are homeless or who are at risk of becoming homeless.~~

~~Chapter 17.70 of the Capitola Municipal Zoning Code provides a procedure to request reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act and the California Fair Employment and Housing Act in the application of zoning laws and other land use regulations, policies and procedures. As shown in Program 3.2 of Chapter 6, Capitola will prepare and adopt a reasonable accommodation ordinance.~~

## **Jobs/Housing Balance**

The City of Capitola intends to work toward the implementation of SB 375, the Sustainable Communities and Climate Protection Act. The City of Capitola is an active participant in AMBAG's Regional Blueprint Planning Program funded by Caltrans to help in the development of preferred land use patterns that will support improved mobility and reduced dependency on single-occupant vehicle trips. In response to the requirements of the Federal Clean Air Act, the State of California has formulated a State Implementation Plan (SIP) that sets forth the measures that are necessary to ensure the attainment and maintenance of the National Ambient Air Quality Standards (NAAQS) contained in the Act. As a means of carrying out the SIP and ensuring that the NAAQS are attained in the Monterey Bay/Santa Cruz County region, in which Capitola is located, the Monterey Bay Unified Air Pollution Control District has adopted a Regional Air Quality Management Plan (AQMP). The AQMP, in turn, requires all jurisdictions within its region revise their general plans to be consistent with the SIP. A local general plan is consistent with the SIP if the development allowed by the plan promotes balanced development and traffic management strategies.

The City of Capitola's adopted General Plan permits a mix of residential, mixed commercial-residential, commercial and industrial development. Although a good portion of its land area is in residential uses, Capitola has a strong regional commercial center and a commercial tourism industry focused on its seashore location.

The Capitola General Plan also promulgates a traffic level of service "C", which indicates that the roadway is operating at 71-80 percent% of its design capacity and traffic is moving at a moderate pace. Increases in residential development that cause traffic to increase and roadways to exceed level of service "C" would be judged inconsistent with that standard, and CEQA review/mitigation measures would occur. As a policy of this Housing Element, the City will locate higher density zoning along transportation corridors and seek opportunities to expand transit ridership and alternative modes of transportation in the community.

Each of the key housing development Opportunity Sites identified in Appendix F are located along major transportation routes that are served by transit buses, bike lanes, and sidewalks. Many are located in close proximity to job centers. The City plans to work with nearby jurisdictions in an effort to retain and utilize the rail trail right-of-way, which runs along Capitola's entire coastal edge, and which in the short-term will likely mean a walking/bicycle trail and in the long-term a light-rail system. The City's opportunity sites are also oriented to take advantage of this future alternative transportation opportunity.

### C. Environmental and Infrastructure Constraints

Environmental conditions can affect development potential. Compliance with regulations pertaining to the coastal zone, riparian corridors and environmentally sensitive habitat areas can constrain development potential on certain sites. A few of the opportunity sites identified in Chapter 4 of this Housing Element are in the Coastal Zone, however, the sites are already developed or are in a developed area, so are unlikely to cause a significant environmental impact. As the opportunity sites are already developed, few environmental and infrastructure constraints are projected to be significant. Parking and traffic constraints will likely be more significant to the development of the opportunity sites.

Traffic congestion throughout the region is a significant constraint. Highway 1 along much of its length contains only two lanes in each direction, and it operates at level of service F during peak hours and also as well as at other times. In 2008 Caltrans completed the construction of auxiliary lanes at the interchange of Highway 1 and Highway 17. While this work eased traffic congestion in this area, congestion is still present in the remainder of the corridor.

~~The Santa Cruz Regional Transportation Commission, in partnership with Caltrans, is completing the environmental review of a Highway 1 Corridor widening project. The draft environmental review is scheduled to be released in Summer 2009. Funding for this project remains a major obstacle; the SCCRTC continues to explore funding options and is currently considering another sales tax initiative in 2010. Currently funding levels will only complete the environmental review, to advance the project through final design, right-of-way, and construction will require a local funding source. While no Regional traffic impact fee has yet been established for the Highway 1 widening, one may be developed in the near term to help offset project costs.~~

Within the City of Capitola, traffic congestion along the 41<sup>st</sup> Avenue corridor remains problematic. The County of Santa Cruz ~~recently~~ completed improvements to the 41<sup>st</sup> Avenue overcrossing at Highway 1, which include the restriping of the bridge deck to add an additional southbound lane.

The affordable housing opportunity sites are all located on sites that have been approved for residential development. All sites covered under the Affordable Housing Overlay allow densities up to 20 units per acre. All opportunity sites located on commercial zoned sites are conditionally permitted for residential development with no maximum land use density

If the development creates traffic impacts, then a mitigation measure/condition of approval is imposed. Traffic impact fees have been used along the main transportation corridors,

which will allow the development to proceed while ensuring that development's share of the impact is addressed. ~~For example, in 2000 a 56-room hotel paid \$4,200 as an impact fee for traffic impacts on 41<sup>st</sup> avenue.~~ The extent of the fee is reasonable and does not act as a constraint to development. ~~Most of 41<sup>st</sup> Avenue, Capitola Road and the Highway One/41<sup>st</sup> Avenue interchange, are within the Capitola Redevelopment Agency project area limits, and redevelopment tax increment funds are available to assist with capital improvement projects, in addition to standard transportation funds.~~

Water supply to projects in Capitola will become a major hindrance to development in the near future. Capitola is served by both the Soquel Creek Water District and to a lesser extent the Santa Cruz Water District. Water supplies for both agencies are failing to meet demand and the agencies have embarked on a joint project to investigate the feasibility of constructing a ~~desalinization~~ desalination plant to service both agencies. A pilot test program began in 2008 to test several methods of treating the sea water to drinking water standards. With the ~~recent~~ successful completion of the pilot program it is anticipated that the two agencies will collaboratively pursue the construction of a full scale plant with a capacity of 2.5 – 4.5 million gallons per day. Currently the desalination project in an environmental review process. In August 2013, in response to comments received on the desalination project's Draft Environmental Impact Report, the City of Santa Cruz recommended that there be no vote on the desalination plant in 2014. The project is currently on hold. The City and the Soquel Creek Water District are pursuing a community involvement project and continuing to evaluate water supply options. Under the current utilization plans, the Santa Cruz Water District would utilize this water during drought periods to meet their water demands and the Soquel Creek Water District would use the water at other times to ease the demand on their ground water supplies.

The Soquel Creek Water District has adopted a "zero impact" policy that requires all new development to offset expected water demand (by a 1.2 to 1 ratio) by retrofitting existing property with low-water use fixtures. This policy is intended to minimize exacerbation of the existing overdraft until a new source of supply is developed. Both water districts have implemented policies that provide priority to affordable housing projects for the allocation of water credits. The City of Capitola currently ~~has ten~~ water credits that have been set aside for the exclusive development of future affordable housing unit. ~~These credits were provided through the water conservation measures initiated as a part of the rehabilitation of the 109-unit Bay Avenue Senior Apartments rehabilitation Project.~~ Soquel Creek Water has estimated that the availability of water offset credits may be scarce and development slowed until the ~~desalinization~~ desalination project is completed or other drinking water resources are identified.

Water quality issues may also impact the developable areas of projects within the City of Capitola. Federal and State mandated Clean Water programs aimed at removing pollutants from storm water systems will require on-site treatment and percolation of storm water from all new and redevelopment projects. This program is being regulated by the Central Coast Regional Water Quality Control Board in the City and was adopted in early 2009.

Regulations in the plan limit the amount of area allowed to discharge from a given site to less than 5% percent of the total project area and also require the runoff volumes and rates to match predevelopment runoff rates for all projects. The City of Capitola adopted

~~new stormwater regulations in 2013. It is anticipated that new standards will be in place by 2010 in the City of Capitola.~~ Other state mandated storm water program controls will be put in place in 2009, and these elements must be met on all future projects. It is anticipated that those management practices may affect future housing projects.



## CHAPTER 4: HOUSING NEED AND OPPORTUNITIES

This chapter reviews the State’s Regional Housing Needs Assessment, or “Fair Share” allocation, that the City must plan for, and the Opportunity Sites that have been identified to accommodate this need. This chapter also reviews the resources that are available to assist in the development of affordable housing, including the availability of public services, facilities and financial resources, as well as opportunities for energy conservation.

- A. REGIONAL HOUSING NEEDS
- B. OPPORTUNITIY SITES
- C. RESOURCES AVAILABLE

### A. Regional Housing Needs

Housing Element law requires cities to meet both local and regional housing needs. Capitola’s local housing needs are discussed in Chapters 2 and 3. Capitola’s regional housing needs are established by the Association of Monterey Area Governments (AMBAG), and are summarized below.

The Housing Plan, presented in Chapter 6, will establish specific goals, policies and programs to address these identified housing needs.

### Local Housing Assessment

Local housing needs, as discussed in Chapter 2, have been identified based on input from the Community Development and Building Department, available Census data, information obtained from other sources and public agencies, and stakeholder input through a community outreach workshop. ~~of the Planning Commission, the Housing Needs Assessment and Housing Conditions Survey, available Census data, Community Development and Building Department records, information obtained from the Housing~~



~~Authority of the County of Santa Cruz, and input through resident participation workshops.~~

Based on this information, the key areas of housing need and concern in Capitola include:

- Affordable housing for people who live and work in Capitola
- Housing for seniors and people with disabilities
- Opportunities for affordable homeownership
- Affordable rental apartments
- Higher density housing along City's transit corridors
- Development of additional secondary dwelling units
- Examination of parking requirements necessary to support affordable housing while minimizing neighborhood impacts
- Minimize impacts of new housing on local traffic
- Preservation of existing affordable housing
- Preservation of City's mobile home parks as housing that is market rate but often affordable to a wide range of income groups
- Preservation of "small cottage" character of single family neighborhoods
- Repair/weatherization programs to improve energy efficiency of older homes and rental apartments
- Programs that offer incentives and assistance with energy efficiency to all income groups
- Assistance for renters and owners needing accessibility improvements
- Need for affordable and market rate childcare to assist working families.

## Alternative housing types

In order to meet state law, the City needs to encourage and facilitate the development of alternative housing types in order to accommodate all household income groups, household sizes and special needs populations. These alternative housing types include farmworker housing, emergency shelters, transitional and supportive housing, Single Room Occupancy housing (SRO), co-housing programs, Small Ownership Units (SOU), Secondary Dwelling Units (SDU), mobilehomes and manufactured housing. A variety of policies and programs found in Chapter 6 of this Housing Element address the ways in which the City will encourage and facilitate the aforementioned alternative housing types.

## Regional Housing Need Assessment (RHNA)

State law requires jurisdictions to provide for their share of regional housing needs. As part of the Regional Housing Needs Assessment (RHNA), the Association of Monterey Bay Area Governments (AMBAG) determines the housing growth needs by income category for jurisdictions within Santa Cruz and Monterey Counties. RHNA determinations for the City of Capitola during this planning period (20~~15407~~ through 20~~2314~~) are presented in Table 4.1.

As illustrated in the table below, Capitola is required to provide adequate sites for the construction of 143 new dwelling units during this planning period. Of these new units, ~~176~~ should be affordable to extremely low-income households, ~~176~~ should be affordable to very low-income households, ~~2324~~ to low-income households, ~~2627~~ to moderate-income households, and 60 to above moderate-income households.

**Table 4.1  
RHNA New Housing Construction Needs by Income Group for the City of Capitola**

<b>Income Category</b>	<b>Housing Unit Construction Need by Income Group <u>Current Planning Period through</u> <u>20232014</u></b>	<b>Housing Unit Construction Need by Income Group <u>Annual Need</u> <u>(201407- 202314)*</u></b>	<b>Percent of Need by Income Group</b>
Extremely Low (0-35% of area median)	<u>176</u>	<u>1.72-3</u>	
Very Low (35-50% area median)	<u>176</u>	<u>1.72-3</u>	<u>242%</u>
Low (50-8-% area median income)	<u>234</u>	<u>2.33-4</u>	<u>1617%</u>
Moderate (80-120% area median income)	<u>267</u>	<u>2.64</u>	<u>1819%</u>
Above Moderate (over 120% area median income)	60	<u>68-6</u>	42%
<b>Total Housing Unit Construction Need</b>	<b>143</b>	<b><u>14.320</u></b>	<b>100%</b>
Note: The current Planning Period is calculated by AMBAG over a 107-year period, from 201407-202314			

Source: AMBAG Adopted Regional Housing Needs Determinations June 11, 201408

The City's RHNA determinations were adopted by AMBAG on June 11, 201408, following a lengthy process of meetings, analysis and reporting between AMBAG, California Department of Housing and Community Development, Capitola and other Santa Cruz and Monterey County jurisdictions.

### **Status of 200700-201407 Housing Element Policies and Actions**

The 200700-201407 Housing Element identified a number of polices and action items for the City of Capitola to implement to reduce barriers to development and encourage new affordable housing units to be built. These policies included: amending the Community Commercial zoning district to allow for mixed-use residential development, instituting a Secondary Dwelling Unit ordinance, creating a Bonus Density Ordinance to encourage the development of affordable housing in exchange for a density increase in residential developments, instituting an Affordable Housing Overlay district to provide an incentive to develop affordable housing, and the creation of a Housing Trust Fund. The City implemented these programs since adoption of the 2007-2014 Housing Element. During the past planning period the City has also reached the goal of encouraging higher density residential development through the Planned Development process.

~~Chapter 5 of this Housing Element summarizes the City's progress in implementing these policies and housing programs. All of those policies and action items have been completed.~~

~~These policies have allowed for the development of new housing units during the past planning period and will encourage development during the new planning period.~~

~~During the past planning period the City was able to maintain more than adequate affordable housing Opportunity Sites. Between 2007-2013, 95 new housing units were approved and constructed. Due to the built out nature of the community, new construction involved the demolition of 15 existing dwelling units. Between 2000 and 2007 a net increase of 31 new units were developed for very low-income households, 2 new units were developed for low-income households, 2 new inclusionary housing units were developed for moderate-income household, 6 Secondary Dwelling Units were developed that serve moderate-income households and 36 new units were developed for above moderate-income households. The actual number of newly constructed units during this period was 122 but due to the built-out nature of the community this construction involved the demolition of 45 units. The total net number of new units built between January 1, 2000 and December 31, 2006 was 77 units. These 77 units account for 38% of the 82 very low-income RHNA number, 2% of the 93 low-income RHNA number, 9% of the 92 moderate-income RHNA number, and 51% of the 70 above moderate-income RHNA number; 23% of the total 337 unit RHNA number.~~

## **Housing Development and Opportunity Sites for the 201407-202314 Planning Period**

Many of the same policies and programs that were implemented for the 200700-201407 Housing Element will be continued during the 5<sup>th</sup> cycle~~new~~ 201407-202314 planning period, and will be augmented with additional new policies and programs. More than adequate affordable housing Opportunity Sites have been identified to meet Capitola's current RHNA obligation. Capitola's goal for the 201407-202314 planning period is to meet or exceed the 143 unit obligation with the Opportunity Sites identified in this chapter.

## **Housing Units Already Built or Approved for the 2015407-202314 Planning Period**

~~From January 1, 2007 through March 31, 2009 the City of Capitola constructed or issued permits for a total of 94 units that count toward the 2007-2014 planning period's 143 unit RHNA (Table 4.2). These 94 units account for 100% of the 16 extremely low-income units, 31% of the 16 very low-income units, 25% of the 24 low-income, 31% of the 27 moderate-income units and 97% of the 60 above moderate-income units; 66% of the total 143 RHNA requirement. For the 5<sup>th</sup> cycle Housing Element update in the AMBAG region, local jurisdictions may take RHNA credit for units approved (entitled or permitted) since the January 1, 2014 start date of the RHNA project period. Since January 1, 2014, five new housing units (affordable to above moderate-income households) have been approved and built in the City. Taking into account units approved and built in 2014, the City's remaining 2015-2023 RHNA need is 138 units, as summarized in Table 4.2.~~

Table 4.2: ~~2015-2023~~~~2007-2014~~ RHNA Obligation After Already Built/Planned Units

Affordability	RHNA Requirement	# Units Already Developed	<del>Remaining</del> <del>Outstanding</del> Units <u>to be</u> <u>Accommodated</u>
Extremely Low	<u>1746</u>	<u>420</u>	<u>417</u>
Very Low	<u>1746</u>	<u>40</u>	<u>1517</u>
Low	<u>2324</u>	<u>90</u>	<u>2423</u>
Moderate	<u>2627</u>	<u>90</u>	<u>1826</u>
Above Moderate	60	<u>585</u>	<u>255</u>
<b>Total</b>	<b>143</b>	<b>805</b>	<b>63138</b>

~~Policy and program changes adopted under the 200700-201407 Housing Element have enabled the initiation of several housing developments that will be counted under the new 2007-2014 planning period. The Capitola Beach Villas project accounts for the majority of the new construction units that have already been built and that will be counted toward the moderate and above moderate-income RHNA. In addition, a number of single-family homes have been built that will be counted in the above moderate-income category. The Bay Avenue Senior Apartments project, currently in construction, will provide 13 new construction units. The following section describes the aforementioned approved/developed projects as well as the Alternative Sites Program in more detail.~~

#### ~~I. 1066 41<sup>st</sup> Avenue~~

~~This 1.9-acre site was most recently a used car sales lot, and an overflow parking lot for the adjacent fitness club. There are residential land uses on two sides of the property, commercial uses on the other two sides, and it is located on the 41<sup>st</sup> Avenue transportation corridor. The site was zoned C-C (Community Commercial) which at the time did not allow for the desired density or design features of the project. Through a Planned Development Permit process a mixed-use condominium development was approved. A total of 55 residential units were developed on the site at a density of 30 units/acre. The units were completed in December 2008. 47 of the units are being marketed to above-moderate income buyers and 8 units have been developed as Inclusionary Housing units and have resale restrictions requiring that they serve moderate-income households. This 55-unit project is Capitola's most recent example of allowing mixed-use residential development. The current Commercial zones in Capitola allow mixed-use and do not set a maximum density and for the purposes of this Housing Element the City has anticipated that future mixed-use residential developments will be developed at 25 units per acre. This project was approved at 30 units per acre for the residential units. The retail development was allowed in addition to that residential density.~~



~~1066 41<sup>st</sup> Ave Project~~

## ~~II. Single-Family housing units~~

~~As of December 2008 a total of six (6) single family homes have been built since January 1, 2007. Six (6) single family homes were demolished during this same time period for a net gain of single-family homes. It is projected that any net increase in the development of single-family homes will be affordable to above-moderate income households.~~

### ~~III. Bay Avenue Senior Apartments (750 Bay Avenue)~~



*City and First Community Housing officials celebrate at Bay Avenue Senior Apartments wall raising ceremony June 5, 2009)*

~~This 4.62 acre, 109 unit redevelopment project is an example of the type of acquisition/rehabilitation projects that concentrate on the preservation and conversion of existing units rather than on the building of new units. These types of projects will become the mainstay of future affordable housing development in Capitola. In Capitola many of our existing multi-family housing units are older and will be needing rehabilitation. Acquisition of the 750 Bay Avenue property by First Community Housing, a non-profit housing development corporation from San Jose, was the first step in preserving these homes and providing for long term affordability.~~

### ~~Alternative Program to Identify Adequate Sites (Chapter 796, Statutes of 1998)~~

~~As provided for in Government Code Section 65583.1(c), local governments can rely on existing housing units to address up to 25 percent of their adequate sites requirement by counting existing units made available or preserved through the provision of “committed assistance” to low and very low income households at affordable housing costs or affordable rents. This alternatives site program has been applied to count toward our RHNA numbers of some of the existing units that have been preserved and converted as a part of the Bay Avenue Senior Apartments Project.~~

~~The City of Capitola is a built-out community. At 3,291 units per square mile Capitola is also one of the most densely populated smaller cities in California. No residentially zoned sites larger than a ½ acre exist within the City limits that have not already been developed. What this means is that the development of new housing units, of necessity, must be built on smaller in-fill sites, on prospective sites that already contain units, or on commercial~~

~~sites that can be redeveloped as mixed-use residential projects. During the 2000-2007 Housing Element planning period a total of 122 new residential units were built but the development of 45 of those units involved the demolition of an existing unit. As the City of Capitola plans for the development of new housing units under the 2007-2014 Housing Element Update we have had to look for creative ways to accommodate the required “net increase” in housing units.~~

~~Because of Capitola’s built-out nature and because of the advancing age of its existing multi-residential housing stock Capitola has focused its attention on the acquisition, rehabilitation and conversion of its existing multi-residential housing units as a way to increase its affordable housing stock. One example of this type of activity has been the City’s active involvement in the conversion of rental mobile home parks into cooperatively owned parks. Under this program two parks have been converted to cooperative ownership and three parks have been subdivided to allow for resident ownership. The result of these activities has created a total of one hundred and thirty-one (131) units that now have long term affordability requirements for moderate-income households. Because these units are existing units, and were converted with moderate-income rather than low-income affordability requirements, none of them can be counted toward meeting the City’s RHNA obligation.~~

~~Another example of this rehabilitation of existing units is the Bay Avenue Senior Apartments complex. Because this conversion will provide housing for low, very low and extremely low-income households some of the units can be counted under the State’s Alternative Sites Program. The property, originally built in the 1970s as a 96-unit family housing project, was purchased by the Salvation Army in 1989 to provide housing for low-income seniors who had been displaced by the Loma Prieta earthquake. Although the project served lower income households there were no affordability requirements placed on the property and the units were seen as being “at risk”. By the late 1990s the need for major rehabilitation had become evident. Planning for a major rehabilitation project was initiated by the Salvation Army and the City in 2004 but dramatically escalating construction costs made the project infeasible. Finally, in 2006 the sale of the site was negotiated with the non-profit housing group, First Community Housing. The revised proposal called for major rehabilitation or replacement of the existing housing units and the addition of 13 new units. With the inclusion of the new units the project became eligible for Low Income Housing Tax Credits.~~

~~In June of 2007 the City of Capitola Redevelopment Agency committed a total of \$1,365,000 in Low and Moderate Income Housing Funds to the project. A \$2,000,000 HOME grant was also awarded to the City of Capitola for this project. The Standard Agreement was signed in September of 2007 and the Set-Up process was completed in December of 2008. The total development for the project will be approximately \$28 million. Redevelopment Agency Housing Funds, Low Income Housing Tax Credits, funding from the State Multi-Family Housing Program and the Mental Health Services Act (MHSA) and a loan from the California Housing Finance Agency make up the projects financing package.~~



*Construction at 750 Bay Avenue*

~~Construction on the project will be carried out in four phases so that the existing residents can remain on site during construction. No permanent relocation will be required. Building permits were issued in November of 2008 and construction is anticipated for completion in late 2010. The completed project will include 109 units on the 4.62 acre site for a density of 24 units per acre.~~

~~As outlined in the Regulatory Agreement of the Redevelopment Agency's loan all of the units in the new project, excluding the manager's unit, are to be maintained as affordable units for a minimum of 55 years. Fifty (50) of the Agency-Assisted units will be rented to and occupied by Extremely Low Income households, thirty (30) of the Agency-Assisted units will be rented to and occupied by Very Low Income households and twenty-eight (28) of the Agency-Assisted units will be rented to and occupied by Low Income households.~~

~~All of the 109 units in the Bay Avenue Senior Apartments project will either undergo major rehabilitation work or will be completely replaced with new units and 108 of the units (with the manager's unit excluded) will have 55 years of affordability for lower-income residents. However, because a portion of the Redevelopment Agency's financing for the project was committed to the project prior to the current 2007-2014 planning period none of the rehabilitated and converted units can be counted under the Alternative Program toward meeting the City's RHNA obligation. Thirteen (13) of the project's units are new ("net") units and will be counted toward our very low and extremely low income obligation.~~



~~Table 4.3: Bay Avenue Senior Housing Project Rehabilitated Units~~

Income Categories	Capitola's RHNA Obligation	New "net increase" Bay Avenue Apartments units	"Converted" units for 25% of RHNA Obligation	Outstanding Balance of RHNA Obligation	Balance of Bay Avenue Apartments that can't be counted toward RHNA Obligation
Extremely Low-Income	16	12	0	4	38
Very Low-Income	16	1	0	15	29
Low-Income	24	0	0	24	28
<b>TOTAL</b>	<b>56</b>	<b>13</b>	<b>0</b>	<b>43</b>	<b>95</b>

See attached Adequate Sites Program Alternative Checklist in Appendix E

## B. Opportunity Sites

This section evaluates the potential additional residential development that could occur in Capitola under the existing General Plan and the existing zoning classifications and regulations. With an extremely limited supply of vacant land, the community is committed to the preservation of its existing affordable housing stock, and to the creative redesign and rehabilitation of existing multi-residential housing units ~~to allow for the introduction of a net increase of units on already developed sites. While only a small portion of rehabilitated or converted existing housing units can be counted toward meeting the 2007-2014 RHNA obligation, the City continues to commit a sizable portion of its available housing funds and staff time toward the preservation of these existing units.~~

## Availability of Sites for Housing

The following sites are available for development, at the densities noted, without the need for any further zoning changes. These sites also all have infrastructure in place and with rare exceptions will not be affected by environmental constraints.

### I. Residential Zoning Districts

The City's zoning code provides ample opportunity for residential development of varying types and densities throughout Capitola. In the purely residential zoning districts, densities range from one housing unit per 5,000 square feet in the R-1 (Single-Family Residential) district to one housing unit per 2,200 square feet in the RM-H (Multiple-Family High Density) district (See Table 4.4).

## II. Mixed-use Zoned Districts

Residential development is also allowed in the CR (Commercial/Residential) District, C-V (central Village) District, CN (Neighborhood Commercial) District and CC (Community Commercial) District. (See Table 4.4)

**TABLE 4.4: Zoning Districts that Allow Residential Development**

Land Use Description	Zoning District(s)	Allowable Density	Types of Housing Allowed
Low-Low Density	R-1, C-R, C-V	0-5 dwelling units/acre	Single-Family detached unit, Duplex
Low-Medium Density	RM-LM	5-10 dwelling units/acre	Duplex, apartments, condominiums and townhouses
Medium Density	RM-M, PO, CN	10-15 dwelling units/acre	Apartments, condominiums and townhouses
High Density	RM-H, CC, PD*	15-20 & 24-30*units/acre	Apartments, condominiums and townhouses

## III. Single-Family Housing



As discussed above, the City of Capitola is nearly built-out. The bulk of the new single-family construction that has taken place in the City over the 2007~~00~~-2014~~07~~ planning period involved the demolition and replacement of existing units, ~~with very limited net gain in the number of units.~~ In 2008, there were only seven (7) vacant single-family parcels left in the City.

#### IV. Multiple-Family Housing

Because of the high land costs, construction costs, and relatively strong market demand for single-family housing in Capitola and surrounding communities, the new single-family units that will be built on these vacant sites will likely only be affordable to households with incomes in the above-moderate income category.

There are very few vacant multiple-family or commercial sites that can accommodate new housing construction, however, there are numerous prospective multiple-family and mixed-use commercial sites that can accommodate new housing units as infill or redevelopment projects. Table 4.5 and Appendix F ~~summarize~~<sup>present</sup> the inventory of vacant and prospective lands that are zoned appropriately to accommodate housing development.

The City of Capitola recognizes that without an active Housing Plan, only limited housing development beyond the available single-family lots and the anticipated- Secondary Dwelling Units would likely occur during the 20~~14~~<sup>14</sup>07-20~~23~~<sup>24</sup>14 planning period. To augment its housing supply, the City has undertaken a survey of prospective properties in the multi-residential and commercial zones (Table 4.5 and Appendix F). From this survey, the City has identified available housing Opportunity Sites best suited for redevelopment with the inclusion of multifamily housing units.

#### V. Additional Residential Zoning Opportunities

In addition to the residential and mixed-use zoning that allows residential development the City has also prepared a number of ordinances that allow for increased densities and other concessions to be provided above and beyond what is allowed by the underlying zoning.

##### **Planned Development Permits:**

Planned Development Permits have been used to allow site specific density increases. Recent residential PD examples have been approved at 24 and 30 units/acre.

##### **Affordable Housing Overlay:**

The City's Affordable Housing Overlay allows for residential development on specific sites in the RM zones at densities of 20 units per acre.

##### **Density Bonus Ordinance:**

The City's Density Bonus Ordinance allows for a density increase, in exchange for the provision of a percentage of affordable housing, in any zone that allows residential development.

##### **Secondary Dwelling Unit Ordinance:**

The City's Secondary Dwelling Unit Ordinance allows for the development of secondary dwelling units in single-family residential zones that would otherwise prohibit a second unit on the parcel.

##### **Inclusionary Housing Ordinance:**

Although sometimes seen as a barrier to development, the City's Affordable "Inclusionary" Housing Ordinance has actually been helpful in the development of

affordable housing units. Under the Ordinance all new for sale housing developments of seven units or larger must provide at least 15 percent% of the project's units as permanently affordable for low or moderate-income households. Since 2004 this ordinance has resulted in the development of ten new housing units that will remain permanently affordable for low or moderate-income households.

### **2015 – 2023 Housing Opportunity Sites**

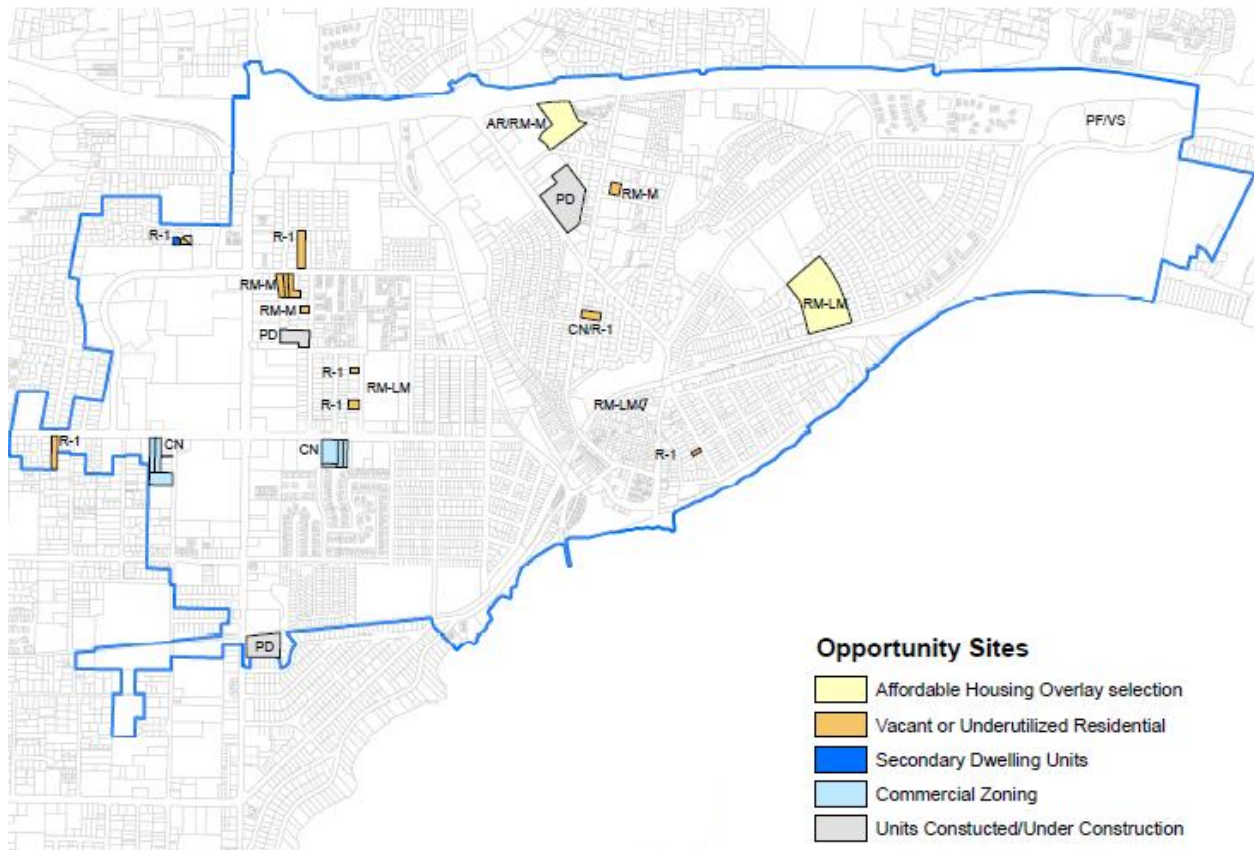
As shown in Table 4.5 the City will be able to exceed the RHNA obligations for all income categories. Due to the City's actions during the past 2007-2014-2000-2007 Planning Period, zoning changes, ordinances and appropriate assistance programs have already been placed into service. All of the following Opportunity Sites shown already have zoning in place that will allow the proposed development at the appropriate densities required.

The actual development of these sites will depend on the state of the economy and the interest of non-profit affordable housing developers. -The City of Capitola has a positive history of working with non-profit developers as well as with for-profit developers. -The City of Capitola staff creates an incentive for developers to build in the City by providing excellent customer service and a speedy and efficient permitting process.

Due to the aging population of Capitola, and the need to locate housing near jobs, goods and services, and public transportation, it is projected that the need for higher density development of smaller sized units will increase over the next planning period. To accommodate this projected need, the following opportunity sites are all located near the aforementioned amenities, and will be encouraged to be developed at higher densities along transportation corridors.

Figure 4-1 below shows the distribution of opportunity sites around the City.

Figure 4-1: 2015407-202314 Housing Opportunity Sites



### I. Affordable Housing Overlay (AHO) Sites

The City's Density Bonus Ordinance, Inclusionary Housing Ordinance and zoning revisions that now allow for mixed-use residential development in the commercial zones will all work to encourage the development of additional higher density and transportation corridor-sited housing. These ordinances, however, do not meet the State mandated lower-income RHNA housing density requirements. In order to meet the RHNA requirement for low, very low and extremely low-income units the City has also adopted an Affordable Housing Overlay. The Overlay was specifically designed for use with multi-residential zoned properties and requires that at least 50% of the units to be developed will serve lower-income households. Two sites have currently been identified for inclusion under the Affordable Housing Overlay. The Overlay could be applied to additional multi-residentially zoned sites in the future.

The two prospective sites described below qualify for higher density development under the City's Affordable Housing Overlay Ordinance. Under the Overlay, new residential development is permitted at 20 units per acre under the condition that 50% of the units be affordable to lower income households. One site has 80 existing lower-density housing units and can accommodate additional development while the second site is partially vacant. The purpose of the Affordable Housing Overlay is to encourage the preservation

and rehabilitation of any existing residential units while also allowing for in-fill units on these two sites for a net increase in units. The Affordable Housing Overlay was also specifically designed to encourage affordable housing development activities that will help provide for long-term affordability for any lower-income residents that currently live on the sites. A zoning change, on the other hand, that allows for increased density without any affordability requirement would most likely trigger redevelopment of these existing development sites in a way that would cause the dislocation of the existing residents and result in the development of housing for above moderate-income households.

These two Affordable Housing Opportunity sites, if developed, would provide for a combined total of 94 new housing units for low, very low and extremely low-income households.

#### **Affordable Housing Overlay Opportunity Site #1: 600 Park Avenue**

- **APN: 036-151-15**
- **Lot Size: 6.8 acres**
- **Zoning: AHO/RM-LM (5-10 dwelling units/acre; up to 20 dwelling units/acre with Affordable Housing Overlay)**
- **General Plan Designation: R-H<sup>18</sup> (residential high density) 10-20 units/acre.**



Using CDBG Planning and Technical Assistance grant funds the City contracted with the Mid-Peninsula Housing Coalition to complete a feasibility study of the 600 Park Avenue site to determine whether or not redevelopment of the site would be feasible. The 600 Park Avenue site study was completed in January 2007 by the Mid-Peninsula Housing Coalition. While the study provided three different redevelopment scenarios the most conservative development scenario was used to estimate the number of housing units that might actually be developed between 200<sup>157</sup> and 20<sup>2314</sup>.

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<sup>18</sup> Pending Coastal Commission Certification

This scenario would produce a total of 33 new multi-family housing units while also preserving the 80 affordable units currently located on the site. Although 600 Park Avenue is zoned RM-LM which allows 5-10 dwelling units per acre, the site is part of the City's Affordable Housing Overlay which will allow redevelopment on the site at up to 20 units per acre if at least 50% of the units developed are affordable. This site is located immediately adjacent to the New Brighten Middle School, is walking distance to the New Brighten State Park and is across the street from the proposed rail/bike trail transportation corridor. The site meets many of the planning criteria for higher density family-oriented housing.

In an ideal situation the redevelopment of this site would be carried out in a similar manner to the current redevelopment of the Bay Avenue Senior Housing Project, so that the existing housing can be preserved and rehabilitated and the existing residents can be protected from being dislocated. Due to the age and low density design of the current uses at 600 Park Avenue the existing development is not viewed as a constraint on additional development. ~~Utilizing~~ Going by the ~~density desnity~~ standards set by the California State Department of Housing and Community Development, a density of 20 dwelling units/acre equates to low and very low income affordability. It is anticipated that the 33 new units that could be developed on this site will serve low and very low-income households. If the existing 80 units on this site undergo substantial rehabilitation and if they are converted to long-term affordability it is possible that up to 14 of these units could qualify under the Adequate Sites Alternative Program to be counted toward the City's RHNA obligation.

The City has been in contact with the current owners of the 600 Park Avenue site and has expressed an interest in working with the owner to take advantage of the Affordable Housing Overlay. The past feasibility study conducted on the site provides an extensive analysis of alternative development scenarios. ~~The City also has set aside \$15,000 in Preservation-Technical Assistance funds in FY 2009-2010 that could be provided to assist with further pre-development expenses such as a phase I report or preliminary geotechnical studies.~~

Through the adoption of the Overlay the City has expressed its interest in seeing the development of an in-fill housing project on this site and is concerned with the long-term sustainability of the existing affordable housing on the site if an affordable housing project is not initiated in the near future. As was demonstrated with the Bay Avenue Senior Apartments project, the City housing staff and Community Development Department will work closely with the owner/developer to assist in the entitlement process, to prepare a development agreement and to package possible financial assistance from the City. ~~of Redevelopment Agency.~~ The City will also work with the developer to apply for any federal or state housing funds that may be available for the project. The City currently has ~~40~~ water credits with Soquel Creek Water District for affordable housing that could be provided to this project if needed to help gain water service for the new units. This project could provide for up to 33 new housing units for lower-income households.

**Affordable Housing Overlay Opportunity Site #2 : 822 Bay Avenue:**

- **APN: 036-011-28**
- **Lot Size: 3.09 acres**
- **Current Zoning: AHO/AR/RM-L (5-10 units/acre; up to 20 dwelling units/acre with Affordable Housing Overlay)**
- **General Plan Designation: R-H (residential high density) 10-20 units/acre.**



822 Bay Avenue, is a 3.09 acre parcel in the AHO/AR/RM-L(Automatic Review/ Multiple family residential) District. The Automatic Review district requires that any project obtain a use permit. The current use on a portion of the site is a hotel, which is a legal non-conforming use in the RML zoning district. The balance of the site is currently vacant. This site has been identified as being an appropriate place for higher density affordable housing due to its proximity to shopping, transit and elementary and middle school sites. The site is part of the City's Affordable Housing Overlay which will allow redevelopment on the site at up to 20 units per acre if at least 50% of the units to be developed will be affordable. It is anticipated that due to the age, condition and limited lot coverage of the existing structures, that the site may be considered for redevelopment<sup>ment</sup> in the current planning period. Given current zoning and proximity to public services the site is appropriate for a future mixed residential/commercial development project. With the Affordable Housing Overlay, the 3.09 acre parcel could accommodate up to 61 residential units. Going by the standards set by the California State Department of Housing and Community Development, a density of 20 dwelling units/acre equates to low and very low income affordability. It is anticipated that the 61 new units that could be developed on this site will serve low, very low and extremely low-income households.



~~The City has set aside \$15,000 in Preservation Technical Assistance funds in FY 2009-2010 that could be provided to assist with further feasibility studies or other pre-development expenses for this project.~~ As was demonstrated with the Bay Avenue Senior Apartments project, the City housing staff and Community Development Department will work closely with the owner/developer to assist in the entitlement process, to prepare a development agreement and to package possible financial assistance from the City ~~or Redevelopment Agency~~. The City will also work with the developer to apply for any federal or state housing funds that may be available for the project. The City currently has ~~40~~ water credits with Soquel Creek Water District for affordable housing that could be provided to this project if needed to help gain water service for the new units. This project could provide for up to 61 new housing units for lower-income households.

~~Program 1.1 and Program 2.5 are included in the Housing Plan to encourage development in the identified opportunity sites and monitor the progress of development on these sites. Policy 2.5 and Programs 2.5a and 2.5b have been created to promote the development of affordable housing on the identified opportunity sites including these two Affordable Housing Overlay sites. Program 2.5b specifically will monitor the progress of development on these sites.~~

## II. Mixed-Use Residential/Commercial Sites

The City of Capitola contracted with Applied Development Economics for the 41<sup>st</sup> Avenue Corridor Economic Development/Mixed Use Revitalization Study. The study was completed in September 2009 and investigated the feasibility of mixed-use residential development as a development alternative for the City's important 41<sup>st</sup> Avenue commercial area. The study identified four short and long term mixed-use opportunity sites that would be appropriate for redevelopment with residential components. These opportunity sites are larger in scope than the opportunity sites identified in the Housing Element and will most likely not be able to be redeveloped within the Housing Element's five-year planning period. However, this study and its identified mixed-use opportunity sites, point to the City's interest in moving toward mixed-use development. The study encourages mixed-use residential development as a means to encourage transit oriented development, ~~reinvigorate~~ ~~reinvigorate~~ and enhance retail along 41<sup>st</sup> Avenue and increase the housing supply, both market rate and affordable.

Capitola has limited recent experience with the development of mixed-use residential projects. The City's only recent mixed-use development is the Capitola Beach Villas project which is a 55-unit condominium project completed in 2008. The property was zoned Community ~~Commercial~~ ~~Commercial~~ and the development was approved at 30 units per acre for the residential units. The retail commercial portion of the project was allowed in addition to the residential density. The City is anticipating that future mixed-use projects will be approved at the 25 units per acre density allowed in the commercial zones. However, because of Capitola's limited recent involvement with mixed-use development, as part of this Housing Element, the City is anticipating the residential mixed-use development on the mixed-use opportunity sites at only 50% of that maximum density.

There are several prospective commercially zoned properties that are appropriate sites for development with mixed-commercial/residential redevelopment projects. Zoning changes made over the past planning period allow mixed-use residential development in the CC-

Community Commercial, CN--Neighborhood Commercial, PO--Professional Office and CR--Commercial/Residential zones. While mixed-use residential development is allowed on any CC, CN, PO or CR zoned parcel, the following four sites have been identified as being particularly appropriate given their current lower-than-typical density of development and need for economic redevelopment, or because of the site's location being particularly advantageous for pedestrian and bicycle oriented residential uses.

**1575 38<sup>th</sup> Avenue:**

- **APN: 034-181-18**
- **Lot Size: 0.7 acres**
- **Current Zoning: CN**
- **General Plan Designation: C-LC (Commercial-Shopping Local)**



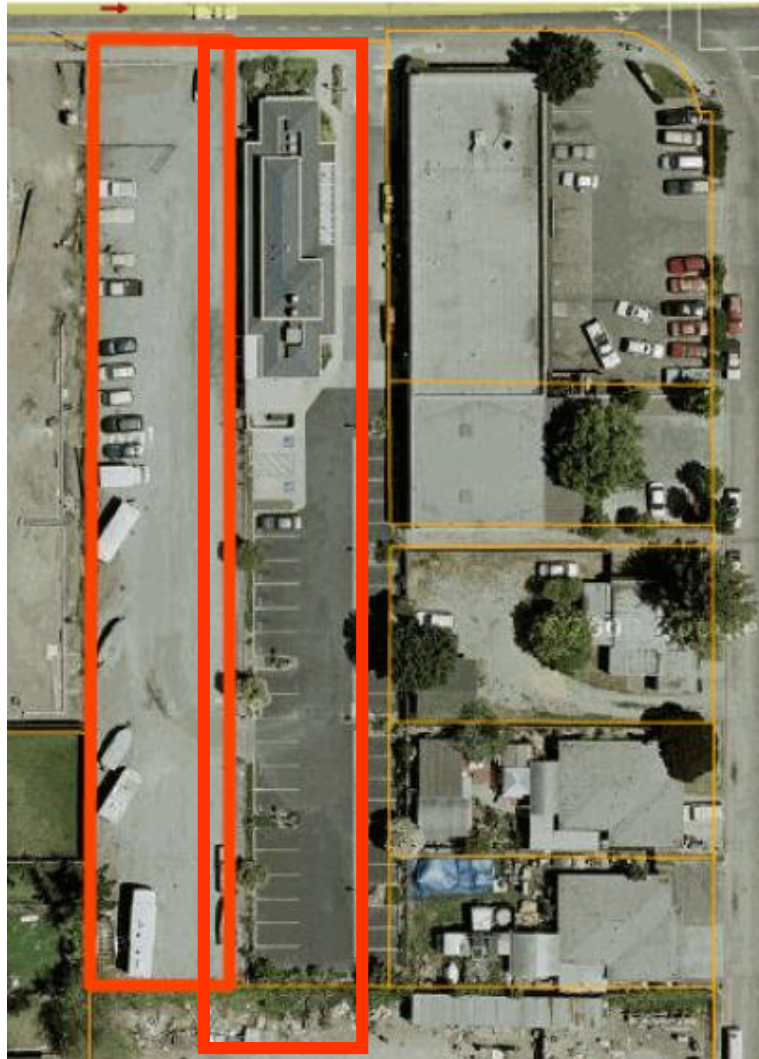
The current use of this parcel (APN # 034-181-18) (not in the coastal zone) is the “Capitola Freight and Salvage”, a used building materials operation. The site is approximately 0.7 acres in size and is in the Neighborhood Commercial (CN) zoning district and is close to public transit, shopping and other amenities. The CN zone allows residential-commercial mixed-use development as a principally permitted or “by-right” use. The current use of the site is not seen as a barrier to future development as it significantly ~~underutilizes~~ the site, and will not be continued when redeveloped. Currently there are several dilapidated buildings on the site that are used for the Capitola Freight and Salvage business. The buildings do not contain residential units and cover approximately 20% of the site.

It is anticipated that due to the age and poor condition of the existing structures, that the site will be redeveloped in the current planning period. Given current zoning and proximity

to public services the site is appropriate for a future mixed residential/commercial development project. Taking into consideration the setbacks, parking, and other design requirements of the CN district, it is possible to build 17 residential units above commercial on this site or 25 dwelling units per acre. ~~Utilizing~~ Going by the density standards set by the California State Department of Housing and Community Development, a density of 20 dwelling units/acre equates to low and very low income affordability. Although this site qualifies under State Housing Element requirements for the development of low-income housing units, the City of Capitola is choosing to show this site as being developed for moderate and above moderate income households. While a net of 17 units are possible on this site, the City has anticipated development at about 50% of the net new units, for a total of eight units.

**3754 and 3780 Capitola Road:**

- **APN: 034-181-15, 034-181-09**
- **Lot Size: 0.9 acres**
- **Current Zoning: CN**
- **General Plan Designation: C-LC (Commercial-Shopping Local)**



This site is comprised of 2 parcels (APN #s 034-181-09 and 034-181-15) in the Neighborhood Commercial (CN) zoning district (not in the coastal zone). The existing restaurant takes up approximately 10% of the flat, 0.93 acre site. The existing use is not viewed as a potential constraint on additional development because it takes up such a small portion of the site. At 25 dwelling units/acre the site can accommodate 22 units. The site is adjacent to Capitola Road; one of the major transportation corridors in Capitola. Like the “Freight and Salvage” site, it is in close proximity to a regional shopping center as well as the largest transit hub in the City. Although this site qualifies under State Housing Element requirements for the development of low-income housing units, the City of Capitola is choosing to show this site as being developed for moderate and above

moderate income households. While a net of 22 units are possible on this site, the City has anticipated development at about 50% of the net new units, for a total of 11 units.

**4250-4310 Capitola Road:**

- **APN: 034-111-43,34,33,&44**
- **Lot Size: 1.7 acres**
- **Current Zoning: CN**
- **General Plan Designation: C-LC (Commercial-Shopping Local)**



This 1.7-acre site, made up of four adjacent parcels (APN #s: 034-111-43,34,33,&44) (located in the coastal zone) is known as the “Anderson/Dharma’s” site. The existing single-story building has a footprint of approximately 40% of the site, with the remainder primarily used for at-grade parking. This site is located on a key transportation corridor, near the 41<sup>st</sup> Avenue transit center, and in an area that contains a mix of commercial (CC, CN and PO) and residential (R-1, RM-LM, and RM-M) uses. The existing use is not viewed as a potential constraint on additional development because it is compatible with residential development. This site is currently zoned C-N. The expected density range for this site is 25 dwelling units per acre, which translates into a maximum of 37 units. Although this site qualifies under State Housing Element requirements for the development

of low-income housing units, the City of Capitola is choosing to show this site as being developed for moderate and above moderate income households. While a net of 37 units are possible on this site, the City has anticipated development at about 50% of the net new units, for a total of 19 units.

### III. Secondary Dwelling Units

In October of 2003 the City adopted a Secondary Dwelling Unit (SDU) Ordinance that permits second units on all single family lots of 5,000 square feet or larger. The ordinance does not contain affordability restrictions and is in compliance with State law regarding second units.



Since the Ordinance was passed, a total of ~~six~~6 new Secondary Dwelling Units have been built. Because of Capitola's early days as "Camp Capitola", many of its older original lots are smaller than the 5,000 square foot minimum lot size requirement specified in the City SDU Ordinance. There are still a total of 654 single-family zoned lots that do meet this requirement and that could accommodate second units. The City estimates that the Second Unit ordinance will yield approximately ~~6~~7 new units during the 201507-202314 planning period. It is projected that, due to their inherent size limitations and site characteristics, that all of these secondary units will likely be offered at rents affordable to moderate-income households. To further encourage the development of second units the City will review its current ordinance to see if further refinements can help remove any remaining barriers that have discouraged development in the past.

### IV. Other Vacant and Prospective Residential Lands

In addition to secondary dwelling units on R-1 lots, there are vacant and prospective residential lands on which additional housing development can occur. Table 4.5 and Appendix F show a potential for a net of 7 new units on vacant and prospective multiple-family lands, and a net of 7 new units on prospective R-1 lands. These numbers do not reflect any double-counting between categories. No zone changes are required to accommodate the potential development on these sites. Staff anticipates that these sites represent the potential for the development of 14 units, 7 of which will serve moderate-income households with the remaining 7 serving above moderate-income households.

### Comparison of Available Sites with RHNA

As indicated in Table 4.5, the Regional Housing Need (RHNA) for Capitola is 143 dwelling units, ranging in affordability for households from extremely low-income to above moderate-income. Since January 1, 2014, five new housing units have been approved and constructed in the City, therefore, the City's remaining RHNA need is 138 new housing units. Of the 143 units, 80 have already been built or received planning permits during the 2007-2014 planning period. The available Opportunity Sites identified above provide the capacity to meet, and exceed, the remaining housing need of 138 units. Further, the identified sites will meet or exceed the housing needs for each individual income group. These 63 units will range in housing types from subsidized multi-family housing to market-rate single-family homes.

**Table 4.5** demonstrates how the City's efforts to provide adequate housing sites compares to its RHNA allocation. The City has projected the residential development potential based on a review of each individual site, local historic development trends, and current demand for housing units in the different income groups.

**TABLE 4.5: 2015-2023 RHNA OPPORTUNITY SITES CHART**

INCOME LEVEL	<del>20140</del> <del>7-</del> <del>20231</del> 4 RHNA	UNITS BUILT	<u>Remaining RHNA NEED</u>	AFFORDABLE HOUSING OVERLAY	COMMERCIAL SITES	PROSPECTIVE RESIDENTIAL SITES	SECONDARY DWELLING UNITS	TOTAL
Extremely Low	<u>176</u>	<u>12</u>		<u>4</u>	0	0	0	<u>16</u>
Very Low <sup>1</sup>	<u>34176</u>	<u>40</u>	<u>34</u>	<u>3026</u>	0	0	0	<u>3027</u>
Low	<u>234</u>	<u>90</u>	<u>23</u>	32	0	0	0	<u>32</u>
Moderate	<u>267</u>	<u>90</u>	<u>26</u>	32	9	7	<u>67</u>	<u>5464</u>
Above Moderate <sup>2</sup>	60	<u>585</u>	<u>55</u>	0	29	7	0	<u>3694</u>
<b>TOTAL</b>	<b>143</b>	<b>80</b>	<b>138</b>	<b>94</b>	<b>38</b>	<b>14</b>	<b>7</b>	<b>152233</b>

<sup>1</sup>Extremely Low-Income households assumed as 50% of Very Low-Income households

<sup>2</sup>Moderate-Income capacity anticipated to meet remaining Above Moderate-Income RHNA

The City's projections are conservative, and assume development at the lower end of the projected density range. The listed Opportunity Sites allow for the development of a total of ~~16 extremely low income units, 3027~~ very low income units, 32 low income units, and 9164 moderate income units, ~~and 94~~ above-moderate units. The City of Capitola housing program goal is to provide more than adequate opportunity sites during the entire planning period and to encourage the development of the entire RHNA allocation of 143 units by ~~2023~~14. New Housing Element policies call for City ~~and Redevelopment Agency~~ staff to work with property owners to target sources of affordable housing funds to achieve goals for the number and affordability of housing units to be developed.

**Table 4.5** shows that the identified sites will meet the RHNA requirement for housing which will be affordable to all income categories. The sum of the City's available sites in all income ranges demonstrates the ability to more than meet the overall allocation of 143 dwelling units. A detailed inventory of sites is provided in Appendix F.

## C. Resources Available

### Availability of Public Services and Facilities

#### I. Public infrastructure and utilities

Public infrastructure and utilities are generally available to accommodate development throughout Capitola. Potential impacts on traffic levels of service will be assessed as part of the review processes for proposed developments. Where appropriate, projects will be conditioned to implement measures to mitigate traffic impacts. The City's studies of congested transportation corridors will identify needed improvements and/or development fees that can be imposed as conditions of approval.

As mentioned earlier, the City's strategy is to locate higher density housing and mixed-use developments along transit corridors. All of the key housing opportunity sites identified are located directly on existing bus routes, and the majority of them are also in close proximity to the regional transit center and Capitola Mall. Locating these developments in these areas should increase transit ridership along these routes, and among the occupants of the new housing, thereby replacing some of the anticipated car trips with bus rides or walking/cycling trips.

#### II. Public Transit

Mass transit in Santa Cruz County is provided by the Santa Cruz Metropolitan Transit District (Metro) and is limited to bus service. No passenger train or rapid transit systems are available in the County. Capitola is serviced by six (6) Metro bus routes that ~~are~~ all stop at the Capitola Mall's Metro Center on 41<sup>st</sup> Avenue. The bus routes service Capitola Road, 41<sup>st</sup> Avenue, Capitola Avenue and a portion of 38<sup>th</sup> Avenue. During the summer months the City of Capitola provides a free shuttle service that runs from a remote parking lot on Bay Avenue to the Capitola Village area. This service runs on weekends only.



### III. Water Service

Capitola is provided water service from both the Santa Cruz Water District and the Soquel Creek Water District. Between drought and population growth in Santa Cruz County, water supply and water quality issues have become of greater concern over the past few years.

The Soquel Creek Water District is the main water provider for Capitola. The District serves more than 49,000 customers through 14,540 connections in the mid-Santa Cruz County area encompassing seven miles of shoreline and extending from one to three miles inland into the foothills. The City of Capitola is the only incorporated area in the District. The Soquel Creek Water District currently supplies approximately 5,400 acre feet of water annually and receives 100 percent of its water from two groundwater aquifers. The District operates 17 production wells and maintains 18 water storage tanks with a capacity of 7.5 million gallons.

Currently the Soquel Creek Water District's demand is higher than the sustainable yield of the aquifers. To avoid overdraft and possibly salt water intrusion along the coast a "Water Demand Offset" (WDO) ordinance was created to avoid a moratorium on development in the Soquel Creek Water District, and to extend existing supplies until a supplemental water supply can be obtained. The WDO requires applicants for new water service to offset 1.2 times the amount of water the new development is projected to use so that there is a "zero impact" on the District's water supply.

The Santa Cruz Water District serves a geographic area that includes a small portion of the City of Capitola, the entire City of Santa Cruz, and adjoining unincorporated areas of Santa Cruz County. The water system draws almost exclusively on local surface water sources, whose yield varies from year to year depending on the amount of rainfall received and runoff generated during the winter season. In normal and wet years the water system is capable of meeting the community's current total annual water requirements. The Loch Lomond Reservoir is the system's main storage facility with a capacity of 2.8 billion gallons of water, which provides sufficient storage after one dry winter to carry the system through the following summer. The system is highly vulnerable to shortage, however, in extended dry periods or critically dry years. Moreover the Santa Cruz water system is physically and geographically isolated. There are no interconnections with other water suppliers in place to transfer water among adjacent water districts or import emergency supplies from outside the region.

The Santa Cruz Water District and the Soquel Creek Water District are jointly pursuing seawater desalination as a supplemental water source. Currently, the desalination project is in environmental review. In August 2013, in response to comments received on the desalination project's Draft Environmental Impact Report, the City of Santa Cruz recommended that there be no vote on the desalination plant in 2014. The project is currently on hold. The City and the Soquel Creek Water District are pursuing a community involvement project and continuing to evaluate water supply options., which is expected to become available sometime around 2015. As currently envisioned, this facility would add

a 2.5 million gallons/day capacity to the Santa Cruz Water District, which could provide upwards of 500 million gallons over the dry season as a backup supply in times of draught. During non-drouaught years this project would also enable the Soquel Creek Water District to significantly reduce pumping and achieve groundwater management objectives of restoring and protecting the Soquel-Aptos Groundwater Basin.

Both water districts serving Capitola have policies in place that give new water connection priority to affordable housing developments. Through the water saving upgrades incorporated into the Bay Avenue Senior Apartments project the City of Capitola has been issued ~~10~~ new water connections from the Soquel Creek Water District for the development of future affordable housing units.

#### **IV. Sewer Capacity**

The City of Capitola's sewer service is provided by the Santa Cruz County Sanitation District (SCCSD) who provides collection and transmission of sewage throughout the mid Santa Cruz County area. The District ultimately sends all sewage to a regional treatment plant operated by the City of Santa Cruz. The treatment plant has an existing capacity of 17 million gallons per day (mgd) the SCCSD owns capacity rights for 8 mgd. The existing flow to the plant is 10 mgd of which SCCSD's portion is 5 mgd. Capitola's portion of the SCCSD 5 mgd is approximately .5 mgd. There is sufficient capacity at both the regional plant -and in SCCSD's share of the plant to implement the housing unit development identified in this report.

#### **Opportunities for Energy Conservation**

Under current law (Government Code Section 65583(a)(7)), this Capitola Housing Element must include analysis of opportunities for energy conservation with respect to residential development). In 1974 the Legislature created the California Energy Commission to address the issue of energy conservation. The Commission, in 1977, adopted Title 24 of the California Administrative code, conservation standards for new buildings.

##### **I. Capitola Green Building Ordinance**

In May 2008, the Capitola City Council approved an amendment to the Zoning Code to include Chapter 17.10 "Green Building Regulations". The Capitola Green Building program became effective July 1, 2008. The program is mandatory and requires that every new development (residential and/or commercial), and major remodels of a specified size, meet certain Green Building requirements. The Green Building requirements are intended to improve or achieve: energy efficiency, indoor air quality, water conservation, reduced waste generation, and reduced carbon emissions.

The program has been effective, due to its flexibility and comprehensible requirements. ~~Since its induction, four (4) building permits have been issued utilizing the program.~~

In relation to new residential development, and especially affordable housing, construction of an energy efficient building can add to the original production costs. Over time, however, the housing with energy conservation features should have reduced occupancy costs because the consumption of fuel and electricity is decreased. This means the monthly housing costs may be equal to or less than what they otherwise would have been if no energy conservation devices were incorporated in the new residential buildings. Reduced energy consumption in new residential structures is one way of achieving affordable housing costs when those costs are measured in monthly carrying costs as contrasted to original sales price or production costs.

Strategies a developer can undertake to achieve energy efficient construction include:

- Locating the structure on the northern portion of the sunniest area on the site.
- Designing the structure to admit the maximum amount of sunlight into the building and to reduce exposure to extreme weather conditions.
- Locating indoor areas of maximum usage along the south face of the building and placing corridors, closets, laundry rooms, power core, and garages along the north face ~~of~~ the building to serve as a buffer between heated spaces and the colder north face.
- Making the main entrance a small, enclosed space that creates an air lock between the building and its exterior; orienting the entrance away from prevailing winds; or using a windbreak to reduce the wind velocity against the entrance.
- Locating window openings to the south and keeping east, west and north windows small, recessed, and double-glazed.

These and other potential energy efficient opportunities are evaluated and promoted by the City during the site plan review process.

## II. Policies which Promote Compact Development

In addition to the Capitola Green Building Program, the City has identified several policies in the 20~~14~~<sup>14</sup>~~07~~<sup>07</sup>-20~~23~~<sup>23</sup>~~14~~<sup>14</sup> Housing Plan (Chapter 6) that will conserve energy through high density, compact and/or mixed-use residential development. These policies are as follows and are discussed in more detail in Chapter 6 of this housing element.

- ~~**Program Policy 1.12 Providing Adequate Housing Sites:- Encourage mixed-use development**~~
- ~~**Program Policy 1.23 Mixed-Use Development:- Provide opportunities for the development of alternative housing**~~
- ~~**Program Policy 1.35 Alternative Housing:- Ensure adequate sites for new housing development to meet the needs of the community**~~



The following sections present information on funds and other resources that are available to support the City of Capitola housing programs. The City's housing programs and projects are funded through a variety of federal, state, and local sources. These funds actively support the construction of new affordable housing, encourage housing rehabilitation, assist first time homebuyers, and provide various other housing services to low- and moderate-income households.

The City of Capitola ~~and the City of Capitola Redevelopment Agency~~ provide development funding, operating assistance and mortgage assistance for a variety of affordable housing types throughout the City. The per unit dollar amount of local assistance required varies greatly depending upon the type of housing being developed, the economy of scale involved, and the amount of non-local assistance that can be leveraged. To the extent possible, Capitola seeks to encourage projects that are able to leverage additional state, local and private investment, including tax exempt mortgage revenue bonds, low-income housing tax credits and various programs administered by the State of California and the federal government.

## **Federal Sources of Funding**

### **I. Public Housing**

The U. S. Department of Housing and Urban Development (HUD) supports the Housing Authority of Santa Cruz County's public housing units, new development and rehabilitation of affordable housing, and special needs housing through the provision of operating subsidies and capital funding. The Housing Authority owns and operates one, 12-unit rental housing project in Capitola.

### **II. Housing Choice Vouchers**

In addition to public housing, HUD also funds Housing Choice Vouchers formerly known as Section 8. Unlike public housing, which fixes the tenant's rent to no more than thirty percent (30%) of their household income; Housing Choice Vouchers provide a subsidy to private landlords to pay the difference between what the tenant can afford with thirty percent (30%) of their family income and the fair market rent. The Housing Authority administers approximately ~~197450~~ Housing Choice Vouchers for Capitola residents.

### **III. Community Development Block Grant Program (CDBG)**

CDBG is a Federal HUD program that can provide funds for a wide range of community development projects including affordable housing and economic development activities. As a small jurisdiction Capitola City is not an "entitlement City" under HUD regulations but can apply for competitive grants on an annual basis through the California Department of Housing and Community Development (HCD).

CDBG funds are subject to certain restrictions and cannot be used for the actual construction of new housing. The program benefits primarily persons/households with low-

incomes not exceeding 80% of the area median income. In the past CDBG grants have provided funding for infrastructure development for the 6-unit Habitat for Humanity homeownership project, the Housing Needs Assessment Survey, disabled access retrofits, membership share loans to Loma Vista Mobile Home Park Cooperative members, and loans to income-eligible borrowers under the City's Owner Occupied Rehabilitation Assistance Program. As CDBG funded loans are repaid, the funds are returned to the City's CDBG Reuse account and can be used again for CDBG eligible activities.

In 2014, the City was awarded a \$500,000 CDBG grant to reinstate funding for the Housing Rehabilitation Loan Program and Mortgage Assistance Program (First-Time Homebuyer Program). The programs are designed to assist low-income Capitola residents with needed home repairs and purchasing a home. It is anticipated that the programs will be available for qualifying Capitola households in early 2015.

#### **IV. Home Investment Partnership (HOME) Program**

HOME is a Federal HUD program that can fund a variety of activities to assist either rental or home ownership projects through acquisition, construction and rehabilitation of affordable housing. Under the HOME program, smaller jurisdictions with populations under 50,000 are allowed to apply for competitive grants administered on an annual basis by the State Department of Housing and Community Development (HCD). HOME funds have been used in past years to assist housing projects including the 12-unit Clares Street, Brookvale Terrace Mobile Home Park purchase and the City's Mobile Home Rehabilitation Loan Program. ~~The City no longer receives funding from the HOME program. In January 2007 the City was awarded a \$2 million HOME grant to assist with the rehabilitation and new construction of the 109-unit Bay Avenue Senior Apartments project. Once HOME grant funds are received by the City the funds are used to provide loans to projects and qualified individuals. As those loans are repaid the funds are returned to the City's HOME Reuse Account and can be used again for affordable housing related activities approved by HCD.~~

#### **V. ESG and HOPWA**

Provided by HUD the Emergency Shelter Grant program provides homeless persons with basic shelter and essential supportive services. ESG funds can be used for a variety of activities, including rehabilitation or remodeling of a building to be used as a shelter. The Housing Opportunities for Persons with AIDS/HIV (HOPWA) program provides grant funds to help meet the housing needs of low and moderate-income people living with HIV/AIDS

#### **VI. HUD 811 and 202 programs**

The Section 811 program provides funding for the development of rental housing with the availability of supportive services for adults with disabilities. The Section 811 program allows for persons with disabilities to live as independently as possible in the community. The program also provides project rental assistance. The Section 202 program provides funds to finance the construction, rehabilitation or acquisition of structures that will serve

as supportive housing for very low-income elderly persons, including the frail elderly, and provides rent subsidies for the projects to help make them affordable. The 25-unit Dakota Apartments project on Clares Street was developed in 1996 with assistance from the City's CDBG Reuse fund and the HUD 811 program.

## **VII. Low-Income Housing Tax Credits**

The Low Income Housing Tax Credit program is a federal program which provides each state an allocation of tax credits to be used to create affordable housing for low-income households. The tax credits are used as an incentive for private business to invest in affordable housing. This program can be used in conjunction with the mortgage revenue bond program. In addition to federal tax credits, California has created a state tax credit program to be used in conjunction with the federal credits. Low Income Housing Tax Credits are a major source of funding for Capitola's \$28 million Bay Avenue Senior Apartments project.

## **VIII. Mortgage Credit Certificates**

The Mortgage Credit Certificate (MCC) program provides financial assistance to first time homebuyers for the purchase of new or existing single-family homes. The MCC provides qualified first time homebuyers with a federal income tax credit, which reduces an individual's tax payments by an amount equal to the credit. The Housing Authority of the County of Santa Cruz administers the MCC program within the County of Santa Cruz. Since its inception in 1990 the program has provided tax credit assistance to 55 Capitola households. Capitola continues to cooperate and participate in the MCC program.

## **State Sources of Funding**

### **I. Proposition 1C Funding**

Proposition 1C authorized about \$2.85 billion in State funds for a variety of housing programs. Potential uses of Proposition 1C funds include brown-field cleanup and infill incentives, multifamily housing programs, implementation of Transit Oriented Development (TOD), the State's Homeownership Down payment Assistance Program, Supportive Housing, farm worker housing, emergency housing assistance and programs for homeless youth.

### **II. Multifamily Housing Program**

The Multifamily Housing Program (MHP) is used to assist the new construction, rehabilitation and preservation of permanent and transitional rental housing for lower income households. The State's Supportive housing program was a major funding source for the Bay Avenue Senior Apartments Project.

### **III. Mental Health Services Act Program**

Mental Health Services Act (MHSA) Housing Program was established to fund permanently supportive housing projects for people with psychiatric disabilities and children with serious emotional disturbance. The MHSA program for Santa Cruz County is administered by the County. MHSA funding has been provided for five of the units at the



Bay Avenue Senior Apartments project. Those units ~~are occupied by~~ will extremely low-income seniors with psychiatric disabilities.

#### **IV. Building Equity and Growth in Neighborhoods (BEGIN)**

BEGIN funding includes grants to local public agencies to make deferred payment second mortgage loans to qualified buyers of new homes in projects with affordability enhanced by local regulatory incentives or barrier reductions. ~~The City no longer receives funding from the BEGIN program. In 2008 Capitola received a BEGIN program grant of \$240,000 to assist buyers of the 8 Inclusionary Housing units of the Capitola Beach Villas condominium project on 41<sup>st</sup> Avenue.~~

#### **V. CalHOME**

CalHOME funding includes grants to local public agencies and nonprofit corporations to assist individual households through deferred-payment loans, as well as direct, forgivable loans. The grants are used to enable low and very low income residents to become or remain homeowners.

#### **VI. Workforce Housing Reward Program**

This program provides financial incentives to cities and counties that issue building permits for new housing affordable to very low- or low-income households. Grants can be used for construction or acquisition of capital assets. The grant amount is determined based on the number of units developed. ~~The City no longer receives funding from the Workforce Housing Reward program. In 2008 Capitola received a grant of \$4,800 for the 2 two new units at the Wharf Road Manor Mobile Home Park. These funds were used to assist in the construction of the public art medallion of the Esplanade Plaza Project. Larger grants can be requested for the Bay Avenue Senior Apartment project.~~

#### **VII. CALIFORNIA HOUSING FINANCE AGENCY (CHFA)**

CHFA is an agency of the state of California that administers programs that provide below market interest rate mortgage capital through the sale of tax-exempt notes and bonds. CHFA sells tax-exempt Mortgage Revenue Bonds to provide below market rate financing through approved private lenders to first-time homebuyers for the purchase of new or existing homes. The program operates through participating lenders who originate loans for CHFA purchase.

CHFA also operates a Multifamily Rental Housing Mortgage Loan Program. This program finances the construction or substantial rehabilitation of projects containing 20 or more units where twenty percent (20%) of the units in the project are set aside for low income tenants at affordable rents for the greater of 15 years or as long as the mortgage is outstanding.

A new program of CHFA is the HELP Program. This program provides low interest loan assistance to local governments to assist in the provision of affordable housing. Terms of the low interest loans are 3% simple interest per annum for up to ten years, with a maximum loan amount of \$2,000,000 per project.

## Local Sources of Funding:

### ~~I. Redevelopment Agency Low and Moderate Income Housing Fund~~

~~One of the most significant resources available to Capitola is the Low-Moderate Income Housing Fund (LMIHF) from the City's Redevelopment Agency. In accordance with State law, 20% of the Redevelopment Agency's tax increment is allocated for the improvement or provision of housing for low and moderate income households. Capitola's Redevelopment Agency expects to generate approximately \$400,000 per year in the LMIHF. The City has used these funds to finance a wide array of housing programs including: the 25 unit Dakota Apartments housing project; the 6 unit Habitat for Humanity project; mobile home park rehabilitation and acquisition projects, housing rehabilitation loan programs and the 109-unit Bay Avenue Senior Apartments Project.~~

~~The Capitola Redevelopment Agency has adopted a 2004-2009 Implementation Plan and a 2004-2014 Housing Strategy. The Housing Strategy provides a 10-year program for use of an estimated \$5 million redevelopment housing set-aside funds. In addition to funding the RDA's on-going rental assistance, housing rehabilitation and first time homebuyer programs (through the RDA's contract for services with the Housing Authority), the funds will be used to assist in the development of new construction affordable family/all age housing projects.~~

### ~~II.I. Capitola Affordable Housing Trust Fund~~

~~This fund was adopted by the City Council in November 2004 to utilize Inclusionary Housing In-Lieu Fees and to accept donations from individuals and organizations. The Affordable Housing Trust Fund provides the City with a mechanism for accumulating and administering additional housing resources. These funds can be used as matching funds to State and Federal funding sources. To date, the only source of revenue to the Trust Fund has been Inclusionary Housing Fees. The Housing Trust Fund continues to be administered per Section 18.02 of the Capitola Municipal Code. There is currently \$120,000 in available funds. The Fund has received approximately \$100,000 per year in past years, but this number may decline with the current slowing of the building industry.~~

## D. Agencies Involved in Housing in Capitola

Described below is a sample of public and non-profit agencies that have been involved in housing activities in north Santa Cruz County. These and other agencies play important roles in meeting the housing needs of the community. In particular, they are, or can be, involved in the improvement of the housing stock, expansion of affordable housing opportunities, preservation of affordable housing, and/or provision of housing assistance to

those in need. Many of the affordable housing funding sources listed in Section C above can only be accessed through involvement of non-profit affordable housing agencies who serve as the developers, owners and managers of affordable housing projects.

#### ~~I. City of Capitola Redevelopment Agency~~

~~The City of Capitola Redevelopment Agency has played an active role in meeting the housing needs of the community. The Agency oversees the use of the Low and Moderate Income Housing Fund which provides assistance both to affordable housing projects and also to assistance programs including:~~

- ~~○ The City's First Time Homebuyer Program~~
- ~~○ The City's Owner Occupied Rehabilitation Assistance Program.~~
- ~~○ The City's Security Deposit Program to assist low-income families with the deposits needed to rent a home~~
- ~~○ The City's Emergency Housing Assistance program that provides one-time rent or mortgage assistance to help families avoid foreclosure or eviction~~
- ~~○ The City's Rental Assistance program for low-income Loma Vista and Wharf Road Mobile Home Park residents~~

#### ~~II.I. Housing Authority of the County of Santa Cruz~~

~~The Housing Authority of the County of Santa Cruz is the primary agency providing affordable housing opportunities in Capitola. The Housing Authority manages the 12-unit Grace Street apartments, administers the Housing Choice Voucher rental assistance program and operates the Mortgage Credit Certificate program for Capitola. Through a contract with the Capitola Redevelopment Agency, funded by redevelopment housing set-aside and other funding sources as may be available, the Housing Authority also administers the City's First-time Homebuyer Program, Housing Rehabilitation Program, and Security Deposit Program. Under contract to the Capitola RDA, the Housing Authority assisted Capitola with the resident acquisition of Loma Vista and Wharf Road Mobilehome Parks, has completed several other mobilehome resident acquisition feasibility studies.~~

#### ~~III.II. Community Action Board of Santa Cruz County, Inc. (CAB)~~

~~CAB conducts, administers and coordinates community programs to combat poverty in Santa Cruz and Monterey Counties. CAB offers several programs: energy/utility payment assistance; the Shelter Project (housing and homeless services); job training and employment services; immigration assistance; and community building. CAB operates five services for homeless people or those at risk of homelessness, including: Housing for Medical Emergencies Program, Motel Vouchers for homeless persons facing emergency medical situations, Emergency Rent Assistance to prevent eviction, and a Message Center (voice mail), Shelter Hotline, and Resource Guide.~~

#### ~~IV.III. Senior Network Housing Program:~~

The Senior Network Housing Program provides some housing-related services to elderly individuals and households. The City of Capitola contracts for provision of these services to city residents through a contract under the Community/Human Services Program. The senior network program has been active in matching seniors in shared housing arrangements. In addition, staff also maintains an inventory of senior housing developments and provides information on location, eligibility requirements, affordability and level of services offered.

#### ~~V.~~IV. **California Rural Legal Assistance**

Fair housing information and tenant-landlord dispute mediation is available through California Rural Legal Assistance. Information and resources are provided to both tenants and landlords regarding their rights and responsibilities. The City of Capitola contracts for provision of these services to ~~C~~city residents through a contract with California Rural Legal Assistance under the Community/Human Services Program.

#### VI. **Habitat for Humanity**

Habitat for Humanity is a non-profit organization dedicated to building and rehabilitating affordable ownership housing for lower income families. Habitat for Humanity builds and repairs homes with the help of volunteers and the ~~\_~~partner families. Habitat homes are sold to partner families at no profit with affordable, no-interest loans. ~~Habitat for Humanity of Santa Cruz County has now completed the development of 31 homes since 2000, including 2 Secondary Dwelling Units. A Capitola Redevelopment Grant provided financial assistance to build six townhomes in Capitola. Habitat for Humanity broke ground in August of 1998 and completed construction in October of 2000.~~

#### VII. **Mid-Peninsula Housing Coalition (MPHC)**

Mid-Peninsula Housing Coalition is an established regional non-profit organization involved in the development, management, acquisition and rehabilitation of affordable rental housing. MPHC primarily develops affordable family and senior rental apartments. Since its found~~ing~~ed in 1971, MPHC has developed over 3,700 units and rehabilitated over 300 units in six Northern California counties, including several projects in Santa Cruz County.

#### VIII. **First Community Housing (FCH)**

First Community Housing is a San Jose based non-profit affordable housing developer committed to building high quality, sustainable, affordable housing and passing the energy savings along to their tenants. FCH's incorporation of Green Building materials has been featured in numerous Green Building journals. First Community Housing develops family housing, senior housing, single room occupancy housing, live/work lofts, mixed-use development and housing for people with disabilities. Since its founding in 1986, FCH has developed over 800 units with another 200 in development. FCH is the owner/developer of the 109-unit Bay Avenue Senior Apartments project in Capitola, a \$28 million acquisition/rehabilitation and new construction project that will serve extremely low, very

low and low-income seniors including some units for residents who are chronically ill and who have psychiatric disabilities.

## IX. South County Housing

South County Housing is a Gilroy-based non-profit affordable housing developer. South County Housing is a nonprofit community development corporation operating in the California counties of Santa Clara, Santa Cruz, Monterey and San Benito. Since 1979, they have developed over 2,500 units, including 1,435 affordable apartments. South County Housing's model which includes combining mixed income housing with on-site services addresses the unique needs of each community. When they build neighborhoods, they invest in their long-term success with recreational amenities, childcare facilities and community buildings with computer labs. South County Housing has also been active in Santa Cruz County with the acquisition and rehabilitation of mobile home parks. In Capitola they have assisted the City with feasibility studies for future additional cooperative or non-profit mobile home park acquisitions.



## CHAPTER 5: PROGRAM EVALUATION

Chapters one through four establish the housing needs, constraints and opportunities in Capitola. Chapter five evaluates the accomplishments of the last adopted housing element covering the planning period from January 1, 2007~~00~~, through June 30~~December 31~~, 2014~~06~~.

This evaluation quantifies the results where possible, but is also qualitative where necessary in comparing the results with what was projected or planned in the previous element. Where significant shortfalls exist between what was planned and what was achieved, the reasons for such difference are discussed.

### A. Progress Towards Implementing the 2007~~0~~-2014~~07~~ Housing Element Programs

The 2007~~0~~ - 2014~~07~~ Housing Element established six~~five~~ primary housing goals. Under each goal, policies were provided that outlined more specifically how these goals could be carried out. Finally, programs were provided that outlined the actual actions that would be taken to facilitate the goals and policies. To review progress made during this past Housing Element, each goal is listed along with implementing programs and a discussion of the actions that have been accomplished:

*INSERT PAST PERFORMANCE TABLE HERE (SEPARATE FILE)*

#### **GOAL 1 Maintain and Preserve the Character of the Existing Residential Neighborhoods**

~~**PROGRAM 1.a Capitola Housing Rehabilitation Program.** This program, to be administered by the County Housing Authority, was expected to be funded at \$100,000 per year with the objective of serving 43 owner-occupied units and 92 multi-family rental units over the planning period.~~

~~**PROGRESS:** The City has maintained this contact with the Housing Authority of the County of Santa Cruz since 2000. Funding for the program has varied from year to year with initial funding as high as \$300,000 per year. In 1995 a HOME grant was received to assist with the resident acquisition of the Brookvale Terrace Mobile Home Park. A portion of these funds was also used to assist the residents in the park with rehabilitation efforts. Funding for the rehabilitation program dropped to around \$50,000 for the 04-05 & 05-06 years due to a decline in interested homeowners. This program was funded primarily through the Redevelopment Agency Low and Moderate Income Housing Fund and HOME grant funds. During the 2000-2007 Housing Element planning period this program provided 49 rehabilitation loans and 2 rehabilitation grants. One of the limitations of the program is that it has not been able to assist residents of rental housing units. Apartment owners are not willing to participate in the program because it would then require adherence to income eligibility requirements,~~

~~**PROGRAM 1.b Code Enforcement.** The purpose of this program is to bring substandard units into compliance with City codes and to improve overall housing conditions in Capitola.~~

~~**PROGRESS:** This has been an on-going program administered by City planning and building department staff. As part of the program, property owners are informed of the rehabilitation assistance available to correct health and safety related code violations. This program has resulted in only two or three abatement notices per year and is complaint initiated, or occurs as a part of an inspection of non-permitted construction.~~

## ~~**GOAL 2 Maintain Existing Affordable Housing Inventories**~~

~~**PROGRAM 2.a. First Time Homebuyer Program.** This program provides deferred second mortgages to low and moderate income first-time homebuyers at 3% annual interest. The program is administered by the Housing Authority and was to be funded at approximately \$75,000 per year with a goal of funding five units over the planning period.~~

~~**PROGRESS:** This program was initiated in 2003 with \$100,000 in Redevelopment Agency funding. Because of the high purchase prices in Capitola the program has only worked to assist with the purchase of mobile homes. Between 2003 and 2006 four (4) First-Time Homebuyer loans were issued.~~

~~**PROGRAM 2.b Mobilehome Park Resident Acquisition Feasibility.** A planning grant from CDBG provided funding for studies to explore the feasibility of resident acquisitions of one or more privately-owned mobile home parks into cooperative resident ownership.~~



~~**PROGRESS:** Feasibility studies were completed on three of the City's nine parks. These studies led to the later resident acquisitions of two of the parks.~~

~~**PROGRAM 2.c Mobilehome Resident Acquisition Projects.** This program was to provide matching funds for financial and technical assistance to mobile home park residents to facilitate their acquisition efforts.~~

~~**PROGRESS:** Of the City's nine parks two of them (Wharf Road Manor and Loma Vista) have now been purchased with City and State MPROP assistance, are being operated as cooperatives and have income requirements so that all 126 spaces in these parks are now permanently affordable to families who earn less than 120% of the area median income (moderate income or below).~~

~~In the Wharf Road Manor park two new 3-bedroom manufactured homes have been developed. With the assistance of the City's First Time Homebuyer program these two units have been made permanently affordable to low-income households. Three other parks, Brookvale Terrace, Tradewinds and Turner Lane, have been purchased by the residents and have been subdivided. These parks were provided with technical assistance from the City but have financed the purchases without financial assistance from the City. Under the City's Inclusionary Housing Program, which covers the subdivision of mobile home parks, the Turner Lane Park was required to set aside seven (7) of the spaces in the park as moderate-income restricted units. The City is using its First Time Homebuyer program and Housing Rehabilitation program to help the current residents purchase lots in the parks that will remain permanently affordable.~~

~~This leaves four (4) mobile home parks in Capitola as rental parks. Although acquisition feasibility studies have been completed for these parks no purchase agreements have been negotiated. The City remains actively supportive of possible future resident-involved purchases and is particularly supportive of cooperative or non-profit ownership options that would guarantee long-term affordability.~~

~~**PROGRAM 2.d Security Deposit Program.** This program, administered by the Housing Authority, was created to provide low-income households who may have been homeless or who are at risk of becoming homeless with the funds needed for security deposits and last month's rent. The program was funded at \$15,000 per year and was to assist 7-10 households per year.~~

~~**PROGRESS:** The program continues to be funded at the \$15,000 level each year and serves four (4) to six (6) households each year with a total of thirty-five (35) households served during the planning period. Rising required deposit amounts in recent years has limited the number of households that can be served.~~

~~**PROGRAM 2.e Emergency Housing Assistance.** This program is administered by the Community Action Board with the purpose of providing low-income households who are at risk of becoming homeless with emergency, short-term~~

~~housing payment assistance to prevent eviction or foreclosure leading to homelessness. The program was to be funded at \$60,000 per year with an objective of serving fifteen (15) to twenty (20) households each year.~~

~~**PROGRESS:** This program may be one of the City's most cost effective programs in that it helps avoid homelessness, which can result in increase demand for municipal and other public services. The program has been funded at \$60,000 to \$75,000 each year and serves nineteen (19) or twenty (20) households each year. The assistance provided by the Community Action Board also includes financial counseling and referral services for the households being assisted so that they gain many additional benefits from the program that help them avoid homelessness.~~

~~**PROGRAM 2.f Section 8 Housing Assistance.** Through this federally funded program low income households can receive rental subsidies that fill the gap between what actual rents cost and what the household can afford.~~

~~**PROGRESS:** This program, now known as the Housing Choice Voucher Program, is administered by the Housing Authority of the County of Santa Cruz. Approximately 150 households living in Capitola participate in the program. Once these vouchers have been issued to a household they are free to move and utilize the voucher wherever they like and are not restricted to the Capitola Area. There is currently a minimum two-year waiting list for households wishing to receive Housing Choice Vouchers in Santa Cruz County. The shortage of vouchers is a major concern but is outside of the control of the City.~~

~~**PROGRAM 2.g: City Rent Stabilization Ordinance for Mobilehome Parks.** This program protects mobile home park residents from unreasonable increases in space rents.~~

~~**PROGRESS:** The City has, and continues to uphold the Rent Stabilization Ordinance. The Ordinance only applies to rental parks, so the five parks that have now subdivided, or are owned by resident controlled cooperatives, are no longer covered. Four parks (268 spaces) remain as rental parks and continue to be covered under the ordinance. Since 2004 the City has expended \$555,900 to uphold the Ordinance against legal challenges. In 2003 the City initiated a Mobile Home Park Administrative Service Fee imposed on all residents living in rent controlled parks. Since 2004 this Service Fee has raised \$232,000 which has been used to offset the legal fees that the City has incurred.~~

~~**PROGRAM 2.h Condominium Conversion Ordinance.** The City has a Condominium Conversion Ordinance in place that regulates the conversion of rental apartments to condominiums by restricting conversions to units built only during a limited time period and by requiring that 35% of the units be made available to low and moderate income households. Projects of less than five units are exempt from the conversion Ordinance.~~

~~**PROGRESS:** Since 2000 only five (5) projects, each exempt under the Ordinance with 4 units or less (a total of 15 units), have been converted to condominium ownership.~~



**~~GOAL 3 Encourage new affordable housing opportunities through construction of new units.~~**

**~~PROGRAM 3.a Zoning Code Revisions.~~** This program called for zoning code revisions including the following:

- ~~Amend the CC (Community Commercial) zoning district to allow residential and mixed-use development at a density of 25-30 units per acre~~
- ~~Amend the CN (Neighborhood Commercial) zoning district which already allows mixed use development at high densities, to establish a desired density of 20-25 units per acre,~~
- ~~Adopt a Secondary Unit Ordinance that will permit second units on designated single family lots of 5,000 square feet or greater.~~
- ~~Adopt a density bonus ordinance consistent with State Law~~
- ~~Adopt an Inclusionary Housing Ordinance~~

**~~PROGRESS:~~** The CC (Community Commercial) zoning district has been amended, pending Coastal Commission Approval, for areas inside the coastal zone, and now allows mixed-use residential. No density maximum was imposed.

The CN (Neighborhood Commercial) zoning district was not amended. It was determined the existing zoning already allowed mixed-use and residential development as principally permitted uses with no maximum density limit.

A Secondary Dwelling Unit Ordinance was adopted in November 2003. The City has a total of 654 single-family zoned lots that are 5,000 square feet or larger and that may be eligible to build a Secondary Unit. During the 2000-2007 planning period six Secondary Dwelling units have been permitted and built.

A density bonus ordinance has been adopted consistent with State Law.

An Inclusionary Housing Ordinance was adopted in 2004. Since that time 10 Inclusionary housing units have been built that are permanently affordable to low or moderate-income households. Additional In-Lieu Fees under the program have been collected and provide approximately \$100,000 each year to the City's Housing Trust Fund.

**~~PROGRAM 3.b Affordable Housing Development Program.~~** This program calls for the City to coordinate with property owners and non-profit developers to facilitate the development of housing for low and moderate income households and to use of the Affordable Housing Overlay and CDBG Planning Grants to complete feasibility studies and allow increased density to encourage development.

**~~PROGRESS:~~** The City received a CDBG grant to complete feasibility studies on three of the 2000-2007 Housing Element's Opportunity Sites (the McGregor site, the 600 Park Avenue site and 1066 41<sup>st</sup> Avenue). These studies were completed by Mid-Peninsula Housing in 2006. Following these studies it was determined that the McGregor site would be more appropriately used for non-residential purposes due to its isolated location which would make residential development largely auto-dependent.

The 600 Park Avenue feasibility study provided three different residential development scenarios that would help preserve the existing affordable housing on the site and allow for

~~the development of additional new units on the site. This site was subsequently identified as one of the Affordable Housing Overlay sites and is listed as an opportunity site in the 2007-2014 Housing Element with an anticipated net increase of 33 low and very low-income units. The site continues as a viable development option.~~

~~The third site on 41<sup>st</sup> Avenue was approved for residential development through a Planned Development (“PD”) use permit. Variances to allow for increased height, reduced setbacks and reduced parking were approved as a part of the PD permit. The approved project is a mixed-use residential development with commercial space on the ground floor street frontage and 55 condominium units. The project density is 30 units per acre, was completed in late 2008 and will be counted toward the 2007-2014 Housing Element RHNA obligation. Forty-seven (47) of the units will be marketed to above moderate-income buyers and 8 units will be set aside for low and moderate-income buyers through the City’s Inclusionary Housing Ordinance. The City is utilizing RDA, Affordable Housing Fund and BEGIN program grant funds to assist lower income buyers interested in these inclusionary units.~~

~~The City also worked with the National Handicapped Housing Institute to develop the Dakota Apartments Accessible Housing project. The 25-unit accessible rental project located at Clares/Capitola Road was constructed in 2000. The rentals are available for very low income households with one or more persons affected by mobility impairment/traumatic brain injury. The project used funding from the Capitola Redevelopment Agency’s Housing Fund, HOME Program Income Re-Use Funds, and the HUD 811 program. The development is owned by the National Handicapped Housing Institute, a nonprofit agency, and restrictions ensure that the units will remain affordable in perpetuity.~~

~~The City has also worked closely with the Salvation Army and the non-profit affordable housing developer, First Community Housing, to develop a new project for the Silvercrest Apartments located at 750 Bay Avenue. Through a Planned Development zoning designation the project was awarded an increase in density from 15 to 24 dwelling units per acre, and parking requirements were reduced. This project is an acquisition, rehabilitation and new construction project. It will involve the rehabilitation of the existing 97 units on the site and will allow for the development of 13 new units. The units to be preserved and created on this site will be counted toward the 2007-2014 RHNA obligation.~~

~~The City also worked with Habitat for Humanity to develop a six (6) unit housing development that was completed in 2004 and provided six (6) ownership housing units for very low-income households.~~

~~**PROGRAM 3.c Housing Trust Fund.** At the same time that the City adopted its Inclusionary Housing Ordinance in 2004, the City established a Housing Trust Fund to be funded with in-lieu fees collected under the Inclusionary Ordinance. At the time it was hoped that the State would provide periodic matching grants to help local communities built their Housing Trust Funds.~~

~~**PROGRESS:** The Housing Trust Fund has been in place since 2004 and has received approximately \$100,000 per year from in-lieu fee payments. These program funds have been used to provide loans under the City's First-Time Homebuyer loan program and Owner-Occupied Rehabilitation Assistance Program. To date no matching funds have been received from the State.~~

~~**GOAL 4 Provide Housing Opportunities for People with Special Needs, Specifically the Elderly and People with Disabilities.**~~

~~**PROGRAM 4 a. Fair Housing Public Outreach.** In order to provide the public with Fair housing information, legal assistance for eligible households, and landlord-tenant dispute mediation, the City contributed funds to the offices of California Rural Legal Assistance (CRLA) and the Office of Consumer Affairs in the County District Attorney's office.~~

~~**PROGRESS:** The City funds the California Rural Legal Assistance from the City General Fund's Community Grant program in the amount of \$3,500 each year.~~

~~**PROGRAM 4.b Barrier Free Housing.** Through this program the City promotes implementation of State Standards for the provision of disabled accessible units in new development and provides technical assistance regarding developing accessible housing.~~

~~**PROGRESS:** Building Department staff continues to regularly provide technical assistance to developers and homeowners interested in developing barrier free housing. The City has enacted a local ordinance that requires a minimum 30 inch net clear width on all passage doors on residential structures not regulated by the State Disability Access Code. The City's Home Rehabilitation Loan program is also particularly active in providing loans and grants for homeowners interested in making accessibility improvements to their homes.~~

~~**GOAL 5. Encourage Siting and Design of Residential Development that Allows People to Live and Work in Capitola.**~~

~~**PROGRAM 5.a Zoning Code Amendments:** Update of the zoning ordinance including amending the establishing shared parking provisions and reduced residential parking requirements.~~

~~**PROGRESS:**~~

~~The City has revised its parking requirements. In August of 2004 the City Council adopted amendments to the parking standards, lowering the required off-street parking requirement for single-family homes. Previously, the Zoning Code required a minimum of three off-street parking spaces, one of which must be covered, for homes 2,000 square feet or less. For homes greater than 2,000 square feet, four off-street spaces were required, two of which were to be covered. The Zoning Code was amended to require two uncovered off-street spaces for homes less than 1,500 square feet, two off-street spaces (one of which is~~

~~to be covered) for homes 1,500 square feet to 2,000 square feet. For residences 2,601 to 4,000 square feet four spaces are required, one of which must be covered. Residences greater than 4,000 square feet may require additional parking at the discretion of the planning commission.~~

### ~~PROGRAM 5.b Application of Affordable Housing Overlay District~~

~~**PROGRESS:** The City Council has adopted an Affordable Housing Overlay District in the Multi-Family zone. This Overlay allows residential development at up to 20 units per acre in exchange for a 50% affordability requirement for the development of either rental or ownership units. Two opportunity sites were identified under the Affordable Housing Overlay Ordinance providing the potential for a net increase of 94 new affordable housing units. These two sites remain available and have been included as affordable housing Opportunity Sites in the 2007-2014 Housing Element.~~

## ~~GOAL 6 Encourage Sustainable Development~~

~~**PROGRAM 6.a Review by Architectural and Site Review Committee.** Continue with project review by Architectural and Site Review Committee for development that requires design review.~~

~~**PROGRESS:** The Architectural and Site Review Committee meets twice a month to review projects for consistency with the Municipal Code and the General Plan and to maintain the character and integrity of the neighborhood by promoting excellence of development, preventing undue traffic hazards or congestion, encouraging the utilization of solar energy, and encouraging the most appropriate development and use of land in harmony with the neighborhood. Per Zoning Code Section 17.63.090, considerations of the architectural and site review committee include sustainable development issues such as:~~

- ~~-The planting of groundcover or other landscape surfacing to prevent dust and erosion;~~
- ~~-The prevention of unnecessary destruction of existing healthy trees;~~
- ~~-Usable open space shall be reviewed both with respect to area and quality of landscape development;~~
- ~~-Considerations relating to site layout:~~
  - ~~-The orientation and location of buildings, decks or balconies, and open spaces in relation to the physical characteristics of the site, the character of the neighborhood and the appearance and harmony of the buildings with adjacent development such that privacy of adjacent properties is maintained;~~
  - ~~-Incorporation of permeable driveway materials and other means of retaining storm water runoff on site and reducing non-point source pollution through use of grassy swales and other water quality enhancement measures;~~
  - ~~-Considerations related to encouraging utilization and protection of solar energy, including the orientation of the lot, height of proposed building, distance between proposed building and south wall of adjacent structure(s), extent to which adjacent building(s) will have solar access to south roof and/or wall, extent to which adjacent south-facing wall(s), roof top(s), and solar collector(s) are shaded by the proposed structure(s).~~

~~In all cases the City of Capitola has made strong progress toward meeting the objectives of the 2000-2007 Housing Element. Although only 77 units of the 337-unit production goal were built, the City actively promoted the construction of affordable units and moved forward with the ordinance revisions needed to encourage future affordable housing development. During the Housing Element planning period Capitola was also able to enter into the planning phases for many affordable housing projects that are now be developed during the 2007-2014 planning period.~~

**Table ~~XX~~5.1  
Progress toward meeting the 200700-201407 Housing Element RHNA Goals**

<b>Income Category</b>	<b>RHNA Goals</b>	<b>Total Units Built</b>	<b>Units Demolished</b>	<b>Net New Units Developed</b>
Very Low	<u>3282</u>	<u>1331</u>	0	<u>1331</u>
Low	<u>2441</u>	<u>02</u>	0	<u>02</u>
Moderate	<u>2763</u>	<u>88</u>	0	8
Above Moderate	<u>60451</u>	<u>7481</u>	<u>1545</u>	<u>5936</u>
<b>TOTAL</b>	<b><u>143337</u></b>	<b><u>95122</u></b>	<b><u>1545</u></b>	<b><u>8077</u></b>

~~\*Two of the moderate-income units were developed under the City's Affordable "Inclusionary" Housing Ordinance and will have annual income certifications. The remaining six moderate-income units were developed under the City's Secondary Dwelling Unit. We have categorized these units as being moderate-income by virtue of the 500 square foot maximum size and rental nature of the units.~~

### **~~B. Outstanding Issues from the 2000-2007 Housing Element~~**

~~Items of business unfinished from the 2000-2007 Housing Element include:~~

- ~~1) Goal 3, Policy 3.a. called for an amendment of the CN (Neighborhood Commercial) zoning district to establish a desired residential density range of 20-25 units per acre. City staff reviewed the existing CN district zoning to consider making amendments. The zoning district already allows mixed-use residential development as a principally permitted use. Because the current zoning allows residential development without a density limit it was felt that a revision, as proposed, would actually serve to restrict residential development rather than provide for greater flexibility.~~



## ~~C. Analysis of Implementation of Prior Housing Element~~

~~The review of progress toward implementation reveals that the City of Capitola has carried out the programs outlined and has been able to maintain more than adequate opportunity sites during the entire 2000-2007 planning period. Because of the built-out nature of the community, however, new development is expensive, time-consuming and typically involves some loss of existing units. Although the private housing market did not absorb the available sites at the rate projected by the regional fair share numbers, affordable housing was preserved and constructed, and programs providing assistance with affordable housing development were in place and active.~~



## CHAPTER 6: HOUSING PLAN

The provision of housing that fulfills the diverse needs of the community is a fundamental priority for the City of Capitola. The Housing Plan provides a statement of Capitola's six main housing goals and the policies and programs relative to each goal. These are the City's goals for the 2015407-202314 Housing Element formulated with input from the public. This chapter builds upon the earlier chapters which identified housing needs and evaluated constraints and the resources available to address those needs. The chapter ends with Quantified Objectives for housing production and rehabilitation and compliance with State law.

### A. Goals, Policies and Programs of the 2015407-202314 Housing Element

- Goal 1.0: Housing Production
- Goal 2.0: Affordable Housing Development
- Goal 3.0: Special Needs
- Goal 4.0: Housing Assistance
- Goal 5.0: Neighborhood Vitality
- Goal 6.0: Resource Conservation

## **Goal 1.0 Housing Production**

### ***An adequate diversity of housing types and affordability levels to accommodate housing needs of Capitola Residents***

Persons and households of different ages, types, incomes and lifestyles have a variety of housing needs and preferences. Moreover, housing needs evolve over time in response to changing life circumstances. Providing an adequate supply and diversity of housing accommodates changing housing needs of residents, promotes an inclusive community that welcomes all residents, and achieves larger social and equity goals in Capitola.

## **Housing Production Policies and Programs:**

**Policy 1.1** Provide adequate sites and supporting infrastructure to accommodate present and future housing needs of Capitola residents.

**Program 1.1a Providing Adequate Housing Sites:** Providing new housing to accommodate projected employment and population growth and to meet the needs of existing residents is a major objective of the City. To that end, the Housing Element identifies “adequate” sites to accommodate the City’s share of the regions’ housing needs from 2015407-202314. Adequate sites are those in close proximity to jobs, goods and services, have mitigatable or no constraints, and have adequate infrastructure.

### **FiveEight-year Objectives:**

- Maintain an inventory of available vacant and prospective sites that can accommodate new housing.
- Maintain Opportunity sites ~~adequate-identified in the Housing Element~~ to meet any outstanding Housing Element RHNA obligation ~~during for~~ the 2015407-202314 planning period.

~~—Consider the preparation of Specific Plans or Area Plans for larger developable residential areas.~~

- Continue to require housing production goals for housing opportunity sites remaining in Capitola.

**Timing:** On-going through December ~~2023~~2014

**Responsibility:** City ~~/Redevelopment Agency~~ staff

**Policy 1.2** Encourage mixed-use developments

**Program 1.2a Mixed-Use Developments:** Capitola is nearly built out, and there are very few vacant residentially zoned sites left in the City. In order to protect open space, encourage alternative transportation and create opportunities for affordable housing, the Housing Element encourages mixed-use developments along major transportation corridors. The City Zoning Code identifies commercially zoned areas in which mixed-uses are allowed by-right or by conditional use. ~~Since 2007, one residential-commercial mixed-use project has been developed.~~ The City will continue to support mixed-use developments in order to expand housing opportunities.

**FiveEight-year Objectives:**

- Encourage opportunities for the production of mixed residential-commercial use projects in the CC (Community Commercial), CN (Neighborhood Commercial), CR (Commercial/Residential) and PO (Professional Office) zones.
- Utilize appropriate development standards, design and compatibility review and regulatory and financial incentives to encourage mixed-use development.
- ~~Conduct an urban design study of major commercial corridors to further identify mixed-use residential development opportunities in the commercial zones.~~
- Continue to explore possibilities for mixed use development with current property owners, such as the owners of the opportunity sites identified in the Housing Element and in the 41<sup>st</sup> Avenue Economic Development/Mixed Use Revitalization Study.
- ~~Create a~~ Continue to monitor and implement the policies in the 41<sup>st</sup> Avenue/Capitola Mall Re-Visioning Plan Specific Plan for the 41<sup>st</sup> Avenue corridor that addresses the distribution of land uses, mixed-use parcels, transportation alternatives, and urban design.
- Monitor and include an update in the annual Housing Element Progress Report all mixed-use developments activities to identify unforeseen

barriers that should be addressed and to evaluate additional incentives that may be needed.

| **Timing:** On-going through December 20~~23~~<sup>24</sup> with updates to be provided as a part of the annual Housing Element Progress Report

| **Responsibility:** City\_~~RDA~~-staff  
|

**Policy 1.3** Provide opportunities for the development of alternative housing

**Program 1.3a -Alternative Housing:** The cost of land and the lack of vacant sites for conventional lower-density housing has heightened the need for the development of alternative types of housing in Capitola. These alternative housing types including Single Room Occupancy (SRO) units, Secondary Housing Units, and Co-housing programs may offer alternative housing arrangements that could provide for improved affordability, neighborhood interaction and the provision of support services for residents. Capitola is already heavily involved and supportive of the use of manufactured homes within the community's ~~nine-eight~~ mobile home parks and will continue with that effort. Given the demand for a variety of housing, the City of Capitola Secondary Dwelling Unit ordinance was adopted in 2004. The Secondary Dwelling Unit ordinance allows a second unit on any Single-Family lot over 5,000 square feet in size. Secondary Dwelling Units offer an opportunity to integrate affordable and special needs housing into existing single-family neighborhoods. Capitola is supportive of the development of alternative housing types and will take the following actions to reduce barriers and encourage their further development:

***FiveEight-year Objectives:***

- Review ~~and monitor the effect of~~ the Secondary Dwelling Unit Ordinance ~~on neighborhood vitality; consider~~ possible modifications to the parking, height and setback requirements to encourage increased participation, ~~if necessary.~~
- ~~Monitor the effect of the Secondary Dwelling Unit Ordinance on neighborhood vitality.~~
- Review existing zoning codes and the City's Condominium Conversion Ordinance to determine if modifications to encourage co-housing programs would be appropriate.
- ~~Amend the Zoning Code to allow Single Room Occupancy (SRO) units~~
- Continue to work with the local mobile home park residents, owners and the state to improve mobile home park affordability and sustainability.
- Encourage and facilitate the exploration and possible development of other alternative housing types including farmworker housing, factory built housing, live/work units, and Small Ownership Units (SOUs).

***Timing:*** ~~A review of the Secondary Dwelling Unit Ordinance will be completed within one year of the adoption of the Housing Element. A zoning amendment to allow SROs will be adopted within one year of adoption of the Housing Element. All other program activities will be on-going~~ Ongoing through December 2023.44

***Responsibility:*** City ~~/Redevelopment Agency~~ staff

**Policy 1.4** Periodically review development regulations, permit processes, and fees and their effect on development to ensure that such requirements facilitate housing production and rehabilitation.

**Program 1.4a Review Development Regulations:** ~~In order to ensure that housing production and rehabilitation measures are working, it is important to evaluate and measure the success or failure of certain regulations, procedures and programs. On a regular basis, City staff will review the development standards and design review findings in the Zoning Code to identify standards and requirements that may constrain the development of affordable housing in Capitola.~~

***FiveEight-year Objectives:***

- ~~• Examine the City's parking ordinance to determine if the number and type of parking standards for multi-residential, commercial mixed-use and Secondary Dwelling Units is appropriate. Review requirements such as the minimum unit size, setbacks, parking requirements, height restrictions, etc. to determine that they are necessary and pertinent and does not pose constraints on the development of affordable housing.~~
- Allow for shared parking for mixed-use developments.
- Consider reduced parking standards for senior and special needs housing.
- Consider development standard modifications, streamlined processing for applications related to the creation of affordable housing, and fee modifications for projects proposing affordable units that are required to apply for variations to the existing development standards.

**Timing:** ~~Ongoing through December 2023. The examination of the City's parking ordinance will be completed within one year of the adoption of the Housing Element including the implementation of reductions/incentives as appropriate. All other activities will be on-going through December 2014~~

**Responsibility:** City ~~/Redevelopment Agency~~ staff

**Policy 1.5** ~~Encourage the production of new residential development which provides a choice of housing type, density, and cost to meet the housing needs of all segments of the community.~~

~~This district allows mixed land uses and/or varied dwelling types. Development standards are flexible, tailored to the constraints of the site and needs of the development. The PD district approach has proved to be a key tool that has enabled multi-residential developers to pursue creative, well-designed residential projects with development standards suitable to the specific site.~~

~~**Program 1.5 Planned Development District:** This district allows mixed land uses and/or varied dwelling types. Development standards are flexible, tailored to the constraints of the site and needs of the development. The PD District approach has proved to be an important tool that has enabled multi-residential developers to pursue creative, well-designed residential projects with development standards suitable to the specific site.~~

~~***Eight-year Objectives:***~~

- ~~—Continue to provide flexible design through the Planned Development District zoning.~~

~~***Timing:*** Ongoing through December 2023.~~

~~***Responsibility:*** City staff~~



## **Goal 2.0 Affordable Housing Development**

### ***Increased and protected supply of housing affordable to extremely low, very low, low and moderate-income households***

Affordable housing for extremely low, very low, low and moderate-income households is a City priority. Affordable housing allows persons of all economic segments to live in the community, provides housing for the City's workforce, and helps to ensure housing opportunities exist for the elderly and diverse racial/ethnic groups. The City's affordable housing policies encourage the production and preservation of affordable housing

~~**Policy 1.5**—Ensure adequate sites for new housing development to meet the needs of the community.~~

#### ~~**Program 1.5 Opportunity Sites for Housing Development:**~~

##### ~~***Five-year Objectives:***~~

- ~~● Provide adequate sites for new housing through the Affordable Housing Overlay~~
- ~~● Encourage densities at or near the top end of the density range~~
- ~~● Explore the relationship between development standards and the production of for-sale versus rental housing. Recognize the need to maintain a mix of for-sale and rental housing in the City.~~

~~***Timing:***—On-going through December 2014~~

~~***Responsibility:***—City/Redevelopment Agency staff~~

## **Affordable Housing Policies and Programs:**

~~**Policy 2.1**—Improve overall housing conditions in Capitola~~

#### ~~**Program 2.1 Improve Existing Housing Stock:**~~

***Five-year Objectives:***

~~Continue to utilize the City's code enforcement program to bring substandard units into compliance with City codes.~~

- ~~• Continue to administer and expand the City's Housing Rehabilitation loan and grant program to assist with the maintenance and repair of the City's housing stock.~~

***Timing:*** ~~On-going through December 2023~~<sup>14</sup>

***Responsibility:*** ~~City/Redevelopment Agency staff~~

**Policy 2.2** Protect the affordability of existing mobile home parks.

**Program 2.2.a -Mobile Home Park Technical -Assistance and Feasibility**

**Studies:** Of Capitola's ~~eight~~<sup>nine</sup> mobile home parks five have now been able to convert to resident controlled ownership either as cooperatives or as subdivided parks. The City will continue to work with the residents and owners of the remaining ~~three~~<sup>four</sup> rental park~~ss~~ to identify realistic plans to transition from the rental park model in ways that will protect the financial investment of both the existing residents and the park owners and help preserve, to the extent possible, the affordable housing stock represented by these mobile home units.

***Five***~~Eight~~<sup>Eight</sup>**-year Objectives:**

- Provide feasibility and technical assistance funding and predevelopment funding, acquisition, and rehabilitation assistance for resident-controlled and non-profit acquisition of mobile home parks, requiring long-term affordability were possible.
- If conversions of use are contemplated ensure that resident investment values are preserved and that adequate relocation assistance is provided. To the extent possible, preserve or replace affordable housing units.

***Timing:*** On-going through December 20~~23~~<sup>14</sup>

***Responsibility:*** ~~City/Redevelopment Agency~~ staff

**Program 2.2.b -Mobile Home Resident Acquisition Projects:** This program provides matching funds from the City ~~and Redevelopment Agency Housing Funds~~ for financial assistance to mobile home park residents, or participating non-profits, to facilitate their acquisition or conversion efforts. City financial assistance will be tied to the level of long-term affordability provided. Proposed funding ~~includes, :~~ ~~RDA Low and Moderate Income Housing Fund,~~ State MPROP, CDBG, HOME; AHP and other funding sources that may be identified, including owner-financing

***FiveEight-year Objectives:***

- ~~1-3 park acquisitions or conversions during this planning period, depending on resident and owner interest and the availability of funds. Encourage park acquisitions or conversions, which will depend on resident and owner interest and the availability of funds. Park acquisitions should will include the evaluation and upgrading, as needed, of the park infrastructure and individual homes.~~

***Timing:*** On-going through December 202314

***Responsibility:*** City/~~Redevelopment Agency~~ staff

~~**Program 2.2.c City Rent Stabilization Ordinance for Mobile Home Parks:** The Rent Stabilization Ordinance protects mobile home park residents from unreasonable increases in space rents. The City has and continues to uphold the Rent Stabilization Ordinance against legal challenges.~~

***Five-year Objectives:***

- ~~Maintain rent stabilization protections for existing residents in rental mobile home parks.~~
- ~~Continue to defend ordinance against legal challenges as long as rental parks remain in Capitola.~~

~~***Timing:*** On-going through December 2014~~

~~***Responsibility:*** City/Redevelopment Agency staff~~

**Policy 2.3** ~~Preserve and protect the City's rental apartment housing stock~~the supply of affordable rental housing, including mobile home parks, subsidized rental housing, and special needs housing.

~~**Program 2.3a Monitor and Preserve Affordable Housing:** The City will inventory and gather information to proactively monitor publicly assisted housing units that have the potential to convert to market rate. This will include an annual review of the conversion status of all subsidized housing. Although no affordable project is at-risk of conversion during the planning period, the City will continue to monitor the status of projects and provide technical and financial assistance as feasible to ensure the projects remain affordable for the long-term.~~

***Eight-year Objectives:***

- ~~Develop and maintain an AB 987 database to include detailed information on all subsidized units, including those that have affordability covenants.~~

- Explore funding sources such as HUD Section 208/811 loans, HOPE II and II Homeownership Program funds, HOME funds, CDBG funds, Low-Income Housing Tax Credit Programs, California Housing Financial Agency single-family and multi-family programs, and other programs to stimulate private developer and non-profit entity efforts in the development and financing of housing for lower and moderate-income households.
- Continue to monitor at-risk developments throughout the planning period and pursue partnership opportunities with non-profits to preserve and expand affordable housing in the City.
- Identify any opportunity sites that are no longer available for residential development so that alternative sites can be identified if needed.

**Timing:** On-going through December 2023

**Responsibility:** City staff

**Program 2.3b Preservation of Rental Housing:** The nation's supply of rental housing, both subsidized and unsubsidized, is shrinking even as demand increases. Preserving existing affordable rental housing has a variety of economic and social benefits and is typically more efficient than building new units. The City of Capitola recognizes the importance of preserving the City's affordable rental housing stock in order to provide more housing options for its lower income households.

**FiveEight-year Objectives:**

- Investigate new funding opportunities Encourage the development, through acquisition of existing housing and new construction, ~~of or~~ affordable housing projects that provide long-term affordability through homeownership, non-profit ownership and residentially owned cooperatives

**Timing:** On-going through December 2023~~44~~

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 2.4** Continue to participate in State and federally sponsored programs designed to maintain housing affordability, including the Section 8 rental assistance program.

**Program 2.4a1 Section 8:** The Section 8 Rental Assistance Program extends rental subsidies to very low-income households. The program offers a voucher that pays the difference between the current fair market rent established by the Housing Authority and what a tenant can afford to pay (i.e. 30 percent of household income). The voucher allows a tenant to choose housing that costs above the payment

standard, provided the tenant pays the extra rent above the payment standard. As the City has little control over how the County's programs are administered, the City will be responsible for providing information to residents.

**Eight-year Objectives:**

- Continue to participate in the Housing Authority of Santa Cruz County Section 8 Certificate/Voucher Rental Assistance.
- Continue to refer residents to the County program and provide information at City Hall and the City's website.

**Timing:** On-going through December 2023

**Responsibility:** City staff

**Policy 2.4** Encourage the preservation of existing un-restricted affordable rental housing at risk of conversion to non-affordable units by working with interested parties and offering financial incentives and technical assistance, as feasible and appropriate.

~~**Program 2.4 Condominium Conversion Ordinance:** The City has a Condominium Conversion Ordinance in place that regulates the conversion of existing multifamily rental housing and nonresidential structures to residential condominium or community apartments projects. The ordinance regulates the conversion of an existing structure containing five or more units. Under the ordinance no units built prior to January 1, 1970 or built after the 1979 adoption of the ordinance may be converted. Conversions that are allowed under the Ordinance must insure that a minimum of 15% of the units will be available to low-income households and that an additional 20% will be available to low or moderate-income households. Under the City's Affordable "Inclusionary" Housing Ordinance condominium conversions are also required to pay in-lieu fees into the City's Housing Trust Fund.~~

~~**EightFive-year Objective:**~~

- ~~Continue to implement the Condominium Conversion Ordinance~~

~~**Timing:** On-going through December 2014~~

~~**Responsibility:** City/Redevelopment Agency staff~~

**Policy 2.55** Promote the development of affordable housing on opportunity sites.

**Program 2.5aa Affordable Housing Development Program:** The City will continue to coordinate with property owners, nonprofit housing developers, and others to facilitate development of housing affordable to extremely low, very low,

low and moderate income households. To achieve affordability, the City will work with non-profit developers to obtain and/or provide financial assistance to make feasible the development of the Opportunity Sites identified in Appendix F. Funding sources will include: HOME Program, ~~the Redevelopment Agency's Low and Moderate Income Housing Funds~~, CDBG, CHFA, HELP, Section 8, Section 202, Section 811, the City Housing Trust Fund, Low Income Housing Tax Credit investors, private financing and other available state, federal, and private foundation funding programs and sources.

***FiveEight-year Objective:***

- Encourage utilization of the Affordable Housing Overlay Ordinance by non-profit affordable housing developers with an emphasis on the development of new housing opportunities that result in long-term affordable housing. ~~for the 600 Park Avenue and 822 Bay Avenue Opportunity Sites.~~
- Facilitate the development of affordable housing through the provision of regulatory concessions and density increases under the City's Density Bonus Ordinance.
- Collaborate with non-profit organizations, private developers, employers, special needs groups, state and federal agencies and other interested parties to develop affordable housing.
- Continue to utilize available financing to assist with the planning and development of new affordable housing for all ages and household types. Community Development staff will regularly monitor the variety of federal and state funding sources that are available for affordable housing projects. The annual Housing Element Progress Report will include an analysis of the funding sources that have been applied for and that will become available during the coming year.
- ~~To identify any opportunity sites that are no longer available for residential development so that alternative sites can be identified if needed.~~
- ~~To identify any unforeseen barriers to development that need to be addressed~~

**Timing:** On-going through December 20~~23~~<sup>14</sup> with an annual progress report on potential funding opportunities.

**Responsibility:** City/~~Redevelopment Agency~~ staff

~~Program 2.5b Affordable Housing Development Progress Monitoring: The City Community Development Department will monitor all of the identified affordable~~

~~housing Opportunity Sites and will include in the annual Housing Element Progress Report a full accounting of each site including recommendations for any additional action needed to further encourage development.~~

~~**Five-year Objective:**~~

- ~~• To monitor annual progress toward meeting the Housing Element's Quantified Objectives~~
- ~~• To identify any opportunity sites that are no longer available for residential development so that alternative sites can be identified if needed.~~
- ~~• To identify any unforeseen barriers to development that need to be addressed~~
- ~~• To identify additional incentives, funding sources or collaborative partners that could be utilized to encourage development~~

~~**Timing:** On-going through December 2014~~

~~**Responsibility:** City/Redevelopment Agency staff~~

**Policy 2.6** Promote meaningful and informed participation of residents, community groups, and governmental agencies, in local housing and community development activities.

**Program 2.6a -Public Outreach for Housing and Community Development**

**Activities:** Public workshops and hearings are opportunities for community members to not only learn about certain plans or projects that may affect them in the future, but to let their voices be heard by City officials and staff. The City of Capitola recognizes the importance of community participation in current and future planning projects, and strives to inform and include everyone in the community who may be affected by such projects.

~~**FiveEight-year Objective:**~~

- ~~• Maintain communication channels with City residents, community groups, local housing representatives and other agencies.~~
- ~~• Periodically update the City website to provide accurate and up-to-date information regarding public hearings, community events and City projects~~
- ~~• Organize community workshops for large development projects~~

~~**Timing:** On-going through December ~~2014~~2023~~

~~**Responsibility:** City/Redevelopment Agency staff~~

**Policy 2.7** Maintain the City's Housing Trust Fund

**Program 2.7a -Housing Trust Fund:** -This fund was adopted by the City Council in November 2004 to utilize Inclusionary Housing In-Lieu Fees and to accept donations from individuals and organizations. The Affordable Housing Trust Fund provides the City with a mechanism for accumulating and administering additional housing resources. These funds can be used as matching funds to State and Federal funding sources.

**FiveEight-Year Objectives:**

- Maintain the Housing Trust Fund and utilize the available funds to provide loans and grants through the City's Housing rehabilitation loan and grant program, to assist with affordable housing project feasibility studies and to assist with the permanent financing of acquisition/rehabilitation projects and new construction affordable housing projects. Housing Trust Funds must be used to assist households with incomes at or below 80% of the area median income (low-income)
- Collect in-lieu fees from the City's Inclusionary Housing Ordinance to fund the Affordable Housing Trust Fund. Augment the Affordable Housing Trust Fund through researching and applying for State or Federal funding. Continue to utilize the Housing Trust Fund balance to fund The City's housing rehabilitation projects and affordable housing development projects

**Timing:** On-going through December 2023~~14~~

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 2.8** Encourage the production of affordable ownership housing through the City's Affordable "Inclusionary" Housing Ordinance

**Program 2.8a -Inclusionary Housing Ordinance:** The Inclusionary Housing Ordinance was established as a means to not only develop affordable housing, but ensure that affordable units were better integrated into the community. The Ordinance requires that 15% of units in a for-sale development of 7 or more units be available to lower income households. If the project is smaller than 7 units they must pay an in-lieu fee in place of affordable units. The in-lieu fees collected from the Inclusionary Housing program are deposited into the City Affordable Housing Trust Fund.

**FiveEight-year Objective:**

- Continue to implement the Inclusionary Housing Ordinance.



- Monitor and include an update in the annual Housing Element Progress Report to evaluate any possible impacts on the costs and supply of housing and to evaluate additional incentives that may be needed.

**Timing:** On-going through December 202314

**Responsibility:** City/~~Redevelopment Agency~~ staff

### **Goal 3.0 Special Housing Needs**

#### ***Accessible housing and appropriate supportive services that provide equal housing opportunities for special needs populations***

Capitola is home to people with special housing needs due to income, family characteristics, disabilities, or other issues. These groups include, but are not limited to seniors, families with children, people with disabilities, single parent families, and people who are homeless or at risk of becoming homeless. Capitola is dedicated to furthering a socially and economically integrated community and therefore is committed to providing a continuum of housing and supportive services to help address the diverse needs of its residents.

### **Special Housing Needs Policies and Programs**

**Policy 3.1** Encourage the accessibility and utilization of universal design principals in new housing construction as well as through conversion of existing housing to create environments that can be used by all people.

**Program 3.1a Barrier-Free Housing:** Through this program, the City promotes implementation of State standards for the provision of disabled accessible units in new developments, and provides technical assistance to prospective homeowners, contractors and developers regarding barrier free housing. This program also provides funding opportunities through the City rehabilitation programs to assist low and moderate income disabled residents modify their homes to improve accessibility.

***FiveEight-Year Objectives:***

- Implement State accessibility standards
- ~~P~~rovide technical assistance to encourage barrier free housing
- Provide financial assistance to homeowners and renters, through the City's Housing Rehabilitation Program, to make needed accessibility improvements
- ~~Prepare and adopt a Reasonable Accommodation ordinance~~Provide information on formal reasonable accommodation procedures at City Hall and on the City's website.

**Timing:** ~~The Reasonable Accommodation Ordinance will be adopted within one year of the adoption of the Housing Element. All other barrier-free program activities will be on-going. On-going through December 2023~~

**Responsibility:** City ~~/Redevelopment Agency~~ staff

### **Policy 3.2** Promote fair housing

**Program 3.2a -Fair Housing:** Fair housing information, legal assistance for eligible households, and tenant-landlord dispute mediation are available from the offices of California Rural Legal Assistance (formerly Legal Aid), and the Office of Consumer Affairs in the County District Attorney's office. Information and resources are provided to both tenants and landlords regarding their rights and responsibilities.

#### **FiveEight-Year Objectives:**

- Continue to provide funding to agencies such as California Rural Legal Assistance to assist in resolution of fair housing issues.
- Provide referral services to fair housing information to tenants and landlords.
- Encourage and support the enforcement of laws and regulations prohibiting discrimination in lending practices and in the sale, rental and management of housing.
- Continue to provide informational and educational materials on fair housing services for property owners, apartment managers and tenants at City Hall and the City's website.
- Continue to monitor and respond, as appropriate, to complaints of discrimination, and ~~and will~~ refer tenants to the California Rural Legal Assistance and the Office of Consumer Affairs for proper intake, investigation and resolution of fair housing complaints.

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 3.3** Support and facilitate programs that address the housing needs of ~~the homeless and other special needs populations.~~special needs groups including homeless people and persons with developmental disabilities.

**Program 3.3a Homeless Shelters**~~**Emergency Shelters:**~~ In compliance with Senate Bill 2, the City of Capitola has amended the Zoning Code to allow homeless and emergency shelters by-right within the Industrial Park (IP) zoning district. This area was selected due to multiple opportunities for vacant or underutilized parcels for the development of new emergency shelters. Within one year of adoption of the housing element, the City will amend its Zoning Ordinance to allow emergency shelters without CUP or other discretionary approval in the Industrial Park (IP) zone. The IP zone includes a total of 6.37 acres in eight parcels. Four of the parcels (approximately 2.17 acres) are vacant or underutilized and demonstrate that sufficient land is available for at least one emergency shelter to accommodate the City's identified homeless need.—The City may apply objective development standards to encourage and facilitate the use as provided under Government Code Section 65583(a)(4)(A).

**Eight-Year Objectives:**

- Continue to monitor the inventory of sites appropriate to accommodate emergency shelters
- Work with the appropriate organizations to ensure the needs of homeless and extremely low-income residents are met
- Prioritize funding and other available incentives for projects that provide housing for homeless and extremely low-income residents whenever possible

**Timing:** On-going through December 2023

**Responsible Agency**~~**Responsibility:**~~ Community Development Department~~City staff~~

**Potential Funding Source:** General Fund

**Proposed Timing:**

- Amend zoning to allow ES without CUP or discretionary approval in the IP zone within one year of adoption of the element.

**Program 3.3b Transitional and Supportive Housing:** In compliance with Senate Bill 2, the City of Capitola has amended the Zoning Code to allow transitional and supportive housing by-right in all residential zones, subject to only those regulations that apply to other residential uses of the same type in the same zone.

**FiveEight-Year Objective:**

- Propose zoning amendments that will reduce the barriers to the permitting and operation of transitional housing by making transitional and supportive housing a residential use of property, subject only to the same restrictions that apply to other residential dwellings of the same type in the same zone. Continue to monitor the inventory of sites appropriate to accommodate transitional and supportive housing.
- Work with the appropriate organizations to ensure the needs of homeless and extremely low-income residents are met.
- Prioritize funding and other available incentives for projects that provide housing for homeless and extremely low-income residents whenever possible.

**Timing:** On-going through December 2023~~The review and adoption of any required zoning amendments will be completed within one year of the adoption of the housing element.~~

**Responsibility:** City/Redevelopment Agency Staff

**Program 3.3c Housing for Persons with Developmental Disabilities:** The housing needs of persons with developmental disabilities are typically not addressed by Title 24 Regulations, and requires in addition to basic affordability, slight modifications to existing units, and in some instances, a varying range of supportive housing facilities. The design of housing-accessibility modification, the proximity to services and transit, and the availability of group living opportunities represent some of the types of considerations that are important in serving this need group. Incorporating “barrier-free” desing in all, new multi-family housing (as required by California and Federal Fair Housing laws) is especially imporant to provide the widest range of choices for residential with disabilities.

**Eight-Year Objective:**

- Seek State and Federal monies, as funding becomes available, in support of housing construction and rehabilitation targeted for persons with developmental disabilities.

- Provide regulatory incentives, such as expedited permit processing, and fee waivers and deferrals, to projects targeted for persons with developmental disabilities.
- The City will work with the San Andreas Regional Center to implement an outreach program informing households within the City of housing and services available for persons with developmental disabilities.
- The City will provide information on housing and services available for persons with developmental disabilities at City Hall and on the City's website.

**Timing:** On-going through December 2023

**Responsibility:** City Staff

**Program 3.3d Housing for Extremely Low-Income Households:** Extremely-low income households and households with special needs have limited housing options in Capitola. Housing types appropriate to these groups include: emergency shelters, transitional and supportive housing, and single-room occupancy (SRO) units. To accommodate this population group, the City has amended the Zoning Code to address these housing types per requirements of SB 2. The City has amended the City's Zoning Code to allow emergency shelters by-right in at least one zoning district, and to permit transitional and supportive housing in all residential zones by-right without any discretionary action, subject only to those regulations that apply to other residential dwelling units of the same type in the same zone.

**Eight-Year Objective:**

- Encourage the development of housing for extremely low-income households through a variety of activities, such as outreaching to housing developers, providing financial or in-kind technical assistance, when available, providing expedited processing, identifying grant and funding opportunities, and offering additional incentives beyond density bonus provisions.

**Timing:** On-going through December 2023

**Responsibility:** City Staff

**Policy 3.4** -Continue the provision of incentives, including the density bonus incentive program, which encourages developers to include affordable units in their projects.

**Program 3.4a Density Bonus Program:** To facilitate development, the City offers developers the opportunity to participate in a Density Bonus Program which provides a density increase of up to 35 percent plus development incentives for qualified affordable projects. To be eligible for the program, the affordable project must contain: (1) at least 10 percent of the units reserved for low-income households; (2) at least 5 percent reserved for very low-income households; or (3) at least 35 units dedicated to senior households. The unit must remain affordable for at least 55 years if the density bonus is granted.

**Eight-Year Objectives:**

- Provide information on the Density Bonus Program at City Hall and on the City's website.

**Timing:** On-going through December 2023

**Responsibility:** City staff

**Policy 3.54** Support the development of accessible and affordable senior rental housing readily accessible to support services; provide assistance for seniors to maintain and improve their homes.

**Policy 3.65** Support the development of accessible and affordable housing that is designed to serve all ages.

**Policy 3.76** Facilitate and encourage the development of rental units appropriate for families with children, including the provision of supportive services such as child care.

**Policy 3.87** Encourage the integration of special needs housing in residential environments, readily accessible to public transit, shopping, public amenities, and supportive services.

**Policy 3.98** Encourage the provision of supportive services for persons with special needs to further the greatest level of independence and equal housing opportunities.

**Policy 3.109** Investigate and encourage the development of a variety of housing options for seniors including Congregate Housing, Continuing Care Retirement Communities (CCRCs), Assisted Living, Mobile Home Parks, secondary dwelling units and Independent Living.

**Policy 3.110** Encourage the establishment of child care centers and family child care homes in all appropriate zoning districts

**Program 3.11a0 Zoning Amendments to Encourage the Establishment of Child Care Centers and Family Child Care Homes**  
**Child Care and Day Care Facilities:** There is a demand for affordable, conveniently located child care in the City of Capitola and the provision of neighborhood-centered child care facilities has

been proven to reduce vehicle miles traveled and increase public transportation ridership.

Currently, there are no licensed facilities in Capitola serving infants or offering after-school care for school aged children. The Capitola Municipal Code does not allow large family child care homes without a special permit which may be prohibitive to the establishment of such facilities. Child care Centers are currently not defined or listed as being principally or conditionally permitted in the City's Municipal Code. Capitola recognizes that children represent our future community but also recognizes that existing childcare services and facilities may not be adequate to meet today's demand and that this demand is increasing. To ignore this fact jeopardizes the long-term quality of the City's social, physical, and economic well-being. Thus, the City is committed to making high quality childcare services available, affordable, and accessible to this persons who either live or work in the City and who desire or need such services.

***FiveEight-year Objectives:***

- ~~Consider modifying the Municipal Code and review procedures and possible incentives to facilitate and encourage the development of child care centers and large and small family child care homes in all appropriate zones.~~
- Encourage the inclusion of family child care homes and child care centers as a part of affordable housing developments that will serve families with children. Continue to work with child care providers and the County to promote adequate child care facilities within the community.
- Utilize the City's Density Bonus Ordinance to provide density bonuses or other concessions as an encouragement for the inclusion of child care facilities as a part of residential and mixed-use developments. Provide information at City Hall and the City's website on current zoning regulations that apply to child care and day care facilities.
- Continue to encourage new development to provide child care and day care facilities through a variety of activities, including outreaching to developers; providing financial or in-kind technical assistance, when available; providing expedited processing, identifying grant and funding opportunities; and providing information on the City's Density Bonus Ordinance.

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

## **Goal 4.0 Housing Assistance**

### ***Increased Assistance for extremely low, very low, low and moderate income residents to rent or purchase homes***

Increases in rents in recent years have placed disproportionate burden on and, in some cases, have displaced lower income residents. Due to rising housing prices and rent levels, lower income households in Capitola, many of whom work and provide critical services in Capitola, may be forced to leave the community to seek affordable housing in neighboring communities. Providing housing assistance, where feasible, helps maintain an economically and socially balanced community.

## **Housing Assistance Policies and Programs:**

**Policy 4.1** Maintain the City's rental and ownership assistance programs.

**Program 4.1-a Security Deposit Program:** This program is administered by the County Housing Authority ~~and funded with Redevelopment Agency Housing Funds~~. The objective of this program is to provide extremely low, very low, and low-income households, who may have been homeless or are at risk of becoming homeless, with the funds they need to get into decent rental housing. Expenses eligible for assistance are the security deposit and last month's rent.

### ***Five-Year Objectives:***

- Assist 7-10 households per year.
- Continue the funding of the City's Security Deposit Program which offers income-eligible individuals and families assistance to cover the costs of the security deposit for new rental contracts.
- Seek state and federal funding to expand this program.

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff



**Program 4.1.b Emergency Housing Assistance:** This program is administered by the Community Action Board (CAB). The objective of this program is to provide emergency, short-term housing payment assistance to lower-income families to prevent eviction or foreclosure leading to homelessness. The assistance granted must be used for the household's rent or mortgage payment in cases where a job loss, medical emergency or similar event has precluded the household from making their regular housing payment. The household must have no other funds available to make this payment, and must be below very low income limits, with either children or a disabled adult in the household.

**Five-Year Objectives:**

- ~~assist 105 households during the planning period~~
- Continue the funding of the City's Emergency Housing Assistance program that offers eviction and foreclosure prevention in the form of non-reimbursable grants to eligible applicants.

**Timing:** On-going through December 2014

**Responsibility:** City/Redevelopment Agency staff

**Program 4.1.c ~~First-Time Homebuyer Deferred Second Mortgage Program~~ Mortgage Assistance Program:** This program provides ~~loans for low and moderate income home buyers to purchase a home in the City. The program is funded by the CDBG grant awarded to the City and administered by the Santa Cruz Housing Authority, deferred second mortgages to very low, low and moderate-income first-time homebuyers at 3% simple annual interest. Mobile homes and Inclusionary housing units are the primary housing types within the price range of this program, but all types of owner-occupied units are eligible.~~ loans for low and moderate income home buyers to purchase a home in the City. The program is funded by the CDBG grant awarded to the City and administered by the Santa Cruz Housing Authority, deferred second mortgages to very low, low and moderate-income first-time homebuyers at 3% simple annual interest. Mobile homes and Inclusionary housing units are the primary housing types within the price range of this program, but all types of owner-occupied units are eligible.

**Five-Year Objectives:**

- ~~Assist 14 households during the planning period~~
- Continue the funding of the City's ~~First-Time Homebuyer Loan~~ Mortgage Assistance program that offers ~~deferred payment loan assistance to assist low and moderate-income first time homebuyers~~ loans for low and moderate income home buyers to purchase a home in the City.
- Continue to seek federal and state grants through programs such as the State's BEGIN program to augment the current City and ~~grant~~ RDA funding for this program

**Timing:** On-going through December ~~2014~~ 2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 4.2** Explore and pursue City participation in other affordable homeownership assistance programs in the private market.

**Policy 4.3** Support the provision of child care services, employment training, rental assistance, and other supportive services to enable households to be self-sufficient.

**Policy 4.4** Seek and support collaborative partnerships of nonprofit organizations and the development community to aid in the provision of affordable housing.

**Policy 4.5** Prohibit discrimination in all aspects affecting the sale, rental or occupancy of housing based on status or other arbitrary classification.



### **Goal 5.0 Neighborhood Vitality**

#### ***Maintain, preserve and improve the character of existing residential neighborhoods***

Quality of life is shaped, in part, by neighborhood conditions in Capitola. As an older established and built-out community, Capitola requires concerted effort to encourage the maintenance, rehabilitation, and improvement of housing and the promotion of sustainable, livable neighborhoods in the face of increasing density. In neighborhoods, a continuing focus is needed on upgrading infrastructure, improving community facilities, protecting quality of life, and providing public services. City community development policies seek to balance the need for accommodating new housing, respecting neighborhood character, enhancing infrastructure and public services, and promoting vital residential neighborhoods

### **Neighborhood Vitality Policies and Programs:**

**Policy 5.1** Ensure a compatible relationship between new housing and circulation patterns and encourage pedestrian and bicycle friendly communities in order to minimize traffic impacts on quality of life.

~~**Program 5.1 Pedestrian-Friendly Neighborhoods:** Traffic impacts are a common complaint in auto-centric neighborhoods and in neighborhoods undergoing a transition to higher density development. In order to reduce traffic impacts on the quality of life of Capitola residents, the City promotes developments that increase and emphasize alternative transportation options.~~

**Five~~Eight~~-year Objectives:**

- ~~• Ensure that public spaces, public amenities and pedestrian access are incorporated into new multi-family residential and mixed-use residential development.~~
- ~~• Protect the integrity of residential neighborhoods by directing automobile access and traffic intensive uses to locations on or near major transportation routes.~~
- ~~• Provide signage identifying identifying Capitola's residential neighborhoods and mixed-use areas to enhance each neighborhood's pedestrian orientation and sustainability.~~

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/Redevelopment Agency staff

**Policy 5.2** Protect the integrity of existing single family and multiple family neighborhoods by promoting balanced site design and architecture

**Program 5.2a Review by Architectural and Site Review Committee~~Design~~**

**Review:** ~~Continue to have projects be reviewed by the Architectural and Site Review Committee. The Architectural and Site Review Committee consists of professional members appointed by the City Council and City staff involved in the development review process. Development projects are required to go through the design review process. The Committee is responsible for reviewing design review process reviews development applications to ensure that new proposals are harmonious with Capitola's unique community character.~~

**Five-Year Objectives:**

- Continue to enforce guidelines to control the size, scale and appearance of single family residential development to be compatible with Capitola's traditional or "cottage" character of neighborhoods.
- Continue to encourage and require sustainable development practices.
- Continue to review new and substantially rehabilitated residential construction to ensure compatibility with existing scale and architectural character of residences in the surrounding neighborhood.
- Continue to enforce guidelines to control the size, scale, massing and appearance of multi-residential development to minimize the impacts of any transition from existing single-family residential districts

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 5.3** Assist individual neighborhoods in establishing their own identity through the development of neighborhood amenities (pocket parks, lighting, signs, etc), mixed use neighborhood nodes, and pedestrian and sustainability improvements.

**Policy 5.4** Promote the repair, improvement and rehabilitation of housing and encourage replacement of substandard housing to enhance quality of life in neighborhoods.

**Program 5.4a ~~Owner Occupied Rehabilitation Assistance Program~~Housing Rehabilitation Program:** ~~The program emphasis will be on handicapped accessibility and on weatherization programs with the aim of improving energy efficiency and helping reduce utility expenses for residents.~~is designed to address basic health and safety issues in owner-occupied housing by providing small loans to cover the costs of repairs. Eligibility is restricted to low-income households in Capitola.

**FiveEight-Year Objectives:**

- Continue to seek federal and state grants through programs such as the State's BEGIN program to augment the current City and grant funding for this program.
- Provide loans and grants to homeowners.
- Promote sustainable energy practices and encourage more residents and businesses to install rooftop solar photovoltaic systems, solar water heaters, and electric vehicle charging stations.
- ~~Provide loans and grants to a total of 21 homeowners during the planning period.~~

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 5.5** Improve the quality of housing and neighborhoods by educating landlords, tenants and property owners about code compliance issues and enforcing compliance with building and property maintenance standards.

**Program 5.5a- Code Enforcement:** The City will continue to implement the code enforcement program. Currently, the City administers the program on a complaint basis, but also provides proactive code enforcement for health and safety violations through the Community Development Department staff. The Community Development Department will implement the City's housing programs to preserve and improve Capitola's existing neighborhoods.

**EightFive-Year Objectives:**

- Continue to implement a proactive code enforcement program for health and safety violations through the Building Department and inform residents of rehabilitation assistance when available at City Hall and the City's website.

**Timing:** On-going through December 2023

**Responsibility:** City staff

**Goal 6.0 Resource Conservation**

***Fulfill the City's housing needs while promoting an environmentally sensitive, compact community that is a pedestrian oriented, neighborhood-centered community, using resources in a sustainable manner***

Capitola residents benefit from a range of natural features, including hillsides, rivers and streams, and the coastline. These resources enhance quality of life for Capitola residents and make Capitola a popular tourist destination. The City remains committed to protecting the beauty and integrity of its natural environment particularly in light of the need to transition to more energy efficient, pedestrian oriented neighborhoods, continued participation as a tourist destination, anticipated population growth, and other pressures associated with urban life. Balancing environmental preservation and resource conservation with housing goals and the provision of infrastructure and services remains a priority.

## **Resource Conservation Policies and Programs**

### **Policy 6.1** Encourage the use of alternative modes of transportation

**Program 6.1a Alternative Transportation Planning:** With the adoption of AB 32 and SB 375, local jurisdictions are beginning to figure out ways in which they can reduce carbon emissions. One of the largest contributors to carbon emissions is automobile use. As a means to prepare for the implementation of SB 375, the City of Capitola will encourage the use of alternative modes of transportation.

#### **FiveEight-year Objectives:**

- Direct higher density housing close to transportation corridors, including bus routes and arterial roadways
- Coordinate with transit service providers to expand service to Capitola's residential and mixed-use districts
- Promote design of new residential development for people rather than for automobiles

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

### **Policy 6.2** Strive to maintain a jobs/housing balance

**Program 6.2a City Jobs/Housing Balance:** The quality of life and well being of the community depend in part on the economic well-being of the City and job opportunities for residents. The ~~2000 U.S. Census~~2009-2013 American Community Survey identified-estimated that the average commute time for Capitola residents was ~~28-26.6~~ minutes, and that most workers commuted via automobile. By promoting a healthy balance of jobs and housing, it will be possible to reduce commute time for residents, and increase the use of alternative modes of transportation.

#### **FiveEight-year Objectives:**

- Encourage housing in close proximity to employment through encouraging residential-commercial mixed use development.
- Encourage the development of housing that will be affordable to the individuals who are employed in locally-centered jobs.
- Continue the policy to inform and market new affordable housing constructed pursuant to Capitola's housing programs to households that currently live or work in Capitola.

- Periodically conduct a jobs/housing balance study to evaluate the current balance and determine which economic and housing strategies are appropriate.

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 6.3** Promote Green Building techniques, development and construction standards that provide for resource conservation

**Program 6.3a City of Capitola Green Building Program:** In response to community interest in promoting Green Building techniques and sustainable construction, the Capitola City Council adopted a Green Building Program in April 2008. The Green Building Program strives to improve our design and construction practices so the buildings we build today will last longer, cost less to operate, and contribute to increase productivity and better working environments for workers or residents. It is also about protecting natural resources and improving the built environment so that ecosystems, people, enterprises and communities can thrive and prosper.

The green building standards apply to all building projects within the City, except for residential additions and/or remodels of less than 350 square feet; non-residential additions and/or remodels less than 1,000 square feet and non-residential tenant improvements.

A point system modeled after the LEED (Leadership in Energy & Environmental Design) program is used for non-residential projects and a similar point system modeled on the Alameda County Waste Management Program is used for residential projects. A three-tier compliance approach is used.

Initially, the Green Building program will serve to set a minimum acceptable standard, educate the community on the benefits of green building and promote the construction of green buildings in the City of Capitola. Over time the necessary number of points and the methods of achieving them can be increased to further affect change and improve the built environment while further protecting our natural resources.

**FiveEight-Year Objectives:**

- Encourage and require sustainable development practices.
- Continue to implement the mandatory Green Building Program for all major remodels and new construction.



- Update the Program periodically to reflect and utilize new developments in ecological/sustainable technologies.

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

**Policy 6.4** Promote the use of renewable energy technologies (such as solar and wind) in new and rehabilitated housing when possible.

~~**Program 6.4 Energy Efficiency Rehabilitation Program**~~**Capitola Green Energy Incentive Program:** ~~The City will explore new funding sources and program guideline changes that will allow the City's housing rehabilitation program to work with both ownership and rental housing units particularly on issues related to improved energy efficiency through weatherization, insulation, appliance and heater upgrades, and the installation of solar hot water and photo voltaic systems.~~initiated program promotes sustainable energy practices and encourages more residents and businesses to install rooftop solar photovoltaic systems, solar water heaters, and electric vehicle charging stations. The program offers free and expedited permitting on rooftop solar systems, solar water heaters and electric vehicle charging stations.

~~**Five-Year Objectives:**~~

- ~~Reduce greenhouse gas emissions through the reduction in energy usage and the introduction of alternative energy sources.~~
- ~~To provide loan and grant assistance to a total of 25 households during the planning period~~Provide information on the program at City Hall and on the City's website.

~~**Timing:** On-going through December 2014~~2023

~~**Responsibility:** City/Redevelopment Agency staff~~

**Policy 6.5** Ensure that adequate water supplies and sewer services continue to be available for residents and businesses.

**Program 6.5a Adequate Water Supplies and Sewer Services**

~~**Eight**~~**Five-year Objective:**

- Continue to ensure that water and sewer providers meet their obligation to provide priority to affordable housing projects pursuant to State law.

**Timing:** On-going through December ~~2014~~2023

**Responsibility:** City/~~Redevelopment Agency~~ staff

~~**Policy 6.6** Preserve the City's designated historic, visual, and cultural resources including landmarks, archaeological sites, views, and areas of special character.~~

~~**Policy 6.7** Ensure that wetlands, fish and wildlife habitat areas, and sensitive species are protected from the impacts of new residential development.~~

~~**Policy 6.8** Encourage the use of environmentally sensitive development practices to minimize the effects of growth on the City's natural resource systems.~~

~~**Program 6.8 Storm Wwater Quality and Mitigation:** Due to its proximity to the Sequel Creek and Monterey Bay, storm water quality is extremely important to the City of Capitola. The City has been, and continues to be involved in several programs that aim to improve storm water quality.~~

~~**FiveEight-year Objective:**~~

~~• Continue to require, monitor and enforce National Pollutant Discharge Elimination Systems permits, Standard Urban Storm water Mitigation Plans, Best Management Practices, Total Maximum Daily Loads for impaired water bodies, Storm Water Qualify Management Programs, and Storm Water Pollution Prevention Plans, as applicable.~~

~~**Timing:** On-going through December 2014/2023~~

~~**Responsibility:** City/Redevelopment Agency staff~~

## B. Quantified Objectives

Capitola has established quantified objectives for housing production and rehabilitation for the Housing Element. These objectives are based upon expected availability of resources to address the City's housing needs, expectations regarding future housing development, as well as prior objectives established in earlier housing plans.

### Housing Production

The Association of Monterey Bay Area Governments (AMBAG) has prepared a Regional Housing Needs Allocation (RHNA) for the period of ~~2015-2023~~2007 through 2014. The RHNA determines the region's need for housing and allocates a portion to jurisdictions in Monterey and Santa Cruz counties. AMBAG has assigned a housing production goal of 143 units to the City of Capitola.

As illustrated in Table 6.1 below, Capitola is required to provide adequate sites for the construction of 143 new dwelling units during this planning period. Of these new units, ~~46 shall be affordable to extremely low income households,~~ 34/16 shall be affordable to very

low- income households, 234 shall be affordable to low-income households, 267 shall be affordable to moderate-income households, and 60 units shall be affordable to above moderate-income households. The City has planned for significantly more than the opportunity sites required by the RHNA Goals knowing that some of the sites may be developed as market-rate units or for an alternative use during the 201507-202314 planning period. It is expected that new affordable housing will be funded at least in part by public agencies, and will utilize resources such as ~~the Capitola Redevelopment Agency's Housing Funds~~, the Capitola City's Affordable Housing Trust Fund, and federal CDBG and HOME funds among the other funding sources listed in Chapter 4 of this Housing Element.

**Table 6.1  
RHNA New Housing Construction Needs by Income Group for the City of Capitola**

Income Category	RHNA Goals ( <u>201507-202314</u> )	City Identified Opportunity Sites	Percentage by Income Group
Extremely Low (0-35% of area median)	<u>176</u>	<u>6216</u> <u>27</u> <u>32</u>	<u>127%</u>
Very Low (35-50% area median)	<u>176</u>		12%
Low (51-80% area median income)	<u>234</u>		<u>164%</u>
Moderate (81-120% area median income)	<u>267</u>	<u>9064</u> <u>94</u>	<u>1827%</u>
Above Moderate (over 120% area median income)	60		<u>429%</u>
<b>Total Housing Unit Construction Need</b>	<b>143</b>	<b><u>150233</u></b>	<b>100%</b>
Note: The current Planning Period is calculated by AMBAG over a <u>87</u> year period, from 20 <u>1507</u> -20 <u>2314</u>			

Source: AMBAG Adopted Regional Housing Needs Determinations June 11, 201411,  
2008

### Housing Rehabilitation

Housing rehabilitation helps to reduce poor housing conditions, preserve neighborhoods, and contribute to a higher quality of life for all in the community. An example of a successful housing rehabilitation is the Bay Avenue Senior Apartments project. This

project is not only the largest affordable housing project in the community, but it has a major rehabilitation component. The \$28 million dollar project will include the rehabilitation or demolition and replacement of 96 existing multi-family units and the construction of an additional 13 new units. The redevelopment program will involve phased construction so that none of the existing residents have to be relocated off-site.

The Bay Avenue Senior Apartments project will undoubtedly serve as a model for future affordable housing development. Due to the high cost and scarcity of land in the City, rehabilitation is not an option, but a necessity. Perhaps the most useful rehabilitation technique used in the Bay Avenue Senior Apartments project was the phased construction. Relocation costs can be prohibitively expensive and especially hard on residents with special needs, so it is advantageous to do a phased construction when working with seniors or persons with disabilities.

In addition to larger acquisition/rehabilitation projects the City will also continue to operate its housing rehabilitation loan and grant program that will provide services on a smaller scale to individual homeowners. If additional funding can be found the City would like to expand this program to include an increased focus on offering energy conservation upgrades to the owners and renting residents of our older existing single-family homes, mobile homes and apartments. ~~The City's goal for the 2007-2014 planning period is to support and assist in the funding of at least one additional acquisition/rehabilitation project of an existing apartment complex. This will be in addition to the Bay Avenue Senior Apartments project that is already under construction and includes the rehabilitation of the existing 96 units on that site. The acquisition/rehabilitation of an additional existing site may provide the opportunity for the rehabilitation of up to an additional 75 units.~~

~~The City will also continue to work with the residents of the existing mobile home parks in the hopes of being able to assist in the resident-involved acquisition of at least one of the parks. The acquisition of any of the parks would, of necessity, involve a program to upgrade the park infrastructure and the rehabilitation or replacement of at least a portion of the homes. It is anticipated that this program will involve the rehabilitation/replacement of approximately 10 mobile homes.~~

~~The City's rehabilitation loan and grant program will also continue to provide loans to individual homeowners and will serve approximately 3 households per year for a total of 21 homes being served during the Housing Element planning period.~~

~~If funding is available the City will expand its housing rehabilitation program to provide weatherization and energy efficiency upgrades to both homeowners and apartment owners. The City was recently awarded \$500,000 in Community Development Block Grant (CDBG) funds to reinstate the Housing Rehabilitation Program. This program is designed to address basic health and safety issues in owner-occupied housing by providing small loans to cover the costs of repairs. Eligibility is restricted to low-income households in Capitola. If possible we would like this program to serve approximately eight to twelveXX25 homes (depending on the type of applications received) during the Housing Element planning period.~~



**Table 6.2: Housing Rehabilitation and Improvement Objectives 20~~1507~~-20~~2314~~**

Target Income Affordability Levels	Housing Rehabilitation Loan and Grant Program
Extremely Low	<del>02</del>
Very Low	<del>04</del>
Low	<del>128</del>
Moderate	<del>07</del>
<b>TOTAL</b>	<b><del>1221</del></b>

### C. Capitola Housing Element Compliance with State Law

Since the 20~~0790~~-20~~1407~~ Housing Element, new legislation has been passed that changed the State law to include new requirements. Table 6.3 summarizes the significant new legislation and references how these new requirements are addressed by the City of Capitola. The table is followed by a more detailed description of the legislation, and ways in which the Capitola Housing Element complies with State law.

**Table 6.3: Compliance with State Law**

State Legislation	Description	Local Compliance
AB 1233	Cumulative RHNA	✓
AB 1866	Second Units	✓
AB 2069	Prohibit Downsizing of residential lots	✓
AB 2280/AB <del>2222</del>	Density Bonus	✓
SB 2	Emergency Shelters and Transitional and Supportive Housing	✓
SB 375	Reduction of Green House Gas Emissions	✓
SB 520	Constraints Analysis	✓
SB 575	Housing Project Applications	✓
SB 1087	Water and Sewer Priority for Affordable Housing	✓
SB 1818	Revised Density Bonus	✓
SB 2348	Clarification of Requirements for Land Inventory	✓

<u>SB 375</u>	<u>Greenhouse Gas Reduction; Revised RHNA Planning Period and Housing Element Update Schedule</u>	✓
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**I. AB1233 Cumulative RHNA (Government Code section 65584.09)**

Requires that jurisdictions rezone adequate sites within the first year of the planning period to address any shortfall in meeting the RHNA during the prior planning period in addition to meeting the RHNA for the current planning period.

This does not apply to the City of Capitola because there was no shortfall of sites meeting the RHNA obligation for the last planning period.

**II. AB1866 Second Units (Government Code section 65852.2; 65583.1)**

Requires that jurisdictions with Second Unit ordinances process permits for Second Units ministerially, without discretionary review. The law also requires clarification of how second units are utilized to meet a RHNA obligation based on development trends during the prior planning period.

The City does not require the discretionary review of secondary dwelling units. This said, even though the permit process for Secondary Dwelling Units has been stream-lined, only seven (7) units were built in the 2000-2007 planning period. The number of Secondary Dwelling Units in the 2007-2014 RHNA opportunity site inventory reflects the Secondary Dwelling Unit development trend from the previous planning period.

**III. AB2069 Density for non-residential zoned parcels (Government Code section 65863)**

State law prohibits a density reduction to a “lower residential density” without a jurisdiction counterbalances the reduction by upzoning elsewhere. The State law extends this requirement to parcels where both residential and non-residential uses are allowed in that it defines “lower residential density” as 80% or lower than the number of residential units allowed under the maximum residential density on those parcels.

The City of Capitola is aware of State law and discourages the downzoning of parcels. The City does not have a history of downzoning, and does not plan to in the future without requiring the upzoning of a separate parcel or area.

**IV. AB2280/AB 2222 Density Bonus (Government Code section 65915)**

Specifies that jurisdictions that ~~do not~~ adopt density bonus ordinances are still obligated under the State law to comply with State density bonus law. Also, jurisdictions that provide initial subsidies for low and very low income housing under the density bonus regulations may recapture their contribution over 5 rather than 3 years. Concession requests may be denied if the incentive is contrary to state or federal law. Removes the requirement that a waiver may only be requested to ensure a project is economically

feasible. Now may request a waiver of any standard that physically precludes construction does not apply to waivers of development standards where doing so would have an adverse impact on public health and safety, the environment or a historic property. Waivers do not reduce the number of incentives that may be requested. For land donations in exchange for density bonus, the land donated must be zoned at a density that allows for development of low and very low income housing (20 units per acre in Santa Cruz). As well, funding for development of the donated land must be identified by the time the project is approved.

*The City of Capitola's Density Bonus Ordinance reflects these changes in State law. See Program 2.4*

**V. SB2 Emergency Shelters and Transitional and Supportive Housing (Government Code section 65583; 65589.5)**

Requires that jurisdictions provide a zone district where emergency shelters are allowed without a conditional use permit or other discretionary action. Limits denial of emergency shelters, transitional housing or supportive housing by requiring specific findings. There must be sufficient capacity for emergency shelters including at least one year-round emergency shelter. Requires standards for shelters to be written and objective, and to encourage and facilitate the conversion or development of emergency shelters. Also requires that transitional and supportive housing be considered a residential use.

*Included in the 2007-2014 Housing Element is a program (See Program 3.3a) to amend its Zoning Ordinance to allow emergency shelters without CUP or other discretionary approval in the Industrial Park (IP) zone. Capitola will meet this requirement within one year of the adoption of the Housing Element. The City has amended the Zoning Code to meet the requirements of SB 2.*

**VI. SB375 Reduction of Greenhouse Gas Emissions**

Jurisdictions submitting Housing Elements to HCD after March 31, 2009 must comply with the following requirements: specify a timeline for completing each program such that there will be a 'beneficial impact' during the Housing Element planning period; the sites inventory must identify sites by individual parcel number and other specific reference; counties and general law cities must prepare an annual report on the progress of meeting housing element goals, which must be reviewed and discussed at a public hearing.

*Timelines for implementation of all programs are included at the end of Chapter 6. The sites inventory in Appendix ~~FX~~ includes specific reference for site identification. Annual reports on the Housing Element will be prepared by housing staff in future years.*

**VII. SB520 Constraints Analysis (Government Code section 65583(a)(4), 65583(c)(3))**



Requires analysis of constraints to development, maintenance and improvement of housing for persons with disabilities and local efforts to remove such constraints (through programs) or provide reasonable accommodations for housing designed for persons with disabilities.

*The City has amended the Zoning Code to include formal reasonable accommodation procedures. The constraints analysis in the 2007-2014 Capitola Housing Element includes specific information on constraints to housing for disabled persons as well as information about how these constraints are addressed (see chapter 3 for more detail).*

#### **VIII. SB575 Housing Project Applications (Government Code section 65589.5)**

Prohibits disapproval of project applications for housing for farm workers, very low, low and moderate income households, or conditional approval through the use of design standards that renders the project infeasible unless written findings are made.

*The City complies with this State law.*

#### **IX. SB1087 Water and Sewer Priority for Affordable Housing (Government Code section 65589.7)**

Requires jurisdictions to provide a copy of the adopted Housing Element to water and sewer providers. Also requires that water and sewer providers grant priority for service to developments that include housing for lower income households.

*The City will provide water and sewer providers with a copy of the adopted Housing Element. Both water districts serving Capitola have policies in place that provide a priority for water credits to be issued to affordable housing projects.*

#### **X. SB1818 Density Bonus (Government Code section 65915)**

Revised the required affordability percentages for projects to qualify for density bonus. Creates a sliding scale in which projects with less affordable units qualify for a density bonus, and the density bonus increases as the percentage of affordable units increases. Also increases the maximum allowed density bonus to 35%. Jurisdictions must offer one to three incentives instead of just one.

*The City's Density Bonus Ordinance reflects these changes in State law.*

#### **XI. SB2348 Clarification of Requirements for Land Inventory (Government Code section 65583.2(b))**

Identifies specific information to be included in the land inventory such as parcel number, General Plan and zoning designations, parcel size, availability of services, environmental constraints and an evaluation of the potential for new development on small sites, a description of how capacity was determined (such as minimum densities), how affordability level was calculated, existing uses on non-vacant sites and an analysis of the likelihood of

the use being replaced with housing recent development trends, market conditions, and incentives for development.

*The City includes detailed information in the land inventory in an appendix to the Housing Element including the assumptions utilized in analysis of the sites. (See Appendix F).*

## APPENDICES

- A. Glossary of Terms
- B. Community Outreach Workshop~~Public Workshop I~~
- C. ~~Public Workshop II~~
- D. ~~2002 ASR Housing Conditions Telephone Survey~~  
~~Adequate Sites Program Alternative Checklist~~
- E.C. Inventory of Opportunity Sites 201507-202314

## APPENDIX A Glossary of Terms

### A

**Affordable Housing:** Housing capable of being purchased or rented by an extremely low, very low, low or moderate income household, based on the household's ability to make monthly payments (of not more than 30% of their gross household income) necessary to obtain housing. For-sale housing is considered affordable when a household pays no more than thirty percent (30%) of its gross monthly income for housing including utilities.

**Arterial Street:** A street that primarily moves traffic rather than providing access to property and typically has a greater capacity than local and collector streets. Arterial streets are appropriate for bicycle lanes and transit.

### C

**CEQA:** The California Environmental Quality Act (CEQA) is "A California law which sets forth a process for public agencies to make informed decisions on discretionary project approvals. The process aids decision makers to determine whether any environmental impacts are associated with a proposed project. It requires environmental impacts associated with a proposed project to be eliminated or reduced, and that air quality mitigation measures have been implemented" (California State Energy Commission).

**Community Care Facility:** Any building which is maintained and operated to provide nonmedical residential care, or day-care services for children, adults or children and adults, including, but not limited to, the physically handicapped, mentally impaired, or incompetent persons. This definition and others relating to community care facilities shall be interpreted so as to be consistent with definitions found in state law or state administrative regulations.

### D

**Dwelling Unit:** A building with one or more rooms designed for occupancy by one family (or household) for living or sleeping purposes and having only one kitchen.

**Developmental Disability:** A disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual. As defined by the Director of Developmental Services, in consultation with the Superintendent of Public Instruction, this term shall include mental retardation, cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to mental retardation or to require treatment similar to that required for individuals with mental retardation, but shall not include other

handicapping conditions that are solely physical in nature. (California Wel & Inst Code Section 4512)

## **E**

**Emergency Shelter:** Housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay. (Cal Health & Safety Code Section 50801)

## **F**

**Fair Housing Act:** “Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and handicap (disability)” *US Department of Housing and Urban Development (HUD)*.

**Family:** A social unit that is related through marriage, domestic partnership, blood or adoption.

**Family Day Care Home:** A home that regularly provides care, protection and supervision for fourteen (14) or fewer children, in the provider’s own home, for periods of less than twenty-four hours per day, while the parents or guardians are away, and is either a large family day care home or a small family day care home.

**Family Day Care Home, Large:** A home that provides family day care for up to twelve (12) children, or for up to fourteen (14) if certain criteria are met, as set forth in California Health and Safety Code Section 1597.465 and as defined in state regulations. These capacities include children under age ten (10) who live in the licensee’s home and the assistant provider’s children under age ten (10).

**Family Day Care Home, Small:** A home that provides family day care for up to six (6) children, or for up to eight (8) children if certain criteria are met, as set forth in California Health and Safety Code Section 1597.44 and as defined in regulations. These capacities include children under age ten who live in the licensee’s home.

## **G**

**General Plan:** The General Plan is a long-range planning document that serves as the blueprint for a City or County. It consists of seven (7) mandatory elements: Land Use, Housing, Circulation, Open Space, Noise, Safety and Conservation.

## H

**Household:** All those persons, related or unrelated, who occupy a single housing unit.

**Household, Extremely Low Income:** A household whose annual income, with adjustment for household size, is less than thirty percent (< 30%) of the Santa Cruz County area median income.

**Household, Very Low Income:** A household whose income, with adjustments for household size, is less than fifty percent (50%) of the Santa Cruz County area median income.

**Household, Low Income:** A household whose income, with adjustment for household size, is between fifty percent and eighty percent (50%-80%) of the Santa Cruz County area median income.

**Household, Moderate Income:** A household whose income, with adjustment for household size, is between eighty percent and one hundred twenty percent (80%-120%) of the Santa Cruz County area median income.

**Housing Development Project:** Any development project requiring a land use permit or approval from the city for: the construction of one or more housing units including single-family residences, condominiums, townhouses and apartments; the division of land into one or more residential parcels; the subdivision of mobile home parks; the conversion of one or more apartments to one or more condominiums; a demolish/rebuild of an existing housing unit, or a structural addition to an existing housing unit which will result in a fifty percent ( $\geq$  50%) or greater increase in the housing unit's square footage.

**Housing Element:** The Housing Element is one of the seven mandated elements of the local General Plan, and the only one that is required to be updated by State law. Housing Element law, enacted in 1969 mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The Housing Element must be internally and externally consistent, in other words the document may not contradict itself or other elements of the General Plan.

## I

**Inclusionary Housing:** Dwelling units that were developed in accordance with the Capitola Affordable (Inclusionary) Housing Ordinance. For sale projects in which there are seven or more units are required to provide fifteen percent (15%) of the units for moderate, low, very low or extremely low income households. Inclusionary units remain resale restricted for the life of the project and must be owner occupied.

## K

**Kitchen:** Any room or part of a room used or intended or designed to be used for cooking or the preparation of food for a single dwelling unit, and distinct from a “mini-bar/convenience area” which is intended as a supplemental food preparation area within a single-family home.

## L

**Lot:** A parcel of land under one ownership occupied or capable of being occupied by a building and its accessory buildings, together with such open spaces as are required under the regulations of Title 24, and having its principal frontage upon a street or place, but not including an alley.

## P

**Parking Space:** Land or space privately owned, covered or uncovered, laid out for, surface, and used or designed to be used for temporary parking or storage of standard motor vehicles.

**Prospective Site:** A parcel or area of land that has been developed but has the capacity to undergo additional development.

## R

**Reasonable Accommodation:** A request for reasonable accommodation may include a modification or exception to the rules, standards and practices for the siting, development and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice

**Regional Housing Needs Assessment (RHNA):** The State determines the projected regional housing need for each part of California. Each Council of Government (in our case, the Association of Monterey Bay Area Governments) allocates the region’s housing need, or “Fair share Allocation” among its member jurisdictions. In the 2000-2007 Housing Element the City of Capitola’s RHNA allocation was 337 units. The City of Capitola received a 143-unit allocation in the current RHNA cycle. The City’s Housing Element is required to include plans to accommodate the current RHNA obligation.

## S

**Secondary Dwelling Unit (SDU):** Commonly called a “granny unit” a Secondary Dwelling is a self-contained second smaller unit of housing built on a single family lot or within a single family house or garage. Secondary Dwelling units allow elders to remain at home,

offers youth a starting place in their community and allows neighborhoods to absorb growth gracefully while protecting their integrity, scale and streetscape.

**Single-Room-Occupancy (SRO):** A cluster of residential units of a smaller size than normally found in multiple dwellings within a residential hotel, motel, or facility providing sleeping or living facilities in which sanitary facilities and kitchen or cooking facilities may be provided within the unit or shared within the housing project.

**Supportive Housing:** Housing with no limit on length of stay, that is occupied by the **target population**, and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. (California Health and Safety Code Section 50675.14)

## I

**Target Population:** Adults with low incomes having one or more disabilities including mental illness, HIV or AIDS, substance abuse, or other chronic health conditions, or individuals with a **developmental disability** and may, among other populations, include families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, or homeless people. (California Health and Safety Code Section 53260)

**Transitional Housing:** Buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months. (California Health and Safety Code Section 50675.2)

**Transit Oriented Development:** A residential, commercial or mixed-use development that is built in close proximity to public transportation/transit and maximizes access and ridership of public transportation/transit.

**Transportation Corridor, Multi-Modal:** An arterial street that can accommodate various modes of transportation including but not limited to automobiles, bicycles, light rail and buses.

## U

**Universal Design:** The design of environments that can be used by all people to the greatest extent possible without the need for adaptation or specialized design.



## APPENDIX B

### Public Workshop I

The City held a Housing Element Community Workshop on March 4, 2015 at 6:00pm in the City's Council Chambers. The workshop was widely publicized through newspaper advertisements, direct mailers, the City's website, and fliers posted at key locations throughout the City. The meeting was professionally facilitated and involved both a presentation and an interactive exercise to encourage participation.

Participants identified current and future housing issues in the City and available opportunities to address housing challenges. Resident and stakeholder comments are provided in verbatim below.

#### Challenges:

- Nimby ("Not In My Backyard")
  - "Not In My Backyard" mindset in regards to Section 8 low-income housing overlay
- Lifestyle Changes/Change in Housing Preferences
- Code Enforcement
  - Code requirements that limit housing options
  - "Traditional" view of what housing is?
  - Options in design
- Gentrification
- Challenge in Keeping Units Affordable
- Available Sites
  - Lack of inventory especially in regards to owners participating in Section 8/HUD
  - Availability
  - Lack of Developable Sites
- Affordability
  - Low rent for students, low wage workers
  - Keeping units affordable
  - All forms of housing types
  - Rental rates
- Mixed-Use
  - Housing mixed-in with commercial uses
  - Parking
  - Economic Development
  - Business area activity v. residential
- Need to Reflect True Growth of City/Region
  - Population decreasing AMBAG no remain same!

#### Opportunities:

- Surf and Sand Area
  - Change from mobile home development
  - Mixed-use housing
  - Low-income preservation
  - Land use opportunities
- Affordable Housing Overlay
  - If we stay within the current overlay, there shouldn't be a lot of opposition
- Available Sites in Non-Traditional Spaces or Design
- Vacation Rentals
  - Code to reduce vacation rentals
- Second Units
  - ADU (accessory dwelling unit) infill
  - Affordability tool
  - Quality of existing
- Affordable Low-Income
- Mixed-Use
  - Zoning for mixed-use
  - Develop mixed-use areas unique to Capitola
  - Mixed-use
  - Convenience of mixed-use
  - Housing in commercial slows down activity- transportation- go walking
- Incentives
  - Programs to encourage development
- With housing numbers conforming, is this the effort to do nothing and wait for development of identified sites?

<b>Housing Element Workshop I Contact List</b>					
<b>Name</b>	<b>Affiliation</b>	<b>Email</b>	<b>Telephone</b>	<b>Comments/ Notes</b>	<b>Attendance</b>
<b>Non-Profits/Organizations</b>					
Chris Johnson-Lyons, exec director (cabinc.org)	Shelter Project	<a href="mailto:chrisil@cruzers.com">chrisil@cruzers.com</a>	831.763.2147 x203	contacted 6/16/2008	-
Paul Brindell	cabinc.org	<a href="mailto:paul@cabinc.org">paul@cabinc.org</a>	831.457.1741 x160	attended	Attended
Mary Lou Goeke	United Way	<a href="mailto:mlgoeke@unitedwaysc.org">mlgoeke@unitedwaysc.org</a>	831.779.5466	emailed 6/16	
Central Coast Center for Independent Living	<a href="http://www.cccil.org">www.cccil.org</a>	<a href="mailto:cccilcap@cccil.org">cccilcap@cccil.org</a>	831.462.8720	contacted 6/16/2008	
Elizabeth Thompson	Ecology Action	<a href="mailto:ethompson@ecoact.org">ethompson@ecoact.org</a>	-	contacted 6/16/2008	
-	Dominican Oaks	-	831.462.6257	contacted 6/16/2008	
Robert Chacanaca, President	Central Labor Council	<a href="mailto:honggi@hotmail.com">honggi@hotmail.com</a>	831.425.1609	contacted 6/16/2008	
Rick De La Cruz	Barry Swenson Builder	-	831.475.7100	contacted 6/16/2008	
Sue Hoge	Housing Authority	<a href="mailto:shoge@hacosantacruz.org">shoge@hacosantacruz.org</a>	831.464.0170 x240	contacted 6/16/2008	
Yana Jacobs	Santa Cruz County Health Department	<a href="mailto:Yana.Jacobs@health.com.santa-cruz.ca.us">Yana.Jacobs@health.com.santa-cruz.ca.us</a>	831.454.4539	contacted 6/16/2008	
Geoffrey Morgan	First Community Housing	<a href="mailto:geoffm@firsthousing.org">geoffm@firsthousing.org</a>	408.291.8650 x11	contacted 6/16/2008	
Ann Carney Pomper, exec. Director	Hospice Caring Project	<a href="mailto:apomper@hospicesantacruz.org">apomper@hospicesantacruz.org</a>	831.430.3000 +684	contacted 6/16/2008	Attended
Rod Quartararo	Bay Federal Credit Union	<a href="mailto:rquartararo@bayfed.com">rquartararo@bayfed.com</a>	831.479.6000 x579	contacted 6/16/2008	
Tom Reeve, Director	Foster Grandparent/Senior Companion Program	<a href="mailto:Lscc@cruzio.com">Lscc@cruzio.com</a>	831.475.0816 x16	contacted 6/16/2008	
Elizabeth Shilling, Director	Live Oak Family Resource Center	<a href="mailto:elizabeth@cbridges.org">elizabeth@cbridges.org</a>	831.476.7297 x105	contacted 6/16/2008	
General	Mental Health Client Action	<a href="mailto:mail@mhean.org">mail@mhean.org</a>	831.469.0462	contacted 6/16/2008	

	Network (MHCAN)				
Julie Rienhardt, Exec-director	Imagine Supported Living Services	<a href="mailto:julie@imaginesls.org">julie@imaginesls.org</a>	-	contacted 6/16/2008	
<b>Individuals</b>					
Paul Wagner	-	<a href="mailto:paulewagner@sbcglobal.net">paulewagner@sbcglobal.net</a>		Contacted 6/16/2008	Attended
Bud Carney	City of Capitola, Acting Director	-	-	-	Attended

<b>Potential Affordable Housing Developers</b>					
Matt Huerta	South County Housing	-	-	-	Attended
Marisol Verduga	South County Housing	-	-	-	Attended
Jan Lindenthal Director of Housing Development	South County Housing	jan@scounty.com	408.843.9207	contacted 6/16/2008	-
Jane Barr, Project Manager	Mid-Peninsula Housing Coalition	barr@midpen-housing.org	831.761.7217	contacted 6/16/2008	-
Jeff Oberdorfer, Executive Director	First Community Housing	JeffO@FirstHousing.org	408.291.8650	contacted 6/16/2008	-
Sean Sullivan, partner	Easy Access Developers, LLC	easyaccessdevelopers@yahoo.com	831.316.8715	contacted 6/16/2008	-
Emily Henson, Executive director	Habitat for Humanity Santa Cruz County	director@habitatssc.org	cell: 831.262.0473 ; office: 831.685.0674	contacted 6/16/2008	-
Adeline Davis, housing director	Santa Cruz Community Counseling Center	Adeline.Davis@scccc.org; info@scccc.org	831.469.1700 x132	contacted 6/16/2008	Attended
Tim Ricker, Senior Manager, property manager	Capitola Mall	tim.ricker@Macerich.com	831.476.9616	contacted 6/16/2008	-
<b>Developers/Architects</b>					
Thacher & Thompson	<a href="http://www.tntarch.com/index_content.html">http://www.tntarch.com/index_content.html</a>	-	-	emailed 6/30/08	-
Rick De-La-Cruz	Barry Swenson Builder	rdelacruz@barryswensonbuilder.com	-	emailed 6/30/08	-
Craig French, Head	Red Tree Properties	craig@redtreeproperties.com	831.427.1900	Called 7/3/08	-
<b>City Council</b>					
Sam Storey	City of Capitola	-	-	-	Attended
Bob Begun	City of Capitola	-	-	-	Attended
<b>Planning Commission</b>					
Ron Burke	City of Capitola	-	-	-	Attended
Stephanie Harlan	City of Capitola	-	-	-	Attended

## **APPENDIX C**

### **Public Workshop II**

#### **SUMMARY OF HOUSING ELEMENT WORKSHOP II** (November 20, 2008)

The City of Capitola held its second public workshop to discuss the Housing Element update on Thursday, November 20, 2008. The workshop was held during the Planning Commission meeting in City Council Chambers from 8:30 to 10:00pm. The meeting was advertised in the Santa Cruz Sentinel, on the community cable television network and by fliers that were posted around the city.

In attendance were the City Planning Commission, City planning staff, and 5 members of the public. City Staff person, David Foster, and planning intern Ariana Green, gave a presentation on the basics of a Housing Element, the regulations and requirements of the State, and local housing statistics. Members of the Planning Commission were invited to ask questions during the presentation and members of the community were asked to give their comments after the presentation. The comments from both the Planning Commission and members of the public are listed below.

#### **PUBLIC COMMENTARY:**

- **Secondary Dwelling Units (SDUs)**

- Accessory Dwelling Units (Secondary Dwelling Units) are a concern, (they break up the continuity of a neighborhood and increase the density)
- There should be a provision that allows neighbors to weigh in on ADUs
- Granny units help us to better utilize the land we have
- Do not want to see ADUs automatically permitted
- Make Granny units easier to develop (Santa Cruz model)
- Options for Granny units should be available, though there isn't a demand for them currently in Capitola

- **Preservation/Conservation**

- Preserve the character of Capitola (cottages)
- Preserve green space
- Keep residential areas as residential

- ~~○ Would like the City to make a goal of preserving mobile home parks by enabling residents to purchase the park~~
- ~~○ The City should focus on preserving affordable units~~
- ~~○ Need good development, conserve the housing stock that we have~~
- ~~○ We will not be able to preserve the character of neighborhoods by increasing density in these areas~~
- ~~○ It is not only important to preserve Capitola neighborhoods, but enhance them as well~~

● ~~**Growth**~~

- ~~○ Concerns about growth/increased densities in neighborhoods~~
- ~~○ Control growth and size of houses~~
- ~~○ Do not want to see Mega houses that take up two or more lots~~
- ~~○ Should identify areas for growth (along transportations corridors)~~
- ~~○ The City needs more Venetian Court — type developments (higher density, but fits with the character of Capitola)~~

● ~~**Parking**~~

- ~~○ Parking is inadequate as it is, and should not be reduced~~
- ~~○ Allow shared parking for mixed-use developments~~

● ~~**Land Use**~~

- ~~○ The City should make better use of “black” space, to make room for more “green” space~~
- ~~○ Make the 41<sup>st</sup> Ave corridor more walk-able~~
- ~~○ Should be looking at the Land Use element at the same time as the Housing Element~~
- ~~○ Circulation Element should be updated with the Housing Element. Make sure all elements are working together~~
- ~~○ Narrow streets to free up land for other uses~~

• Affordable Housing

- Implications of eminent domain for affordable housing
- Affordable housing is not 100% of the issue, there are many different components of housing
- Do not think eminent domain is appropriate to purchase land for affordable housing
- Would like to see a map showing affordable housing

• Changing Demographics, Community Values

- The City should provide programs to allow residents to age in place
- Family home daycares should be incorporated in neighborhoods
- Want to be family friendly even though our community is aging
- High rent makes working families feel “unwelcome” in Capitola
- Ownership housing is important
- Explore the effects of Condo Conversions
- Neighborhoods should have a say in how the community looks and functions

• Opportunity Sites

- Potential opportunity site: OSH property
- Rethink 600 Park Ave as an opportunity site at the same density as was proposed in the past Housing Element
- Park Ave will be interesting to look at and consider as an opportunity site

• Other Issues

- Address how vacation homes affect the area
- The Jobs/Housing balance should be evaluated
- Keep fee schedules reasonable
- Wish we could end the State mandate



- ~~○ PC and CC need to send a strong message that they are supportive of mobile homes~~

- ~~● Public Outreach~~

- ~~○ Adequate notice was not given for this hearing.~~
- ~~○ The City should have individually noticed mobile home park residents.~~
- ~~○ Concerned about comments by non-residents at Workshop I~~
- ~~○ Post a timeline of the Housing Element process in a City newsletter to inform the public of upcoming meetings~~

~~There were conflicting sentiments regarding Secondary Dwelling Units (SDUs). Some expressed that the City should make it easier to build them, others stated that secondary dwelling units were disruptive to the neighborhood, and that neighbors should have a say in which are approved. The current Secondary Dwelling Unit ordinance states that, “a secondary dwelling unit that meets the design standard shall require administrative review from the community development department and a building permit” (MC 17.99.040). If the Secondary Dwelling Unit does not comply with the design and development standards, they will be subject to an architectural and site review, and a public hearing before the City Planning Commission. Thus, the current Secondary Dwelling Unit ordinance gives neighbors an opportunity to weigh in if the unit does not meet the development and design standards.~~

~~Most everyone who participated in the meeting commented on the importance of preservation, be it the preservation of the character of neighborhoods, green space, or the current housing stock. There was no consensus as to how the City could achieve this. This can in part be attributed to the fact that the character of a neighborhood is a subjective perception. The City can work to preserve mobile home parks, affordable housing units and green space through various programs and by providing financial support.~~

~~Several individuals expressed that they were concerned about growth, and in particular, seeing higher densities in their neighborhoods. A few solutions that were floated around to address this concern were to designate certain places for growth along transportation corridors, to encourage more developments like the Venetian Court, and to discourage the development of mansions or “mega-houses” that take up two or more lots. The City has also recently done an economic study of the 41<sup>st</sup> corridor that identified appropriate places for housing in the Community Commercial zoning district.~~

~~Linked to growth are issues of land use and parking. One individual stated that parking was inadequate as it is, and that the parking requirements should not be lowered. Another~~

individual suggested that shared parking be allowed in mixed-use developments. In 2008, the City conducted a parking study to evaluate the parking situation in the Village.

One of the main objectives of the Housing Element is to assess how to best utilize land for all types of housing. Beside the housing units themselves, developments also require that the land be used for supportive infrastructure and amenities. As such, it was not surprising that it was suggested that the Land Use and Circulation Elements of the General Plan be assessed at the same time as the Housing Element. Some suggested that the City should free up “black” space, or paved areas to make room for more “green” space in order to make neighborhoods and developments in Capitola more appealing and livable. Others recommended that transportation and commercial corridors should become more walk able, to encourage mixed-use development.

Planning for, encouraging and preserving affordable housing is another objective of the Housing Element, although it was pointed out during the meeting that it is not the sole objective. There were differing opinions as to the appropriateness of using eminent domain to purchase land and reserve it for affordable housing. According to State law, in order to exercise the use of eminent domain, the City must prove that it will result in a “public benefit”. In the past, the City has successfully worked with non-profit developers to provide affordable housing, and has encouraged such development through financial and zoning incentives.

Demographic statistics from the 2000 census show that approximately one third of the population in Capitola will be between the ages of 45 and 65 over the next planning period. Several people expressed the need for programs and policies that allow residents to age in their community, but that there is also a need to attract families. One individual commented that the high rents in Capitola make working families feel unwelcome. Another individual suggested that the City incorporate childcare facilities into neighborhoods as a way to attract young families to Capitola. Childcare facilities and methods to encourage affordable multi-family residential development will be discussed in the 2007 Housing Element.

A general comment from the Planning Commission was that there is more to the Housing Element than just affordable housing. One commissioner specifically wanted a “jobs to housing” ratio to be discussed in the upcoming Housing Element. As was mentioned before, others wanted to discuss the Circulation and Land Use Elements along with the Housing Element. The 2007 Housing Element will attempt to take into consideration the various factors that make up a well-balanced community.

Finally, there were a few comments regarding the public notification of the meeting. One person expressed that they felt the meeting was not adequately advertised, and that the City should have gone door-to-door. It was suggested that the timeline of the Housing Element update process be posted online, to keep the public better informed of upcoming meetings. The City met the public notification requirements specified in the Brown Act for the November 20<sup>th</sup> meeting, and will continue to encourage public involvement in the Housing Element update process.

~~APPENDIX D~~  
~~ASR Housing Conditions Telephone Survey~~

~~APPENDIX E~~  
~~Adequate Sites Program Alternative Checklist~~

~~STATE OF CALIFORNIA - BUSINESS, TRANSPORTATION AND HOUSING AGENCY~~ ~~ARNOLD SCHWARZENEGGER, Governor~~

~~DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT~~

~~Division of Housing Policy Development~~

~~1800 Third Street, Suite 430  
P. O. Box 952053  
Sacramento, CA 94252-2053  
(916) 323-3177  
FAX (916) 327-2643~~



- ~~1. Adequate Sites Program Alternative Checklist~~
- ~~2. Government Code Section 65583.1(c)~~
- ~~3. (Chapter 796, Statutes of 1998 [AB 438])~~

~~As provided for in Government Code Section 65583.1(c), local governments can rely on existing housing units to address up to 25 percent of their adequate sites requirement by counting existing units made available or preserved through the provision of "committed assistance" to low- and very low-income households at affordable housing costs or affordable rents. The following is a checklist intended to provide guidance in determining whether the provisions of Government Code Section 65583.1(c) can be used to address the adequate sites program requirement. A "yes" answer to the questions below means the alternative site program option(s) may be applicable to your community.~~

<del>GENERAL REQUIREMENTS</del>		
<del><b>Note: If you cannot answer "yes" to all of the general requirements questions listed below, your jurisdiction is not eligible to utilize the alternate adequate sites program provisions set forth in Government Code Section 65583.1(c).</b></del>		
<del><b>65583.1(c)(4)</b> Is the local government providing, or will it provide "committed assistance" within the first 2 years of the planning period? See the definition of "committed assistance" on page 4.</del>	<del><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</del>	<del>Housing Element Chapter 4</del>
<del><b>65583.1(c)(1)(A)</b> Has the local government identified the specific source of "committed assistance" funds? If yes: specify the amount and date when funds will be dedicated through a (legally enforceable agreement). _____ \$ 1,365,000 RDA loan on 6-28-07</del>	<del><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</del>	<del>Housing Element Chapter 4</del>

<del>\$1,900,000 HOME loan (Set-Up completed) on 12-04-08</del>		
<del><b>65583.1(c)(3)</b> Has at least some portion of the regional share housing need for very low-income (VL) or low-income (L) households been met in the current or previous planning period?  Specify the number of affordable units permitted/constructed in the previous period. (2000-2007 Housing Element: 6 very low, 2 low)  Specify the number affordable units permitted/constructed in the current period and document how affordability was established. (2007-2014 Housing Element: Total permitted as of 3-13-09 12 extremely low, 1 very low (RDA and HOME funds. See attached Regulatory Agreements) 13 units count are only the "net increase" in new units all other units are converted existing units.</del>	<del><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  8 units <hr/>13 units</del>	<del>Housing Element Chapter 4</del>
<del><b>65583.1(c)(1)(B)</b> Indicate the total number of units to be assisted with committed assistance funds and specify funding source. Redevelopment Agency Housing Funds and HOME grant funds have been awarded to this project. The assistance is for the entire 109 unit project. 13 units are "net" new units. The remaining 96 units are existing and will undergo major rehabilitation and be converted to long term affordability. Only 14 of these units can be counted toward the RHNA obligation based on the 25% restriction. 4 will be counted as extremely low income, 4 will be counted as very low income and 6 will be counted as low income. Not all assisted units are eligible to be counted toward RHNA obligation</del>	<del>50 Ex Low 30 Very Low 28 Low</del>	<del>Housing Element Chapter 4</del>
<del><b>65583.1(c)(1)(B)</b> Will the funds be sufficient to develop the identified units at affordable costs or rents? The City's RDA and HOME funds helped to leverage other state and private financing for the total \$28 million project.</del>	<del><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</del>	<del>Housing Element Chapter 4</del>
<del><b>65583.1(c)(1)(C)</b> Do the identified units meet the substantial rehabilitation, conversion, or preservation requirements as defined? Which option? These units qualify under the Conversion of Multifamily Rental from Non-Affordable to Affordable</del>	<del><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</del>	<del>Housing Element Chapter 4</del>

<b><i>SUBSTANTIAL REHABILITATION (65583.1(c)(2)(A))</i></b>		
<del>Include reference to specific program action in the housing element.</del>	<del>Program <u>          </u></del>	
<del><b>65583.1(c)(2)(A)</b> Will the rehabilitation result in a net increase in the number of housing units available and affordable to very low and lower-income households?</del>	<del><input type="checkbox"/> Yes <input type="checkbox"/> No</del>	

<p>If so, how many units?</p>	<p># of VLL units <u>    </u> # of LI units <u>    </u></p>	
<p><b>65583.1(c)(2)(A)(i) (I)</b> <del>Are units at imminent risk of loss to affordable housing stock?</del></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p><b>65583.1(c)(2)(A)(i) (II)</b> <del>Is the local government providing relocation assistance consistent with Health and Safety Code Section 17975, including rent and moving expenses equivalent to four (4) months, to those occupants permanently or temporary displaced?</del></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p><b>65583.1(c)(2)(A)(i) (III)</b> <del>Will tenants will have the right to reoccupy units?</del></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p><b>65583.1(c)(2)(A)(i) (IV)</b> <del>Have the units been determined to be unfit for human habitation due the <u>at least four (4)</u> of the following violations? (a) Termination, extended interruption or serious defects of gas, water or electric utility systems provided such interruptions or termination is not caused by the tenant's failure to pay such gas, water or electric bills. (b) Serious defects or lack of adequate space and water heating. (c) Serious rodent, vermin or insect infestation. (d) Severe deterioration, rendering significant portions of the structure unsafe or unsanitary. (e) Inadequate numbers of garbage receptacles or service. (f) Unsanitary conditions affecting a significant portion of the structure as a result of faulty plumbing or sewage disposal. (g) Inoperable hallway lighting.</del></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p><b>65583.1(c)(2)(A)(ii)</b> <del>Will affordability and occupancy restrictions be maintained for at least 20 years?</del></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p><b>65583.1(c)(2)(A)(iii)</b> <del>Note: Prior to occupancy of the rehabilitated units, the local government must issue a certificate that finds the units comply with all local and State building and health and safety requirements.</del></p>		

<p><b><del>CONVERSION OF MULTIFAMILY RENTAL UNITS OF 4 OR MORE FROM NON-AFFORDABLE -TO AFFORDABLE (65583.1(c)(2)(B))</del></b></p>		
<p><del>Include reference to specific program description in the housing element.</del></p>	<p>Program <u>    </u></p>	
<p><b>65583.1(c)(2)(B)(i)</b> <del>Will the acquired units be made affordable to low- or very low-income households?</del></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Housing Element</p>

<p><del>Yes the qualified units will include 4 units for extremely low-income, 4 units for very low-income and 6 units for low-income.</del></p>		<p>Chapter 4</p>
<p><b>65583.1(c)(2)(B)(ii)</b>  <del>Were the units affordable to very low- or low-income households at the time they were identified for acquisition?                  Prior to acquisition the units were affordable (without affordability requirements) to low-income households. 50 of the units are now affordable to extremely low income households and 30 to very low income households. 14 of these 80 units are being claimed for credit in the very low and low income categories (4 extremely low, 4 very low, 6 low. The 6 units being claimed for low income credit in fact are renting at very low income levels.) Prior to the City's participation the existing units did not have long-term affordability requirements.</del></p>	<p><input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p>	<p>Housing Element Chapter 4</p>
<p><b>65583.1(c)(2)(B)(iii)</b>  <del>If the acquisition results in the displacement of very low- or low-income households, is the local government providing relocation assistance consistent with Health and Safety Code Section 17975, including rent and moving expenses equivalent to four (4) months, to those occupants permanently or temporary displaced?                  No current residents will be displaced as a result of this acquisition or the rehabilitation/conversion process. The construction work is being completed in four phases in order for the existing residents to be temporarily relocated on-site. All current residents will remain living in the project.</del></p>	<p><input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p>	<p>Housing Element Chapter 4</p>
<p><b>65583.1(c)(2)(B)(iv)</b>  <del>Will units be decent, safe, and sanitary upon occupancy?                  All units are undergoing major rehabilitation and or demolition and replacement. The building plans have been approved by the City and qualify under the City's Green Building Ordinance for the use of sustainable materials and high energy efficiency.</del></p>	<p><input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>Housing Element Chapter 4</p>
<p><b>65583.1(c)(2)(B)(v)</b>  <del>Will affordability and occupancy restrictions be maintained at least 55 years? Yes, the City's loan Agreements with the project developer requires a 55-year guarantee of affordability</del></p>	<p><input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>Housing Element Chapter 4</p>

<b><i>PRESERVATION OF AFFORDABLE UNITS (65583.1(c)(2)(C))</i></b>		
<del>Include reference to specific program action in housing element.</del>	<del>Program</del> <u>      </u>	
<del><b>65583.1(c)(2)(C)(i)</b> Will affordability and occupancy restrictions be maintained for at least 40 years?</del>	<del><input type="checkbox"/> Yes <input type="checkbox"/> No</del>	
<del><b>65583.1(c)(2)(C)(ii)</b> Are the units located within an “assisted housing development” as defined in Government Code Section 65863.10(a)(3)? See definition on page 4.</del>	<del><input type="checkbox"/> Yes <input type="checkbox"/> No</del>	
<del><b>65583.1(c)(2)(C)(iii)</b> Did the city/county, via the public hearing process, find that the units are eligible and are reasonably expected to convert to market rate during the next 5 years, due to termination of subsidies, prepayment, or expiration of use?</del>	<del><input type="checkbox"/> Yes <input type="checkbox"/> No</del>	
<del><b>65583.1(c)(2)(C)(iv)</b> Will units be decent, safe, and sanitary upon occupancy?</del>	<del><input type="checkbox"/> Yes <input type="checkbox"/> No</del>	
<del><b>65583.1(c)(2)(C)(v)</b> Were the units affordable to very low and low income households at the time the units were identified for preservation?</del>	<del><input type="checkbox"/> Yes <input type="checkbox"/> No</del>	

**NOTE:**

- ~~• By no later than July 1<sup>st</sup> of the third year of the planning period, local governments must report on the status of its program implementation for substantial rehabilitation, conversion, and/or preservation (of affordability) as described above (Government Code 65583.1(c)(7)).~~
- ~~• The report must specify and identify those units for which committed assistance has been provided or which have been made available to low and very low income households and document how each unit complies with the substantial rehabilitation, conversion, and/or preservation provisions.~~
- ~~• If the local government has not entered into an enforceable agreement of committed assistance for all units specified in the identified program(s), by the July 1<sup>st</sup> due date, it must amend its element to identify additional appropriately zoned and suitable sites, sufficient to accommodate the number of units for which committed assistance was not provided. This follow-up action must be taken no later than July 1<sup>st</sup> of the fourth year of the planning period.~~
- ~~• If a local government fails to amend its element to identify adequate sites to address any shortfall, or fails to complete the rehabilitation, acquisition, purchase of affordability covenants, or the preservation of any housing unit within two years after committed assistance was provided to that unit, the local government cannot use the alternate adequate sites program provisions of Government Code Section 65583.1(c)(1) in its next housing element update, beyond the number of units actually provided or preserved due to committed assistance.~~

**DEFINITIONS:**

~~Committed Assistance: When a local government has entered into a legally enforceable agreement during the first two years of the housing element planning period obligating funds for affordable units available for occupancy within two years of the agreement.~~

~~Assisted Housing Development: A multifamily rental housing development that receives governmental assistance under any of the following programs:~~

- ~~(A) New construction, substantial rehabilitation, moderate rehabilitation, property disposition, and loan management set-aside programs, or any other program providing project-based assistance, under Section 8 of the United States Housing Act of 1937, as amended (42 U.S.C. Sec. 1437f).~~
- ~~(B) The following federal programs:
  - ~~(i) The Below Market Interest Rate Program under Section 221(d)(3) of the National Housing Act (12 U.S.C. Sec. 1715l(d)(3) and (5)).~~
  - ~~(ii) Section 236 of the National Housing Act (12 U.S.C. Sec. 1715z-1).~~
  - ~~(iii) Section 202 of the Housing Act of 1959 (12 U.S.C. Sec. 1701q).~~~~
- ~~(C) Programs for rent supplement assistance under Section 101 of the Housing and Urban Development Act of 1965, as amended (12 U.S.C. Sec. 1701s).~~
- ~~(D) Programs under Sections 514, 515, 516, 533, and 538 of the Housing Act of 1949, as amended (42 U.S.C. Sec. 1485).~~
- ~~(E) Section 42 of the Internal Revenue Code.~~
- ~~(F) Section 142(d) of the Internal Revenue Code (tax-exempt private activity mortgage revenue bonds).~~
- ~~(G) Section 147 of the Internal Revenue Code (Section 501(c)(3) bonds).~~
- ~~(H) Title I of the Housing and Community Development Act of 1974, as amended (Community Development Block Grant Program).~~
- ~~(I) Title II of the Cranston-Gonzales National Affordable Housing Act of 1990, as amended (HOME Investment Partnership Program).~~
- ~~(J) Titles IV and V of the McKinney-Vento Homeless Assistance Act of 1987, as amended, including the Department of Housing and Urban Development's Supportive Housing Program, Shelter Plus Care program, and surplus federal property disposition program.~~
- ~~(K) Grants and loans made by the Department of Housing and Community Development, including the Rental Housing Construction Program, CHRP-R, and other rental housing finance programs.~~
- ~~(L) Chapter 1138 of the Statutes of 1987.~~
- ~~(M) The following assistance provided by counties or cities in exchange for restrictions on the maximum rents that may be charged for units within a multifamily rental housing development and on the maximum tenant income as a condition of eligibility for occupancy of the unit subject to the rent restriction, as reflected by a recorded agreement with a county or city:
  - ~~(i) Loans or grants provided using tax increment financing pursuant to the Community Redevelopment Law (Part 1 (commencing with Section 33000) of Division 24 of the Health and Safety Code).~~~~



- ~~(ii) Local housing trust funds, as referred to in paragraph (3) of subdivision (a) of Section 50843 of the Health and Safety Code.~~
- ~~(iii) The sale or lease of public property at or below market rates.~~
- ~~(iv) The granting of density bonuses, or concessions or incentives, including fee waivers, parking variances, or amendments to general plans, zoning, or redevelopment project area plans, pursuant to Chapter 4.3 (commencing with Section 65915).~~

~~Assistance pursuant to this subparagraph shall not include the use of tenant-based Housing Choice Vouchers (Section 8(o)) of the United States Housing Act of 1937, 42 U.S.C. Sec. 1437f(o), excluding subparagraph (13) relating to project-based assistance). Restrictions shall not include any rent control or rent stabilization ordinance imposed by a county, city, or city and county.~~

## APPENDIX **CF** Inventory of Opportunity Sites 201507-202314

UNITS CONSTRUCTED/UNDER CONSTRUCTION AS OF JANUARY 1, 2007										
Site	Total Built and Projected Units		Notes	Parcel Size	Zoning District	General Plan	Allowable Density with Current Zoning	Total Units	Net Units	Net Units Expected
	EL-Extremely Low VL-Very Low L-Low M-Moderate AB-Above Moderate									
1066 41 <sup>st</sup> Avenue Capitola Beach Villas 034-091-06	EL	0	Currently under construction	~1.85 acres	PD	C-SR	~30 du/a	55	55	55
	VL	0								
	L	0								
	M	8								
	AM	47								
750 Bay Avenue Bay Avenue Senior Housing 036-051-33	EL	13	New units	4.18 acres	RM-M	R-M	n/a	13	13	13
	VL	0								
	L	0								
	M	0								
	AM	0								
1911 42 <sup>nd</sup> Avenue 034-201-33	EL	0	Plans approved by-by CC	.97 acres	RM-M/PD	R-M	~12 du/a	10	9	9
	VL	0								
	L	0								
	M	4								
	AM	9								
2064 Edmund Land 034-412-57	EL	0	Single-Family home approved	0.12	R-1	R-LM	5-10 du/a	4	4	4
	VL	0								
	L	0								
	M	0								
	AM	4								
107 Fanmar Way 035-163-37	EL	0	Single-Family home finalized 2008	0.12	RM-LM	R-M	5-10 du/a	4	4	4
	VL	0								
	L	0								
	M	0								
	AM	4								

<b>Total Expected Units Constructed/Under Construction as of January 1, 2007 = 79</b>	EL	13
	VL	0
	L	0
	M	9
	AM	57

AFFORDABLE HOUSING OVERLAY (Multi-Family Residential Zones)										
Site	Total Built and Projected Units		Notes	Parcel Size	Zoning District	General Plan	Allowable Density with Current Zoning	Total Units	Net Units	Net Units Expected
	EL-Extremely Low	VL-Very Low								
	L-Low									
	M-Moderate									
	AB-Above Moderate									
600 Park Avenue Newman Apartments 036-151-15	EL	0	Underutilized land. Developed in 1960s with 20 1-story building containing a total of 80 units; 64 1-bedroom, 16, 2-bedroom units	6.8 acres	RM-LM	R-H (Pending Coastal Commission certification)	Maximum of 20 du/a	133 (based on study)	33	33***
	VL	0								
	L	16								
	M	17								
	AM	0								
822 Bay Avenue Capitola Inn 036-011-28	EL	4	Site constraint: currently commercial use	3.09 acres	AR/RM-LM	R-H (Pending Coastal Commission certification)	Maximum of 20 du/a	61	61	61
	VL	26								
	L	16								
	M	15								
	AM	0								

<b>Total Expected Units from the Affordable Housing Overlay = 94</b>	EL	4
	VL	26
	L	32
	M	32
	AM	0

COMMERCIAL ZONING DISTRICTS										
Site	Number of Net Units @ Build Out		Notes	Parcel Size	Zoning District	General Plan	Allowable Density with Current Zoning	Total Units	Net Units	Net Units Expected
	VL-Very Low L-Low M-Moderate AB-Above Moderate									
1575 38 <sup>th</sup> Avenue Freight & Salvage 034-181-17	VL	0	West of Chinese Village	0.7	CN	C-LC	**25 du/a	17.5	17	8
	L	0								
	M	2								
	AM	6								
3780 Capitola Road Chinese Village Restaurant 034-181-09	VL	0	Same property owner for 034-181-09 & 15	0.51	CN	C-LC	**25 du/a	12.75	12	6
	L	0								
	M	2								
	AM	4								
3754 Capitola Road Storage 034-181-15	VL	0	East of Chinese Village Restaurant	0.42	CN	C-LC	**25 du/a	10.5	10	5
	L	0								
	M	1								
	AM	4								
Dharma's 034-111-44	VL	0	Underutilized	0.01	CN	C-LC	**25 du/a	0.25	0	0
	L	0								
	M	0								
	AM	0								
4250 Capitola Road Dharma's 034-111-43	VL	0	Underutilized	0.91	CN	C-LC	**25 du/a	22.75	22	11
	L	0								
	M	2								
	AM	9								
4300 Capitola Road Dharma's 034-111-34	VL	0	Underutilized	0.33	CN	C-LC	**25 du/a	8.25	8	4
	L	0								
	M	1								
	AM	3								

4310 Capitola Road Dharma's 034-111-33	VL	0	Underutilized	0.31	CN	C-LC	**25 du/a	7.75	7	4
	L	0								
	M	1								
	AM	3								

<b>Total Expected Units from mixed-use development in the CC, CN, CR and PO Zoning Districts = 38</b>	VL	0
	L	0
	M	9
	AM	29

SECONDARY DWELLING UNITS										
Site	Total Built and Projected Units VL-Very Low L-Low M-Moderate AB-Above Moderate		Notes	Parcel Size	Zoning District	General Plan	Allowable Density with Current Zoning	Total Units	Net Units	Net Units Expected
2040 Edmund Lane 034-412-55	VL	0	Approved Planning Permit	0.12	R-1	R-LM	5-10 du/a	4	4	4
	L	0								
	M	1								
	AM	0								
Citywide	VL	0	Expect 6 secondary dwelling units to be built between 2007-2014	N/A	R-1	R-LM	5-10 du/a	6	6	6
	L	0								
	M	6								
	AM	0								

Total Expected Units from Secondary Dwelling Units = <b>67</b>	VL	0
	L	0
	M	<b>67</b>
	AM	0

VANCANT/UNDERUTILIZED RESIDENTIAL LAND										
Site	Number of Net Units @ Build Out		Notes	Parcel Size	Zoning District	General Plan	Allowable Density with Current Zoning	Total Units	Net Units	Net Units Expected
	VL-Very Low L-Low M-Moderate AB-Above Moderate									
4191 Clares Street 034-222-17	VL	0	Underutilized land; 1 SFR	0.71	R-1	R-LM	5-10 du/a	7	6	1
	L	0								
	M	0								
	AM	1								
1771 44 <sup>th</sup> Avenue 034-122-01	VL	0	Underutilized	0.23	R-1	R-LM	5-10 du/a	2.27	1.27	1
	L	0								
	M	0								
	AM	1								
44 <sup>th</sup> Avenue 034-122-22	VL	0	Vacant	0.14	R-1	R-LM	5-10 du/a	1.43	1.43	1
	L	0								
	M	0								
	AM	1								
3120 Capitola Road 034-281-27	VL	0	Underutilized	0.46	R-1	R-LM	5-10 du/a	4.6	4.6	1
	L	0								
	M	0								
	AM	4								
2052 Edmund Lane 034-412-56	VL	0	Vacant	0.13	R-1	R-LM	5-10 du/a	1.3	1.3	1
	L	0								
	M	0								
	AM	1								
603 Burlingame Avenue 035-302-14	VL	0	Underutilized	0.37	R-1	R-LM	5-10 du/a	3.7	2.7	1
	L	0								
	M	0								
	AM	2								



4148 Clares Street 034-201-21	VL	0	Underutilized	0.36	RM-M	R-M	10-15 du/a	5.4	3.4	2
	L	0								
	M	0								
	AM	1								
4160 Clares Street 034-201-22	VL	0	Underutilized	0.27	RM-M	R-M	10-15 du/a	4.05	3.05	1
	L	0								
	M	3								
	AM	0								
4172 Clares Street 034-201-23	VL	0	Underutilized	0.38	RM-M	R-M	10-15 du/a	5.7	3.7	2
	L	0								
	M	3								
	AM	0								
1941 42 <sup>nd</sup> Avenue 034-201-30	VL	0	Underutilized	0.18	RM-M	R-M	10-15 du/a	2.7	1.7	0
	L	0								
	M	0								
	AM	1								
506 Pine Street 036-022-10	VL	0	Underutilized	0.29	RM-M	R-M	10-15 du/a	4.35	3.35	2
	L	0								
	M	3								
	AM	0								

<b>Total Expected Units from Vacant/Underutilized Residential Land = 13</b>	VL	0
	L	0
	M	13
	AM	15

\* Expected Net units in the R-1 zoning district were determined by assuming that any parcel would have a maximum of two units. The units in the RM-M zoning district were calculated at roughly 50% development rate.

\*\* Secondary Dwelling Units are naturally affordable to moderate income households due to the unit size.

\*\*\*600 Park Avenue could be built at 20 units/acre to provide for a net of 56 units. However, 33 units are anticipated due to the rehabilitation/phased nature of the project.

## SUMMARY OF OPPORTUNITY SITES

Affordability Level	RHNA Requirement	# Units Developed	# Units with Affordable Housing Overlay	Commercial Zoning Districts	Secondary Dwelling Units	Vacant/ Underutilized Land	Total Units
Extremely Low	<del>176</del>	<del>043</del>	<del>4</del> <del>2630</del>	0	0	0	<del>17</del> <del>2630</del>
Very Low	<del>176</del>	0		0	0	0	
Low	<del>234</del>	0	32	0	0	0	<b>32</b>
Moderate	<del>267</del>	<del>9</del>	32	9	<del>67</del>	7	<del>5464</del>
Above Moderate	60	<del>557</del>	0	29	0	7	<del>4193</del>
<b>TOTAL</b>	<b>143</b>	<del><b>579</b></del>	<b>94</b>	<b>38</b>	<del><b>67</b></del>	<b>14</b>	<del><b>15723</b></del> <del><b>2</b></del>

~~**APPENDIX G**~~  
~~**April 6, 2010 Letter**~~  
~~**Department of Housing and Community Development**~~



~~**APPENDIX H**~~  
~~**February 11, 2010**~~  
~~**City Council Resolution No. 3803**~~



INSERT TABLE IN CHAPTER 5: PROGRAM EVALUATION

Progress toward Implementing the 2007-2014 Housing Element Programs

<p><b>Goal 1.0 Housing Production: An adequate diversity of housing types and affordability levels to accommodate housing needs of Capitola residents.</b></p>	
<p><b><u>Policy 1.1</u> Provide adequate sites and supporting infrastructure to accommodate present and future housing needs of Capitola residents.</b></p>	
<p><b>Program 1.1 Providing Adequate Housing Sites:</b>                  Providing new housing to accommodate projected employment and population growth and to meet the needs of existing residents is a major objective of the City. To that end, the Housing Element identifies “adequate” sites to accommodate the City’s share of the regions’ housing needs from 2007-2014. Adequate sites are those in close proximity to jobs, goods and services, have mitigatable or no constraints, and have adequate infrastructure.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Maintain an inventory of available vacant and prospective sites that can accommodate new housing.</li> <li>• Maintain Opportunity sites adequate to meet any outstanding Housing Element RHNA obligation during the 2007-2014 planning period.</li> <li>• Consider the preparation of Specific Plans or Area Plans for larger developable areas.</li> <li>• Continue to require housing production goals for housing opportunity sites remaining in Capitola.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b>                  Housing opportunity sites identified in the 2007-2014 Housing Element to accommodate the City’s RHNA are still available for the 5<sup>th</sup> cycle Housing Element update. These sites include vacant and underutilized sites, Affordable Housing Overlay sites, secondary dwelling units, and commercial zones that allow residential development. All housing sites have zoning in place that will allow residential development at the appropriate densities required by state Housing Element law. The City will continue to maintain an inventory of these housing opportunity sites throughout the 2015-2023 planning period.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. This program will be modified for the 2015-2023 Housing Element to publicize the housing opportunity sites inventory on the City website and at City Hall.</p>
<p><b><u>Policy 1.2</u> Encourage mixed-use developments.</b></p>	
<p><b>Program 1.2 Mixed-Use Developments:</b> Capitola is nearly built out, and there are very few vacant residentially zoned sites left in the City. In order to protect open space, encourage alternative transportation and create opportunities for affordable housing, the Housing Element encourages mixed-use developments along major transportation corridors. The City Zoning Code identifies commercially zoned areas in which mixed-uses are allowed by-right or by conditional use. Since 2007, one residential-commercial mixed-use project has been developed. The City</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to permit mixed-use development in the Community Commercial (CC), Neighborhood Commercial (CN), Commercial/Residential (CR), and Professional Office (PO) zones. Each zone provides development standards that encourage mixed-use development, including no minimum and maximum lot coverage requirements and more flexible parking standards.</p> <p>In 2011, the City completed the 41<sup>st</sup> Avenue/Capitola Mall Re-Visioning Plan, which</p>

<p>will continue to support mixed-use developments in order to expand housing opportunities.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Encourage opportunities for the production of mixed residential-commercial use projects in the CC (Community Commercial), CN (Neighborhood Commercial), CR (Commercial/Residential) and PO (Professional Office) zones.</li> <li>• Utilize appropriate development standards, design and compatibility review and regulatory and financial incentives to encourage mixed-use development.</li> <li>• Conduct an urban design study of major commercial corridors to further identify mixed-use residential development opportunities in commercial zones.</li> <li>• Continue to explore possibilities for mixed use development with current property owners, such as the owners of the opportunity sites identified in the Housing Element and in the 41st Avenue Economic Development/Mixed Use Revitalization Study.</li> <li>• Create a Specific Plan for the 41<sup>st</sup> Avenue corridor that addresses the distribution of land uses, mixed-use parcels, transportation alternatives, and urban design.</li> <li>• Monitor and include an update in the annual Housing Element Progress Report all mixed-use developments activities to identify unforeseen barriers that should be addressed and to evaluate additional incentives that may be needed.</li> </ul>	<p>established a long-term vision for the corridor to guide future public and private investment in a way that is consistent with community values and the needs of property owners. The City will continue to maintain an inventory these housing opportunity sites throughout the 2015-2023 planning period, including parcels zoned for mixed-use development. The City will also continue to update the annual Housing Element Progress Report to include status on mixed-use development in the City.</p> <p><b>Appropriateness:</b> The City remains committed to encouraging the development of mixed-use development in the community, especially on opportunity sites identified in the Housing Element and along the 41<sup>st</sup> Avenue corridor. This program will be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 1.3 Provide opportunities for the development of alternative housing.</i></b></p>	
<p><b>Program 1.3 Alternative Housing:</b> The cost of land and the lack of vacant sites for conventional lower density housing have heightened the need for the development of alternative types of housing in Capitola. These alternative housing types including Single Room Occupancy (SRO) units, Secondary Housing Units, and Co-housing programs may offer alternative housing arrangements that could provide for improved</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City has successfully encouraged and supported the development of alternative housing types in Capitola, including manufactured homes, SROs, and secondary dwelling units. The City passed an ordinance in 2012 to provide reduced parking standards for SRO units.</p>



<p>affordability, neighborhood interaction and the provision of support services for residents. Capitola is already heavily involved and supportive of the use of manufactured homes within the community’s nine mobile home parks and will continue with that effort. Given the demand for a variety of housing, the City of Capitola Secondary Dwelling Unit ordinance was adopted in 2004. The Secondary Dwelling Unit ordinance allows a second unit on any Single-Family lot over 5,000 square feet in size. Secondary Dwelling Units offer an opportunity to integrate affordable and special needs housing into existing single-family neighborhoods. Capitola is supportive of the development of alternative housing types and will take the following actions to reduce barriers and encourage their further development.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Review the Secondary Dwelling Unit Ordinance for possible modifications to the parking, height and setback requirements to encourage increased participation.</li> <li>• Monitor the effect of the Secondary Dwelling Unit Ordinance on neighborhood vitality.</li> <li>• Review existing zoning codes and the City’s Condominium Conversion Ordinance to determine if modifications to encourage co-housing programs would be appropriate.</li> <li>• Amend the Zoning Code to allow Single Room Occupancy (SRO) units.</li> <li>• Continue to work with the local mobile home park residents, owners and the state to improve mobile home park affordability and sustainability.</li> <li>• Encourage and facilitate the exploration and possible development of other alternative housing types including farmworker housing, factory built housing, live/work units, and Small Ownership Units (SOUs).</li> </ul>	<p>The City continues to provide technical assistance and funding, if available, for resident-controlled and non-profit acquisition of mobile home parks, requiring long-term affordability where possible. Of the eight remaining mobile home parks in Capitola, all but two are subdivided, owned by a non-profit, or owned by a resident cooperative. The Zoning Code permits secondary dwelling units in the R-1 district and provides development standards, design review process, and incentives to encourage development. These incentives include fee waivers for affordable units and modified development standards for historic districts and areas. Between the years 2007-2014 approximately 13 secondary dwelling units were permitted, which the City considers as moderate-income units. The City will continue to review the development standards for Secondary Dwelling Units to address any constraints, as necessary.</p> <p><b>Appropriateness:</b> The City will continue to encourage the development of alternative housing types including manufactured housing, single-room occupancy units (SROs), and secondary dwelling units. This program will be modified in the 2015-2023 Housing Element to promote alternative housing types permitted on the City’s website and at City Hall.</p>
<p><b><i>Policy 1.4 Periodically review development regulations, permit processes, and fees and their effect on development to ensure that such requirements facilitate housing production and rehabilitation.</i></b></p>	

<p><b>Program 1.4 Review Parking Regulations for Development:</b> In order to ensure that housing production and rehabilitation measures are working, it is important to evaluate and measure the success or failure of certain regulations, procedures and programs.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Examine the City’s parking ordinance to determine if the number and type of parking standards for multi-residential, commercial mixed-use and Secondary Dwelling Units is appropriate.</li> <li>• Allow for shared parking for mixed-use developments.</li> <li>• Consider reduced parking standards for senior and special needs housing</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City recognizes the importance of identifying constraints to the development of housing, including parking standards. In 2008, the City completed a parking analysis for Capitola Village to better match parking supply and demand in the Village area. The analysis revealed that many visitors to the area visited multiple destinations, but only used one parking space. This results in reduced parking demand due to multiple uses utilizing only one space. Furthermore, the analysis revealed that more parking spaces are required for typical land uses in the Village, when compared to other cities and industry standards. The City continues to develop parking management strategies in Capitola Village.</p> <p><b>Appropriateness:</b> The City remains actively supportive of identifying constraints to the development of housing. This program will be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 1.5 Ensure adequate sites for new housing development to meet the needs of the community.</i></b></p>	
<p><b>Program 1.5 Opportunity Sites for Housing Development:</b></p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Provide adequate sites for new housing through the Affordable Housing Overlay.</li> <li>• Encourage densities at or near the top end of the density range.</li> <li>• Explore the relationship between development standards and the production of for-sale versus rental housing. Recognize the need to maintain a mix of for-sale and rental housing in the City.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> Housing opportunity sites identified in the 2007-2014 Housing Element to accommodate the City’s RHNA are still available for the 5<sup>th</sup> cycle Housing Element update. These sites include vacant and underutilized sites, Affordable Housing Overlay sites, secondary dwelling units, and commercial zones that allow residential development. All housing sites have zoning in place that will allow residential development at the appropriate densities required by state Housing Element law. The City will continue to maintain an inventory of these housing opportunity sites throughout the 2015-2023 planning period.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. This program will be modified for the 2015-2023 Housing Element to publicize the housing opportunity sites inventory on the City website and at City Hall. Analysis of development standards and their appropriateness in encouraging the production of housing will be addressed by other programs in the 2015-2023 Housing Element.</p>

<p><b>Goal 2.0 Affordable Housing Development: Increased and protected supply of housing affordable to extremely low, very low, low, and moderate-income households.</b></p>	
<p><b><i>Policy 2.1 Improve overall housing conditions in Capitola.</i></b></p>	
<p><b>Program 2.1 Improve Existing Housing Stock:</b>  <b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Continue to utilize the City’s code enforcement program to bring substandard units into compliance with City codes.</li> <li>• Continue to administer and expand the City’s Housing Rehabilitation loan and grant program to assist with the maintenance and repair of the City’s housing stock.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The Community Development Department is responsible for administering the City’s code enforcement program. The Building Division ensures compliance with life-safety standards and building codes; and the Planning Division oversee compliance with the City’s Zoning Code. The objectives of the Code Enforcement program are to: promote public health, safety, and welfare; enhance the quality of life in our neighborhoods; protect property owner’s investments; cooperatively work with residents to correct code violations in a timely manner. The City estimates that between 2007-2014 there were approximately 60 code enforcement cases per year in Capitola. These cases include building and permitting violations (e.g., non-permitted signs, non-habitable structures, non-permitted uses, etc.). In 2014, the City was awarded a \$500,000 CDBG grant to fund the Housing Rehabilitation Program. The City will reinstate the program in July 2015 and begin providing loans to low-income households to address basic health and safety issues in owner-occupied housing. The City estimates that during the 2007-2014 planning period, approximately six households were assisted by the program.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. Continuing to utilize the City’s code enforcement program and administering and expanding the City’s Housing Rehabilitation Program will be addressed by other programs in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 2.2 Protect the affordability of existing mobile home parks.</i></b></p>	
<p><b>Program 2.2a Mobile Home Park Technical Assistance and Feasibility Studies:</b> Of Capitola’s nine mobile home parks five have now been able to convert to resident controlled ownership either as cooperatives or as subdivided parks. The City will continue to work with the residents and owners of the remaining four rental parks to</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to provide technical assistance and funding, if available, for resident-controlled and non-profit acquisition of mobile home parks, requiring long-term affordability where possible. Of the eight remaining mobile home parks in Capitola, all but two are subdivided, owned by a</p>

<p>identify realistic plans to transition from the rental park model in ways that will protect the financial investment of both the existing residents and the park owners and help preserve, to the extent possible, the affordable housing stock represented by these mobile home units.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Provide feasibility and technical assistance funding and predevelopment funding, acquisition, and rehabilitation assistance for resident-controlled and non-profit acquisition of mobile home parks, requiring long-term affordability where possible.</li> <li>• If conversions of use are contemplated ensure that resident investment values are preserved and that adequate relocation assistance is provided. To the extent possible, preserve or replace affordable housing units.</li> </ul>	<p>non-profit, or owned by a resident cooperative. The City assisted six mobile homes through the rehabilitation loan program and four mobile homes through the first-time home buyer program.</p> <p><b>Appropriateness:</b> The City remains actively supportive of possible future resident-involved purchases of the remaining mobile home parks, and is particularly supportive of cooperative or non-profit ownership options that would guarantee long-term affordability. This program will be included in the 2015-2023 Housing Element.</p>
<p><b>Program 2.2b Mobile Home Resident Acquisition Projects:</b> This program provides matching funds from the City and Redevelopment Agency Housing Funds for financial assistance to mobile home park residents, or participating non-profits, to facilitate their acquisition or conversion efforts. City financial assistance will be tied to the level of long-term affordability provided. Proposed funding: RDA Low and Moderate Income Housing Fund, State MPROP, CDBG, HOME; AHP and other funding sources that may be identified, including owner-financing.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• 1-3 park acquisitions or conversions during this planning period, depending on resident and owner interest and the availability of funds. Park acquisitions should include the evaluation and upgrading, as needed, of the park infrastructure and individual homes.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to provide technical assistance and funding, if available, for resident-controlled and non-profit acquisition of mobile home parks, requiring long-term affordability where possible. Of the eight remaining mobile home parks in Capitola, all but two are subdivided, owned by a non-profit, or owned by a resident cooperative. In 2011 the City provided a \$2 million loan to the Castle Mobile Home Park to assist in the formation of a non-profit cooperative and to provide rehabilitation assistance.</p> <p><b>Appropriateness:</b> The City remains actively supportive of possible future resident-involved purchases of the remaining mobile home parks, and is particularly supportive of cooperative or non-profit ownership options that would guarantee long-term affordability. This program will be included in the 2015-2023 Housing Element.</p>
<p><b>Program 2.2c City Rent Stabilization Ordinance for Mobile Home Parks:</b> The Rent Stabilization Ordinance protects mobile home park residents from unreasonable increases in space rents. The City has and continues to uphold the Rent Stabilization Ordinance against legal challenges.</p> <p><b>Five-year Objectives:</b></p>	<p><b>Effectiveness/Progress in Implementation:</b> In 2011, the City repealed the 32-year rent control ordinance for mobile home parks. In response to the anticipated rent increases from the ordinance amendments, the City entered into a 10-year agreement with the County Housing</p>

<ul style="list-style-type: none"> <li>• Maintain rent stabilization protections for existing residents in rental mobile home parks.</li> <li>• Continue to defend ordinance against legal challenges as long as rental parks remain in Capitola.</li> </ul>	<p>Authority to provide \$150,000 a year to subsidize rents for low-income park residents.</p> <p><b>Appropriateness:</b> The program will not be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 2.3 Preserve and protect the City’s rental apartment housing stock.</i></b></p>	
<p><b>Program 2.3 Preservation of Rental Housing:</b></p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Encourage the development, through acquisition of existing housing and new construction, or affordable housing projects that provide long-term affordability through homeownership, non-profit ownership and residentially owned cooperatives.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to investigate new funding opportunities in order to encourage the development of affordable housing projects through the acquisition of existing housing and the construction of new affordable housing.</p> <p><b>Appropriateness:</b> The City remains actively supportive of preserving the City’s affordable rental housing stock in order to provide more housing options for its lower income households. This program will be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 2.4 Encourage the preservation of existing un-restricted affordable rental housing at risk of conversion to non-affordable units by working with interested parties and offering financial incentives and technical assistance, as feasible and appropriate.</i></b></p>	
<p><b>Program 2.4 Condominium Conversion Ordinance:</b> The City has a Condominium Conversion Ordinance in place that regulates the conversion of existing multifamily rental housing and nonresidential structures to residential condominium or community apartment projects. The ordinance regulates the conversion of an existing structure containing five or more units. Under the ordinance no units built prior to January 1, 1970 or built after the 1979 adoption of the ordinance may be converted. Conversions that are allowed under the Ordinance must insure that a minimum of 15% of the units will be available to low-income households and that an additional 20% will be available to low or moderate-income households. Under the City’s Affordable “Inclusionary” Housing Ordinance condominium conversions are also required to pay in-lieu fees into the City’s Housing Trust Fund.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Continue to implement the Condominium Conversion Ordinance</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to enforce the Condominium Conversion Ordinance in order to prevent the loss of existing multifamily rental housing and non-residential structures to residential condominium or community apartment projects.</p> <p><b>Appropriateness:</b> <del>This program will be included in the 2015-2023 Housing Element. MAY BE ELIMINATED PER DIRECTION FROM CITY COUNCIL</del></p>
<p><b><i>Policy 2.5 Promote the development of affordable housing on opportunity sites.</i></b></p>	

<p><b>Program 2.5a Affordable Housing Development</b></p> <p><b>Program:</b> The City will continue to coordinate with property owners, nonprofit housing developers, and others to facilitate development of housing affordable to extremely low, very low, low and moderate income households. To achieve affordability, the City will work with non-profit developers to obtain and/or provide financial assistance to make feasible the development of the Opportunity Sites identified in Appendix F. Funding sources will include: HOME Program, the Redevelopment Agency’s Low and Moderate Income Housing Funds, CDBG, CHFA, HELP, Section 8, Section 202, Section 811, the City Housing Trust Fund, Low Income Housing Tax Credit investors, private financing and other available state, federal, and private foundation funding programs and sources.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Encourage utilization of the Affordable Housing Overlay Ordinance by non-profit affordable housing developers with an emphasis on the development of new housing opportunities that result in long-term affordable housing for the 600 Park Avenue and 822 Bay Avenue Opportunity Sites.</li> <li>• Facilitate the development of affordable housing through the provision of regulatory concessions and density increases under the City’s Density Bonus Ordinance.</li> <li>• Collaborate with non-profit organizations, private developers, employers, special needs groups, state and federal agencies and other interested parties to develop affordable housing.</li> <li>• Continue to utilize available financing to assist with the planning and development of new affordable housing for all ages and household types. Community Development staff will regularly monitor the variety of federal and state funding sources that are available for affordable housing projects. The annual Housing Element Progress Report will include an analysis of the funding sources that have</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b></p> <p>Housing opportunity sites, including Affordable Housing Overlay sites, identified in the 2007-2014 Housing Element to accommodate the City’s RHNA are still available for the 5<sup>th</sup> cycle Housing Element update. The City will continue to maintain an inventory of these housing opportunity sites throughout the 2015-2023 planning period.</p> <p>The City adopted the Density Bonus Ordinance in 2009 intended to provide incentives for the production of housing for very low, low, and moderate-income or senior households by granting an applicant the ability to develop more dwelling units above the required threshold in exchange for the applicant developing a certain number of affordable housing units.</p> <p>The City continues to regularly monitor a variety of state and federal funding sources that are available to assist housing for lower income households. In 2014, the City was awarded a \$500,000 CDBG grant to fund the Housing Rehabilitation Loan Program and Mortgage Assistance Program focused on lower income households.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element.</p>
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<p>been applied for and that will become available during the coming year.</p>	
<p><b>Program 2.5b Affordable Housing Development Progress Monitoring:</b> The City Community Development Department will monitor all of the identified affordable housing Opportunity Sites and will include in the annual Housing Element Progress Report a full accounting of each site including recommendations for any additional action needed to further encourage development.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• To monitor annual progress toward meeting the Housing Element’s Quantified Objectives</li> <li>• To identify any opportunity sites that is no longer available for residential development so that alternative sites can be identified if needed. To identify any unforeseen barriers to development that need to be addressed</li> <li>• To identify additional incentives, funding sources or collaborative partners that could be utilized to encourage development</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> Housing opportunity sites, including Affordable Housing Overlay sites, identified in the 2007-2014 Housing Element to accommodate the City’s RHNA are still available for the 5<sup>th</sup> cycle Housing Element update. The City will continue to monitor annual progress of the Housing Element’s Quantified Objectives throughout the 2015-2023 planning period.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. This program will be modified for the 2015-2023 Housing Element to include monitoring the development and maintenance of all subsidized units. Identification of opportunity sites and monitoring the annual progress towards meeting the Housing Element’s Quantified Objectives will be addressed by other programs in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 2.6 Promote meaningful and informed participation of residents, community groups, and governmental agencies, in local housing and community development activities.</i></b></p>	
<p><b>Program 2.6 Public Outreach for Housing and Community Development Activities:</b> Public workshops and hearings are opportunities for community members to not only learn about certain plans or projects that may affect them in the future, but to let their voices be heard by City officials and staff. The City of Capitola recognizes the importance of community participation in current and future planning projects, and strives to inform and include everyone in the community who may be affected by such projects.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Maintain communication channels with City residents, community groups, local housing representatives and other agencies.</li> <li>• Periodically update the City website to provide accurate and up to date information regarding public hearings, community events and City projects.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to utilize the City’s website to provide information to the public on current and future development projects, public hearings, and community events. For the 2015-2023 Housing Element update, the City will conduct at least one community engagement workshop in order to gather resident and other stakeholder input to identify housing needs, constraints, and opportunities in the City. The first workshop was held on March 4, 2015 at the Capitola City Hall Community Room where residents and stakeholders discussed the challenges and opportunities of the community. There will also be public hearings at Planning Commission and City Council.</p> <p><b>Appropriateness:</b> The City is committed to sustained and meaningful community</p>

<ul style="list-style-type: none"> <li>Organize community workshops for large development projects.</li> </ul>	<p>engagement. This program will be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 2.7 Maintain the City's Housing Trust Fund.</i></b></p>	
<p><b>Program 2.7 Housing Trust Fund:</b>  <b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>Maintain the Housing Trust Fund and utilize the available funds to provide loans and grants through the City's Housing rehabilitation loan and grant program, to assist with affordable housing project feasibility studies and to assist with the permanent financing of acquisition/rehabilitation projects and new construction affordable housing projects. Housing Trust Funds must be used to assist households with incomes at or below 80% of the area median Income (low-income).</li> <li>Collect in-lieu fees from the City's Inclusionary Housing Ordinance to fund the Affordable Housing Trust Fund. Augment the Affordable Housing Trust Fund through researching and applying for State or Federal funding. Continue to utilize the Housing Trust Fund balance to fund the City's housing rehabilitation projects and affordable housing development projects.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The Housing Trust Fund has been in place since 2004 and receives funding from in-lieu fee payments from the City's Inclusionary Housing Ordinance. These program funds have been used to provide loans under the City's First Time Home Buyer Loan Program and Housing Rehabilitation Program. The Housing Trust Fund continues to be administered as codified in the City's Municipal Code. The City estimates approximately \$120,000 in available funds.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 2.8 Encourage the production of affordable ownership housing through the City's Affordable "Inclusionary" Housing Ordinance.</i></b></p>	
<p><b>Program 2.8 Inclusionary Housing Ordinance:</b>  The Inclusionary Housing Ordinance was established as a means to not only develop affordable housing, but ensure that affordable units were better integrated into the community. The Ordinance requires that 15% of units in a for-sale development of 7 or more units be available to lower income households. If the project is smaller than 7 units they must pay an in-lieu fee in place of affordable units. The in-lieu fees collected from the Inclusionary Housing program are deposited into the City Affordable Housing Trust Fund.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>Continue to implement the Inclusionary Housing Ordinance.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to implement the Inclusionary Housing Ordinance and directs any in-lieu fees collected to the Capitola Housing Trust Fund. The City has submitted an annual Housing Element Progress Report to the state since 2007 to provide information on any possible impacts on the costs and supply of housing and to evaluation additional incentives that may be needed to encourage housing production and affordability.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element.</p>



<ul style="list-style-type: none"> <li>• Monitor and include an update in the annual Housing Element Progress Report to evaluate any possible impacts on the costs and supply of housing and to evaluate additional incentives that may be needed.</li> </ul>	
<p align="center"><b>Goal 3.0 Special Housing Needs: Accessible housing and appropriate supportive services that provide equal housing opportunities for special needs populations.</b></p>	
<p><b><i>Policy 3.1 Encourage the accessibility and utilization of universal design principals in new housing construction as well as through conversion of existing housing to create environments that can be used by all people.</i></b></p>	
<p><b>Program 3.1 Barrier-Free Housing:</b> Through this program, the City promotes implementation of State standards for the provision of disabled accessible units in new developments, and provides technical assistance to prospective homeowners, contractors and developers regarding barrier free housing. This program also provides funding opportunities through the City rehabilitation programs to assist low and moderate income disabled residents modify their homes to improve accessibility.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Implement State accessibility standards.</li> <li>• Provide technical assistance to encourage barrier free housing.</li> <li>• Provide financial assistance to homeowners and renters, through the City’s Housing Rehabilitation Program, to make needed accessibility improvements.</li> <li>• Prepare and adopt a Reasonable Accommodation ordinance.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> In December 2011 the City adopted Ordinance No. 965, which added procedures for Reasonable Accommodation to the Municipal Code. Under the Federal Fair Housing Act and the California Fair Employment and Housing Act (the Acts), the ordinance allows any person with a disability to apply for reasonable accommodation when the application of a zoning law or other land use regulation, policy, or practice acts as a barrier to fair housing opportunities. A request for reasonable accommodation may include a modification or exception to the rules, standards, and practices for the siting, development, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice.</p> <p>In 2014, the City was awarded a \$500,000 CDBG grant to fund the Housing Rehabilitation Program. The City will reinstate the program in July 2015 and begin providing loans to low-income households to address basic health and safety issues in owner-occupied housing, including households with persons with disabilities.</p> <p><b>Appropriateness:</b> The City will continue to implement the Reasonable Accommodation Ordinance and other programs that provide technical assistance and funding to encourage barrier free housing. This program will be modified in the 2015-2023 Housing Element to promote the adopted reasonable accommodation procedures and available</p>

	funding and assistance on the City website and at City Hall.
<b><i>Policy 3.2 Promote Fair Housing</i></b>	
<p><b>Program 3.2 Fair Housing:</b> Fair housing information, legal assistance for eligible households, and tenant-landlord dispute mediation are available from the offices of California Rural Legal Assistance (formerly Legal Aid), and the Office of Consumer Affairs in the County District Attorney’s office. Information and resources are provided to both tenants and landlords regarding their rights and responsibilities.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Continue to provide funding to agencies such as California Rural Legal Assistance to assist in resolution of fair housing issues.</li> <li>• Provide referral services to fair housing information to tenants and landlords.</li> <li>• Encourage and support the enforcement of laws and regulations prohibiting discrimination in lending practices and in the sale, rental and management of housing.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to refer fair housing inquiries and cases to the office of the California Rural Legal Assistance (CRLA) organization. CRLA provides services that address matters involving tenants’ rights, substandard housing, lockouts and utility shut-offs by landlords, housing discrimination, farmworker housing, rent deposit refunds, and limited eviction defense.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element.</p>
<b><i>Policy 3.3 Support and facilitate programs that address the housing needs of the homeless and other special needs populations.</i></b>	
<p><b>Program 3.3a Homeless Shelters:</b> Within one year of adoption of the housing element, the City will amend its Zoning Ordinance to allow emergency shelters without CUP or other discretionary approval in the Industrial Park (IP) zone. The IP zone includes a total of 6.37 acres in eight parcels. Four of the parcels (approximately 2.17 acres) are vacant or underutilized and demonstrate that sufficient land is available for at least one emergency shelter to accommodate the City’s identified homeless need. The City may apply objective development standards to encourage and facilitate the use as provided under Government Code Section 65583(a)(4)(A).</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City has amended its Zoning Ordinance to allow emergency shelters without a CUP or other discretionary approval in the IP zone. In April 2012, the City adopted objective development standards for emergency shelters.</p> <p><b>Appropriateness:</b> This program will be modified in the 2015-2023 Housing Element to monitor the inventory of sites appropriate to accommodate emergency shelters and work with key organizations to identify and address, as appropriate, the needs of the homeless and extremely low-income households and individuals.</p>
<p><b>Program 3.3b Transitional and Supportive Housing:</b></p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Propose zoning amendments that will reduce the barriers to the permitting and</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City has amended its Zoning Ordinance to allow transitional and supportive housing by-right in all residential zones, subject to only those</p>

<p>operation of transitional housing by making transitional and supportive housing a residential use of property, subject only to the same restrictions that apply to other residential dwellings of the same type in the same zone.</p>	<p>regulations that apply to other residential uses of the same type in the same zone.</p> <p><b>Appropriateness:</b> This program will be modified in the 2015-2023 Housing Element to monitor the inventory of sites appropriate to accommodate transitional and supportive housing, work with appropriate organizations to ensure the needs of homeless and extremely low-income residents are met, and prioritize funding and other available incentives for projects that provide housing for homeless and extremely low-income residents whenever possible.</p>
<p><b><i>Policy 3.4 Support the development of accessible and affordable senior rental housing readily accessible to support services; provide assistance for seniors to maintain and improve their homes.</i></b></p>	
<p><b><i>Policy 3.5 Support the development of accessible and affordable housing that is designed to serve all ages.</i></b></p>	
<p><b><i>Policy 3.6 Facilitate and encourage the development of rental units appropriate for families with children, including the provision of supportive services such as child care.</i></b></p>	
<p><b><i>Policy 3.7 Encourage the integration of special needs housing in residential environments, readily accessible to public transit, shopping, public amenities, and supportive services.</i></b></p>	
<p><b><i>Policy 3.8 Encourage the provision of supportive services for persons with special needs to further the greatest level of independence and equal housing opportunities.</i></b></p>	
<p><b><i>Policy 3.9 Investigate and encourage the development of a variety of housing options for seniors including Congregate Housing, Continuing Care Retirement Communities (CCRCs), Assisted Living, Mobile Home Parks, secondary dwelling units and Independent Living.</i></b></p>	
<p><b><i>Policy 3.10 Encourage the establishment of child care centers and family child care homes in all appropriate zoning districts.</i></b></p>	
<p><b>Program 3.10 Zoning Amendments to Encourage the Establishment of Child Care Centers and Family Child Care Homes:</b> There is a demand for affordable, conveniently located child care in the City of Capitola and the provision of neighborhood-centered child care facilities has been proven to reduce vehicle miles traveled and increase public transportation ridership. Currently, there are no licensed facilities in Capitola serving infants or offering afterschool care for school aged children. The Capitola Municipal Code does not allow large family child care homes without a special permit which may be prohibitive to the establishment of such facilities. Child care Centers are currently not defined or listed as being principally or conditionally permitted in the City’s Municipal Code</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City adopted the Density Bonus Ordinance in 2009 intended to provide incentives for the construction of child care facilities by granting an applicant the ability to develop more dwelling units above the required threshold in exchange for the applicant developing a child care facility. The City intends to revise zoning standards as part of its zoning code update to allow child care facilities in appropriate zones.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element.</p>

<p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Consider modifying the Municipal Code and review procedures and possible incentives to facilitate and encourage the development of child care centers and large and small family child care homes in all appropriate zones.</li> <li>• Encourage the inclusion of family child care homes and child care centers as a part of affordable housing developments that will serve families with children.</li> <li>• Utilize the City’s Density Bonus Ordinance to provide density bonuses or other concessions as an encouragement for the inclusion of child care facilities as a part of residential and mixed-use developments.</li> </ul>	
<p><b>Goal 4.0 Housing Assistance: Increased Assistance for extremely low, very low, low and moderate income residents to rent or purchase homes.</b></p>	
<p><b><i>Policy 4.1 Maintain the City’s rental and ownership assistance programs.</i></b></p>	
<p><b>Program 4.1a Security Deposit Program:</b> This program is administered by the County Housing Authority and funded with Redevelopment Agency Housing Funds. The objective of this program is to provide extremely low, very low, and low-income households, who may have been homeless or are at risk of becoming homeless, with the funds they need to get into decent rental housing. Expenses eligible for assistance are the security deposit and last month’s rent</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Assist 7-10 households per year</li> <li>• Continue the funding of the City’s Security Deposit Program which offers income-eligible individuals and families assistance to cover the costs of the security deposit for new rental contracts.</li> <li>• Seek state and federal funding to expand this program.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to implement the Security Deposit Program, which is designed to aid eligible renters in Capitola by offering individuals and families assistance to cover a portion of their security deposit. This program is administered by the Housing Authority of the County of Santa Cruz. Assistance is provided in the amount of up to one month’s rent and an assisted household’s income cannot exceed 80% of the median income. The funds granted are considered a loan during the time that the renter occupied he unit. When the renter moves, they are required to return the full amount of the security deposit assistance to the Housing Authority in the form of a check. The City estimates that during 2007-2014, approximately 46 households in Capitola were assisted by the program.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element and will be modified to indicate the potential number of households assisted per year according to availability of funding.</p>
<p><b>Program 4.1.b Emergency Housing Assistance:</b> This program is administered by the Community Action Board. The objective of this program is to</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to implement the Emergency Housing Assistance program, which provides</p>

<p>provide emergency, short-term housing payment assistance to lower-income families to prevent eviction or foreclosure leading to homelessness. The assistance granted must be used for the household's rent or mortgage payment in cases where a job loss, medical emergency or similar event has precluded the household from making their regular housing payment. The household must have no other funds available to make this payment, and must be below very low income limits, with either children or a disabled adult in the household.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Assist 105 households during the planning period</li> <li>• Continue the funding of the City's Emergency Housing Assistance program that offers eviction and foreclosure prevention in the form of non-reimbursable grants to eligible applicants.</li> </ul>	<p>one-time emergency grants for up to four months of rent or mortgage payments to very low-income households who experience an unexpected financial event that prevents them from making regular monthly rent or mortgage payments. The program is administered by the Community Action Board, which is an organization that assists low-income residents to move out of poverty through four service areas: job training and employment services; housing and homeless services; immigration legal assistance; and community building. The City assisted 133 households through the program between the years 2007 and 2014.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element and will be modified to indicate the potential number of households assisted per year according to availability of funding.</p>
<p><b>Program 4.1.c First-Time Homebuyer Deferred Second Mortgage Program:</b> This program provides deferred second mortgages to very low, low and moderate-income first-time homebuyers at 3% simple annual interest. Mobile homes and Inclusionary housing units are the primary housing types within the price range of this program, but all types of owner-occupied units are eligible.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Assist 14 households during the planning period</li> <li>• Continue the funding of the City's First Time Homebuyer Loan program that offers deferred payment loan assistance to assist low and moderate-income first time homebuyers.</li> <li>• Continue to seek federal and state grants through programs such as the State's BEGIN program to augment the current City and RDA funding for this program</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> Also known as the Mortgage Assistance Program, the First Time Homebuyer Program has been on hold due to lack of funding. The City plans to reinstate the program with funding obtained from the recent \$500,000 CDBG award grant. Between the years 2007 and 2014, the City was able to assist five households through the program providing loans to low- and moderate-income home buyers to purchase a home in Capitola.</p> <p><b>Appropriateness:</b> This program will be included in the 2015-2023 Housing Element and will be modified to indicate the potential number of households assisted per year according to availability of funding.</p>
<p><b><i>Policy 4.2 Explore and pursue City participation in other affordable homeownership assistance programs in the private market.</i></b></p>	
<p><b><i>Policy 4.3 Support the provision of child care services, employment training, rental assistance, and other supportive services to enable households to be self-sufficient.</i></b></p>	
<p><b><i>Policy 4.4 Seek and support collaborative partnerships of nonprofit organizations and the development community to aid in the provision of affordable housing.</i></b></p>	

<p><b><i>Policy 4.5 Prohibit discrimination in all aspects affecting the sale, rental or occupancy of housing based on status or other arbitrary classification.</i></b></p>	
<p><b>Goal 5.0 Neighborhood Vitality: Maintain, preserve, and improve the character of existing residential neighborhoods.</b></p>	
<p><b><i>Policy 5.1 Ensure a compatible relationship between new housing and circulation patterns and encourage pedestrian and bicycle friendly communities in order to minimize traffic impacts on quality of life.</i></b></p>	
<p><b>Program 5.1 Pedestrian-Friendly Neighborhoods:</b>                  Traffic impacts are a common complaint in auto-centric neighborhoods and in neighborhoods undergoing a transition to higher density development. In order to reduce traffic impacts on the quality of life of Capitola residents, the City promotes developments that increase and emphasize alternative transportation options.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Ensure that public spaces, public amenities and pedestrian access are incorporated into new multi-family residential and mixed-use residential development.</li> <li>• Protect the integrity of residential neighborhoods by directing automobile access and traffic intensive uses to locations on or near major transportation routes.</li> <li>• Provide signage identifying Capitola’s residential neighborhoods and mixed-use areas to enhance each neighborhood’s pedestrian orientation and sustainability.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The Land Use and Mobility Elements of the General Plan provides the goal, policies, and programs that address the promotion of pedestrian-friendly neighborhoods. Policies include encouraging new residential and employment development within walking distance of stores, services and public facilities; require new development to provide for pedestrian and bicycle connections between residential and commercial areas; prioritize pedestrian access to public spaces; enhance bicycle and pedestrian connections to the Village from surrounding residential neighborhoods and commercial areas; and require new development to enhance pedestrian circulation through site and building design and the provision of pedestrian amenities.</p> <p><b>Appropriateness:</b> This program is addressed in other elements and policies of the General Plan, and will continue to be addressed through programs under those policies. This program will not be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 5.2 Protect the integrity of existing single family and multiple family neighborhoods by promoting balanced site design and architecture.</i></b></p>	
<p><b>Program 5.2 Review by Architectural and Site Review Committee:</b> Continue to have projects be reviewed by the Architectural and Site Review Committee.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Continue to enforce guidelines to control the size, scale and appearance of single family residential development to be compatible with Capitola’s traditional or “cottage” character of neighborhoods.</li> <li>• Continue to encourage and require sustainable development practices.</li> <li>• Continue to review new and substantially rehabilitated residential construction to</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The City’s Architectural and Site Review Committee continues to meet every second and fourth Wednesday of each month to review development applications. The committee’s purpose is to maintain the character and integrity of neighborhoods in Capitola by promoting excellence of development, preventing undue traffic hazards or congestion, encouraging the utilization of solar energy, and encouraging the most appropriate development and use of land in harmony with the neighborhood.</p>

<p>ensure compatibility with existing scale and architectural character of residences in the surrounding neighborhood.</p> <ul style="list-style-type: none"> <li>• Continue to enforce guidelines to control the size, scale, massing and appearance of multi-residential development to minimize the impacts of any transition from existing single-family residential districts</li> </ul>	<p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. This program will be modified for the 2015-2023 Housing Element to include a design review process in place of the City' Architectural and Site Review Committee. This program will be included in the 2014-2023 Housing Element.</p>
<p><b><i>Policy 5.3 Assist individual neighborhoods in establishing their own identify through the development of neighborhood amenities (pocket parks, lighting, signs, etc.), mixed use neighborhood nodes, and pedestrian and sustainability improvements.</i></b></p>	
<p><b><i>Policy 5.4 Promote the repair, improvement and rehabilitation of housing and encourage replacement of substandard housing to enhance quality of life in neighborhoods.</i></b></p>	
<p><b>Program 5.4 Owner Occupied Rehabilitation Assistance Program:</b> The program emphasis will be on handicapped accessibility and on weatherization programs with the aim of improving energy efficiency and helping reduce utility expenses for residents.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Provide loans and grants to a total of 21 homeowners during the planning period.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> In 2014, the City was awarded a \$500,000 CDBG grant to fund the Housing Rehabilitation Program. The City will reinstate the program in July 2015 and begin providing loans to low-income households to address basic health and safety issues in owner-occupied housing. The City estimates that during the 2007-2014 planning period, approximately six households were assisted by the program.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. This program will be modified for the 2015-2023 Housing Element to include seeking federal and state grants. This program will be included in the 2014-2023 Housing Element.</p>
<p><b><i>Policy 5.5 Improve the quality of housing and neighborhoods by educating landlords, tenants and property owners about code compliance issues and enforcing compliance with building and property maintenance standards.</i></b></p>	
<p><b>Goal 6 Resource Conservation: Fulfill the City's housing needs while promoting an environmentally sensitive, compact community that is a pedestrian oriented, neighborhood-centered community, using resources in a sustainable manner.</b></p>	
<p><b><i>Policy 6.1 Encourage the use of alternative modes of transportation.</i></b></p>	
<p><b>Program 6.1 Alternative Transportation Planning:</b> With the adoption of AB 32 and SB 375, local jurisdictions are beginning to figure out ways in which they can reduce carbon emissions. One of the largest contributors to carbon emissions is automobile use. As a means to prepare for the implementation of SB 375, the City of Capitola will encourage the use of alternative modes of transportation.</p>	<p><b>Effectiveness/Progress in Implementation:</b> Various elements of the City's General Plan provides the goals, policies, and programs that address transit-oriented development and alternative transportation modes. Policies includes encouraging development and land uses that enhance a pedestrian-oriented environment; requiring new development to provide for pedestrian and bicycle connections</p>

<p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Direct higher density housing close to transportation corridors, including bus routes and arterial roadways.</li> <li>• Coordinate with transit service providers to expand service to Capitola’s residential and mixed-use districts.</li> <li>• Promote design of new residential development for people rather than for automobiles.</li> </ul>	<p>between residential and commercial areas; and supporting projects, programs, policies, and regulations to maintain a balanced multi-modal transportation network.</p> <p><b>Appropriateness:</b> This program is addressed in other elements and policies of the General Plan, and will continue to be addressed through programs under those policies. This program will not be included in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 6.2 Strive to maintain a jobs/housing balance.</i></b></p>	
<p><b>Program 6.2 City Jobs/Housing Balance:</b> The quality of life and well-being of the community depend in part on the economic well-being of the City and job opportunities for residents. The 2000 U.S. Census identified that the average commute time for Capitola residents was 28 minutes, and that most workers commuted via automobile. By promoting a healthy balance of jobs and housing, it will be possible to reduce commute time for residents, and increase the use of alternative modes of transportation.</p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Encourage housing in close proximity to employment through encouraging residential-commercial mixed use development.</li> <li>• Encourage the development of housing that will be affordable to the individuals who are employed in locally-centered jobs.</li> <li>• Continue the policy to inform and market new affordable housing constructed pursuant to Capitola’s housing programs to households that currently live or work in Capitola.</li> <li>• Periodically conduct a jobs/housing balance study to evaluate the current balance and determine which economic and housing strategies are appropriate.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> The Land Use Element of the General Plan provides the goals, policies, and programs that address City Jobs/Housing Balance. Policies include ensuring that land use decisions balance the needs, interests, and concerns of Capitola’s residents, visitors, and workers; and maintain and protect a healthy balance of commercial and residential uses in the Village. Additionally, the City informed residents of new affordable housing through its website.</p> <p><b>Appropriateness:</b> The City will continue to inform and market new affordable housing and periodically conduct a jobs/housing balance study. This program will be included in the 2014-2023 Housing Element.</p>
<p><b><i>Policy 6.3 Promote Green Building techniques, development and construction standards that provide for resource conservation.</i></b></p>	
<p><b>Program 6.3 City of Capitola Green Building Program:</b> In response to community interest in promoting Green Building techniques and sustainable construction, the Capitola City Council</p>	<p><b>Effectiveness/Progress in Implementation:</b> The City continues to implement the Green Building Program through the Green Building Ordinance adopted in 2008. The City amended the</p>



<p>adopted a Green Building Program in April 2008. The Green Building Program strives to improve our design and construction practices so the buildings we build today will last longer, cost less to operate, and contribute to increase productivity and better working environments for workers or residents. It is also about protecting natural resources and improving the built environment so that ecosystems, people, enterprises and communities can thrive and prosper.</p> <p>The green building standards apply to all building projects within the City, except for residential additions and/or remodels of less than 350 square feet; non-residential additions and/or remodels less than 1,000 square feet and non-residential tenant improvements.</p> <p>A point system modeled after the LEED (Leadership in Energy &amp; Environmental Design) program is used for non-residential projects and a similar point system modeled on the Alameda County Waste Management Program is used for residential projects. A three-tier compliance approach is used.</p> <p>Initially, the Green Building program will serve to set a minimum acceptable standard, educate the community on the benefits of green building and promote the construction of green buildings in the City of Capitola. Over time the necessary number of points and the methods of achieving them can be increased to further affect change and improve the built environment while further protecting our natural resources.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Encourage and require sustainable development practices.</li> <li>• Continue to implement the mandatory Green Building Program for all major remodels and new construction.</li> <li>• Update the Program periodically to reflect and utilize new developments in ecological/sustainable technologies.</li> </ul>	<p>Ordinance in 2014 to allow green building funds to be used for climate action planning and water conservation efforts. The City plans on amending the program in the next planning period to require/encourage greater resource and energy conservation pursuant to the City’s Climate Action Plan.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. This program will be modified for the 2015-2023 Housing Element to include providing information on the program at City Hall and on the City’s website. This program will be included in the 2014-2023 Housing Element.</p>
<p><b><i>Policy 6.4 Promote the use of renewable energy technologies (such as solar and wind) in new and rehabilitated housing when possible.</i></b></p>	

<p><b>Program 6.4 Energy Efficiency Rehabilitation Program:</b> The City will explore new funding sources and program guideline changes that will allow the City’s housing rehabilitation program to work with both ownership and rental housing units particularly on issues related to improved energy efficiency through weatherization, insulation, appliance and heater upgrades, and the installation of solar hot water and photo voltaic systems.</p> <p><b>Five-Year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Reduce greenhouse gas emissions through the reduction in energy usage and the introduction of alternative energy sources.</li> <li>• To provide loan and grant assistance to a total of 25 households during the planning period.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> In 2014, the City was awarded a \$500,000 CDBG grant to fund the Housing Rehabilitation Program. The City will reinstate the program in July 2015 and begin providing loans to low-income households to address basic health and safety issues in owner-occupied housing. Energy efficiency improvements such as weatherization, insulation, appliance and heater upgrades, and the installation of solar hot water and photo voltaic systems will be eligible through the program. The City estimates that during the 2007-2014 planning period, approximately six households were assisted by the program.</p> <p><b>Appropriateness:</b> The City will effectively implement this program within the planning period. Continuing provide grant assistance for energy efficient improvements through the City’s Housing Rehabilitation Program will be addressed by other programs in the 2015-2023 Housing Element.</p>
<p><b><i>Policy 6.5 Ensure that adequate water supplies and sewer services continue to be available for residents and businesses.</i></b></p>	
<p><b>Program 6.5 Adequate Water Supplies and Sewer Services:</b></p> <p><b>Five-year Objectives:</b></p> <ul style="list-style-type: none"> <li>• Continue to ensure that water and sewer providers meet their obligation to provide priority to affordable housing projects pursuant to State law.</li> </ul>	<p><b>Effectiveness/Progress in Implementation:</b> Pursuant to State law, the City sent the 2007-2014 Housing Element to water and sewer providers to ensure that priority was provided to affordable housing projects.</p> <p><b>Appropriateness:</b> This program will be included in the 2014-2023 Housing Element.</p>
<p><b><i>Policy 6.6 Preserve the City’s designated historic, visual, and cultural resources including landmarks, archaeological sites, views, and areas of special character.</i></b></p>	
<p><b><i>Policy 6.7 Ensure that wetlands, fish and wildlife habitat areas, and sensitive species are protected from the impacts of new residential development.</i></b></p>	
<p><b><i>Policy 6.8 Encourage the use of environmentally sensitive development practices to minimize the effects of growth on the City’s natural resource systems.</i></b></p>	
<p><b>Program 6.8 Storm water Quality and Mitigation:</b> Due to its proximity to the Soquel Creek and Monterey Bay, storm water quality is extremely important to the City of Capitola. The City has been, and continues to be involved in several programs that aim to improve storm water quality.</p> <p><b>Five-year Objectives:</b></p>	<p><b>Effectiveness/Progress in Implementation:</b> The Open Space and Conservation Element of the General Plan provides the goal, policies, and programs that address water quality and conservation. Policies include maintaining creek beds, riparian corridors, and water courses; minimize, avoid, or eliminate non-point source pollution; requiring all new development to meet</p>

<ul style="list-style-type: none"><li>• Continue to require, monitor and enforce National Pollutant Discharge Elimination Systems permits, Standard Urban Storm water Mitigation Plans, Best Management Practices, Total Maximum Daily Loads for impaired water bodies, Storm Water Quality Management Programs, and Storm Water Pollution Prevention Plans, as applicable.</li></ul>	<p>or exceed State stormwater requirements and incorporate best management practices; and updating the Stormwater Pollution Prevention and Protection Ordinance.</p> <p><b>Appropriateness:</b> This program is addressed in other elements and policies of the General Plan, and will continue to be addressed through programs under those policies. This program will not be included in the 2015-2023 Housing Element.</p>

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